COMMUNITY ORCHARD WEEK

England & Wales · Charity number 1188747

Details

Status	Registered
Legal form	CIO
Registered	2020-03-25
Register	View on the Charity Commission register

Contact

Address	Overmill Week Dartington Totnes Devon TQ9 6JP
Phone	01803868274
Email	sarah.curtis@phonecoop.coop

Activities

Objects: THE OBJECTS OF THE CIO ARE:1) FOR THE PUBLIC BENEFIT THE CONSERVATION, PRESERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT, IN PARTICULAR THROUGH THE ESTABLISHMENT AND MAINTENANCE OF A COMMUNITY ORCHARD IN WEEK, BROOM PARK AND THE SURROUNDING AREA WHICH SUPPORTS A DIVERSE ECOSYSTEM AND IS SPECIES-RICH. 2) TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF WEEK, BROOM PARK AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

Activities: To provide a green space for quiet recreation and promote the conservation, protection and improvementof the natural environment of Community Orchard Week for public benefit and wellbeing.

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Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Environment/conservation/heritage, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£3,054	£2,057	-	-
2024-12-31	£1,366	£1,238	-	-
2023-12-31	£2,882	£4,090	-	-
2022-12-31	£1,517	£1,507	-	-
2021-12-31	£4,442	£1,915	-	-

Trustees

Name	Role	Appointed
Amanda Cherry Chadwick		2020-02-23
David Gordon Williams		2020-02-23
Jill Patricia Goodridge		2020-02-23
Penelope Stopford Douglas		2020-02-23
Richard Garton		2024-03-07
Sarah Belinda Curtis		2020-02-23
Shiraya Adani		2025-09-03

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COMMUNITY ORCHARD WEEK

England & Wales - Charity number 1188747

Accounts

Community Orchard Week

Registered Charity, No: 1188747

Trustees' Annual Report &

Statement of Financial Activity

for the Year Ended 31st December 2025

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st December 2025

Contents

1 Reference and Administration Details 3
- 1.1 Charity Name & Registration 3
- 1.2 Charity's Contact Address 3
- 1.3 Names of the Trustees Who Manage the Charity 3
- 1.4 Bank 3

2 Structure, Governance & Management 3
- 2.1 Type of Governing Document 3
- 2.2 Charitable Objects 3
- 2.3 Trustee Selection Methods 4

3 Activities 4
- 3.1 Statutory Declaration 4

4 Achievements & Performance 4
- 4.1 Outputs and Outcomes for the Charity's Beneficiaries 4
- 4.2 How the Public have benefitted 4
- 4.3 Volunteers 5
- 4.4 Membership 5

5 Financial Review
- 5.1 Details of Any Funds Materially in Deficit 5
- 5.2 Policy on Reserves 5
- 5.3 Principal Sources of Funding and Outgoings 6
- 5.4 Remuneration of Trustees 6
- 5.5 Financial Status 6
- 5.6 Statutory Statements on Liabilities 6
- 5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2023 7
- 5.8 Notes to the Accounts 8

Trustees Annual Report
& Statement of Financial Activity
for the Year Ended 31st December 2025

1 Reference and Administration Details

1.1 Charity Name & Registration

Community Orchard Week

The charity is a Charitable Incorporated Organisation, registration no: 1188747, registered with the Charity Commission on 25th March 2020.

1.2 Charity's Contact Address

Overmill,
Week,
Dartington,
Devon
TQ9 6N
e-mail: cowmembership1@gmail.com

1.3 Names of the Trustees Who Manage the Charity

	Role	*Appointed*	*Resigned*
Shiraya Adani	Trustee	03/09/2025	
Amanda Chadwick	Trustee	23/02/2020	
Sarah Curtis	Treasurer	23/02/2020	
Penelope Douglas	Trustee	23/02/2020	
Jill Goodridge	Trustee	23/02/2020	
Emily Hoare	Trustee	05/12/2024	24/05/2025
Richard Garton	Trustee	07/03/2024	
David Williams	Trustee	23/02/2020	

1.4 Bank

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

2 Structure, Governance & Management

2.1 Type of Governing Document

The Charity's constitution is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations (CIO), *ie:* where the Trustees are the only Members of the charity.

2.2 Charitable Objects

The charity's objects are:

1) For the public benefit the conservation, preservation, protection and improvement of the physical and natural environment, in particular through the establishment and maintenance of a

community orchard in Week, Broom Park and the surrounding area which supports a diverse ecosystem and is species-rich.

2) To promote for the benefit of the inhabitants of Week, Broom Park and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the well-being of the said inhabitants.

2.3 Trustee Selection Methods

There must be at least three charity trustees but there is no maximum number.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees.

Trustees are all volunteers drawn from the local community and in the process due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The trustees can confirm that they are fully aware of the guidance on public benefit and have taken it into account when making decisions. The trustees consider that the provision of the orchard is highly beneficial to the public and provides opportunities for exercise and relaxation in a safe space.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

- This year we purchased a sit on mower. Previously we have relied on employing contractors to cut the grass which is expensive, can only be done twice a year and never gave us the flexibility to manage the grassland. Thanks especially to David Williams, the mower has been a huge success and ensured that we can mow at the appropriate levels and at the right time to encourage wild flowers and wildlife.
- Sadly, it was decided that the Monterey Pine on the top boundary of the orchard needed to come down. These trees grow at such a rate and to such a height that they can cause problems and can be dangerous. It is hoped that the wood can be used later for benches or small table.
- The apple crop was tremendous this year and we had four juicing sessions which as ever were really good fun.
- We had so many apples that we made a number of donations to the local food bank and we are intending that we will continue to do this in future years as the trees get larger and more productive.
- In December we produced our annual calendar filled with orchard photos.

4.2 How the Public have benefitted

- The orchard provided a peaceful breathing space for leisure time which has been well-used and much appreciated by the entire community.

- The majority of the apple trees are heritage varieties and on the whole are Devon and Cornwall varieties. The trees, which are labelled and cross referenced on our orchard noticeboard, give people the opportunity to recognise and learn about local varieties.
- The provision of community events and volunteering opportunities
- The provision of opportunities for working and learning new skills to maintain and enhance the natural environment and protect wildlife.

4.3 Volunteers

In September of this year one of the founding members of the Community Orchard, Chad, died. The current trustees and the orchard owe a huge debt of gratitude for his contribution over the last 13 years and he will be sorely missed.

Trustees and other volunteers have contributed significantly to the maintenance of the orchard in many ways, including:

- Scything, raking and composting hay from the meadow.
- Pruning the fruit trees.
- Mowing the grass paths.
- Repairing and maintaining fences and gates.
- Harvesting rods from the willow bed and maintaining the living willow structures.
- Providing the administrative and financial support needed to maintain the orchard and the charity.

The Trustees wish to thank all those volunteers who have continued to look after the trees and the land with such care and thought for one another. Volunteers are vital to the existence and functioning of the orchard and give a lot of time and energy to managing all aspects of the Charity.

4.4 Membership

The local community comprises roughly 90 households and in 2025 50 of these were full members of the orchard. The members provide the core funding for the orchard maintenance costs on an annual basis and also offer their time and expertise in the management of the orchard and charity.

A new estate of houses is currently being developed next door to the orchard and we are planning in 2026 to invite the new householders to become members and possibly have some kind of welcome event for them all.

5. Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitates a short-term fall in its income.

b) to ensure we have a sizeable fund to cover unforeseen expenses arising from the maintenance of the orchard.

c) to enable the Charity to have funds which can be used to develop new projects to enhance the value of the orchard to the community.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 100% of its annual turnover.

5.3 Principal Sources of Funding and Outgoings

There are three main sources of income for the Orchard – membership subscriptions, grants and donations. Since we became a charity we are also able to claim gift aid where applicable which has helped to increase income.

The change of status to a CIO in 2020 also puts the Orchard in a good position to apply for grants in the future to increase the environmental benefits and facilities. This year we have received £1,000 from Dartington Parish Council which has primarily been used to purchase the mower. The trustees are truly grateful for this support and would thank all those involved in these decisions.

We also have a grant from DEFRA amounting to £176 which a contribution to our management of the wildflower areas.

The main areas of expenditure are rent paid to Dartington Trust, public liability insurance and maintenance costs – for example grass mowing and collecting, replacing trees and maintaining fences.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses for small items such as mower fuel or printing costs incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, The Orchard's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year. Following the mower purchase we will no identify a specified reserve of £400 pa in order to purchase a replacement when necessary.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg:* any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.

Approved by the Trustees and signed on their behalf,

Sarah Curtis 5/3/2026

Sarah Curtis, Treasurer Date:

5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2025

Receipts and payments accounts

For the period from	01/01/2025	31/12/2025

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
Receipts			
Member subscriptions	1,185		1,185
Fundraising	122		122
Donations	310		310
Grants	1,176		1,176
Gift Aid	261		261
***Sub total** (Gross income for AR)*	3,054		3,054
Total receipts	3,054		3,054
Payments			
Rent and Insurance	441		441
Maintenance	291		291
New Trees and seed			
Sundry costs	252		252
Grass Cutting	1,073		1,073
Sub total	2,057		2,057
Total payments	2,057		2,057
Net of receipts/(payments)	997		997
Transfers between funds			
Cash funds last year end	1,398	0	1,398
Cash funds this year end	2,395		2,395

Receipts and payments

Cash Funds	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Co-op Bank	2,395	0	
Sub total *(Gross income for AR)*		0	

Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Sarah Curtis 5/3/2026

Sarah Curtis, Treasurer Date:

5.8 Notes to the Accounts

a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Accounts Spreadsheet.

b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff.

d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year.

e) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.s

COMMUNITY ORCHARD WEEK

England & Wales - Charity number 1188747

Accounts

Community Orchard Week

Registered Charity, No: 1188747

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Statement of Financial Activity

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Contents

1 Reference and Administration Details 3
1.1 Charity Name & Registration 3
1.2 Charity's Contact Address 3
1.3 Names of the Trustees Who Manage the Charity 3
1.4 Bank 3

2 Structure, Governance & Management 3
2.1 Type of Governing Document 3
2.2 Charitable Objects 3
2.3 Trustee Selection Methods 4

3 Activities 4
3.1 Statutory Declaration 4

4 Achievements & Performance 4
4.1 Outputs and Outcomes for the Charity's Beneficiaries 4
4.2 How the Public have benefitted 4
4.3 Volunteers 5
4.4 Membership 5

5 Financial Review
5.1 Details of Any Funds Materially in Deficit 5
5.2 Policy on Reserves 5
5.3 Principal Sources of Funding and Outgoings 5
5.4 Remuneration of Trustees 6
5.5 Financial Status 6
5.6 Statutory Statements on Liabilities 6
5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2023 7
5.8 Notes to the Accounts 8

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Sarah Curtis	Treasurer	23/02/2020	
Ashton Chadwick	Trustee	23/02/2020	
Penelope Douglas	Trustee	23/02/2020	
Jill Goodridge	Trustee	23/02/2020	
Tony Prior	Trustee	23/02/2020	Resigned 07/02/24
David Williams	Trustee	23/02/2020	
Emily Hoare	Trustee	05/12/2024	
Richard Garton	Trustee	07/03/2024	

1.4 Bank

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

2 Structure, Governance & Management

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The charity's objects are:

1) For the public benefit the conservation, preservation, protection and improvement of the physical and natural environment, in particular through the establishment and maintenance of a

community orchard in Week, Broom Park and the surrounding area which supports a diverse ecosystem and is species-rich.

2) To promote for the benefit of the inhabitants of Week, Broom Park and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the well-being of the said inhabitants.

2.3 Trustee Selection Methods

There must be at least three charity trustees but there is no maximum number.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees.

Trustees are all volunteers drawn from the local community and in the process due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The trustees can confirm that they are fully aware of the guidance on public benefit and have taken it into account when making decisions. The trustees consider that the provision of the orchard is highly beneficial to the public and provides opportunities for exercise and relaxation in a safe space.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

- The orchard has continued to be a valued and attractive asset and is well used by the local community and others. People use the site of the orchard to celebrate their own events.
- There has been a continuation of wildflower seeding and the paths in the orchard have been managed to distribute wear.
- Pre Covid volunteer working parties were a regular part of the calendar but obviously these came to end during Covid. In 2024 we have tried to revive the approach and we had a very successful meet up with volunteers scything, pruning, collecting fruit and general maintenance followed by coffee and cake. We will hold regular working parties again in 2025.
- This year we have concentrated on improving the entrances to the orchard by placing stepping stones/slabs in muddy areas and levelling out the Broom Park entrance.
- Our local sawmill kindly donated and installed two benches
- In October we held two juicing days which were well attended and much enjoyed. Juice was later distributed to members.
- In December we produced our annual calendar filled with orchard photos.

4.2 How the Public have benefitted

- The orchard provided a peaceful breathing space for leisure time which has been well-used and much appreciated by the entire community.

- The majority of the apple trees are heritage varieties and on the whole are Devon and Cornwall varieties. The trees, which are labelled and cross referenced on our orchard noticeboard, give people the opportunity to recognise and learn about local varieties.
- The provision of community events and volunteering opportunities
- The provision of opportunities for working and learning new skills to maintain and enhance the natural environment and protect wildlife.

4.3 Volunteers

Trustees and other volunteers have contributed significantly to the maintenance of the orchard in many ways, including:

- Scything, raking and composting hay from the meadow.
- Pruning the fruit trees.
- Mowing the grass paths.
- Repairing and maintaining fences and gates.
- Harvesting rods from the willow bed and maintaining the living willow structures.
- Providing the administrative and financial support needed to maintain the orchard and the charity.

The Trustees wish to thank all those volunteers who have continued to look after the trees and the land with such care and thought for one another. Volunteers are vital to the existence and functioning of the orchard and give a lot of time and energy to managing all aspects of the Charity.

4.4 Membership

The local community comprises roughly 80 households and in 2023 49 of these were full members of the orchard. The members provide the core funding for the orchard maintenance costs on an annual basis and also offer their time and expertise in the management of the orchard and charity.

5. Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitates a short-term fall in its income.

b) to ensure we have a sizeable fund to cover unforeseen expenses arising from the maintenance of the orchard.

c) to enable the Charity to have funds which can be used to develop new projects to enhance the value of the orchard to the community.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 100% of its annual turnover.

5.3 Principal Sources of Funding and Outgoings

There are three main sources of income for the Orchard – membership subscriptions, grants and donations. Since we became a charity we are also able to claim gift aid where applicable which has helped to increase income.

The change of status to a CIO in 2020 also puts the Orchard in a good position to apply for grants in the future to increase the environmental benefits and facilities. In 202 we received £300 from Dartington Parish Council who has also promised a further £700 for the spring of 2025. The trustees are truly grateful for this support and would thank all those involved in these decisions.

The main areas of expenditure are rent paid to Dartington Trust, public liability insurance and maintenance costs – for example grass mowing and collecting, replacing trees and maintaining fences.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses for small items such as mower fuel or printing costs incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, The Orchard's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg:* any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.

Approved by the Trustees and signed on their behalf,

Sarah Curtis

Sarah Curtis, Treasurer

3/4/2025

Date:

5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2024

Receipts and payments accounts

For the period from	01/01/2024	31/12/2024

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
Receipts			
Member subscriptions	890		890
Fundraising	167		167
Donations	130		130
Grants			
Gift Aid	179		179
***Sub total**(Gross income for AR)*	1,366		1,366
Total receipts	1,366		1,366
Payments			
Rent and Insurance	407		407
Maintenance	145		145
New Trees and seed	146		146
Sundry costs	13		13
Grass Cutting	527		527
Sub total	1,238		1,238
Total payments	1,238		1,238
Net of receipts/(payments)	128		128
Transfers between funds			
Cash funds last year end	1,269	0	1,269
Cash funds this year end	1,397		1,397

Receipts and payments

Cash Funds	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Co-op Bank	1,397	0	
Sub total(Gross income for AR)		0	

Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Sarah Curtis

Sarah Curtis, Treasurer

3/4/2025

Date:

5.8 Notes to the Accounts

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b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff.

d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year.

e) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

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Contents

1 Reference and Administration Details 3
1.1 Charity Name & Registration 3
1.2 Charity's Contact Address 3
1.3 Names of the Trustees Who Manage the Charity 3
1.4 Bank 3

2 Structure, Governance & Management 3
2.1 Type of Governing Document 3
2.2 Charitable Objects 3
2.3 Trustee Selection Methods 4

3 Activities 4
3.1 Statutory Declaration 4

4 Achievements & Performance 4
4.1 Outputs and Outcomes for the Charity's Beneficiaries 4
4.2 How the Public have benefitted 5
4.3 Volunteers 5
4.4 Membership 5

5 Financial Review

5.1 Details of Any Funds Materially in Deficit 5
5.2 Policy on Reserves 5
5.3 Principal Sources of Funding and Outgoings 6
5.4 Remuneration of Trustees 6
5.5 Financial Status 6
5.6 Statutory Statements on Liabilities 6
5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2023 7
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e-mail: cowmembership1@gmail.com

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Sarah Curtis	Treasurer	23/02/2020	
Ashton Chadwick	Trustee	23/02/2020	
Tanya Desfontaines	Trustee	29/07/2021	11/09/23
Penelope Douglas	Trustee	23/02/2020	
Jill Goodridge	Trustee	23/02/2020	
Tony Prior	Trustee	23/02/2020	
David Williams	Trustee	23/02/2020	

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1) For the public benefit the conservation, preservation, protection and improvement of the physical and natural environment, in particular through the establishment and maintenance of a

community orchard in Week, Broom Park and the surrounding area which supports a diverse ecosystem and is species-rich.

2) To promote for the benefit of the inhabitants of Week, Broom Park and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the well-being of the said inhabitants.

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3 Activities

3.1 Statutory Declaration

The trustees can confirm that they are fully aware of the guidance on public benefit and have taken it into account when making decisions. The trustees consider that the provision of the orchard is highly beneficial to the public and provides opportunities for exercise and relaxation in a safe space.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

- The orchard has continued to be a valued and attractive asset and is well used by the local community and others. People use the site of the orchard to celebrate their own events and we had a commemorative tree planting for a local resident who had recently died.
- In January a successful Wassail was held.
- 2023 has been a year in which the orchard has seen many improvements primarily funded from grants. We installed two comfortable benches made by Landworks which is a local charity based at Dartington Hall. We also installed a brand new shed which has been badly needed to house the increasing amount of equipment that we need as the orchard matures. This was partly funded by the Parish Council and the Devon Locality Fund.
- Some new bird boxes were erected in March.
- In January the orchard was given help from Orchard Link with pruning and later in March some grafting training took place.
- There has been a continuation of wildflower seeding.
- Pre Covid volunteer working parties were a regular part of the calendar but obviously these came to end during Covid. In 2023 we have tried to revive the approach and in September we had a very successful meet up with volunteers scything, pruning ,collecting fruit and general maintenance followed by coffee and cake. We will hold regular working parties again in 2024.
- In October we held two juicing days which were well attended and much enjoyed. Juice was later distributed to members.

- In November we were pleased to show our local MP Anthony Mangnall around the community orchard.
- In December we produced our annual calendar filled with orchard photos.

4.2 How the Public have benefitted

- The orchard provided a peaceful breathing space for leisure time which has been well-used and much appreciated by the entire community.
- The majority of the apple trees are heritage varieties and on the whole are Devon and Cornwall varieties. The trees, which are labelled and cross referenced on our orchard noticeboard, give people the opportunity to recognise and learn about local varieties.
- The provision of community events and volunteering opportunities
- The provision of opportunities for working and learning new skills to maintain and enhance the natural environment and protect wildlife.

4.3 Volunteers

Trustees and other volunteers have contributed significantly to the maintenance of the orchard in many ways, including:

- Scything, raking and composting hay from the meadow.
- Pruning the fruit trees.
- Mowing the grass paths.
- Repairing and maintaining fences and gates.
- Harvesting rods from the willow bed and maintaining the living willow structures.
- Providing the administrative and financial support needed to maintain the orchard and the charity.

The Trustees wish to thank all those volunteers who have continued to look after the trees and the land with such care and thought for one another. Volunteers are vital to the existence and functioning of the orchard and give a lot of time and energy to managing all aspects of the Charity.

4.4 Membership

The local community comprises roughly 80 households and in 2023 51 of these were full members of the orchard. The members provide the core funding for the orchard maintenance costs on an annual basis and also offer their time and expertise in the management of the orchard and charity.

5. Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitates a short-term fall in its income.

b) to ensure we have a sizeable fund to cover unforeseen expenses arising from the maintenance of the orchard.

c) to enable the Charity to have funds which can be used to develop new projects to enhance the value of the orchard to the community.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 100% of its annual turnover.

5.3 Principal Sources of Funding and Outgoings

There are three main sources of income for the Orchard – membership subscriptions, grants and donations. Since we became a charity we are also able to claim gift aid where applicable which has helped to increase income.

The change of status to a CIO in 2020 also puts the Orchard in a good position to apply for grants in the future to increase the environmental benefits and facilities. In 2023 we received £500 from Magic Little Grants, £200 from Dartington Parish Council and £400 from the Devon Locality Fund. The trustees are truly grateful for this support and would thank all those involved in these decisions.

The main areas of expenditure are rent paid to Dartington Trust, public liability insurance and maintenance costs – for example grass mowing and collecting, replacing trees and maintaining fences.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses for small items such as mower fuel or printing costs incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, The Orchard's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg:* any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.

Approved by the Trustees and signed on their behalf,

Amanda Chadwick

Amanda Chadwick, Secretary

Date: 7/3/24

5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2023

Receipts and payments accounts

For the period from	01/01/2023	31/12/2023

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
Receipts			
Member subscriptions	930	-	930
Fundraising	289	-	289
Donations	127	200	327
Grants		1,100	1,100
Gift Aid	236	-	236
***Sub total**(Gross income for AR)*	1,582	1,300	2,882
Total receipts	1,582	1,300	2,882
Payments			
Rent and Insurance	397		
Maintenance	194		
New benches & Shed & gazebo & ladder	980	1,040	
Sundry costs	275		
Grass Cutting	944	260	
Sub total	2,790	1,300	4,090
Total payments	2,790	1,300	4,090
Net of receipts/(payments)	(1,208)	0	(1,208)
Transfers between funds			
Cash funds last year end	2,477	0	2,477
Cash funds this year end	1,269	0	1,269

Receipts and payments

Cash Funds	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Co-op Bank	1,269	0	
Sub total(Gross income for AR)		0	

Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Amanda Chadwick

Amanda Chadwick, Secretary Date: 7/3/24

5.8 Notes to the Accounts

a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Accounts Spreadsheet.

b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff.

d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year.

e) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.

COMMUNITY ORCHARD WEEK

England & Wales - Charity number 1188747

Accounts

Community Orchard Week

Registered Charity, No: 1188747

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 31st December 2022

Trustees Annual Report & Statement of Financial Activity

for the Year Ended 31st December 2022

1 Reference and Administration Details

1.1 Charity Name & Registration

Community Orchard Week

The charity is a Charitable Incorporated Organisation, registration no: 1188747, registered with the Charity Commission on 25th March 2020.

1.2 Charity's Contact Address

Overmill,
Week,
Dartington,
Devon,
TQ9 6JN
e-mail: cowmembership1@gmail.com

1.3 Names of the Trustees Who Manage the Charity

	Role	*Appointed*	*Resigned*
Ashley Parsons	Chair	23/02/2020	07/01/2022
Amanda Chadwick	Secretary	23/02/2020	
Sarah Curtis	Treasurer	23/02/2020	
Ashton Chadwick	Trustee	23/02/2020	
Tanya Desfontaines	Trustee	29/07/2021	
Penelope Douglas	Trustee	23/02/2020	
Jill Goodridge	Trustee	23/02/2020	
Tom Hirons	Trustee	14/04/2021	05/08/2022
Richard Lewis	Trustee	23/02/2020	07/11/2022
Tony Prior	Trustee	23/02/2020	
David Williams	Trustee	23/02/2020	

1.4 Bank

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

2 Structure, Governance & Management

2.1 Type of Governing Document

The Charity's constitution is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations (CIO), *ie:* where the Trustees are the only Members of the charity.

- We have done a lot of scything throughout the year and taken action to promote the growth of wildflowers where possible.
- In December we produced our annual calendar filled with orchard photos.

4.2 How the Public have benefitted

- The orchard provided a peaceful breathing space for leisure time which has been a well-used and much appreciated by the entire community.
- The majority of the apple trees are heritage varieties and on the whole are Devon and Cornwall varieties.
- The provision of community events and volunteering opportunities
- The provision of opportunities for working and learning new skills to maintain and enhance the natural environment and protect wildlife.
- We have given willow to the local school to use in their forest school sessions.

4.3 Volunteers

The Trustees wish to thank all those volunteers who have continued to look after the trees and the land with such care and thought for one another. Volunteers are vital to the existence and functioning of the orchard and give a lot of time and energy to managing all aspects of the Charity.

Trustees and other volunteers have contributed significantly to the maintenance of the orchard in many ways, including:

- Scything, raking and composting hay from the meadow.
- Pruning the fruit trees.
- Mowing the grass paths.
- Repairing and maintaining fences and gates.
- Mapping and confirming identity of the fruit trees and painting a beautiful new map of the orchard for the planned noticeboard.
- Harvesting rods from the willow bed and maintaining the living willow structures.
- Providing the administrative and financial support needed to maintain the orchard and the charity.

4.4 Membership

The local community comprises roughly 80 households and in 2022 48 of these were full members of the orchard. The members provide the core funding for the orchard maintenance costs on an annual basis and also offer their time and expertise in the management of the orchard and charity.

5. Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitates a short-term fall in its income.

5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2022

Receipts and payments accounts

For the period from	01/01/2022	31/12/2022

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
Receipts			
Member subscriptions	885	-	885
Fundraising	196	-	196
Donations	268	-	268
Gift Aid	168	-	168
***Sub total**(Gross income for AR)*	1,517		1,517
Total receipts	1,517		1,517
Payments			
Rent and Insurance	397		397
Maintenance	798		798
Community & Voluntary Service Subs	38		38
Sundry costs	169		169
Foraging Workshops		150	150
Improvements	105	2.150	2,255
Sub total	1,507	2,300	3,807
Total payments	1,507	2,300	3,807
Net of receipts/(payments)	10	(2,300)	(2,290)
Transfers between funds			
Cash funds last year end	2,467	2,300	4,767
Cash funds this year end	2,477	0	2,477

COMMUNITY ORCHARD WEEK

England & Wales - Charity number 1188747

Accounts

Community Orchard Week

Registered Charity, No: 1188747

Trustees' Annual Report &

Statement of Financial Activity

for the Year Ended 31st December 2021

Trustees' Annual Report & Statement of Financial Activity

for the Year Ended 31st December 2021

Contents

1 Reference and Administration Details 3
1.1 Charity Name & Registration 3
1.2 Charity's Contact Address 3
1.3 Names of the Trustees Who Manage the Charity 3
1.4 Bank 3

2 Structure, Governance & Management 3
2.1 Type of Governing Document 3
2.2 Charitable Objects 4
2.3 Trustee Selection Methods 4

3 Activities 4
3.1 Statutory Declaration 4

4 Achievements & Performance 4
4.1 Outputs and Outcomes for the Charity's Beneficiaries 4
4.2 How the Public have benefitted 5
4.3 Volunteers 5
4.4 Membership 5

5 Financial Review

5.1 Details of Any Funds Materially in Deficit 6
5.2 Policy on Reserves 6
5.3 Principal Sources of Funding and Outgoings 6
5.4 Remuneration of Trustees 6
5.5 Financial Status 6
5.6 Statutory Statements on Liabilities 6
4.5 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2020 8
4.6 Notes to the Accounts 9

Trustees Annual Report
& Statement of Financial Activity
for the Year Ended 31st December 2021

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1.1 Charity Name & Registration

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Overmill,
Week,
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TQ9 6JN
e-mail: cowmembership1@gmail.com

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	Role	*Appointed*	*Resigned*
Ashley Parsons	Chair	23/02/2020	07/01/2022
Amanda Chadwick	Secretary	23/02/2020	
Sarah Curtis	Treasurer	23/02/2020	
Ashton Chadwick	Trustee	23/02/2020	
Tanya Desfontaines	Trustee	29/07/2021	
Penelope Douglas	Trustee	23/02/2020	
Chris Edwards	Trustee	23/02/2020	25/03/2021
Jill Goodridge	Trustee	23/02/2020	
Tom Hirons	Trustee	14/04/2021	
Richard Lewis	Trustee	23/02/2020	
Tony Prior	Trustee	23/02/2020	
David Williams	Trustee	23/02/2020	

1.4 Bank

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

2 Structure, Governance & Management

2.1 Type of Governing Document

The Charity's constitution is based on the Charity Commission's model governing document for Foundation Charitable Incorporated Organisations (CIO), *ie:* where the Trustees are the only Members of the charity.

2.2 Charitable Objects

The charity's objects are:

1) For the public benefit the conservation, preservation, protection and improvement of the physical and natural environment, in particular through the establishment and maintenance of a community orchard in Week, Broom Park and the surrounding area which supports a diverse ecosystem and is species-rich.

2) To promote for the benefit of the inhabitants of Week, Broom Park and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the well-being of the said inhabitants.

2.3 Trustee Selection Methods

There must be at least three charity trustees but there is no maximum number.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term of one year by a resolution passed at a properly convened meeting of the charity trustees.

Trustees are all volunteers drawn from the local community and in the process due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The trustees can confirm that they are fully aware of the guidance on public benefit and have taken it into account when making decisions. The trustees consider that the provision of the orchard during the period has been particularly beneficial to the public in this difficult year when the need for exercise and relaxation in a safe space has been so important.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Again in 2021 the activities in the orchard were seriously impeded by the Covid19 situation and lockdowns but the charity was successful in offering:

- The provision of the orchard as a much used green space for exercise and relaxation.
- The provision of community events and volunteering opportunities where it has been possible, for example we ran a foraging workshop in the autumn which was attended by both children and adults and much enjoyed.
- The provision of opportunities for working and learning new skills to maintain and enhance the natural environment and protect wildlife.
- We received a generous grant from the South West Water Neighbourhood Fund to pay for:
    - First aid training,
    - The erection of a noticeboard - for information on trees, news and events such as future social gatherings and,
    - Three Foraging Workshops.

The First aid training has taken place and the first of the foraging workshops was held in the Autumn which was fully booked and enjoyed by adults and children alike. The next two will be held in the Spring and Summer 2022. Work on designing and making the noticeboard is ongoing and we are hoping for an unveiling in May 2022.

4.2 How the Public have benefitted

Covid 19 has reduced our ability to hold events, celebrations and communal work on the land. We had planned for a moth morning, storytelling and other events such as barbecues not all of which proved possible. The series of very late frosts in April and May 2021 resulted in an almost non-existent apple crop so there was no possibility to hold an apple/juicing day. But In spite of the difficulties there were achievements:

- We enhanced the potential for wild flowers developing in the orchard by the sowing of yellow rattle seed.
- We held a well-attended Halloween event and we did manage a barbecue despite the tricky weather.
- The orchard provided a peaceful breathing space for leisure time which has been a well-used and much appreciated lifeline for the community in this difficult year.
- We have given willow to the local school to use in their forest school sessions and we also arranged a visit from two classes in the school to learn about the importance of wildflowers.

4.3 Volunteers

This year has been another difficult one in that group activities have been very restricted but the Trustees wish to thank all those volunteers who have continued to look after the trees and the land with such care and thought for one another in spite of the difficulties. Volunteers are vital to the existence and functioning of the orchard and give a lot of time and energy to managing all aspects of the Charity. Trustees held zoom meetings and we appointed one new trustee to organise social and community events in the orchard.

Other volunteers have contributed significantly to the maintenance of the orchard in many ways, including:

- Scything, raking and composting hay from the meadow.
- Pruning the fruit trees.
- Mowing the grass paths.
- Repairing and maintaining fences and gates.
- Mapping and confirming identity of the fruit trees and painting a beautiful new map of the orchard for the planned noticeboard.
- Harvesting rods from the willow bed and maintaining the living willow structures.

4.4 Membership

The local community comprises roughly 80 households and in 2021 46 of these were full members of the orchard. The members provide the core funding for the orchard maintenance costs on an annual basis and also offer their time and expertise in the management of the orchard and charity.

5. Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income.

b) to ensure we have a sizeable fund to cover unforeseen expenses arising from the maintenance of the orchard.

c) to enable the Charity to have funds which can be used to develop new projects to enhance the value of the orchard to the community.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least 100% of its annual turnover.

5.3 Principal Sources of Funding and Outgoings

There are two main sources of income for the Orchard – membership subscriptions and donations. Since we became a charity we are also able to claim gift aid where applicable which will help to increase income.

The charity received a generous grant of £2,675 from South West Water

The change of status to a CIO also puts the Orchard in a good position to apply for grants in the future to increase the environmental benefits and facilities.

The main areas of expenditure are rent paid to Dartington Trust, public liability insurance and maintenance costs – for example grass mowing and collecting, replacing trees and maintaining fences. Due to Covid expenditure has been relatively low in 2020 and 2021 so reserves have built up and we plan to use these in the future to fund community activities and to enhance the orchard environment.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity.

Out-of-pocket expenses for small items such as mower fuel or printing costs incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

Though modest, The Orchard's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg:* any outstanding/ongoing contract or legal undertaking to buy or provide specific services);

✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO.

Approved by the Trustees and signed on their behalf,

Amanda Chadwick

Amanda Chadwick, Secretary

Date: 26/5/22

5.7 Receipts & Payments Accounts for the Financial Year Ended 31 Dec 2021

Receipts and payments accounts

For the period from	01/01/2021	31/12/2021

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
Receipts			
Member subscriptions	810	-	810
Fundraising	320	-	320
Donations	436	-	436
Gift Aid	201	-	201
SW Water Grant		2,675	2,675
***Sub total**(Gross income for AR)*	1,767	2,675	4,442
Total receipts	1,767	2,675	4,442
Payments			
Maintenance	1,359	-	1,359
Community & Voluntary Service Subs		-	
Sundry costs	181	-	181
Foraging Workshops		150	150
First Aid Training		225	225
Sub total	1,540	375	1,915
Total payments	1,540	375	1,915
Net of receipts/(payments)	227	2,300	2,527
Transfers between funds	-	-	-
Cash funds last year end	-	-	-
Cash funds this year end	227	2,300	2,527

Receipts and payments

Cash Funds	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Co-op Bank	2,442	2,300	
Petty Cash	24	-	
Sub total(Gross income for AR)	2,466	2,300	

Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Amanda Chadwick

Amanda Chadwick, Secretary

Date: 26/5/22

5.8 Notes to the Accounts

a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Accounts Spreadsheet.

b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

c) Salaries & Professional Fees
No trustee receives any payments for the services they provide to the charity.
In the current financial year the charity employed no staff or external contractors.

d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year.

e) Rounding Discrepancies
All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.