

All Saints Community Centre Chair's Annual Report

Since our last meeting in May 2023 the centre has been going through a challenging season, with many changes and difficult decisions having to be made by the Trustees. However, it continues to serve the community, hosting a mix of regular and one-off groups, serving the vulnerable and disadvantaged in our local area.

Review of 2023

Staff

Major changes took place in our staffing in 2023 as our finances dropped. With much deliberation it was decided by the Trustees that Bev Price would be made redundant from her job as Centre Manager. She gave her usual commitment to run the centre, support centre users and encourage new volunteers right up until the last day. She finished on 29th September 2023 and was paid a final salary with any holiday not taken.

The Centre continued to employ a cleaner (Caroline) and caretaker (Alan). Following Bev's departure we took on a part-time Operations Manager to keep the office ticking over and take booking etc. We recruited Mej-Brit Adamson and she began her job on 13th September 2023, allowing for a brief time of hand-over for some tasks from Bev.

Trustees

We have found it very difficult to recruit new Trustees. There are no new members coming forward from the church or community so we needed to find at least two new trustees. Long serving trustee George Pengelly resigned on 19th November and Tom Willoughby resigned on 30th November 2023 which left us without a Treasurer.

By the end of 2023 we were left with Tracy Bevill (Community), Becky Lines (Church), Rory Clare (Church), Bernard Rowe (Church), James Price (Community) and Dave Orchard (Community). Long serving trustee, Dave has been less active due to ill health. We wish him well and understand if he can't continue as a trustee. Thanks go to everyone for all the effort they have put in, especially Tracy who is often on the front line and Becky as Secretary.

Finances

Unfortunately Tom resigned without having completed the accounts and this left us in desperate need of a Treasurer or at least a book-keeper. Despite everyone's best efforts no one could be found before the end of the year. Due to our limited resources we were not in a position to pay for them to be done. We will continue to ask around for suggestions and hope it is resolved before the accounts need to be submitted to the Charity Commission.

In the meantime we need to keep day-to-day records of petty cash income and expenses in the usual way and we will ask the Operations Co-ordinator to make sure bills are paid.

Our income has dropped during 2023 as there is no more Lottery funding. We received grants amounting to £20,000 from the NHS via Volunteer Cornwall, to be a Community Hub which has been vital. Some groups who were previously funded by grants will probably have to start paying for hall hire in the coming year to keep us solvent.

Building Project

The first phase of building project, the toilet in the Church was completed in September. This should make the church space more user friendly and take the pressure of the Community Centre, especially on Sundays.

The second phase is the alteration and refurb of the community centre. Nanette Newton-Hinge continues to offer her time to assist us with this, negotiating with and chasing the architect. We will have to get new quotes as too much time has elapsed since it was initially done and we are having second thoughts about the upstairs extension.

Community Centre-Church relations

The church and church groups continue to use the centre facilities. The Chair, Churchwardens and new Ops Co-ordinator strive for clear communication and mutual understanding.

The Church toddler group, All Sorts@All Saints, run by Becky Lines continues to thrive and benefits from the warmth and storage of the Community Centre. We host their Christmas Carol singing event. We hope for more joint activities in the future when we can mutually support each other.

Summary

The charity is at a critical point. Volunteer numbers are low at the moment and income from hall hire is not sufficient on its own to sustain us. We need to recruit new trustees and volunteers. These are challenging times and the Trustees would benefit from looking again at the business plan and seeking partnerships with other organisations if the Centre is to be viable beyond 2024.

ALL SAINTS' CHURCH COMMUNITY CENTRE - BUSINESS ACCOUNT 2023

Income:

| | |
|---|--------|
| Cornwall County Council | 52348 |
| Volunteer Cornwall | 20000 |
| Online Transfer from Reserve Account | 32902 |
| Autofunding (Transfer from Reserve Account) | 106651 |
| FP Cornwall Trust | 304 |
| Debtors Fund | 1000 |
| MHA | 6789 |
| Hire of Hall | 3874 |
| FP Access Training | 100 |
| Donations | 354 |
| Integrated Care Services (NHS) | 211 |
| Refunds | 80 |
| Easyfunding | 16 |

| | |
|---------------|---------------|
| TOTAL: | 224629 |
|---------------|---------------|

Expenditure:

| | |
|---|-------|
| Salaries | 45376 |
| Staff/Volunteer Expenses | 5983 |
| HMRC | 10531 |
| Pensions | 1926 |
| Diocesan Loan | 2000 |
| Bank Charges | 60 |
| Professional Fees: | |
| Architects | 3974 |
| Accountants | 1224 |
| | 5198 |
| Professional Services: | |
| HR | 3157 |
| Business Consultancy | 300 |
| Premises Security | 117 |
| Fire Appliance Checks | 230 |
| DBS Applications | 110 |
| | 3914 |
| Utilities: | |
| Gas | 2009 |
| Electricity | 1943 |
| Water | 1761 |
| | 5713 |
| Maintenance/Repairs | 2935 |
| Insurance | 2550 |
| JDS Builders (106 funding) | 41968 |
| Centre Supplies | 3788 |
| Supermarkets | 1485 |
| Telephone/Internet | 1334 |
| IT Services/Support | 633 |
| Crisis Fund | 449 |
| Integrated Care Services (NHS) | 54 |
| Cornwall County Council | 18 |
| Autofunding (Transfer to Reserve Account) | 88363 |

TOTAL:

224278

ALL SAINTS' CHURCH COMMUNITY CENTRE - RESERVE ACCOUNT 2023

Income:

| | |
|--------------------------------|-------|
| Autofunding | 88240 |
| Integrated Care services (NHS) | 659 |
| Bank interest | 787 |

| | |
|---------------|-------------|
| TOTAL: | <hr/> 89686 |
|---------------|-------------|

Expenditure:

| | |
|--|--------|
| Online tranfer to Business Account | 29752 |
| Autofunding (Transfer to Business Account) | 109923 |

| | |
|---------------|--------------|
| TOTAL: | <hr/> 139675 |
|---------------|--------------|

| | |
|--------------------------------|---------|
| Excess Income over Expenditure | (49989) |
|--------------------------------|---------|

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|------------------------------------|-------|
| Balance in CAF Bank as at 31.12.23 | 22080 |
|------------------------------------|-------|

**wGLEBE FARM,CROWAN,CAMBORNE, CORNWALL TR14 9NB.
01209 832151**

10TH FEBRUARY 2024

ALL SAINTS COMMUNITY CENTRE TUCKINGMILL CAMBORNE CORNWALL.

Report on accounts for year 2023.

I have examined all the bank statements relating to the above COMMUNITY CENTRE held by CAF BANK Sort Code 40.52.40

Account number 00089795 (Gold Account) and Account number 00012749 (Business Account)

It is my opinion that it would appear that while the listed Income and Expenditure seems correct as it is listed in detail , I have not had the opportunity to inspect the receipts to verify this, however this does not in my opinion raise concerns.

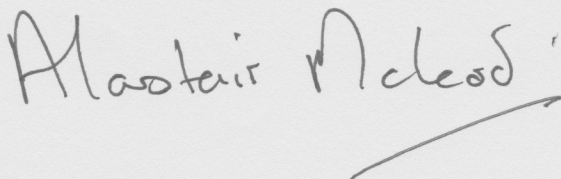
The Income / Expenditure while listed in detail shows a difference of £77.12 as opposed to what appears to be held in the CAF accounts.

This means that while the trading figure shows loss of £50,187.43 on the year, the CAF accounts balances show only a decrease of £50,110.31.

The assumption is that £77.12 has been recorded somewhere within the bank accounts and not listed. However the figures made available to me are all rounded up and not precise, therefore this may be why there is a difference

In balancing the Bank accounts I have treated the Gold Account as a balanced transfer of funds to the Business account within the year as ONE account as they are operated on an auto funding basis with automatic transfers in and automatic transfers out resulting in a balanced movement during the year.

In my opinion the method of accounting needs to be clarified in future, as while in my opinion there are not any major discrepancies within the 2023 year, improved accountancy processes need to be followed to comply with the requirements under the General Directions given by the Charity Commission in 15(5b) of the 2011 Act.

A handwritten signature in black ink that reads "Alastair Mcleod". The signature is written in a cursive style with a long horizontal stroke extending from the end of the name.

Alastair Mcleod
Independent Person reviewing these Accounts.

ALL SAINTS COMMUNITY CENTRE

| FINANCIL YEAR | 01/01/23 | TO | 31/12/23 | |
|-------------------------------|-------------|----------------------|------------|------------|
| INCOME | | BANK RECONCILLIATION | | |
| CORNWALLCOUNTY COUNCIL | £52,348.00 | | OPEN BAL | CLOSE BAL |
| VOLUNTEER CORNWALL | £20,000.00 | BUSINESS | £200.76 | £79.82 |
| FP CORNWALL TRUST | £304.00 | RESERVE | £72,069.37 | £22,080.00 |
| DEBTORS FUND | £1,000.00 | | | |
| MHA | £6,789.00 | BALANCES | £49,989.37 | £120.94 |
| HIRE OF HALL | £3,874.00 | | | |
| FP ACCESS TRAINING | £100.00 | | | |
| DONATIONS | £354.00 | | | |
| INTEGRATED CARE (NHS) | £211.00 | | | |
| REFUNDS | £80.00 | | | |
| EASY FUNDING | £16.00 | | | |
| INTEREST | £651.57 | | | |
| INTEGRATED CARE (NHS) | | | | |
| | £85,727.57 | | | |
| EXPENDITURE | | | | |
| SALARIES | £45,376.00 | | | |
| STAFF/VOLUNTEER EXPENSES | £5,983.00 | | | |
| HMRC | £10,531.00 | | | |
| PENSIONS | £1,926.00 | | | |
| DIOCESAN LOAN | £2,000.00 | | | |
| BANK CHARGES | £60.00 | | | |
| PROFESSIONAL FEES | £5,198.00 | | | |
| PROFESSIONAL SERVICES | £3,914.00 | | | |
| UTILITIES | £5,713.00 | | | |
| MAINTENANCE/REPAIRS | £2,935.00 | | | |
| INSURANCE | £2,550.00 | | | |
| JDS BUILDERS (106 FUNDING) | £41,968.00 | | | |
| CENTRE SUPPLIES | £3,788.00 | | | |
| SUPERMARKET PURCHASES | £1,485.00 | | | |
| TELEPHONE/INTERNET | £1,334.00 | | | |
| IT SERVICES/SUPPORT | £633.00 | | | |
| CRISIS FUND | £449.00 | | | |
| INTEGRATED CARE (NHS) | £54.00 | | | |
| CORNWALLCOUNTY COUNCIL | £18.00 | | | |
| | £135,915.00 | | | |
| INCOME / EXPENDITURE DECREASE | £50,187.43 | BANK | BALANCE | DECREASE |
| | | | £50,110.31 | |
| ADJUSTMENT | -£77.12 | | | |

ALL SAINTS CHURCH COMMUNITY CENTRE ACCOUNTS 2023

The attached accounts for both the Business Account and Reserve Account have been compiled solely from the CAF Bank Statements for the year ending December 2023.

No account has been taken of whether any income was restricted as this information was not available.

Reference to 'Autofunding' has been included to give a clear picture of the transfer of funds between accounts.

These accounts may / may not be acceptable in this form to the Charity Commission and the Reserve and Business Accounts may require some form of independent scrutiny.

ALL SAINTS' CHURCH COMMUNITY CENTRE - BUSINESS ACCOUNT 2023

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| Crisis Fund | 449 |
| Integrated Care Services (NHS) | 54 |
| Cornwall County Council | 18 |
| Autofunding (Transfer to Reserve Account) | 88363 |

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| TOTAL: | 224278 |
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TOTAL:

89686**Expenditure:**

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TOTAL:

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