



Technology, Pedagogy and Education Association

Registered Charity, No: 1188737

Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st March 2022

Trustees

Steve Kennewell

Neil Stanley

Tim Tarrant

Jon Audain

Andy Connell

Andrew Csizmadia

Christina Preston

Chris Shelton

Sarah Younie



Trustees' Annual Report & Statement of Financial Activity for the Year Ended 31st March 2022

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Trustees Annual Report & Statement of Financial Activity for the Year Ended 31st March 2022

1 Reference and Administration Details

1.1 Charity Name & Registration

Technology, Pedagogy and Education Association

Technology, Pedagogy and Education Association (TPEA) is a UK registered charitable incorporated organisation operating in England and Wales. Registration no: 1188737, registered with the Charity Commission on 24th March 2020.

The charity is registered with HM Revenue & Customs

1.2 Charity's Address

27 Old Gloucester Street, London, WC1N 3AX

e-mail: enquiries@tpea.ac.uk

website: www.tpea.ac.uk

1.3 Names of the Trustees Who Manage the Charity

Name	Role	Term Dates
Steve Kennewell	Trustee	2022-24
Neil Stanley	Trustee	Founding Trustee - 2022
Tim Tarrant	Trustee	Founding Trustee - 2023
Jon Audain	Chair	2022-2024
Andy Connell	Trustee	2020-2023
Andrew Csizmadia	Trustee	2022-2024
Christina Preston	Trustee	2020-2022
Chris Shelton	Trustee	2020-2023
Sarah Younie	Trustee	2020-2022

1.4 Bank

Barclays Bank, Oxford City, UK.

1.5 Independent Examiner

Angela Lowe, Lowecost Accountancy, Preston, Lancs.

2 Structure, Governance & Management

2.1 Type of Governing Document

The charity is governed through a Constitution – available at: <https://tpea.ac.uk/wp-content/uploads/2020/06/TPEA-Constitution.pdf>

2.2 Charitable Objects

As defined in the TPEA constitution, the objects of the charity are to advance education for the public benefit by:

- promoting research and effective practice in the use of digital technologies, particularly, but without limitation, in schools; and
- supporting initial and continuing teacher professional development, in particular in the field of the effective use of educational technologies.

2.3 Trustee Selection Methods

There must be at least three charity trustees. The maximum number of trustees is 12.

In accordance with the Constitution, Trustees are appointed or re-appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

3 Activities

3.1 Statutory Declaration

The Trustees of the Technology, Pedagogy and Education Association confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefit in deciding what activities the charity should undertake.

3.2 Summary of Main Activities

Like all educational organisations, TPEA's work over the last year has continued to be affected by the Covid-19 pandemic. This meant we were unable to run face-to-face events but continued to work remotely.

During the period, we have continued to recruit new members and have held online events. We have continued to publish our successful, international journal and to support research and effective practice in technology education.

4 Achievements & Performance

4.1 Outputs and Outcomes for the Charity's Beneficiaries

Over this period, the charity has produced a number of outputs. These include:

- Publication of an internationally recognised, peer-reviewed journal that disseminates internationally excellent research relating to technology in education. Five issues are published each year.
- Engaged with the public, educational organisations and companies to further good practice in the use of educational technology, for example, through the BETT Research Safaris, membership of the BETT advisory board, BESA judging panel for BETT Awards 2022,
- Held an online conference on 15th July 2021 including keynotes from Charlene Hunter MBE from 'Coding Black Females' and Beena Nana, Strategy and Research Lead, Digital Strategy for Education, DfE.
- Advised the DfE Remote Learning Team on approaches and barriers to remote education
- Awarded a TPEA Research and Development Grant to Fiona Aubrey-Smith
- Published blogs on digital technology in education
- Published regular email newsletters
- Held a webinar for new members
- Been active members of CfSA and MESH

4.2 How the Public Have Benefitted.

Teachers and educators have benefitted from our work by learning about best practice in educational technology. In turn, this has benefitted the public through improved educational practices.

4.3 Contributing to Activities Run by Other Organisations

We have contributed to the work of the CfSA, MESH, and Chartered College, BETT Advisory Panel, MirandaNet, and NAACE

4.4 Trustee Development

Trustees are encouraged to participate in development opportunities as and when appropriate.

5 Financial Review

5.1 Details of Any Funds Materially in Deficit

The Charity has no funds which are materially in deficit.

5.2 Policy on Reserves

The Charity's policy on reserves is to generate and maintain a balance which is sufficient:

- a) to preserve the financial viability of the Charity in the event that unforeseen and/or unavoidable circumstance precipitate a short-term fall in its income;
- b) to enable the Charity, in the interests of meeting its objectives, to undertake from time to time the setting up of new and innovative projects on a pilot basis to demonstrate the viability and potential benefits of such activities as a precursor to securing the external funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are at least one year's annual turnover.

5.3 Principal Sources of Funding and Outgoings

The principal sources of funding are publishing royalties from our journal: Technology, Pedagogy and Education and subscriptions from members.

5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and receive no remuneration or other material benefits from their services to the Charity, with the exception of the journal editor who received a payment agreed by the Trustees in accordance with the relevant regulations.

Out-of-pocket expenses necessarily and reasonably incurred by Trustees in promoting the purposes of the Charity are reimbursed at cost.

5.5 Financial Status

TPEA's current resources from unrestricted donations are more than sufficient to meet its outgoings for at least next year.

All the indications are that this will remain the case for the foreseeable future.

5.6 Statutory Statements on Liabilities

The Trustees declare that:

- ✓ The charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement (*eg*: any outstanding/ongoing contract or legal undertaking to buy or provide specific services);
- ✓ The charity has no debt outstanding at the date of this statement which is owed by the CIO and which is secured by an express charge on any assets of the CIO (*eg*: a mortgage on property owned by the charity);

Approved by the Trustees and signed on their behalf,

Andy Connell (Treasurer)

Jon Audain (Chair)

Date: 22/6/22

6 Statement of Financial Activity

6.1 Independent Examiner's Report on the Accounts

Report to the Trustees/Members of TPEA on the accounts for the year ended 31-Mar 2022

Responsibilities and Basis of the Report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Angela Lowe
Address: Lowecost Accountancy, Preston, Lancs
Date: 29/6/2022

6.2 Receipts & Payments Accounts for the Financial Year Ended 31-Mar 2022

Balance brought forward from 2020-21	£72,660.70
Receipts	
Journal Royalties	£20,845.17
Membership Fees	£1,726.79
Events	£5,484.00
TOTAL INCOME	£28,055.96
Payments	
Admin costs	£1,147.80
Events	£5,613.30
External Engagement	£2,250
Research	£7,000
TOTAL OUTGOINGS	£16,011.10
Closing Bank Balance	£84,705.56

Approval of the Board of Trustees

The Trustees declare that they have approved the above Annual Report & Statement of Financial Activity.

Signed on behalf of the Trustees

Jon Audain (Chair)

Date: 21/10/22

6.3 Notes to the Accounts

- a) Accounting Policies
The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Accounts Spreadsheet.
- b) Reimbursement of Out-of-Pocket Expenses
Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.
- c) Salaries & Professional Fees
Only one trustee receives any payments for the services they provide to the charity (journal editor).
In the current financial year the charity employed no staff or external contractors;
- d) Fixed Assets
The charity has not purchased or disposed of any fixed assets in the current financial year;
- e) Creditors & Debtors
Cheques for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year but not appearing in the end of financial year bank statement are reported as outstanding creditors or debtors respectively.
- f) Rounding Discrepancies
All amounts are recorded to the penny.
- g) It was agreed to keep a reserve of approximately one year's income.