



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	2	2021		31	1	2022

Section A Reference and administration details

Charity name

The Melissa Bell Foundation

Other names charity is known by

N/a

Registered charity number (if any)

1188721

Charity's principal address

First Floor

17 – 19 Foley Street

London

Postcode: W1W 6DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alexandra Burke	Chair		
2	Nicholas Stuart Kett Robinson			
3	Nalini Raquel Boyce			
4	David Burke			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) The preservation of health by raising awareness of Strokes, Diabetes and Kidney Failure.
- (2) The advancement of education of children and young people in the performing arts and to further develop their appreciation of and participation in the arts.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Melissa Bell Foundation continued to face challenges due to the ongoing impact of COVID-19, which limited the full delivery of its programmes and fundraising activities. Despite these obstacles, the foundation successfully awarded four summer 2021 scholarships to the Sylvia Young Theatre School, ensuring young people could continue their performing arts education.

While the 2021 fundraising gala could not be reinstated due to restrictions, planning began for a 2022 edition, preparing for its return if circumstances allowed.

Throughout this period, the foundation remained committed to maintaining relationships with beneficiaries, providing ongoing support where possible. Additionally, we used social media channels to continue engaging with our key audience, raising awareness of our mission and keeping our community informed.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Awarded four summer 2021 scholarships to the Sylvia Young Theatre School, supporting young people's development in performing arts.
- Maintained relationships with beneficiaries, ensuring continued support despite restrictions.
- Utilised social media channels to engage with our key audience and raise awareness.
- Although the 2021 fundraising gala could not take place, groundwork was laid for the 2022 edition, ensuring a strong return when feasible.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees will not commit to making any donations for charitable purposes greater than the amount of cash already in hand. In the long-term the trustees will aim to hold cash to cover six months average expenditure.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Melissa Bell Foundation

No (if any)
1188721

Receipts and payments accounts

CC16a

For the period
from

Period start date
2/1/2021

To

Period end date
1/31/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising events	1,000	-	-	1,000	-
Donations	19	-	-	19	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,019	-	-	1,019	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,019	-	-	1,019	-
A3 Payments					
	-	-	-	-	-
Grants and donations paid	2,130	-	-	2,130	-
Rent / hire of rooms	90	-	-	90	-
Bank charges (refund)	- 7	-	-	- 7	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,214	-	-	2,214	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,214	-	-	2,214	-
Net of receipts/(payments)	- 1,194	-	-	- 1,194	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,400	-	-	9,400	-
Cash funds this year end	8,206	-	-	8,206	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	8,206	-	-
		-	-	-
		-	-	-
	Total cash funds	8,206	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	