

**FEERING COMMUNITY CENTRE**  
**Registered Charity number 1188714**

**TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**Governance**

Feering Community Centre was registered with the Charity Commission on 23<sup>rd</sup> March 2020 with a CIO Foundation Model governing document. The objectives of the charity are to run the Community Centre in Feering, which it does under a management agreement with Feering Parish Council (FPC). This agreement binds FCC to comply with the terms and conditions of a Joint Use Agreement (JUA) between FPC, the Chelmsford Diocesan Board of Finance and All Saints Academy Trust. The JUA covers the use and management of the Main Hall (which is jointly owned and jointly used), the Main Hall's structure, fittings and fixtures, and the total buildings' central heating system and services.

Trustees of the CIO during the year were:-

Lee Blackburn  
Robert Carpenter (resigned 11/07/22)  
Robert Crayston  
Katherine Evans (appointed 11/07/22))  
Paul Evans (appointed 11/07/22)  
Gilbert Heathcote  
Kathryn Held (resigned 11/07/22)  
Louise Irons (resigned 11/07/22)  
Michele Lakin  
Kelly Leach (resigned 11/07/22)  
Mark Leslie  
Clare Reed  
Karen Welsh (resigned 11/07/22)

The Trustees consider that the Feering Community Centre does meet the public benefit test as stipulated by the Charity Commission.

**Activities for the year 2022/23**

Organisations catering for everyone from the very young to the elderly regularly use the Centre. The Centre hosts a mother and toddler group, pre-school nursery, brownies, craft groups, good companions, weekly country music evenings, bowls, fitness classes and a monthly cinema are examples of a variety of activities. Bookings are also received from further afield for various one-off events such as wedding receptions, birthday parties, elections and exhibitions. The local Garden Club holds their Annual Show at the Centre in September.

In response to the cost-of-living crisis this year, the trustees agreed to provide a room at the Centre, free of charge, for a 'warm hub'. This was operated by Feering Parish Council on Monday and Wednesday afternoons through the winter months. This was an excellent addition to the calendar of activities and much needed whilst people were struggling with heating bills.

The May Fayre is the major fundraising event for the charity and is also a major social event in the village calendar. The team that organises the Fayre does a fantastic job encouraging everyone in the village to get involved. Other fundraising events in 2022/23 were a Christmas Fayre and a Quiz night both of which were very successful.

Improvement works have been undertaken this year to reduce utility costs moving forwards. With the support of grants applied for by Feering Parish Council, the centre is much more energy efficient. New windows were installed in the Oak Room, Acorn Room, Kitchen and office in August 2022. Also in August, solar panels were fitted to the roof and the loft space was cleared in readiness for new insulation to be fitted in 2023. We thank Feering Parish Council for working in partnership with the chair of FCC on the grant applications to enable all these improvements.

### **Accounts for the year 2022/23**

Unrestricted funds show a deficit of £9,015 this year (2021/22 surplus of £5,759). Letting income of £25,501 is higher than the previous year (2021/22 £19,715) but is not yet back to pre-COVID levels. Net income from fundraising contributed £4,516 which is a significant increase on the previous year (2021/22 net income £1,376) because of the return of the May Fayre. Repair and Maintenance costs more than doubled this year due to unplanned electrical works, school boiler repairs, plumbing and drainage works. An insurance claim contributed towards the costs of the plumbing and drainage works. We continue to seek best prices for regular expenditure and reduce costs wherever possible.

### **Risk Areas and Risk Management**

FCC needs to hold sufficient bank balances to meet its commitments as set out in the Joint Use Agreement. Provision must be made for future capital expenditure covering refurbishment and maintenance of the building's structure, fixtures and fittings. The building is now in its 34<sup>th</sup> year and unexpected problems requiring attention are increasingly likely. The charity is fortunate that the Feering Parish Council, as owners of the building, choose to undertake some of the capital improvements as they arise.

Free reserves at 31<sup>st</sup> March 2023 are £31,209 of which the trustees have earmarked £10,000 for building maintenance and renovation. The remaining £21,209 is sufficient to cover over 6 months of operating costs. The charity is protecting itself from the impact of increasing electricity costs by installing solar panels and selling surplus energy. Future budgets will need to be monitored to ensure long term sustainability.

The trustees are confident that the financial reserves are sufficient to meet commitments for the forthcoming year.

Signed

Katherine Evans (Chair of Trustees)

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**Receipts and Payments Account for the year ended 31st March 2023**

	<b>2022/23</b>			<b>2021/22</b>
	Unrestricted	Restricted	£	£
<b>RECEIPTS</b>				
<b>From Trading Activities</b>				
Lettings	25501.01		25501.01	19715.26
Affiliation Fees	140.00		140.00	160.00
Furlough claims				4789.53
Insurance claim	1010.00		1010.00	
<b>From Voluntary Sources</b>				
Fundraising	7883.53		7883.53	1777.70
Government COVID Grants				10667.00
Other Grants and Donations	511.53		511.53	8087.50
<b>From Assets</b>				
Sale of equipment				217.70
Interest	266.45		266.45	179.39
<b>TOTAL RECEIPTS</b>	<b>35312.52</b>	<b>0.00</b>	<b>35312.52</b>	<b>45594.08</b>
<b>PAYMENTS</b>				
<b>Charitable Activities</b>				
Salaries	18468.40		18468.40	17134.49
<b>Trading Activities</b>				
Repairs and Maintenance	13852.99	465.00	14317.99	6780.93
Energy	3171.48		3171.48	3106.46
Water	914.32		914.32	234.35
Waste	839.00		839.00	815.00
PRS/PPL	628.26		628.26	0.00
Insurance	1283.19		1283.19	1134.16
<b>Administration of the charity</b>				
Telephone and broadband	625.64		625.64	575.28
Office Consumables & postage	25.62		25.62	28.34
Advertising	36.00		36.00	342.00
Computer costs	59.99		59.99	59.99
Independent Examination	75.00		75.00	50.00
Affiliation Fee (RCCE)	66.00		66.00	66.00
Bank charges	72.00		72.00	72.43
Miscellaneous	137.99		137.99	102.66
<b>Other Expenditure</b>				
Improvements and equipment	704.96	4980.00	5684.96	3459.63
Legal Fees			0.00	336.00
Fundraising	3367.10		3367.10	401.90
<b>TOTAL PAYMENTS</b>	<b>44327.94</b>	<b>5445.00</b>	<b>49772.94</b>	<b>34699.62</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>-9015.42</b>	<b>-5445.00</b>	<b>-14460.42</b>	<b>10894.46</b>
<b>Balances Brought Forward</b>	<b>40224.11</b>	<b>5445.00</b>	<b>45669.11</b>	<b>34774.65</b>
<b>Balances Carried Forward</b>	<b>31208.69</b>	<b>0.00</b>	<b>31208.69</b>	<b>45669.11</b>

**FEERING COMMUNITY CENTRE**  
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**Statement of Assets and Liabilities at 31st March 2023**

	<b>2023</b>	<b>2022</b>
<b>MONETARY ASSETS</b>		
<b>Deposits and Bank Balances</b>		
Cambridge & Counties Building Society	27566.30	33799.85
Unity Trust Account	3189.66	9338.56
Barclays Current Account	385.52	2520.69
Petty Cash	67.21	10.01
	<u>31208.69</u>	<u>45669.11</u>
<b>HELD AS:</b>		
<b>General Reserves</b>	<b>21208.69</b>	<b>30224.11</b>
<b>Restricted Funds</b>	<b>0.00</b>	<b>5445.00</b>
<b>Earmarked reserves (Building maintenance)</b>	<b>7000.00</b>	<b>7000.00</b>
<b>Earmarked reserves (Renovation)</b>	<b>3000.00</b>	<b>3000.00</b>
	<u>31208.69</u>	<u>45669.11</u>
<b>Debtors</b>		
Accrued Interest	526.20	244.78
Electricity not charged to school		245.60
Invoice paid in advance	48.60	
Unpaid letting invoices	1357.10	1894.97
	<u>1931.90</u>	<u>2385.35</u>
<b>Creditors</b>		
Letting deposits held	1635.00	1960.00
Lettings received in advance	106.00	154.00
Invoices	778.21	753.21
PRS/PPL	477.01	151.26
Amounts held for fundraising events	180.00	205.00
Water use not charged by school		124.29
Gas use not charged by school		212.11
	<u>3176.22</u>	<u>3559.87</u>
<b>NON MONETARY ASSETS</b>		
Tables and chairs		
Kitchen Equipment		
Office Equipment		
Sports Equipment and Games		
Sound /PA System		
Stationery		
Cleaning materials		
Maintenance materials		

## **Independent Examiner's Report to the Trustees of Feering Community Centre (Registered Charity No. 1188714)**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2023.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Hyde

4 Mallard Close, Kelvedon, Essex

20 June 2023