

FEERING COMMUNITY CENTRE
Registered Charity number 1188714

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Governance

Feering Community Centre was registered with the Charity Commission on 23rd March 2020 with a CIO Foundation Model governing document. The objectives of the charity are to run the Community Centre in Feering, which it does under a management agreement with Feering Parish Council (FPC). This agreement binds FCC to comply with the terms and conditions of a Joint Use Agreement (JUA) between FPC, the Chelmsford Diocesan Board of Finance and All Saints Academy Trust. The JUA covers the use and management of the Main Hall (which is jointly owned and jointly used), the Main Hall's structure, fittings and fixtures, and the total buildings' central heating system and services.

Trustees of the CIO during the year were:-

Laura Atkinson (resigned 25 May 2021)
Lee Blackburn
Robert Carpenter (appointed 14 June 2021)
Robert Crayston
Gilbert Heathcote
Kathryn Held
Louise Irons
Michele Lakin
Kelly Leach
Mark Leslie (appointed 18 June 2021)
Clare Reed
Karen Welsh

The Trustees consider that the Feering Community Centre does meet the public benefit test as stipulated by the Charity Commission.

Activities for the year 2021/22

Feering Community Centre caters for everyone from the very young to the elderly, hosting a wide variety of clubs and organisations' activities. However, due to the COVID 19 pandemic, and various lockdowns, the Centre has been closed for several months of the year. The only activities that have been able to continue throughout the year are the pre-school, some youth activities and health treatments. We are grateful to the providers of these services for adapting the way they operated to meet the ever-changing COVID restrictions.

Our main fundraising event, the May Fayre, very sadly had to be cancelled for a second year running. We were however able to organise a Christmas Fayre just prior to the third lockdown.

Whilst the Centre has been closed the opportunity has been taken to undertake various repairs and maintenance tasks. We have also successfully applied for a small grant to renovate the hall and toilets to provide hand dryers and make it easier to keep the centre hygienically clean.

Accounts for the year 2021/22

Unrestricted funds show a surplus of £5,759 this year (2020/21 surplus of £12,190). Letting income of £19,715 is a significant increase on the previous year (2020/21 £7105) and was further boosted by £10,667 of government lockdown grants (2020/21 £22,185), and £4,790 of furlough support (2020/21 £9,826). Net income from fundraising contributed £1,376 (2020/21 net income £1,731) and grants/donations £543 (2020/21 £79) which included a generous gif of £500 from an anonymous donor. We continue to seek best prices for regular expenditure and reduce costs wherever possible.

Risk Areas and Risk Management

The COVID19 pandemic and closure of the Centre at various times during 2021/22 presented many challenges for the charity. Budgets and financial risk assessments were continually updated to enable trustees to make appropriate decisions to safeguard the future of the charity. The packages of financial support available for the Leisure sector have been greatly appreciated.

FCA needs to hold sufficient bank balances to meet its commitments as set out in the Joint Use Agreement. Provision must be made for future capital expenditure covering refurbishment and maintenance of the building's structure, fixtures and fittings. The building is now in its 33rd year and unexpected problems requiring attention are increasingly likely.

Free reserves at 31st March 2022 are £40,224 of which the trustees have earmarked £10,000 for building maintenance and renovation. The remaining £30,224 is sufficient to cover over 6 months of operating costs in a usual year. The charity has protected itself from increasing fuel bills in the short term by fixing its electricity supply contract to May 2023. Future budgets will need to account for a sharp rise in costs and generate additional income to cover.

The trustees are confident that the financial reserves are sufficient to meet commitments for the forthcoming year.

Signed

Gil Heathcote (Chair of Trustees)

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Receipts and Payments Account for the year ended 31st March 2022

	2021/22			2020/21
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Lettings	19715.26		19715.26	7105.06
Affiliation Fees	160.00		160.00	
Furlough claims		4789.53	4789.53	9826.13
Insurance claim				655.00
Stale cheques				50.00
From Voluntary Sources				
Fundraising	1777.70		1777.70	1820.75
Government COVID Grants	10667.00		10667.00	22184.86
Other Grants and Donations	542.50	7545.00	8087.50	389.12
From Assets				
Sale of equipment	217.70		217.70	
Interest	179.39		179.39	257.29
TOTAL RECEIPTS	33259.55	12334.53	45594.08	42288.21
PAYMENTS				
Charitable Activities				
Salaries	12344.96	4789.53	17134.49	15589.11
Trading Activities				
Repairs and Maintenance	6780.93		6780.93	5109.15
Energy	3106.46		3106.46	1934.43
Water	234.35		234.35	805.77
Waste	815.00		815.00	475.02
PRS/PPL	0.00		0.00	1406.11
Insurance	1134.16		1134.16	1459.12
Administration of the charity				
Telephone and broadband	575.28		575.28	560.87
Office Consumables	28.34		28.34	2.50
Advertising	35.00	307.00	342.00	0.00
Computer costs	59.99		59.99	59.99
Postage	0.00		0.00	15.72
Independent Examination	50.00		50.00	50.00
Affiliation Fee (RCCE)	66.00		66.00	66.00
Bank charges	72.43		72.43	54.00
Miscellaneous	102.66		102.66	10.00
Other Expenditure				
Improvements and equipment	1356.63	2103.00	3459.63	0.00
Legal Fees	336.00		336.00	2100.00
Fundraising	401.90		401.90	90.00
TOTAL PAYMENTS	27500.09	7199.53	34699.62	29787.79
NET SURPLUS / (DEFICIT)	5759.46	5135.00	10894.46	12500.42
Balances Brought Forward	34464.65	310.00	34774.65	22274.23
Balances Carried Forward	40224.11	5445.00	45669.11	34774.65

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Statement of Assets and Liabilities at 31st March 2022

	2022	2021
MONETARY ASSETS		
Deposits and Bank Balances		
Cambridge & Counties Building Society	33799.85	18620.46
Unity Trust Account	9338.56	15708.01
Barclays Current Account	2520.69	435.93
Petty Cash	10.01	10.25
	<u>45669.11</u>	<u>34774.65</u>
HELD AS:		
General Reserves	30224.11	24464.65
Restricted Funds	5445.00	310.00
Earmarked reserves (Building maintenance)	7000.00	7000.00
Earmarked reserves (Renovation)	3000.00	3000.00
	<u>45669.11</u>	<u>34774.65</u>
Debtors		
Accrued Interest	244.78	165.62
Furlough claim		866.30
Electricity not charged to school	245.60	
Unpaid letting invoices	1894.97	522.00
	<u>2385.35</u>	<u>1553.92</u>
Creditors		
Letting deposits held	1960.00	1045.00
Lettings received in advance	154.00	
Invoices	753.21	
PRS/PPL	151.26	
Amounts held for fundraising events	205.00	
Water use not charged by school	124.29	
Gas use not charged by school	212.11	
	<u>3559.87</u>	<u>1045.00</u>
NON MONETARY ASSETS		
Tables and chairs		
Kitchen Equipment		
Office Equipment		
Sports Equipment and Games		
Sound /PA System		
Stationery		
Cleaning materials		
Maintenance materials		

Independent Examiner's Report to the Trustees of Feering Community Centre (Registered Charity No. 1188714)

I report on the accounts of the charity for the year ended 31st March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Hyde

4 Mallard Close, Kelvedon, Essex

28th May 2022