

**FEERING COMMUNITY CENTRE**  
**Registered Charity number 1188714**

**TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**Governance**

Feering Community Centre was registered with the Charity Commission on 23<sup>rd</sup> March 2020 with a CIO Foundation Model governing document. All of the assets and contracts that were previously the responsibility of Feering Community Association, registered charity number 289700, were transferred to the new charity, Feering Community Centre (FCC).

The objectives of the charity are to run the Community Centre in Feering, which it does under a management agreement with Feering Parish Council (FPC). This agreement binds FCC to comply with the terms and conditions of a Joint Use Agreement (JUA) between FPC, the Chelmsford Diocesan Board of Finance and All Saints Academy Trust. The JUA covers the use and management of the Main Hall (which is jointly owned and jointly used), the Main Hall's structure, fittings and fixtures, and the total buildings' central heating system and services.

Trustees of the CIO during the year were:-

Laura Atkinson  
Lee Blackburn  
Robert Crayston  
Gilbert Heathcote  
Kathryn Held  
Louise Irons  
Michele Lakin  
Kelly Leach  
Clare Reed  
Karen Welsh

The Trustees consider that the Feering Community Centre does meet the public benefit test as stipulated by the Charity Commission.

**Activities for the year 2020/21**

Feering Community Centre would usually cater for everyone from the very young to the elderly, hosting a wide variety of clubs and organisations' activities. However, the Centre has been closed for most of the year due to the COVID 19 pandemic.

The only activities that have been able to continue, in line with government guidance, are the pre-school, some youth activities and health treatments. We are grateful to the providers of these services for adapting the way they operate to meeting the ever-changing COVID restrictions during the year.

Our main fundraising events, the May Fayre and Christmas Fayre, very sadly had to be cancelled as did all of the regular fundraising activities that usually take place throughout the year. Local resident Tom Atkinson however, came to the rescue with a sponsored event and in October he ran 100 miles (Autumn 100 Centurion event) in 24.5 hours to raise an enormous £1,800, through funds generously donated by members of the community and beyond.

Whilst the Centre has been closed the opportunity has been taken to undertake various repairs and maintenance tasks. We have also successfully applied for a micro grant from Essex County Council to create promotional materials for the Centre to advertise the facilities on offer, ready for reopening in the summer of 2021.

### **Accounts for the year 2020/21**

Unrestricted funds show a surplus of £12,190 this year (2019/20 surplus of £1,052). Letting income of £7,105 was a quarter of the previous year but this was more than compensated by £22,185 of government lockdown grants and £9,826 of furlough support. Net income from fundraising contributed £1,731 (2019/20 net income £6,553) and grants/donations £79 (2019/20 £151). We continue to seek best prices for regular expenditure and reduce costs wherever possible.

### **Risk Areas and Risk Management**

The COVID19 pandemic and closure of the Centre in March 2020 presented many challenges for the new charity. The packages of financial support available for the Leisure sector, and the rules about hiring have changed on an almost monthly basis. Budgets and financial risk assessments were continually updated to enable trustees to make appropriate decisions to safeguard the future of the charity. During 2020/21, procedures and internal controls were also reviewed, and new policies and health and safety measures put in place by the trustees of the CIO.

FCA needs to hold sufficient bank balances to meet its commitments as set out in the JUA. Provision must be made for future capital expenditure covering refurbishment and maintenance of the building's structure, fixtures and fittings. The building is now in its 32<sup>nd</sup> year and unexpected problems requiring attention are increasingly likely.

Free reserves at 31<sup>st</sup> March 2021 are £34,465 of which the trustees have earmarked £10,000 for building maintenance and renovation. The remaining £24,465 is sufficient to cover over 6 months of operating costs in a usual year.

The trustees are therefore confident that the financial reserves are sufficient to meet commitments for the forthcoming year.

Signed



Laura Atkinson (Chair of Trustees)

**FEERING COMMUNITY CENTRE**  
**Registered Charity 1188714**

**Receipts and Payments Account for the year ended 31st March 2021**

	<b>2020/21</b>			<b>2019/20 *</b>
	Unrestricted	Restricted	£	£
<b>RECEIPTS</b>				
<b>From Trading Activities</b>				
Lettings	7105.06		7105.06	29530.52
Affiliation Fees			0.00	180.00
Furlough claims		9826.13	9826.13	
Insurance claim	655.00		655.00	
Stale cheques	50.00		50.00	42.00
<b>From Voluntary Sources</b>				
Fundraising	1820.75		1820.75	9295.60
Government COVID Grants	22184.86		22184.86	
Other Grants and Donations	79.12	310.00	389.12	150.79
<b>From Assets</b>				
Interest	257.29		257.29	286.21
<b>TOTAL RECEIPTS</b>	<b>32152.08</b>	<b>10136.13</b>	<b>42288.21</b>	<b>39485.12</b>
<b>PAYMENTS</b>				
<b>Charitable Activities</b>				
Salaries	5762.98	9826.13	15589.11	18109.00
<b>Trading Activities</b>				
Repairs and Maintenance	5109.15		5109.15	10533.33
Energy	1934.43		1934.43	2911.24
Water	805.77		805.77	519.46
Waste	475.02		475.02	977.00
PRS/PPL	1406.11		1406.11	0.00
Insurance	1459.12		1459.12	1509.89
<b>Administration of the charity</b>				
Telephone and broadband	560.87		560.87	553.32
Office Consumables	2.50		2.50	44.93
Advertising			0.00	65.00
Computer costs	59.99		59.99	59.99
Postage	15.72		15.72	43.92
Independent Examination	50.00		50.00	50.00
Affiliation Fee (RCCE)	66.00		66.00	60.00
Bank charges	54.00		54.00	
Miscellaneous	10.00		10.00	29.50
<b>Other Expenditure</b>				
New equipment			0.00	223.80
Legal Fees	2100.00		2100.00	
Fundraising	90.00		90.00	2742.94
<b>TOTAL PAYMENTS</b>	<b>19961.66</b>	<b>9826.13</b>	<b>29787.79</b>	<b>38433.32</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>12190.42</b>	<b>310.00</b>	<b>12500.42</b>	<b>1051.80</b>
<b>Balances Brought Forward</b>	<b>22274.23</b>	<b>0.00</b>	<b>22274.23</b>	<b>21222.43</b>
<b>Balances Carried Forward</b>	<b>34464.65</b>	<b>310.00</b>	<b>34774.65</b>	<b>22274.23</b>

\* NOTE: In 2019/20 the charity was called Feering Community Association, registered charity number 289700

**FEERING COMMUNITY CENTRE**  
**Registered Charity 1188714**

**Statement of Assets and Liabilities at 31st March 2021**

	<b>2021</b>	<b>2020 *</b>
<b>MONETARY ASSETS</b>		
<b>Deposits and Bank Balances</b>		
Cambridge & Counties Building Society	18620.46	18363.17
Unity Trust Account	15708.01	
Barclays Current Account	435.93	3883.87
Petty Cash	10.25	27.19
	<u>34774.65</u>	<u>22274.23</u>
<b>HELD AS:</b>		
<b>General Reserves</b>	<b>24464.65</b>	<b>12274.23</b>
<b>Restricted Funds</b>	<b>310.00</b>	<b>0.00</b>
<b>Earmarked reserves (Building maintenance)</b>	<b>7000.00</b>	<b>7000.00</b>
<b>Earmarked reserves (Renovation)</b>	<b>3000.00</b>	<b>3000.00</b>
	<u>34774.65</u>	<u>22274.23</u>
<b>Debtors</b>		
Accrued Interest	165.62	235.95
Furlough claim for March	866.30	
Unpaid electricity		344.21
Unpaid letting invoices	522.00	1562.60
	<u>1553.92</u>	<u>2142.76</u>
<b>Creditors</b>		
Letting deposits held	1045.00	1215.00
Cleaning		580.80
PRS/PPL		693.05
Amounts held for fundraising events		18.27
Water use not charged by school		512.44
Gas use not charged by school		49.41
	<u>1045.00</u>	<u>3068.97</u>
<b>NON MONETARY ASSETS</b>		
Tables and chairs		
Kitchen Equipment		
Office Equipment		
Sports Equipment and Games		
Bouncy Castle and accessories		
Sound /PA System		
Stationery		
Cleaning materials		
Maintenance materials		

**\* NOTE:** At 31st March 2020, the charity was called Feering Community Association, registered charity number 289700

**Independent Examiner's Report to the Trustees of Feering Community Centre  
(Registered Charity No. 1188714)**

I report on the accounts of the charity for the year ended 31<sup>st</sup> March 2021.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Hackworth  
Lances, Church Street, Kelvedon, Essex  
..... 5/5/2021