



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/10/21** Period start date To **30/09/22**  
Period end date

Charity name: **Friends of the Museum of Somerset**

Charity registration number: **1188706**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the education of the public by promotion, support, assistance and improvement of The Museum of Somerset.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Monthly lectures, some of which are face to face and others by Zoom. Regular newsletters, Occasional visits to places of interest. Annual lecture by well-known speaker. All activities are advertised, and reports are displayed on the website and sent to local newspapers.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the public benefit guidance issued by the Charity Commission.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related	Para 1.38	<b>Not applicable</b>

investment		
Contribution made by volunteers	Para 1.38	<b>The charity is run exclusively by volunteers. Some speakers give their services voluntarily.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Annual programme of lectures, and an Annual Lecture by a well-known speaker, which encourage members of the public to join The Friends of the Museum of Somerset, thus enabling their subscriptions to be used to support the Museum. In October, £400 was given to assist with the purchase of a medieval gold finger ring. In January, £1000 was given to help with the staging of an exhibition of art work by local artist, Brian Rice. In September, £800 was given to enable the Museum to employ children's illustrator, Kristina Stephenson, to run two activity days for children in connection with the display of over 70 artworks by 17 of the most-celebrated children's book illustrators.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities	Para 1.41	

against objectives set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The annual profit was £352</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to be available to assist the Museum in purchases of specific objects or for specific projects eg conservation of a picture. At present £5,600 is earmarked to help with specific purchases; £1,000 is earmarked to help with the purchase of a Roman ring and £2000 for the purchase of an early medieval silver disc brooch from Cheddar. A further £2,600 is set aside for the Museum to use in ways that will enhance their visitors' experience.</b>
Amount of reserves held	Para 1.22	<b>£17,771</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	<b>FOTMOS has no deficits.</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>An ageing and declining membership is a worry. The effects of possible further Covid outbreaks on Museum footfall, resulting in loss of income from established fund-raising activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership subscriptions are the chief source of funds, supplemented by the sale of second-hand books, permanently on display at the Museum, and occasional plant sales.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Money is invested, where possible, in Higher earning accounts, but with the need to access funds being the chief consideration.</b>
A description of the principal risks facing the charity	Para 1.46	<b>The slight but steady fall in membership over recent years. This may be due to the average age of the membership. Lack of members willing to become trustees.</b>

Other		<b>Some face-to face meetings have been held recently. Zoom meetings will be resumed during the winter months.</b>
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution derived from Charity Commission template.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees elected each year by members present at the Annual General Meeting. Officers are elected from amongst the trustees at the AGM. The trustees can co-opt further trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The trustees hold regular quarterly committee meetings.</b>
Relationship with any related parties	Para 1.51	<b>The Head of Museums at the South West Heritage Trust, the Museums Operations Manager, the Curator of Archaeology and the Museum of Somerset Manager regularly attend trustees' meetings to advise on needs.</b>
Other		

## Reference and Administrative details

Charity name	Friends of The Museum of Somerset
Other name the charity uses	FOTMOS
Registered charity	1188706

number	
Charity's principal address	The Museum of Somerset, Castle Green, Taunton TA1 4AA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Cooper	Chair		
2	Chris Jessop	Secretary		
3	Barbara Cooper	Treasurer		
4	Wendy Flint			
5	Lesley Herriot			
6	Marion Holley			
7	Brian Hunter			
8	Nicky Matthews			
9	Lauraine Newcombe			
10	Donald Ruffell			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

B. R. Cooper	C D Cooper
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Full name(s)

Christopher David Cooper	Barbara Rosemary Cooper
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Position (eg  
Secretary, Chair, etc)

Chair	Treasurer
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Date

13/10/22
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13/10/22



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	Period start date 10/1/2021	To	Period end date 9/30/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Members' Subscriptions	1,332	-	-	1,332
Fund raising	637	-	-	637
Gift Aid	567	-	-	567
Bank Interest	73	-	-	73
Visits	540	-	-	540
Events	592	-	-	592
Donations	156	-	-	156
Miscellaneous	-	-	-	-
<b>Sub total</b> (Gross income for AR)	3,897	-	-	3,897
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	3,897	-	-	3,897
<b>A3 Payments</b>				
Donation to Museum	2,200	-	-	2,200
Speakers	490	-	-	490
Insurance	96	-	-	96
Website hosting and maintenance	45	-	-	45
Printing, postage and stationery	-	-	-	-
Visits	542	-	-	542
Events	100	-	-	100
Venue	72	-	-	72
Miscellaneous	-	-	-	-
<b>Sub total</b>	3,545	-	-	3,545
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	3,545	-	-	3,545
<b>Net of receipts/(payments)</b>	352	-	-	352
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	352	-	-	352

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Co-operative Bank	2,464	-
	Savings Accounts	17,771	-
		-	-
	<b>Total cash funds</b>	<b>20,235</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
C D Cooper	Christopher Cooper
B. R. Cooper	Barbara Cooper

**CC16a**



**Last year**

**to the nearest £**

<b>1,368</b>
<b>227</b>
<b>2</b>
<b>107</b>
<b>279</b>
-
<b>50</b>
-
<b>2,033</b>

-
-

<b>2,033</b>
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<b>500</b>
<b>339</b>
<b>96</b>
<b>90</b>
<b>134</b>
<b>368</b>
-
<b>72</b>
<b>11</b>
<b>1,610</b>

-

<b>1,610</b>
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<b>423</b>
-
-
<b>423</b>



**Endowment  
funds**

to nearest £

-
-
-
-

OK

**Endowment  
funds**

to nearest £

-
-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-

**Current value  
(optional)**

-
-
-
-
-
-
-
-
-

**When due  
(optional)**


Date of  
approval

10/13/2022
10/13/2022