

CAMROSE CENTRE BASINGSTOKE

England & Wales · Charity number 1188693

Details

Other names CAMROSE

Status Registered

Legal form CIO

Registered 2020-03-20

Register [View on the Charity Commission register](#)

Contact

Address Glebe Hall
St Michael's Church
Church Square
Basingstoke
RG21 7QW

Phone 01256320877

Email info@thecamrosecentre.org

Website <https://thecamrosecentre.org>

Activities

Objects: THE OBJECTS OF THE CIO ARE: 1) TO RELIEVE THE CHARITABLE NEEDS OF HOMELESS PEOPLE AND THOSE WHO ARE AT RISK OF HOMELESSNESS (BY VIRTUE OF BEING VULNERABLY HOUSED) IN BASINGSTOKE, IN PARTICULAR BUT NOT EXCLUSIVELY BY: A) ESTABLISHING A SHORT TERM CRISIS RELIEF DAY CENTRE PROVIDING SUCH PEOPLE WITH SUPPORT, COMPANIONSHIP, ADVICE, INFORMATION, FOOD, CLOTHING, SLEEPING EQUIPMENT, HAIRCUTS, SHOWERING FACILITIES AND ACCESS TO TELEPHONES AND IT EQUIPMENT FOR THE PURPOSES OF COMMUNICATION; B) RAISING AWARENESS OF HOMELESSNESS IN BASINGSTOKE, ADVOCATING FOR HOMELESS PEOPLE AND THOSE AT RISK OF HOMELESSNESS (BY VIRTUE OF BEING VULNERABLY HOUSED) WITH THE AIM OF BETTER MEETING THEIR NEEDS AND IMPROVING THEIR CONDITIONS. 2) TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY. FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PART OF SOCIETY, AS A RESULT OF BEING A MEMBER OF A SOCIALLY AND ECONOMICALLY DEPRIVED COMMUNITY.

Activities: Up to 5 days a week, up to 4 hours a day, in a drop in day centre offering; temporary shelter, hot meals, showers, clean clothing, food packs to homeless (rough sleeping, sofa-surfing, B&B) and vulnerably housed people as appropriate. Offering a non-judgemental listening ear and guidance towards improving personal circumstances. Assisting with access to other agencies to improve their situations.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** LOCAL
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£123,132	£98,461	-	-
2024-03-31	£92,708	£88,846	-	-
2023-03-31	£131,563	£65,255	-	-
2022-03-31	£65,127	£51,072	-	-
2021-03-31	£127,335	£27,727	-	-

Trustees

Name	Role	Appointed
Matthew Joseph Sheerin	Chair	2024-04-01
Beth Neal		2023-04-01
Caroline Florence Miles		2025-02-26
Charles Wood		2024-03-20
Dr Andrew Taylor BSc DPhil		2020-01-29
Ian Baker		2020-01-29
Jeannette Welton		2020-01-20
MICHAEL BROWNING		2020-02-10
Samantha Baker		2020-08-18

CAMROSE CENTRE BASINGSTOKE

England & Wales - Charity number 1188693

Accounts

REGISTERED COMPANY NUMBER: CE021242 (England and Wales)
REGISTERED CHARITY NUMBER: 1188693

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2025
for
CAMROSE CENTRE BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

CAMROSE CENTRE BASINGSTOKE

**Contents of the Financial Statements
for the Year Ended 31 March 2025**

	Page
Report of the Trustees	1 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 16
Detailed Statement of Financial Activities	17

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Camrose Centre's mission is to support the homeless and vulnerably housed living in Basingstoke and Deane.

A professional team supported by a bank of volunteers ensures high standards of provision are delivered consistently via a drop-in service for local people in need. Practical and emotional support is provided as well as meals, amenities and support with administrative and similar challenges while ensuring that robust safeguarding is in place for our clients, staff and volunteers.

Camrose serves its community with an impact well above its size and stature due to the sheer dedication of all involved. At the same time, we partner with like-minded organisations in the borough to ensure our objectives align with the council and fellow members of the local Social Inclusion Partnership (SIP). An overriding objective is to continually forge stronger relationships with our peer group of organisations to assist people's lives, many of whom we cannot even begin to imagine their suffering.

Significant activities

Last year Camrose delivered a full service during each planned session with only one Sunday having restrictions due to the burglary in September.

Camrose regular drop-in sessions include hairdressing, footcare from Forgotten Feet, monthly GP drop in's, SNG -Sovereign, Outcome Home. All these drop-in sessions prove busy and popular and expand the skills and knowledge of clients interested in participating. The Artwell project at Camrose concluded in December but proved to be a very worthwhile initiative.

Camrose started a trial of a new women only group to open on Wednesdays - now called 'Women's wellbeing Wednesday' (WWW) in July 24, the trial was fortnightly for two hours as a morning session. After reviewing Camrose opened the WWW each week running a lunchtime session, this has been popular and is gaining new female clients as we continue. We have welcomed drop ins from Paragon; the sexual health clinic and we look forward to booking more. Arts and crafts feature each week as a calming therapeutic activity. Staff are also champions through The Dragonfly Project helping those who suffer or have suffered Domestic Abuse.

In July last year Camrose brought in a security firm to be present at sessions to deal with the increase antisocial behaviour, this has allowed the staff to concentrate on the important work of supporting clients with their presenting issues while bolstering Camrose resilience to cover each session.

Staff and Volunteers

Camrose lost one key member of staff in July; however, we have since employed another two support workers working a combined total of 28hrs per week - the admin, networking and grant application tasks are now shared between the team within their contracted hours at the centre.

Staff training this last year has included 'Trauma informed' training, Dragonfly training in supporting clients who may have or are experiencing domestic abuse, training in sexual health to enable staff to distribute contraception and assist in pregnancy testing.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Professional support

Basingstoke Voluntary Action's (BVA) Payroll services team has administered Camrose's payroll. Camrose has also benefitted considerably, through its membership of BVA from advice and training on both organised and ad hoc arrangements.

Camrose continues to be a fully committed member of the Basingstoke SIP, dealing daily with fellow partners as well as other external agencies.

External memberships and registrations

Camrose is a member of Homeless Link, the national membership charity that supports and campaigns for organisations working with people who are homeless or at risk of homelessness. It has been a useful source of all manner of matters, including support to charity leaders.

Camrose is registered with the Charity Commission, Fundraising Regulator and the Office of the Information Commissioner. Banking is conducted through the Charities Aid Foundation

Attendance Statistics FY 24/25

a) In this FY Camrose have seen 266 individual clients, 125 of these are new to Camrose. 31% of those presented as rough sleeping, 14% as sofa surfing, 20% were in temporary accommodation and 7% stayed at the night shelter during December, January and February. 28% presented as having permanent accommodation.

Gender

23% of clients identified as Female, 76% presented as Male and 1% identified as Transgender.

b) Hot meals and food parcels served

We served 3763 Breakfasts and 2726 hot Lunches. 789 Food parcels were given out and 501 showers were taken.

Camrose data enriched existing information collected by BDBC and its commissioned services and was provided to County Council and Central Government and helped in obtaining a further three years of funding for homelessness prevention activities in Basingstoke. These self-reported statistics are routinely shared with the Social Inclusion team at BDBC. They complement the 'hard' statistics of housing measures that are part of its 'business as usual'. Camrose's more anecdotal information covers people, who for many different reasons do not come to the local authority's attention but are nevertheless vulnerable and without their own home. These people form part of the so-called Hidden Homeless population which continues to be manifest in many ways across our borough.

This last year has seen an increase in the number of clients needs for advice surrounding benefits and the cost-of-living crisis, mental health issues have certainly risen too, this combined with addiction and street homelessness continues to be a complex problem to overcome for all involved.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

CASE STUDY

Tom is a 34-year-old man who first presented at The Camrose Centre in March 2022 and has attended regularly since this time. He is of Eastern European heritage and has been living in the UK for approximately five years.

For most of the time that Tom has been coming to Camrose he has been sleeping rough around the town centre. His immigration status means that he is unable to claim benefits which would enable him to access hostels or temporary accommodation via the council, as he does not receive housing benefit. This has resulted in Tom often feeling very angry and frustrated towards 'the system,' as he has a strong work ethic and desire to work in the construction industry. He has often found temporary employment in both construction and bar work however has unfortunately struggled to maintain this.

When work has come to an end this has often resulted in a noticeable decline in Tom's mental health and an increase in his substance and alcohol misuse. At times Tom has told staff and volunteers at Camrose that he feels suicidal, or wants to harm himself, and it has been clear to see that he feels very low with him often taking himself away from others, not eating and not wishing to talk to anyone. During these times Tom has received extensive support from the Camrose Centre in the form of both emotional support and practical help. For example, Tom regularly showers at Camrose and can have clean clothes, shoes, and hygiene products, which is something that is very important to him as he likes to take care of himself and takes pride in his appearance. He has been given food packs, with staff trying to ensure that these include food that he likes as they understand that he likes to try and eat as much fresh and unprocessed food as possible, which is not easy for someone when they are homeless as they often have little choice over what they are offered.

The emotional support that Tom has received from Camrose has consisted of having people there to listen to him when he has been feeling very angry and frustrated. Over time Tom has developed positive relationships with many of the staff and volunteers. These connections have been a source of support to Tom and staff often remind him that people here at Camrose care about him and will continue to support him during these difficult periods. At times the anger and frustration that Tom feels about his situation is evident and on occasion he has needed to be reminded of the code of conduct at Camrose and the expectation regarding respect to others.

During the Autumn of 2024 Tom was drinking heavily and regularly using crack cocaine, he was feeling very low and was often talking about wanting to harm himself. His physical health was poor with him often limping due to a bad back and leg injury which caused him a great deal of pain. Staff and volunteers were encouraging him to go to the hospital however Tom was very reluctant to seek professional help. One afternoon he was found outside the centre at the end of the session, laying on the ground looking very dishevelled and appearing under the influence of alcohol. Despite much encouragement he was adamant that he did not want to go to hospital, however support was available outside of Camrose by two of our supporters who found and checked on Tom during the evening, they took him hot food. After developing this trust, they were able to support him to attend the hospital to have his leg injury checked over.

When the Night Light Winter shelter started in November 2024 Tom was initially reluctant for us to refer him, as he felt that he would not be able to sleep in a room with other people. Staff and volunteers tried hard to encourage Tom to reconsider this as he was increasingly struggling with finding somewhere safe to sleep outside and the temperature was dropping. Initially Tom attended for a warm meal in the evening which helped him to get to know the volunteers and the venues. Around this time Tom also secured more stable work, the positive impact this had on his wellbeing was quickly evident with Tom often then choosing to spend the night at the night shelter. Tom was working long hours and Camrose continued to support him during this time, ensuring that clean clothes and a food pack were available for him to collect during his lunch break.

The night shelter coming to an end in February, and the completion of work, has impacted greatly on Tom's mental health and wellbeing. He continues to attend the Camrose Centre regularly and require support in all areas from staff and volunteers. We have been supporting him regarding his benefit claim, requesting a tribunal may be an option for him. Tom can use the laptop and phone during the sessions at Camrose to support this, along with having people around him to lend a listening ear. Tom's journey may not be over yet, and his road is often rocky but The Camrose Centre will continue to be there to support him through it.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

STRATEGIC REVIEW

Strategically, there are several key objectives which amongst others include upgrading our systems and internal processes, the implementation of a fundraising lead to oversee a strategic plan, plus longer-term aspirations of a local hub of services delivering as a group of organisations, as well as examining the case for looking for a new home for Camrose to continue and grow the services we offer.

However, what was recommended last year is not necessarily set in stone as we have the flexibility to reshape the future of Camrose where all innovative ideas or initiatives are welcome for our consideration as a board of trustees.

The strategic review carried out in FY22/23 by an independent consultant is the foundation on which Camrose continues to build by executing the findings which can be described as follows.

1. To optimise partnerships and collaborations.
2. To increase hours and grow the range of services delivered.
3. To raise awareness of The Camrose Centre in and around Basingstoke and Deane.
4. To diversify and grow predictable income.
5. To develop and maintain a governance framework to ensure an ongoing culture of compliance.
6. To ensure long term certainty of suitable premises.

A Feasibility Study to address items 1, 2, 5 and 6 was commissioned in the autumn of 2023. It was conducted by Claire Ritchie of No One Left Out and part funded by Basingstoke and Deane Borough Council (BDBC). It was a wide-ranging study by a subject matter expert who consulted with a broad range of stakeholders. Four broad recommendations were made and being implemented.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

FINANCIAL REVIEW

Financial position

Camrose has had an interesting year as far as the finances have been concerned. Significant incidents over the summer involving threatening behaviour by individuals towards staff, volunteers and other clients resulted in the hiring of a security detail which has been a significant additional and unexpected expense although deemed necessary. In addition, extra services, in line with the strategic development of the charity, resulted in extra demands on the purse strings, with the introduction of Women's Wellbeing Wednesday.

The charity was also subject to a burglary in September and despite the theft of IT equipment, petty cash and other items plus damage to the infrastructure of the building resulting in not inconsiderable repairs and costs, although, the insurance policy proved its worth on this occasion.

Camrose received generous funding included Basingstoke and Deane Borough Council (BDBC) which accounts for about a quarter of the annual revenue required of c.£100,000, the continued exceptional support from local business Chandler and Neal Ltd which is in the final year of a three year cycle and on the last day of the year the charity received a grant from BDBC for £15,000, which was 24/25 "Winter Pressures" to fund extra services by Camrose during the six month closure of a local hostel for the homeless. This turned a forecast annual deficit to beyond break even for the year. The amount could be identified as an additional reserve for 'additional days' under unrestricted funds in the 2025/26 reserves statement. To be agreed by trustees at the next board meeting on 25 June.

Grants

Camrose secured a National Lottery grant of £19,840 which is being allocated to cover costs against the weekly Women's Wellbeing Wednesdays as is the grant of £1500 received from the Co-op Neighbourly scheme.

Camrose received a second instalment of a three-year grant first awarded in 2023. It was made by Patrick Taylor through the Hampshire and IOW Charitable Foundation

Gifts in kind

Gifts in kind of catering goods and clothing are estimated to be in excess of £19,000 while client facing volunteers' time equivalent is of the order of £60,600. Due to limited storage space, Camrose manages donations by encouraging the public use the 'shopping list' of current needs on social media.

Expenditure during the year was £98,461. The charity made a surplus of income over expenditure during the financial year of £24,671.

Reserves policy

The reserves policy was reviewed and updated in March 2025

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

As a Charitable Incorporated Organization (CIO), Camrose is overseen by a board of trustees, each of whom takes an active role in specific areas of competence. It met face to face and on-line on 5 occasions during the FY. The Centre Manager attends all meetings but stands back for trustee-only matters. A Finance subcommittee met four times along with working groups addressing a variety of issues, with staff involvement.

To the end of March 2025, Camrose had 10 Trustees They are listed with their area of specialist competence and support:

Ian Baker - IT, Volunteer Client-Facing Service Delivery.

Samantha Baker - social media, marketing and public relations, communications management.

Mike Browning - Trustee, Ambassador, Hub strategic group, Social Inclusion Partnership representative.

Sarah Cook - Minutes secretary, Governance.

Dr. Andy Taylor - Vice Chair of Trustees, Volunteer Client-Facing Service Delivery, Hub strategic group Social Inclusion Partnership representative.

Jeannette Welton - Treasurer, Independent Appeal Trustee for grievance and disciplinary matters.

Beth Neal (from 1st April 2023) - HR, governance, strategy management.

Matt Sheerin - Chair of Trustees (from 1st April 2024)

Charlie Woods - Trustee (from 17 July 2024) outreach amongst the local homeless community and client facing support.

Caroline Miles - Trustee (from 26 February 2025) supporting the Treasurer with finance and accounting skills.

Graham Crook (resigned 29 July 2024) - Facilities, Health and Safety, Database requirements development

Sharon Smith (resigned 25 September 2024) - Fundraising

The Centre Manager, Clare Farrow, is line manager for all Support Workers and client-facing volunteers. The Chair of Trustees is her line manager. Day-to-day management of the centre is in the hands of the Centre Manager, supported by trustee(s) when necessary.

The governing document from Camrose is the CIO Constitution which is lodged with the Charity Commission. There are approximately 20 policies, procedure and protocol documents. There is a Service Delivery Framework, which focusses on the day-to-day operation of the Centre. All these documents are subject to review and updating regularly.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE021242 (England and Wales)

Registered Charity number

1188693

Registered office

Glebe Hall

St Michael's Church

Church Square

Basingstoke

RG21 7QW

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees
for the Year Ended 31 March 2025


Trustees

J Welton
Dr A Taylor
I Baker
S Cook
M Browning
S Baker
G M Crook (resigned 29.7.24)
B Neal
S Smith (appointed 1.4.24)(resigned 25.9.25)
M Sheerin (appointed 1.4.24)
C Woods (appointed 17.7.24)
C Miles (appointed 26.2.25)

Independent Examiner

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 25th June 2025 and signed on its behalf by:



Trustee

**Independent Examiner's Report to the Trustees of
CAMROSE CENTRE BASINGSTOKE**

Independent examiner's report to the trustees of CAMROSE CENTRE BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Caroline Scull BA FCCA

B20 Limited
Chartered Certified Accountants
Charwell House
Wilson Road
Alton
Hampshire
GU34 2PP

Date: 8 August 2025 .

CAMROSE CENTRE BASINGSTOKE

**Statement of Financial Activities
for the Year Ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	95,268	-	95,268	64,270
Charitable activities					
Camrose Centre		-	21,340	21,340	25,000
Investment income	3	<u>6,524</u>	<u>-</u>	<u>6,524</u>	<u>3,438</u>
Total		<u>101,792</u>	<u>21,340</u>	<u>123,132</u>	<u>92,708</u>
EXPENDITURE ON					
Charitable activities					
Camrose Centre		<u>97,893</u>	<u>568</u>	<u>98,461</u>	<u>88,846</u>
NET INCOME		3,899	20,772	24,671	3,862
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>182,780</u>	<u>-</u>	<u>182,780</u>	<u>178,918</u>
TOTAL FUNDS CARRIED FORWARD		<u>186,679</u>	<u>20,772</u>	<u>207,451</u>	<u>182,780</u>

The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

**Balance Sheet
31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
CURRENT ASSETS					
Debtors	7	250	-	250	442
Cash at bank and in hand		<u>190,985</u>	<u>20,772</u>	<u>211,757</u>	<u>186,870</u>
		191,235	20,772	212,007	187,312
CREDITORS					
Amounts falling due within one year	8	(4,556)	-	(4,556)	(4,532)
		<u>186,679</u>	<u>20,772</u>	<u>207,451</u>	<u>182,780</u>
NET CURRENT ASSETS					
		186,679	20,772	207,451	182,780
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>186,679</u>	<u>20,772</u>	<u>207,451</u>	<u>182,780</u>
NET ASSETS					
		<u>186,679</u>	<u>20,772</u>	<u>207,451</u>	<u>182,780</u>
FUNDS					
Unrestricted funds	9			186,679	182,780
Restricted funds				<u>20,772</u>	<u>-</u>
TOTAL FUNDS					
				<u>207,451</u>	<u>182,780</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25th June 2025 and were signed on its behalf by:



Trustee

The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.3.25	31.3.24
	£	£
Donations	45,056	48,254
Grants	<u>50,212</u>	<u>16,016</u>
	<u>95,268</u>	<u>64,270</u>

Grants received, included in the above, are as follows:

	31.3.25	31.3.24
	£	£
Other grants	<u>50,212</u>	<u>16,016</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

3. INVESTMENT INCOME

	31.3.25	31.3.24
	£	£
Deposit account interest	<u>6,524</u>	<u>3,438</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

During the year under review 3 Trustees were reimbursed £305.84 in total towards travel and administrative expenses.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
Part-time centre staff	<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	64,270	-	64,270
Charitable activities			
Camrose Centre	25,000	-	25,000
Investment income	<u>3,438</u>	<u>-</u>	<u>3,438</u>
Total	<u>92,708</u>	<u>-</u>	<u>92,708</u>
EXPENDITURE ON			
Charitable activities			
Camrose Centre	<u>88,846</u>	<u>-</u>	<u>88,846</u>
NET INCOME			
Transfers between funds	<u>3,862</u>	-	3,862
	<u>5,000</u>	<u>(5,000)</u>	<u>-</u>
Net movement in funds	8,862	(5,000)	3,862
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>173,918</u>	5,000	<u>178,918</u>
TOTAL FUNDS CARRIED FORWARD	<u>182,780</u>	<u>-</u>	<u>182,780</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.25	31.3.24
		£	£
	Prepayments	<u>250</u>	<u>442</u>
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.25	31.3.24
		£	£
	Accruals and deferred income	4,556	3,854
	Accrued expenses	<u>-</u>	<u>678</u>
		<u>4,556</u>	<u>4,532</u>
9.	MOVEMENT IN FUNDS		
		Net movement in funds	At
	At 1.4.24		31.3.25
	£	£	£
	Unrestricted funds		
	General fund	92,780	7,451
	Strategic Development Designated Reserve	40,000	-
	Feasibility / Premises Designated Reserve	40,000	-
	Projects Designated Reserve	<u>10,000</u>	<u>(3,552)</u>
		182,780	3,899
	Restricted funds		
	Women's Wellbeing Wednesdays	-	20,772
		<u>182,780</u>	<u>24,671</u>
	TOTAL FUNDS	<u>182,780</u>	<u>207,451</u>
	Net movement in funds, included in the above are as follows:		
	Incoming resources	Resources expended	Movement in funds
	£	£	£
	Unrestricted funds		
	General fund	101,792	(94,341)
	Projects Designated Reserve	<u>-</u>	<u>(3,552)</u>
		101,792	(97,893)
	Restricted funds		
	Women's Wellbeing Wednesdays	21,340	(568)
		<u>123,132</u>	<u>(98,461)</u>
	TOTAL FUNDS	<u>123,132</u>	<u>24,671</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	139,963	15,740	(62,923)	92,780
Strategic Development Designated Reserve	-	-	40,000	40,000
Feasibility / Premises Designated Reserve	29,955	(11,878)	21,923	40,000
Projects Designated Reserve	<u>4,000</u>	<u>-</u>	<u>6,000</u>	<u>10,000</u>
	173,918	3,862	5,000	182,780
Restricted funds				
New premises feasibility study	5,000	-	(5,000)	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>178,918</u>	<u>3,862</u>	<u>-</u>	<u>182,780</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	92,708	(76,968)	15,740
Feasibility / Premises Designated Reserve	<u>-</u>	<u>(11,878)</u>	<u>(11,878)</u>
	<u>92,708</u>	<u>(88,846)</u>	<u>3,862</u>
TOTAL FUNDS	<u>92,708</u>	<u>(88,846)</u>	<u>3,862</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	139,963	23,191	(62,923)	100,231
Strategic Development Designated Reserve	-	-	40,000	40,000
Feasibility / Premises Designated Reserve	29,955	(11,878)	21,923	40,000
Projects Designated Reserve	<u>4,000</u>	<u>(3,552)</u>	<u>6,000</u>	<u>6,448</u>
	173,918	7,761	5,000	186,679
Restricted funds				
Women's Wellbeing Wednesdays	-	20,772	-	20,772
New premises feasibility study	<u>5,000</u>	<u>-</u>	<u>(5,000)</u>	<u>-</u>
	<u>5,000</u>	<u>20,772</u>	<u>(5,000)</u>	<u>20,772</u>
TOTAL FUNDS	<u><u>178,918</u></u>	<u><u>28,533</u></u>	<u><u>-</u></u>	<u><u>207,451</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	194,500	(171,309)	23,191
Feasibility / Premises Designated Reserve	-	(11,878)	(11,878)
Projects Designated Reserve	<u>-</u>	<u>(3,552)</u>	<u>(3,552)</u>
	194,500	(186,739)	7,761
Restricted funds			
Women's Wellbeing Wednesdays	<u>21,340</u>	<u>(568)</u>	<u>20,772</u>
TOTAL FUNDS	<u><u>215,840</u></u>	<u><u>(187,307)</u></u>	<u><u>28,533</u></u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

CAMROSE CENTRE BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2025**

	31.3.25 £	31.3.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	45,056	48,254
Grants	<u>50,212</u>	<u>16,016</u>
	95,268	64,270
Investment income		
Deposit account interest	6,524	3,438
Charitable activities		
Grants	<u>21,340</u>	<u>25,000</u>
Total incoming resources	123,132	92,708
EXPENDITURE		
Charitable activities		
Wages	57,239	46,595
Pensions	2,054	1,974
Room rent & office rent	18,268	16,401
Telephone	386	349
Office expenses	727	427
Sundries	172	64
Refreshments & catering	1,233	1,341
Health & safety	131	195
Travel	424	124
Insurance	1,305	1,370
Marketing	2,493	1,084
Projects - Artwell	3,552	4,934
Security	<u>9,515</u>	<u>-</u>
	97,499	74,858
Support costs		
Governance costs		
Payroll, HR and training	437	1,429
Independent Examiners Fee	310	380
Bank charges	60	74
Governance	155	227
Consultant fees	<u>-</u>	<u>11,878</u>
	<u>962</u>	<u>13,988</u>
Total resources expended	<u>98,461</u>	<u>88,846</u>
Net income	<u>24,671</u>	<u>3,862</u>

This page does not form part of the statutory financial statements

CAMROSE CENTRE BASINGSTOKE

England & Wales - Charity number 1188693

Accounts

REGISTERED COMPANY NUMBER: CE021242 (England and Wales)
REGISTERED CHARITY NUMBER: 1188693

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
CAMROSE CENTRE BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

CAMROSE CENTRE BASINGSTOKE

**Contents of the Financial Statements
for the Year Ended 31 March 2024**

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Camrose Centre's principal objectives continue to be to provide an open access day centre service to homeless and vulnerably housed people. As Basingstoke's own local homelessness charity, and only day centre, it has continued to aim to provide the best possible help to our clients, while safeguarding their safety and that of staff and volunteers. Camrose is very grateful for the support from the local community that makes this possible. Its relationships with other members of the Basingstoke Social Inclusion Partnership (SIP) have also proved invaluable.

Significant activities

In the course of FY 23/24 there were approximately 3744 visits by 209 clients in the course of 206 sessions. 97 of those were new. 82% were male 17% were female and we have 2 trans clients. Of the total clients presenting 30% said that they were street homeless, 17% in temporary accommodation and 21% sofa surfing. 2301 two-course hot meals were served, 311 food packs were issued, and 184 showers were taken.

The total number of clients attending continues to grow while the mix of housing situations is relatively stable. This has meant that on occasions it has been necessary to apply a maximum number of clients in Glebe Hall at one time to 25 ensuring that all clients are offered full support on a brisk one-in, one-out basis.

The take up of inward visits by a local GP and Substance Abuse Doctor from Inclusion funded by the NHS, Forgotten Feet footcare volunteers and visiting hairdressers remains consistently high. The artWell art and mental health project which is funded with the help of donors continues to be popular with clients particularly since one of their creations has been reproduced on a supermarket window in a local shopping centre.

The range of clients that Camrose meets, their personal and health situations continue to be infinitely variable. From those who are just lonely and need company and the occasional nudge to keep themselves safe and well to the person shocked by their first experience of having nowhere to call home and forced to sleep in the open or a car or tent. Mental and physical health issues, relationship breakdown, coping with external agencies, debt, anti-social behaviour and in some cases addiction to substances including alcohol add further complications.

These are handled in the main by our Support Workers who will have numerous conversations with clients during a single session, often facilitating contact with the local authority, NHS, criminal justice system, other support services and landlords. It can be a physically and emotional demanding role and the trustees are very grateful for their dedication.

By the end of the financial year, Camrose employed 6 client-facing part-time staff: Centre Manager (16 hrs./wk.), three Support Workers offering a total of 40 hours client facing time. Two 'bank' Support Workers can be on call to cover absences and Sunday sessions. Issues have been encountered during the year due to staff absences brought on by sickness, aggravated bereavement and pre-planned unpaid leave. Each member of staff has each in their own way made significant sacrifices to ensure the reliable delivery of client facing services. Just two sessions have had to be cancelled out of 208 scheduled through staff or volunteer services. One extra session was offered on New Year's Day which can always be a particularly tough time for solitary clients. Two Support Workers have additional paid hours to deal with administration, fundraising and supporting publicity and supporter outreach activities. The Centre Manager oversees service delivery as well as working with partners in the SIP. She is also frequently involved in supporting individual clients. Salaries are reviewed annually taking into account benchmarks set by the government.

Camrose is totally dependent on a pool of 31 client-facing volunteers who give up a great deal of their time and energy to opening the centre and providing not only practical help but also compassionate listening ears. They also assist in understanding better the background to the issues clients are facing. These volunteers from our local communities are essential to the way we work, as are the backroom teams of supporters and trustees.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Strategic Planning

The strategic review initiated in FY22/23 has been completed and work has started in implementing its findings. Six workstreams have been agreed and are being tracked.

1. To optimise partnerships and collaborations.
2. To increase hours and grow range of services delivered.
3. To raise awareness of Camrose Centre in and around Basingstoke and Deane.
4. To diversify and grow predictable income.
5. To develop and maintain a governance framework to ensure an ongoing culture of compliance.
6. To ensure long term certainty of suitable premises.

A Feasibility Study to address items 1, 2, 5 and 6 was commissioned the autumn of 2023. It was conducted by Claire Ritchie of No One Left Out and part funded by Basingstoke and Deane Borough Council (BDBC). It was a wide-ranging study by a subject expert outsider who consulted with a broad range of stakeholders. Four broad recommendations were made which are now being progressed by trustees.

Professional support

Basingstoke Voluntary Action's (BVA) Payroll services team has administered Camrose's payroll, and an HR advisor is retained to be called upon, at an hourly rate, when needed. Assistance has been received in drafting employment contracts as well as providing advice on general policy and disciplinary matters. Camrose has also benefitted considerably, through its membership of BVA, through advice and training on both organised and ad hoc arrangements.

Camrose continues to be a fully committed member of the Basingstoke SIP, dealing daily with fellow partners as well as other external agencies.

External memberships and registrations

Camrose is a member of Homeless Link, the national membership charity that supports and campaigns for organisations working with people who are homeless or at risk of homelessness. It has been a useful source of all manner of matters, including support to charity leaders. Camrose is registered with the Charity Commission, Fundraising Regular and the Office of the Information Commissioner. Banking is conducted through the Charities Aid Foundation

FINANCIAL REVIEW

Financial position

Camrose has had another financially successful year through generosity from many sources, many unexpected. Major financial donors included Basingstoke and Deane Borough Council (BDBC), The Linbury Trust, Chandler and Neal Ltd, Mr Patrick Taylor through the Hampshire and Isle of White Charitable Foundation and several local charitable trusts, churches, Rotary clubs, businesses and individuals. We have also had substantial donations from the friends and family of the late Nigel McNair Scott and the late Derek Roberts. Many donors have chosen to remain anonymous. In all personal donations were c. £7K ahead of budget.

Gifts in kind of catering goods and clothing are estimated to be in excess of £14K while client facing volunteers' time equivalent is of the order of £52K. Due to limited storage space, Camrose manages donations by encouraging the public use the 'shopping list' of current needs on social media. Many people have given their time and energy to raise funds with their fellow employees, sports enthusiasts and by individual charitable acts.

Expenditure during the year was £76968, which was approximately £4000 below budget before the Consultant fees of £11878. The charity made a surplus of income over expenditure during the financial year of £15,740. At the March Trustees' meeting it was agreed to transfer existing estimated reserves of £182040 to FY24/25

Reserves policy

The reserves policy was reviewed and updated in March 2024.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

As a Charitable Incorporated Organization (CIO), Camrose is overseen by a board of trustees, each of whom takes an active role in specific areas of competence. It met face to face and on-line on 5 occasions during the FY. The Centre Manager attends all meetings but stands back for trustee-only matters. A Finance subcommittee met three times along with working groups addressing a variety of issues, with staff involvement.

To the end of March 2024, Camrose had 8 Trustees. They are listed with their area of specialist competence and support:

Ian Baker - IT, Client-Facing Service Delivery.

Samantha Baker - social media, public relations, Communications Management.

Mike Browning - Chair of Trustees, Social Inclusion Partnership representative.

Sarah Cook - Minutes secretary, Project Management, Risk Management, Governance.

Graham Crook - Facilities, Health and Safety, Database requirements development

Dr. Andy Taylor - Vice Chair of Trustees, Client-Facing Service Delivery, Personnel, Social Inclusion Partnership representative.

Jeannette Welton - Treasurer, Independent Appeal Trustee for grievance and disciplinary matters.

Beth Neal (from 1st April 2023) - HR, governance, strategy management

As part of the strategic planning work, it was decided that the breadth of knowledge of the board should be extended by recruitment. As a result, Sharon Smith who has extensive experience of fundraising for charities, and Matt Sheerin who is closely involved with the local business community and already sits on the SIP, have been selected. Each has attended two trustee meetings 'ex-officio'. It had already been announced that Mike Browning would stand down as Chair from 31st March 2024, and Matt was elected as his successor from 1st April which is the effective date for both he and Sharon to join the board.

The Centre Manager, Clare Farrow, is line manager for all Support Workers and client-facing volunteers. The Chair of Trustees is her line manager. Day-to-day management of the centre is in the hands of the Centre Manager, supported by trustee(s) when necessary.

The governing document from Camrose is the CIO Constitution which is lodged with the Charity Commission. There are approximately 20 policies, procedure and protocol documents. There is a Service Delivery Framework, which focusses on the day-to-day operation of the Centre. All these documents are subject to review and updating regularly.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE021242 (England and Wales)

Registered Charity number

1188693

Registered office

Glebe Hall

St Michael's Church

Church Square

Basingstoke

RG21 7QW

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees
for the Year Ended 31 March 2024

Trustees

- J Welton
- Dr A Taylor
- I Baker
- S Cook
- M Browning
- S Baker
- G M Crook
- B Neal (appointed 1.4.23)
- S Smith (appointed 1.4.24)
- M Sheerin (appointed 1.4.24)

Independent Examiner

- B20 Limited
- Chartered Certified Accountants
- Charwell House
- Wilsom Road
- Alton
- Hampshire
- GU34 2PP

Approved by order of the board of trustees on 17th July 2024 and signed on its behalf by:



 Trustee

**Independent Examiner's Report to the Trustees of
CAMROSE CENTRE BASINGSTOKE**

Independent examiner's report to the trustees of CAMROSE CENTRE BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Caroline Scull BA FCCA

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date:15/8/2024.....

CAMROSE CENTRE BASINGSTOKE

**Statement of Financial Activities
for the Year Ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	64,270	-	64,270	112,587
Charitable activities					
Camrose Centre		25,000	-	25,000	18,500
Investment income	3	3,438	-	3,438	476
Total		92,708	-	92,708	131,563
EXPENDITURE ON					
Charitable activities					
Camrose Centre		88,846	-	88,846	66,308
NET INCOME					
Transfers between funds	9	3,862	-	3,862	65,255
		5,000	(5,000)	-	-
Net movement in funds		8,862	(5,000)	3,862	65,255
RECONCILIATION OF FUNDS					
Total funds brought forward		173,918	5,000	178,918	113,663
TOTAL FUNDS CARRIED FORWARD		182,780	-	182,780	178,918

CAMROSE CENTRE BASINGSTOKE

**Balance Sheet
31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
CURRENT ASSETS					
Debtors	7	442	-	442	6,330
Cash at bank and in hand		186,870	-	186,870	172,918
		<u>187,312</u>	<u>-</u>	<u>187,312</u>	<u>179,248</u>
CREDITORS					
Amounts falling due within one year	8	(4,532)	-	(4,532)	(330)
		<u>182,780</u>	<u>-</u>	<u>182,780</u>	<u>178,918</u>
NET CURRENT ASSETS					
		<u>182,780</u>	<u>-</u>	<u>182,780</u>	<u>178,918</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>182,780</u>	<u>-</u>	<u>182,780</u>	<u>178,918</u>
NET ASSETS					
		<u>182,780</u>	<u>-</u>	<u>182,780</u>	<u>178,918</u>
FUNDS					
Unrestricted funds	9			182,780	173,918
Restricted funds				-	5,000
				<u>182,780</u>	<u>178,918</u>
TOTAL FUNDS					
				<u>182,780</u>	<u>178,918</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

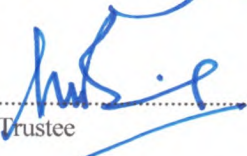
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17th July 2024 and were signed on its behalf by:

17th July 2024

 Trustee

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.3.24	31.3.23
	£	£
Donations	48,254	95,087
Grants	16,016	17,500
	<u>64,270</u>	<u>112,587</u>

Grants received, included in the above, are as follows:

	31.3.24	31.3.23
	£	£
Other grants	<u>16,016</u>	<u>17,500</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

3. INVESTMENT INCOME

	31.3.24	31.3.23
	£	£
Deposit account interest	3,438	476
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

During the year under review 3 Trustees were reimbursed £278.13 in total towards travel and administrative expenses.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Part-time centre staff	6	4
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	107,587	5,000	112,587
Charitable activities			
Camrose Centre	18,500	-	18,500
Investment income	476	-	476
Total	<u>126,563</u>	<u>5,000</u>	<u>131,563</u>
EXPENDITURE ON			
Charitable activities			
Camrose Centre	66,308	-	66,308
NET INCOME	60,255	5,000	65,255
RECONCILIATION OF FUNDS			
Total funds brought forward	113,663	-	113,663
TOTAL FUNDS CARRIED FORWARD	<u>173,918</u>	<u>5,000</u>	<u>178,918</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.24	31.3.23
	£	£
Other debtors	-	5,000
Prepayments	442	1,330
	442	6,330
	442	6,330

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.24	31.3.23
	£	£
Accruals and deferred income	3,854	-
Accrued expenses	678	330
	4,532	330
	4,532	330

9. MOVEMENT IN FUNDS	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	139,963	15,740	(62,923)	92,780
Strategic Development Designated Reserve	-	-	40,000	40,000
Feasibility / Premises Designated Reserve	29,955	(11,878)	21,923	40,000
Projects Designated Reserve	4,000	-	6,000	10,000
	173,918	3,862	5,000	182,780
Restricted funds				
New premises feasibility study	5,000	-	(5,000)	-
	178,918	3,862	-	182,780
TOTAL FUNDS	178,918	3,862	-	182,780

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	92,708	(76,968)	15,740
Feasibility / Premises Designated Reserve	-	(11,878)	(11,878)
	92,708	(88,846)	3,862
TOTAL FUNDS	92,708	(88,846)	3,862

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	53,663	56,300	30,000	139,963
Strategic Development Designated Reserve	30,000	-	(30,000)	-
Feasibility / Premises Designated Reserve	30,000	(45)	-	29,955
Projects Designated Reserve	-	4,000	-	4,000
	<u>113,663</u>	<u>60,255</u>	<u>-</u>	<u>173,918</u>
Restricted funds				
New premises feasibility study	-	5,000	-	5,000
	<u>113,663</u>	<u>65,255</u>	<u>-</u>	<u>178,918</u>
TOTAL FUNDS	<u><u>113,663</u></u>	<u><u>65,255</u></u>	<u><u>-</u></u>	<u><u>178,918</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	122,563	(66,263)	56,300
Feasibility / Premises Designated Reserve	-	(45)	(45)
Projects Designated Reserve	4,000	-	4,000
	<u>126,563</u>	<u>(66,308)</u>	<u>60,255</u>
Restricted funds			
New premises feasibility study	5,000	-	5,000
	<u>131,563</u>	<u>(66,308)</u>	<u>65,255</u>
TOTAL FUNDS	<u><u>131,563</u></u>	<u><u>(66,308)</u></u>	<u><u>65,255</u></u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	53,663	72,040	(32,923)	92,780
Strategic Development Designated Reserve	30,000	-	10,000	40,000
Feasibility / Premises Designated Reserve	30,000	(11,923)	21,923	40,000
Projects Designated Reserve	-	4,000	6,000	10,000
	<u>113,663</u>	<u>64,117</u>	<u>5,000</u>	<u>182,780</u>
Restricted funds				
New premises feasibility study	-	5,000	(5,000)	-
	<u>113,663</u>	<u>69,117</u>	<u>-</u>	<u>182,780</u>
TOTAL FUNDS	<u><u>113,663</u></u>	<u><u>69,117</u></u>	<u><u>-</u></u>	<u><u>182,780</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	215,271	(143,231)	72,040
Feasibility / Premises Designated Reserve	-	(11,923)	(11,923)
Projects Designated Reserve	4,000	-	4,000
	<u>219,271</u>	<u>(155,154)</u>	<u>64,117</u>
Restricted funds			
New premises feasibility study	5,000	-	5,000
	<u>224,271</u>	<u>(155,154)</u>	<u>69,117</u>
TOTAL FUNDS	<u><u>224,271</u></u>	<u><u>(155,154)</u></u>	<u><u>69,117</u></u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

CAMROSE CENTRE BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2024**

	31.3.24 £	31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	48,254	95,087
Grants	16,016	17,500
	64,270	112,587
Investment income		
Deposit account interest	3,438	476
Charitable activities		
Grants	25,000	18,500
	92,708	131,563
EXPENDITURE		
Charitable activities		
Wages	46,595	41,439
Pensions	1,974	1,685
Room rent & office rent	16,401	13,401
Telephone	349	560
Office expenses	427	723
Sundries	64	54
Refreshments & catering	1,341	1,328
Health & safety	195	318
Travel	124	12
Insurance	1,370	1,325
Marketing	1,084	1,084
Projects - Artwell	4,934	2,000
	74,858	63,929
Support costs		
Governance costs		
Payroll, HR and training	1,429	1,692
Independent Examiners Fee	380	330
Bank charges	74	73
Governance	227	284
Consultant fees	11,878	-
	13,988	2,379
Total resources expended	88,846	66,308
Net income	3,862	65,255

CAMROSE CENTRE BASINGSTOKE

England & Wales - Charity number 1188693

Accounts

REGISTERED COMPANY NUMBER: CE021242 (England and Wales)
REGISTERED CHARITY NUMBER: 1188693

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
CAMROSE CENTRE BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

CAMROSE CENTRE BASINGSTOKE

**Contents of the Financial Statements
for the Year Ended 31 March 2023**

	Page
Report of the Trustees	1 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 13
Detailed Statement of Financial Activities	14

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Camrose Centre's principal objectives have been to provide an open access service to homeless and vulnerably housed people. As Basingstoke's own local homelessness charity, it has continued to provide the best possible help to our clients, while not compromising either their safety or that of staff and volunteers. Camrose is very grateful for the support from the local community that makes this possible. Its relationships with other members of the Basingstoke Social Inclusion Partnership (SIP) have also proved invaluable.

As has been the case for everyone else, Camrose has continued to manage its operations with the ever-present threat of Covid. Government advice has been followed throughout while slowly reverting to something like past patterns of service. Thankfully, to our knowledge, no spreading of Covid infections have been traced back to Camrose sessions. There was only one occasion out of 172 scheduled sessions when staff and volunteer sickness, and planned leave meant that for safety reasons it was not possible to open the Centre. We are grateful for the responsible behaviour of all attending the centre, whether clients, volunteers or staff in isolating when necessary and observing all precautions against infection.

In the course of FY 22/23 there were 2011 visits by 166 clients in the course of 172 sessions. 55 of those were new The Camrose Centre's principal objectives continue to be to provide an open access service to homeless and vulnerably housed people. Camrose is Basingstoke's own local homelessness charity, and only day centre specifically for these clients. Throughout the year it has continued to provide help to our clients, without compromising either their safety or that of staff and volunteers. Camrose is very grateful for the support from the local community that makes this possible. Its relationships with other members of the Basingstoke Social Inclusion Partnership (SIP) have also proved invaluable.

In terms of client statistics, activity continues to increase steadily since the pandemic. There were a total of 2708 visits by 274 individuals. Of these nearly a third were street homeless, a quarter were in temporary accommodation and nearly a fifth presented as sofa-surfing. The remainder were vulnerable people in need of help to avoid homelessness. 2127 hot lunches were served and 391 food parcels issued. Sunday sessions have continued to be popular accounting for nearly 700 visits.

What has been apparent is that every time Camrose extends the scope of its services or the time in which we are able to offer them, the demand rises to meet the offer. As a result, the Centre is now opening for up to four hours, four days a week all year round.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2023

The take up of inward visits by a local GP and Substance Abuse Doctor from Inclusion funded by the NHS, Forgotten Feet footcare volunteers and Trilby's hairdressers remains consistent. The ArtWell art and mental health project continues to be popular with clients particularly since one of their creations has been reproduced on 'street furniture' as part of a broader town centre project.

The current cadre of clients emphasises the unique situation of each person and therefore the wide variety of combinations of solutions they need to get straight. There is never 'one size that fits all'. Camrose supports them regardless. People who are classified as the 'hidden homeless' (people who are 'sofa surfing' or temporary provision in hotels etc., hostels and supported living) still need help to at least sustain and hopefully improve their circumstances, rather than regress. Part of this is the need to be able to socialise in a safe environment. Access to the services hosted by Camrose is proving particularly welcome and necessary for these clients. However, their needs are often more complicated and time-consuming for our staff and volunteers to resolve in a very limited private space that is available in Glebe Hall. Difficulties also arise when clients' mental health issues restrict the range of feasible solutions. This all combines to place increasing demands on staff and volunteers.

By the end of the financial year, Camrose employed 4 client-facing part-time staff: Centre Manager (16 hrs./wk.), two Support Workers (16 and 12 hrs./wk. respectively), a temporary Support Worker (to cover absences and Sunday sessions). One member of staff resigned in the year and was replaced internally by someone who had started by volunteering with Camrose several years ago. Two client-facing staff have additional paid hours to deal with administration, fundraising and supporting publicity and supporter outreach activities. The contribution of all these staff members is immense and each one of them has regularly gone the extra mile to support clients. The Centre Manager does an excellent job, delivering the service through compassionate management of staff and volunteers, supporting clients and working with partners in the SIP.

Camrose would not exist without the pool of approximately 30 client-facing volunteers who give up a great deal of their time and energy to opening the centre and providing not only practical help but also compassionate listening ears. These volunteers from our local communities are essential to the way we work, as are the backroom teams of supporters and trustees.

After three years of operation as a CIO, the trustees have initiated, with local authority encouragement and support, a review of the services it offers, the premises it needs, and the fundraising effort required to support them for the coming three years. The need for this was emphasised by the growing response to services and financial resources currently available. As a first step, trustees have restated the charity's mission as "To provide a day centre where people facing homelessness, poverty or social exclusion can receive practical and emotional support to help them achieve positive personal change". A feasibility study into options for further development was started with the help of professional consultants and will continue into FY 2023/24 to support trustees in defining and fulfilling specific aims and tasks.

Basingstoke Voluntary Action's Payroll services team has administered Camrose's payroll and an HR advisor is retained to be called upon, at an hourly rate, when needed. Assistance has been received in drafting employment contracts as well as providing advice on general policy and disciplinary matters. Camrose has also been helped greatly by the tireless work of its Treasurer and online banking signatories in running routine accounts and also of the External Communications lead trustee.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2023

FINANCIAL REVIEW

Financial position

Camrose has had a financially successful year through generosity from many sources, many unexpected not only in cash but also with goods in kind and people's time and energy. Major financial donors included Basingstoke and Deane Borough Council (BDBC), The Linbury Trust, Arkriders, AECOM Ltd, Beaufort Asset Management Ltd, Chandler and Neal Ltd and several local charitable trusts, churches, Rotary clubs, businesses and individuals. Many have chosen to remain anonymous. In all donations were c. £60K ahead of budget.

Gifts in kind have included essential goods from supermarkets, a delicious Christmas lunch provided by Basingstoke Deane and Loddon Rotary clubs (with support from Tesco) and numerous bags of groceries and clothing. Due to limited storage space, Camrose manages donations by encouraging the public use the 'shopping list' of current needs on social media. People have given their time to raise funds with their fellow employees, sports enthusiasts and by individual charitable acts.

Expenditure during the year was £66,308, which was approximately £700 below budget.

During FY 2022/23 a separate higher income bond was opened to diversify deposits and improve returns. It seems likely that something similar will need to be discussed early in the next financial year.

Reserves policy

The reserves policy was updated in April 2022. It will be reviewed as part of the strategic feasibility study during Q2 2023/24.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

As a Charitable Incorporated Organization (CIO), Camrose is overseen by a board of trustees, each of whom takes an active role in specific areas of competence. It met on-line on 5 occasions during the FY including 2 half-day facilitated sessions focused on strategic planning. The Centre Manager attends all meetings but stands back for trustee-only matters.

Camrose currently has 8 Trustees They are listed with their area of specialist competence and support:

Ian Baker - IT, Client-Facing Service Delivery.

Samantha Baker - Social Media, Public relations, Communications Management.

Mike Browning - Chair of Trustees, Social Inclusion Partnership representative.

Sarah Cook - Minutes secretary, Project Management, Risk Management, Governance.

Graham Crook (from April 2022) Facilities.

Laura House (until February 2023) - Client-Facing Service Delivery, HR.

Rebecca Kennelly (until July 2022) - Governance, Safeguarding, Strategic development.

Dr. Andy Taylor - Vice Chair of Trustees, Client-Facing Service Delivery, Personnel, Social Inclusion Partnership representative.

Jeannette Welton - Treasurer, Independent Appeal Trustee for grievance and disciplinary matters.

The Centre Manager, Clare Farrow, is line manager for all Support Workers and client-facing volunteers. The Chair of Trustees is her line manager. Day-to-day management of the centre is in the hands of the Centre Manager, supported by trustee(s) when necessary.

The governing document from Camrose is the CIO Constitution which is lodged with the Charity Commission. There are approximately 20 policies, procedure and protocol documents. There is a Service Delivery Framework, which focusses on the day-to-day operation of the Centre and is updated frequently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE021242 (England and Wales)

Registered Charity number

1188693

Registered office

Glebe Hall
St Michael's Church
Church Square
Basingstoke
RG21 7QW

Trustees

J Welton

Dr A Taylor

I Baker

S Cook

R Kennelly (resigned 12.7.22)

M Browning

S Baker

G M Crook (appointed 1.4.22)

CAMROSE CENTRE BASINGSTOKE

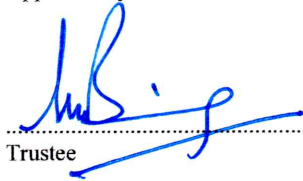
**Report of the Trustees
for the Year Ended 31 March 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 17th July 2023 and signed on its behalf by:


.....
Trustee

**Independent Examiner's Report to the Trustees of
CAMROSE CENTRE BASINGSTOKE**

Independent examiner's report to the trustees of CAMROSE CENTRE BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 25/8/2023 ,

CAMROSE CENTRE BASINGSTOKE

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	107,587	5,000	112,587	44,127
Charitable activities					
Camrose Centre		18,500	-	18,500	21,000
Investment income	3	<u>476</u>	<u>-</u>	<u>476</u>	<u>-</u>
Total		<u>126,563</u>	<u>5,000</u>	<u>131,563</u>	<u>65,127</u>
EXPENDITURE ON					
Charitable activities					
Camrose Centre		66,308	-	66,308	49,378
Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,694</u>
Total		<u>66,308</u>	<u>-</u>	<u>66,308</u>	<u>51,072</u>
NET INCOME		60,255	5,000	65,255	14,055
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>113,663</u>	<u>-</u>	<u>113,663</u>	<u>99,608</u>
TOTAL FUNDS CARRIED FORWARD		<u>173,918</u>	<u>5,000</u>	<u>178,918</u>	<u>113,663</u>

The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

**Balance Sheet
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
CURRENT ASSETS					
Debtors	7	1,330	5,000	6,330	250
Cash at bank and in hand		<u>172,918</u>	<u>-</u>	<u>172,918</u>	<u>113,803</u>
		174,248	5,000	179,248	114,053
CREDITORS					
Amounts falling due within one year	8	(330)	-	(330)	(390)
		<u>173,918</u>	<u>5,000</u>	<u>178,918</u>	<u>113,663</u>
NET CURRENT ASSETS					
		<u>173,918</u>	<u>5,000</u>	<u>178,918</u>	<u>113,663</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>173,918</u>	<u>5,000</u>	<u>178,918</u>	<u>113,663</u>
NET ASSETS					
		<u>173,918</u>	<u>5,000</u>	<u>178,918</u>	<u>113,663</u>
FUNDS					
	9			173,918	113,663
Unrestricted funds				<u>5,000</u>	<u>-</u>
Restricted funds					
TOTAL FUNDS					
				<u>178,918</u>	<u>113,663</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	95,087	43,627
Grants	<u>17,500</u>	<u>500</u>
	<u>112,587</u>	<u>44,127</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Other grants	<u>17,500</u>	<u>500</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

3. INVESTMENT INCOME

	31.3.23	31.3.22
	£	£
Deposit account interest	<u>476</u>	<u>-</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits or expenses for the year ended 31 March 2023 nor for the year ended 31 March 2022.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
Part-time centre staff	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	44,127	-	44,127
Charitable activities			
Camrose Centre	<u>21,000</u>	<u>-</u>	<u>21,000</u>
Total	<u>65,127</u>	<u>-</u>	<u>65,127</u>
EXPENDITURE ON			
Charitable activities			
Camrose Centre	49,378	-	49,378
Other	<u>1,694</u>	<u>-</u>	<u>1,694</u>
Total	<u>51,072</u>	<u>-</u>	<u>51,072</u>
NET INCOME	14,055	-	14,055
RECONCILIATION OF FUNDS			
Total funds brought forward	99,608	-	99,608

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued				
		Unrestricted funds	Restricted funds	Total funds
		<u>£</u>	<u>£</u>	<u>£</u>
TOTAL FUNDS CARRIED FORWARD		<u>113,663</u>	<u>-</u>	<u>113,663</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			31.3.23	31.3.22
			£	£
Other debtors			5,000	-
Prepayments			<u>1,330</u>	<u>250</u>
			<u>6,330</u>	<u>250</u>
8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			31.3.23	31.3.22
			£	£
Accrued expenses			<u>330</u>	<u>390</u>
9. MOVEMENT IN FUNDS				
	At 1.4.22	Net movement in funds	Transfers between funds	At
	£	£	£	31.3.23 £
Unrestricted funds				
General fund	53,663	56,300	30,000	139,963
Transition Designated Reserve	30,000	-	(30,000)	-
Premises Designated Reserve	30,000	(45)	-	29,955
Projects Designated Reserve	<u>-</u>	<u>4,000</u>	<u>-</u>	<u>4,000</u>
	113,663	60,255	-	173,918
Restricted funds				
New premises feasibility study	<u>-</u>	5,000	-	5,000
TOTAL FUNDS	<u>113,663</u>	<u>65,255</u>	<u>-</u>	<u>178,918</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	122,563	(66,263)	56,300
Premises Designated Reserve	-	(45)	(45)
Projects Designated Reserve	<u>4,000</u>	<u>-</u>	<u>4,000</u>
	126,563	(66,308)	60,255
Restricted funds			
New premises feasibility study	5,000	-	5,000
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>131,563</u></u>	<u><u>(66,308)</u></u>	<u><u>65,255</u></u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	39,608	14,055	53,663
Transition Designated Reserve	30,000	-	30,000
Premises Designated Reserve	<u>30,000</u>	<u>-</u>	<u>30,000</u>
	<u>99,608</u>	<u>14,055</u>	<u>113,663</u>
TOTAL FUNDS	<u><u>99,608</u></u>	<u><u>14,055</u></u>	<u><u>113,663</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	65,127	(51,072)	14,055
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u><u>65,127</u></u>	<u><u>(51,072)</u></u>	<u><u>14,055</u></u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	39,608	70,355	30,000	139,963
Transition Designated Reserve	30,000	-	(30,000)	-
Premises Designated Reserve	30,000	(45)	-	29,955
Projects Designated Reserve	<u>-</u>	<u>4,000</u>	<u>-</u>	<u>4,000</u>
	99,608	74,310	-	173,918
Restricted funds				
New premises feasibility study	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>
TOTAL FUNDS	<u><u>99,608</u></u>	<u><u>79,310</u></u>	<u><u>-</u></u>	<u><u>178,918</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	187,690	(117,335)	70,355
Premises Designated Reserve	-	(45)	(45)
Projects Designated Reserve	<u>4,000</u>	<u>-</u>	<u>4,000</u>
	191,690	(117,380)	74,310
Restricted funds			
New premises feasibility study	<u>5,000</u>	<u>-</u>	<u>5,000</u>
TOTAL FUNDS	<u><u>196,690</u></u>	<u><u>(117,380)</u></u>	<u><u>79,310</u></u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

CAMROSE CENTRE BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2023**

	31.3.23 £	31.3.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	95,087	43,627
Grants	<u>17,500</u>	<u>500</u>
	112,587	44,127
Investment income		
Deposit account interest	476	-
Charitable activities		
Grants	<u>18,500</u>	<u>21,000</u>
Total incoming resources	131,563	65,127
EXPENDITURE		
Charitable activities		
Wages	41,439	34,080
Pensions	1,685	690
Room rent & office rent	13,401	11,162
Telephone	560	428
Office expenses	723	219
Sundries	54	52
Refreshments & catering	1,328	1,096
Health & safety	318	247
Travel	12	258
Insurance	1,325	1,146
Marketing	1,084	-
Projects - Artwell	<u>2,000</u>	<u>-</u>
	63,929	49,378
Support costs		
Governance costs		
Payroll, HR and training	1,692	1,183
Independent Examiners Fee	330	330
Bank charges	73	96
Governance	<u>284</u>	<u>85</u>
	<u>2,379</u>	<u>1,694</u>
Total resources expended	<u>66,308</u>	<u>51,072</u>
Net income	<u><u>65,255</u></u>	<u><u>14,055</u></u>

This page does not form part of the statutory financial statements

CAMROSE CENTRE BASINGSTOKE

England & Wales - Charity number 1188693

Accounts

REGISTERED COMPANY NUMBER: CE021242 (England and Wales)
REGISTERED CHARITY NUMBER: 1188693

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
CAMROSE CENTRE BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

CAMROSE CENTRE BASINGSTOKE

**Contents of the Financial Statements
for the Year Ended 31 March 2022**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 10
Detailed Statement of Financial Activities	11

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Camrose Centre's principal objectives have been to provide an open access service to homeless and vulnerably housed people. As Basingstoke's own local homelessness charity, it has continued to provide the best possible help to our clients, while not compromising either their safety or that of staff and volunteers. Camrose is very grateful for the support from the local community that makes this possible. Its relationships with other members of the Basingstoke Social Inclusion Partnership (SIP) have also proved invaluable.

As has been the case for everyone else, Camrose has continued to manage its operations with the ever-present threat of Covid. Government advice has been followed throughout while slowly reverting to something like past patterns of service. Thankfully, to our knowledge, no spreading of Covid infections have been traced back to Camrose sessions. There was only one occasion out of 172 scheduled sessions when staff and volunteer sickness, and planned leave meant that for safety reasons it was not possible to open the Centre. We are grateful for the responsible behaviour of all attending the centre, whether clients, volunteers or staff in isolating when necessary and observing all precautions against infection.

In the course of FY 21/22 there were 2011 visits by 166 clients in the course of 172 sessions. 55 of those were new clients that had not previously attended. 41% of the total figure were permanently housed, 23% presented as sleeping rough, 19% were placed in temporary accommodation while 17% presented as sofa surfing. A hot two-course meal is offered to every client but not all accept. In all 1529 meals were served during FY 21/22. High energy food packs of convenience food is offered to selected clients to see them through to the next Camrose opening. 409 food parcels were handed out.

Camrose continues to experience persistent levels of attendance on all sessions. A handful of street homeless clients attend most regularly. Clients attending who are temporally housed or have a permanent address present with complex needs, often a combination of debt, benefit issues, mental health issues and addiction.

Camrose welcomes specialist visiting services including monthly drop ins from the local GP surgery and the Basingstoke 'Inclusion' drugs and alcohol abuse service. There have been regular visits from a local barber and from footcare specialists. An innovation has been weekly visits from the ArtWell project offering art with psychotherapy activities. These have become part of a wider art-in-the community campaign.

Once again Camrose opened for the winter months on Sundays, initially from 1st December-28th February. It remained open on Sundays during March funded from reserves. Subsequently, because of the popularity of this service, part-funding was offered once more by BDBC and topped up from a grant from The Linbury Trust for this to continue for the whole of FY22/23.

By the end of the financial year, Camrose employed 4 part-time staff. Centre Manager (16 hrs./wk.), two Support Workers (16 and 12 hrs./wk. respectively), two temporary Support Workers (to cover absences and Sunday sessions).

A training day for staff and volunteers, with visiting speakers from BDBC and the High Sheriff of Hampshire was held in October 2021. Staff have been encouraged to take up face to face and online training to meet personal development and professional needs.

CAMROSE CENTRE BASINGSTOKE

Report of the Trustees for the Year Ended 31 March 2022

FINANCIAL REVIEW

Financial position

Camrose was able to build on its reserves through generosity from many sources, not only in cash but also with goods in kind and people's time and energy. Major financial donors included BDBC, AECOM Ltd, Beaufort Asset Management Ltd and Oakley Hall Hotel and several local charitable trusts, churches, businesses and individuals. Many have chosen to stay anonymous.

Gifts in kind have included a replacement freezer filled with food following the breakdown of its predecessor, essential goods from supermarkets, a wonderful Christmas lunch provided by Basingstoke Deane Rotary (with support from Sainsbury's) and numerous bags of groceries and clothing. Our landlord has been timely and sympathetic in providing practical support. People have given their time to raise funds with their fellow employees, sports enthusiasts and by individual charitable acts. Client facing volunteers from our local communities are essential to the way we work, as are the back-room team of supporters and trustees.

Camrose was offered the opportunity to benefit from cooperating with Julian House, the BDBC's Outreach Service provider on a sponsored 'Big Sleepout'. However, trustees decided against involvement because of proportionally high organisation costs to be taken from donations by participants.

The Office Manager resigned to take up full time employment in October 2021. Her activities were shared out with irregular additional paid hours by Support Workers and the Centre Manager. With this change and because of the extension of Sunday opening hours, the net impact on the annual salary costs against budget was neutral. Overall annual expenditure was 10.3% below budget due to underspends on (principally) room hire, IT Support, telephone and professional fees.

BVA's Payroll services team has administered Camrose's payroll and an HR advisor is retained to be called upon, at an hourly rate, when needed. Assistance has been given in drafting employment contracts as well as providing advice on policy and disciplinary matters. Camrose has also been helped greatly by the tireless work of its Treasurer and online banking signatories in running routine accounts.

Camrose would not exist without the pool of approximately 25 client-facing volunteers who give up a great deal of their time and energy to opening the centre and providing not only practical help but also compassionate listening ears.

Reserves policy

The reserves policy was reviewed on 16th March 2021. It had been intended to complete a strategy review in 2021 to better inform any updates to the reserves policy. The review was postponed due to real time operational issues. Work will restart on the strategy review in 2022 and it is expected that an interim reserves policy will be prepared early in the new FY.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The governing document for Camrose is the CIO Constitution which is lodged with the Charity Commission. There are approximately 20 policies, procedure and protocol documents including a Service Delivery Framework, which focusses on the day-to-day operation of the Centre and is updated frequently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE021242 (England and Wales)

Registered Charity number

1188693

Registered office

Glebe Hall
St Michael's Church
Church Square
Basingstoke
RG21 7QW

CAMROSE CENTRE BASINGSTOKE

**Report of the Trustees
for the Year Ended 31 March 2022**

Trustees

J Welton
Dr A Taylor
I Baker
S Cook
R Kennelly
M Browning
S Baker

Company Secretary

Independent Examiner

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 14th October 2022 and signed on its behalf by:



.....
Trustee

**Independent Examiner's Report to the Trustees of
CAMROSE CENTRE BASINGSTOKE**

Independent examiner's report to the trustees of CAMROSE CENTRE BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date:27/10/2022.....

CAMROSE CENTRE BASINGSTOKE

**Statement of Financial Activities
for the Year Ended 31 March 2022**

	Notes	Year Ended 31.3.22 Unrestricted funds £	Period 20.3.20 to 31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	44,127	106,335
Charitable activities			
Camrose Centre		21,000	21,000
Total		<u>65,127</u>	<u>127,335</u>
EXPENDITURE ON			
Charitable activities			
Camrose Centre		49,378	25,478
Other		1,694	2,249
Total		<u>51,072</u>	<u>27,727</u>
NET INCOME		14,055	99,608
RECONCILIATION OF FUNDS			
Total funds brought forward		99,608	-
TOTAL FUNDS CARRIED FORWARD		<u><u>113,663</u></u>	<u><u>99,608</u></u>

The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

**Balance Sheet
31 March 2022**

	Notes	31.3.22 Unrestricted funds £	31.3.21 Total funds £
CURRENT ASSETS			
Debtors	7	250	937
Cash at bank and in hand		113,803	99,013
		114,053	99,950
CREDITORS			
Amounts falling due within one year	8	(390)	(342)
		113,663	99,608
NET CURRENT ASSETS			
		113,663	99,608
TOTAL ASSETS LESS CURRENT LIABILITIES			
		113,663	99,608
NET ASSETS			
		113,663	99,608
FUNDS			
Unrestricted funds	9	113,663	99,608
		113,663	99,608
TOTAL FUNDS			
		113,663	99,608

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14/10/22 and were signed on its behalf by:


.....
Trustee

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	Year Ended 31.3.22 £	Period 20.3.20 to 31.3.21 £
Donations	43,627	31,562
Grants	500	2,959
Donated services and facilities	-	250
Exceptional items	-	71,564
	<u>44,127</u>	<u>106,335</u>

Grants received, included in the above, are as follows:

	Year Ended 31.3.22 £	Period 20.3.20 to 31.3.21 £
Other grants	<u>500</u>	<u>2,959</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the period ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the period ended 31 March 2021.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	Year Ended 31.3.22	Period 20.3.20 to 31.3.21
Part-time centre staff	4	4
	<u>4</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

5. EXCEPTIONAL ITEMS

Camrose Centre Basingstoke received monies held at 30 September 2020, and previously disclosed as a Restricted Fund, by Basingstoke Voluntary Action.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	106,335
Charitable activities	
Camrose Centre	<u>21,000</u>
Total	<u>127,335</u>
EXPENDITURE ON	
Charitable activities	
Camrose Centre	25,478
Other	<u>2,249</u>
Total	<u>27,727</u>
NET INCOME	99,608
TOTAL FUNDS CARRIED FORWARD	<u><u>99,608</u></u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Other debtors	-	687
Prepayments	250	250
	<u>250</u>	<u>937</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Accrued expenses	390	342
	<u>390</u>	<u>342</u>

9. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	39,608	14,055	53,663
Transition Designated Reserve	30,000	-	30,000
Premises Designated Reserve	30,000	-	30,000
	<u>99,608</u>	<u>14,055</u>	<u>113,663</u>
TOTAL FUNDS	<u>99,608</u>	<u>14,055</u>	<u>113,663</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	65,127	(51,072)	14,055
	<u>65,127</u>	<u>(51,072)</u>	<u>14,055</u>
TOTAL FUNDS	<u>65,127</u>	<u>(51,072)</u>	<u>14,055</u>

Comparatives for movement in funds

	Net movement in funds	At 31.3.21
	£	£
Unrestricted funds		
General fund	39,608	39,608
Transition Designated Reserve	30,000	30,000
Premises Designated Reserve	30,000	30,000
	<u>99,608</u>	<u>99,608</u>
TOTAL FUNDS	<u>99,608</u>	<u>99,608</u>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,335	(27,727)	39,608
Transition Designated Reserve	30,000	-	30,000
Premises Designated Reserve	30,000	-	30,000
	<u>127,335</u>	<u>(27,727)</u>	<u>99,608</u>
TOTAL FUNDS	<u>127,335</u>	<u>(27,727)</u>	<u>99,608</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

CAMROSE CENTRE BASINGSTOKE

England & Wales - Charity number 1188693

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Period 29 January 2020 to 31 March 2021
for
CAMROSE CENTRE BASINGSTOKE**

B20 Limited
Chartered Certified Accountants
Charwell House
Wilson Road
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Hampshire
GU34 2PP

**Contents of the Financial Statements
for the Period 29 January 2020 to 31 March 2021**

	Page
Chairman's Report	1 to 2
Report of the Trustees	3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 9
Detailed Statement of Financial Activities	10

CAMROSE CENTRE BASINGSTOKE

Chairman's Report for the Period 29 January 2020 to 31 March 2021

OBJECTIVES AND ACTIVITIES

Despite the difficulties everyone has encountered through the pandemic, The Camrose Centre's focus has never altered, that is as Basingstoke's own local homelessness charity, to provide the best possible help to our clients, while not compromising their safety nor that of staff and volunteers. Camrose has been so grateful for the support it has received that has made this possible.

In March 2020 Camrose suspended the Glebe Hall day centre as COVID took hold and staff were either furloughed or worked from home. All but one of our clients who had been street homeless were housed by our local authority under the government funded 'Everyone In' scheme in 'bed and breakfast' accommodation. The last person chose not to cooperate. For the others, the transition from sleeping on the street 'with your mates' to being isolated within four walls did not always go well. During this first six-month phase, clients continued to be supported by phone, text and email with occasional face to face deliveries food, clothing and sundries. The Camrose team reconvened in September with a second Support Worker filling an existing vacancy. Staff and volunteers, supported by our landlord, undertook risk assessments to develop Covid-safe protocols for service delivery restarting in mid-October. These required extra equipment such as screens, signage and consumables including masks, aprons, paper plates and wooden cutlery. Client numbers allowed indoors were cut to 12 and staff and volunteer numbers were controlled tightly. This was maintained through the second lockdown until the start of the third. But when the emphasis on 'Stay at Home' was reinforced, the day centre closed but the office was manned during normal hours so clients could visit for help, out of doors and by appointment only.

In their emergency accommodation clients faced problems because in many cases they did not have cooking facilities and they had to rely on unaffordable takeaway meals or whatever could be created with a kettle of boiling water. In response, volunteers prepared hot meals three days a week. These were taken to clients isolating as far afield as Hook. 152 hot meals were delivered in February and March. Clients were met face to face and offered tailored help. Glebe Hall reopened in its Covid-safe configuration on 30th March 2021 and numbers of clients have increased steadily.

FINANCIAL REVIEW

Camrose was able to build on already significant reserves through generosity from many sources, not only in cash but also with goods in kind and people's time and energy. Major financial donors included Basingstoke and Deane Borough Council, Phoenix Insurance plc, Lord Lymington, Built-ID and several local charitable trusts, churches and businesses. Many have chosen to stay anonymous. Grants were received from Vivid Housing and the Real Change programme towards the costs of Covid-safe reopening.

Gifts in kind have included a new freezer filled with food, essential goods from supermarkets, a wonderful Christmas lunch provided by Basingstoke and Deane Rotary and numerous bags of groceries and clothing. Our landlord has been indefatigable in providing practical support. People have given their time to raise funds with their fellow employees, sports enthusiasts and by individual charitable acts. Client facing volunteers from our local communities are essential to the way we work, as are the back-room team of supporters and trustees.

Because of the drastic changes in the pattern of operations in the course of the year, cost was managed by delaying the filling of a part-time Support Worker vacancy by six months and the use, when appropriate, of the government furlough scheme. Camrose topped up the 20% shortfall in staff income. Savings were also made in rental for the venue, but additional costs were incurred due to greater reliance on consumable PPE, plates and cutlery as well as one off purchases for equipment such as screens, room dividers and other furniture.

By the end of the financial year, Camrose employed 5 part-time staff. Centre Manager (16 hrs/wk.), two Support Workers (16 and 12 hrs/wk. respectively), temporary Support Worker (as required to cover absences) and an Office Manager (12 hrs/wk.).

Camrose owes a great deal to BVA's Finance team and in particular to the Finance Manager for supporting it in the course of the first five months of the financial year and while enabling the charity to become fully independent. Subsequently BVA has administered Camrose's payroll.

An HR advisor has been retained to be called upon, at an hourly rate, when needed. Assistance has been given in drafting employment contracts and the staff manual as well as providing advice on complaint and disciplinary matters.

Camrose has also been helped greatly by the tireless work of its Treasurer and online banking signatories in running routine accounts.

Reserves Policy

CAMROSE CENTRE BASINGSTOKE

Chairman's Report for the Period 29 January 2020 to 31 March 2021

The trustee board reviewed its reserves policy on 16th March 2021 (see attached minutes). These will be reviewed once again following the review of the charity's strategy being undertaken over the summer of 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

As a CIO, Camrose is overseen by a board of trustees, each of whom takes an active role in specific areas of competence. It started with two meetings, one covering Operational matters with the Centre Manager present while another meeting covered Strategic matters. These have now merged into a single monthly meeting with the Centre Manager and Office Manager present concluding with a trustees-only session when necessary. The Centre Manager is line manager for all support workers. The Chair of Trustees is line manages the Office and Centre managers.

Day to day management of the centre is in the hands of the Centre Manager, supported by trustee(s) when necessary. The Office Manager provides administrative support including data protection, management of policies, procedure and protocols, attendance records, managing supporter contact details etc.

The governing document from Camrose is the CIO Constitution which is lodged with the Charity Commission. There are approximately 20 policies, procedure and protocol documents including a Service Delivery Framework, which focusses on the day-to-day operation of the Centre.

Camrose currently has seven Trustees who have been in post since formation in February 2020, except where indicated. They are with their area of specialist competence and support:

Ian Baker - IT, Client-Facing Service Delivery.

Samantha Baker - Social media, public relations, communications management. (Since September 2020)

Mike Browning - Chair of Trustees, Social Inclusion Partnership representative.

Sarah Cook - Minutes secretary, Project Management, Risk Management, Strategy development.

Rebecca Kennelly - Governance, Safeguarding, Strategic development.

Cllr Terri Reid (Until June 2020)

Dr. Andy Taylor - Vice Chair of Trustees, Client-Facing Service Delivery, Personnel, Social Inclusion Partnership representative.

Jeannette Welton - Treasurer, independent appeal trustee for grievance and disciplinary matters.

REFERENCE AND ADMINISTRATIVE DETAILS

Camrose is registered with the Office of the Information Commissioner, The Fundraising Regulator, HMRC, Homeless Link, Basingstoke Social Inclusion Partnership and with Basingstoke Voluntary Action.

Registered Charity number

The Camrose Centre for Homeless and Vulnerably Housed People. Charitable Incorporated Organisation number 1188693.

Principal address:

Glebe Hall,
St Michael's Church,
Church Square,
Basingstoke.
RG21 7QW.

Mike Browning
Chair of Trustees
August 2021.

CAMROSE CENTRE BASINGSTOKE

**Report of the Trustees
for the Period 29 January 2020 to 31 March 2021**

The trustees present their report with the financial statements of the charity for the period 29 January 2020 to 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1188693

Principal address

Glebe Hall
St Michael's Church
Church Square
Basingstoke
RG21 7QW

Trustees

J Welton (appointed 20.1.20)
Dr A Taylor (appointed 29.1.20)
I Baker (appointed 29.1.20)
S Cook (appointed 10.2.20)
R Kennelly (appointed 10.2.20)
M Browning (appointed 10.2.20)
S Baker (appointed 18.8.20)

Independent Examiner

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 20th October 2021 and signed on its behalf by:


.....
Trustee

**Independent Examiner's Report to the Trustees of
CAMROSE CENTRE BASINGSTOKE**

Independent examiner's report to the trustees of CAMROSE CENTRE BASINGSTOKE

I report to the charity trustees on my examination of the accounts of CAMROSE CENTRE BASINGSTOKE (the Trust) for the period 29 January 2020 to 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilson Road
Alton
Hampshire
GU34 2PP

Date: 10/11/2021

CAMROSE CENTRE BASINGSTOKE

**Statement of Financial Activities
for the Period 29 January 2020 to 31 March 2021**

	Notes	Unrestricted funds £
INCOME AND ENDOWMENTS FROM		
Donations and legacies	2	104,255
Charitable activities		
Camrose Centre		23,080
Total		<u>127,335</u>
EXPENDITURE ON		
Charitable activities		
Camrose Centre		25,478
Other		2,249
Total		<u>27,727</u>
NET INCOME		<u>99,608</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>99,608</u></u>

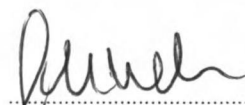
The notes form part of these financial statements

CAMROSE CENTRE BASINGSTOKE

**Balance Sheet
31 March 2021**

	Notes	Unrestricted funds £
CURRENT ASSETS		
Debtors	6	937
Cash at bank and in hand		99,013
		<hr/>
		99,950
CREDITORS		
Amounts falling due within one year	7	(342)
		<hr/>
NET CURRENT ASSETS		99,608
		<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		99,608
		<hr/>
NET ASSETS		99,608
		<hr/>
FUNDS	8	
Unrestricted funds		99,608
		<hr/>
TOTAL FUNDS		99,608
		<hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on 20th October 2021 and were signed on its behalf by:


.....
Trustee

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements for the Period 29 January 2020 to 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

Donations	£ 31,562
Grants	879
Donated services and facilities	250
Exceptional items	71,564
	<hr/>
	104,255
	<hr/> <hr/>

Grants received, included in the above, are as follows:

Other grants	£ 879
	<hr/> <hr/>

CAMROSE CENTRE BASINGSTOKE

**Notes to the Financial Statements - continued
for the Period 29 January 2020 to 31 March 2021**

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31 March 2021.

4. STAFF COSTS

The average monthly number of employees during the period was as follows:

Staff	4
	<u><u>4</u></u>

No employees received emoluments in excess of £60,000.

5. EXCEPTIONAL ITEMS

Camrose Centre Basingstoke received monies held at 30 September 2020, and previously disclosed as a Restricted Fund, by Basingstoke Voluntary Action.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Other debtors	687
Prepayments	250
	<u>937</u>
	<u><u>937</u></u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Other creditors	342
	<u><u>342</u></u>

8. MOVEMENT IN FUNDS

	Net movement in funds £	At 31.3.21 £
Unrestricted funds		
General fund	39,608	39,608
Transition Designated Reserve	30,000	30,000
Premises Designated Reserve	30,000	30,000
	<u>99,608</u>	<u>99,608</u>
TOTAL FUNDS	<u><u>99,608</u></u>	<u><u>99,608</u></u>

CAMROSE CENTRE BASINGSTOKE

Notes to the Financial Statements - continued for the Period 29 January 2020 to 31 March 2021

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,335	(27,727)	39,608
Transition Designated Reserve	30,000	-	30,000
Premises Designated Reserve	30,000	-	30,000
	<u>127,335</u>	<u>(27,727)</u>	<u>99,608</u>
TOTAL FUNDS	<u>127,335</u>	<u>(27,727)</u>	<u>99,608</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2021.

CAMROSE CENTRE BASINGSTOKE

Detailed Statement of Financial Activities
for the Period 29 January 2020 to 31 March 2021

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	31,562
Grants	879
Donated services and facilities	250
Exceptional items	71,564
	<hr/>
	104,255

Charitable activities

Grants	23,080
	<hr/>

Total incoming resources

127,335

EXPENDITURE

Charitable activities

Wages	16,569
Pensions	338
Rent	4,111
Refurbishment and transition	1,045
Telephone	453
Office expenses	585
Sundries	279
Refreshments and catering	566
Health and safety	1,532
	<hr/>
	25,478

Support costs

Governance costs

Payroll, HR and training	1,900
Independent Examiner's fee	300
Bank charges	49
	<hr/>

2,249

Total resources expended

27,727

Net income

99,608