

The R. J. Weston Duffield Charity
Registered Charity Nos 518547 (Trust) and CRN 1188669 (CIO)

REPORT for the 12 months ended 31st December 2021

R.J. Weston Duffield Charity was constituted by a Deed of Trust dated 23rd February 1987. It is situated at Tamworth Street, Duffield, Belper, Derbyshire DE56 4ER in a building generally known as the Weston Centre. The building is on land leased for 99 years commencing on 4th December 1989. The land on which the Weston Centre is built, together with 5 car parking spaces and associated access, was leased in 1990 for a period of 99 years. The land is currently owned by Mr Sajid Hussain. At the recommendation of the Charity Commission, the object of the Charity has been modified, so as "to relieve the charitable needs of older people in Duffield and the surrounding area, in particular by the provision of a day centre".

There was a long delay in trying to obtain the Landlord's approval to change the Trust to a Charitable Incorporated Organisation (CIO), made more complicated by the Landlord's attempt to remove the parking spaces from the leased area, together with his disappearance following the collapse of the wall near the entrance. Following legal advice, we were able to circumvent this problem by creating a linking merger of the Trust and CIO, so that the CIO becomes the sole trustee of the Trust, personal liability on trustees is removed and one set of Accounts can be filed. The proposal was filed with the Charity Commission. They have agreed that the CIO can be the sole Trustee and their final approval on the linking of the two charities is expected shortly. Our intention is to keep the 5 car parking spaces where they are currently situated.

The Trustees of the Charity CIO at the time of this report are:

Cllr. R. Harrison (Chair)	Appointed by Duffield Parish Council
Mrs B Roberts (Vice Chair)	
Cllr J Shoesmith	Appointed by Duffield Parish Council
Mrs. B. Wigley	
Mr M Phillips	
Mr D Zydzienowski	

Trustees of the remaining Trust have now been replaced by the CIO which now acts as sole Trustee. My thanks are due to those who served as Trust Trustees - Cllr Roger Harrison (Chair), Cllr John Shoesmith, Mrs J Gatenby, Mr Richard Knibbs, Mr M Phillips and Mrs K Busman who all agreed to act as Trust trustees until the transfer had been completed. Mrs Brenda Wigley kindly agreed to continue as a Trustee of the CIO until transfer completion. She has now formally retired and I would like express my thanks to her for many years of dedicated service.

During the year, Mr P Gatenby died after many years of faithful service as a Trustee and Mrs Margaret Des Forges resigned as a Trustee due to ill health. Our thanks are due to them both for many years of dedicated service.

Mrs Sarah Brooksby continued as our Strategic Development Manager, also responsible for the overall control of the management group, development of new activities and fund-raising. We were also delighted to welcome Emma Morrison to the position of Administration Assistant to assist with all the necessary administration of the Centre. Mrs Kate Busman, continued as the Treasurer and our thanks are due for her meticulous work in keeping the Accounts under control. Mr Chris Paynter continued to act as Auditor.

A Management Group is responsible for the day-to-day management of the centre, managed by Sarah Brooksby, which includes Sandra Zydzienowski (coffee mornings), Jean Crowshaw (Monday Luncheon Club), Roy Guildford (maintenance) and Emma. We also introduced a new Hall & Minibus Bookings IT system (Supersaas) with help from Martin Phillips and Emma has taken over the management of bookings. The Centre is also regularly used for Parish Council meetings throughout the year.

The Covid pandemic continued to interrupt our normal activities and negatively impacted on hall bookings in the first half of the year, but we were able to reopen the Centre in late spring. The Centre is staffed by a dedicated team of volunteers who serve tea, coffee and biscuits at a nominal charge between 10am and noon on each week from Tuesday to Friday. Each Monday another group of volunteers provides lunch for up to 18 elderly people and the Friday morning "Chairobics" class meets. We were able to introduce some new activities during the year, including courses for learning how to use iPads, which has proved very popular. We also introduced the screening of films each month, organised by Mrs Sandra Zydzienowski and an Art Group. There were also minibus excursions to the National Memorial Arboretum,

Derby's Museum of Making and Bakewell Christmas Tree Festival. We plan to continually develop our activities for senior citizens in the coming years. We also held a week of "Connecting, Celebrating and Moving Forward" events in November as a thank you to all involved in helping during the year and during the Covid pandemic, which was supported by the National Lottery Local Connections Fund.

During the Covid shutdown we also took the opportunity to review and complete most of our portfolio of policies and procedures, refreshed the interior and exterior of the building, improved the lighting, carried out repairs, installed new ventilation, and a CO2 monitor. We plan to install new audio-visual equipment, including a digital projector. We also created a new logo and brand image for the Charity and started work on improving the website.

During the year, we were delighted to be awarded an esteemed Derbyshire Beacon of Hope Award by the Lord-Lieutenant of Derbyshire for all our efforts in carrying out the Duffield Coronavirus Support (DuCS) initiative during the worst stage of the Covid pandemic. DuCs was formally closed in June 2021 as demand and the vaccination programme roll out reduced the need for its services. We were happy to contribute towards the DCA's defibrillator campaign by installing one on the Weston Centre's porch in April 2021, with the support of a £500 grant from the DCA.

During the pandemic we have been fortunate to have received grant funding from Amber Valley Council, the National Lottery Community Fund, Derbyshire County Council's Action Grant and the Police Commissioner's PCC Vulnerability Fund, all of which enabled us to replace some of the income shortfall and meant we did not have to apply for accessing a potential grant from Duffield Parish Council. Our thanks are due to Sarah Brooksby for continuing to manage the Centre efficiently, for organising the refurbishment and for obtaining all the grant funding.

We started to use the Minibus acquired in the previous year and, despite Covid, it proved to be popular as transport to and from the Centre and for external visits to places of local interest. It can also be hired out to other community groups. Our thanks are especially due to Mr David Zydzienowski who has managed the maintenance and running of the minibus as well as acting as driver. David also has also agreed to act as Licence Holder now that the Centre is approved to sell alcohol at charity events.

This year the formal Accounts include the Accounts for both the Trust and the CIO at the 31st December 2021. We will only need to submit one set of Accounts for next year as the Charity Commission has approved our submission for a linking merger of Trust and CIO. The Audited Accounts are attached for both the CIO and Trust. During the year combined income amounted to £30,139. Expenditure including £15,418 employee costs, £5,904 legal costs and £5,323 refurbishment costs, amounted to £51,626. The Minibus is accounted for separately and produced a net deficit of £897. This produced a combined overall deficit for the year of £22,384. The CIO Reserves totalled £52,650, which are within recommended levels. The Trust Net Assets less Current Liabilities were £110,052, of which the building is valued at £108,022. Next year we expect that income from hall bookings and the Minibus will gradually return to more normal levels as the pandemic subsides, but our focus will be on increasing income over the next 12 months.

We continue to be grateful to our loyal volunteers who help provide coffees and meals throughout the year as well as carrying out routine repairs and maintenance, run our films, our Art Groups, offer iPad tuition and to our management team who ensure the smooth working of the centre. There is still much scope for volunteers to maintain the daily function of the Weston Centre as we encourage more activities and a full life for the older members of the community.

On behalf of the Board of Trustees.

Roger Harrison

Chairman

9th April, 2022

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THE R J WESTON DUFFIELD CHARITY REGISTRATION NUMBER: 1188669 (CIO)		
INCOME AND EXPENDITURE ACCOUNT TO 31st December 2021		
	2021	2020
	£	£
INCOME		
ASSET TRANSFER FROM RWD TRUST CHARITY		62,371
Externally Generated		
Donations	20,634	18,460
	0	0
Investment Income(Loss)	184	137
Internally Generated (net of costs)		
Hallhire	2,365	11
Lunches	384	0
Coffee Mornings	986	56
Film Club	215	(208)
Art Group	152	
TOTAL INCOME	24,872	80,827
EXPENDITURE		
DUES	51	220
Walking for Health	480	
New Activities	2,952	
Event Week	1,780	
Employee Costs(Payroll)	15,418	6,563
Other Employee Costs(Computer etc)	651	
Rent of Building from Trust	5,767	0
Running Expenses	4,397	2,225
Preparation for Re opening	497	682
Insurance		755
Admin incl computer	741	206
Miscellaneous		
Marketing	487	
Bank Charges	95	30
Defibrillator	1,815	
Rehabilitation Costs	5,323	2,160
Legal Costs (Gieldards)	5,904	3,363
TOTAL EXPENDITURE	45,859	16,294
NET SURPLUS(DEFICIT) FOR THE YEAR	(21,487)	64,623

THE R J WESTON DUFFIELD CHARITY RWD MINIBUS		
	2021	2020
	£	£
INCOME		
Minibus		3,000
Receipt from Emmanuel Community Projects		8,572
RWD Trips	280	
Hire Income	148	0
TOTAL INCOME	428	11,572
EXPENDITURE		
PSV Operator Licence		11
MOT Test and Service	296	50
DVA Road Tax	42	165
Insurance	166	935
Fuel	179	0
Other incl. Signage, parts	542	
TOTAL EXPENDITURE	1,325	1,161
NET SURPLUS(DEFICIT) FOR THE YEAR	-897	10,411

SUMMARY		
	2021	2020
	£	£
Net Surplus excl Minibus	-21,487	64,623
Minibus	-897	10,411
TOTAL	-22,384	75,034

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THE R J WESTON DUFFIELD CHARITY
REGISTRATION NUMBER 1188669 (CIO)
BALANCE SHEET AS AT 31st DECEMBER 2021

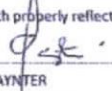
	<u>2021</u>	<u>2020</u>
	£	£
ASSETS		
Minibus	3,000	3,000
<u>Cash and Bank</u>		
Cash	516	0
CAF Bank	4,036	22,587
CAF Bank re RJWD Minibus	6,514	7,411
<u>Investments</u>		
COIF B	9,445	10,105
COIFC	32,612	32,337
Debtors	287	850
Prepayments	1,064	1,491
TOTAL ASSETS	<u>57,474</u>	<u>77,781</u>
LIABILITIES		
Creditors	(4,703)	(2,747)
Owed by CIO to Trust	(121)	
TOTAL LIABILITIES	<u>(4,824)</u>	<u>(2,747)</u>
NET ASSETS LESS CURRENT LIABILITIES	<u>52,650</u>	<u>75,034</u>
REPRESENTED BY:		
Balances Brought Forward	75,034	
Surplus/(Deficit) for Year	-22,384	75,034
RESERVES	<u>52,650</u>	<u>75,034</u>

Auditor's Certificate for the year ended 31 December 2021

I have examined the books and vouchers of the RJ Weston Duffield Charity Registration Number 1188669 for the year ended 31 December 2021 and the explanations given, and certify the accounts are in accordance with the records.

The Balance Sheet at the year end shows an accumulated fund of £52,650 which properly reflects the financial position of the Trust.

Date: 12/3/22


CHRISTOPHER PAYNTER

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THE R J WESTON DUFFIELD CHARITY REGISTRATION NUMBER 518547 (TRUST) INCOME AND EXPENDITURE ACCOUNT TO 31st December 2021		
	2021	2020
	£	£
INCOME		
<u>Externally Generated</u>		
Donations		26,429
DuCS Donations		525
Investment Income		513
<u>Internally Generated (net of costs)</u>		
Parish Council Licence		0
Hallhire		1,681
Lunches		204
Coffee Mornings		532
Film Club		
Rent of Building	5,767	
TOTAL INCOME	<u>5,767</u>	<u>29,884</u>
EXPENDITURE		
DuCS		209
Employee Costs		745
Rent	1,700	1,275
Running Expenses		1,826
Preparation for Re opening		0
Repairs and Maintenance		754
Insurance	1,542	1,056
Admin incl computer		328
Miscellaneous		2,455
Depreciation	2,455	30
Bank Charges		
Licence	70	200
Refurbishment Costs		5,347
Legal Costs (Geldards)		62,371
TRANSFER TO CIO		
TOTAL EXPENDITURE	<u>5,767</u>	<u>76,596</u>
NET SURPLUS(DEFICIT) FOR THE YEAR	<u>0</u>	<u>(46,712)</u>

B

<p align="center">THE R J WESTON DUFFIELD CHARITY REGISTRATION NUMBER 518547 (TRUST) BALANCE SHEET AS AT 31st DECEMBER 2021</p>		
	<u>2021</u>	<u>2020</u>
	£	£
ASSETS		
Building (net of Depreciation)	108,022	110,477
<u>Cash and Bank</u>		
Cash	0	0
NatWest	0	0
CAF Bank	0	0
CAF Bank re RIWD Minibus		
<u>Investments</u>		
COIF B	0	0
COIFC	0	0
Owed by CIO to Trust	121	
Prepayments	1,909	425
TOTAL ASSETS	<u>110,052</u>	<u>110,902</u>
LIABILITIES		
Creditors		(850)
Owed by Trust to CIO		(850)
TOTAL LIABILITIES	<u>0</u>	<u>(850)</u>
NET ASSETS LESS CURRENT LIABILITIES	<u>110,052</u>	<u>110,052</u>
REPRESENTED BY:		
Balances Brought Forward	110,052	156,764
Surplus/(Deficit) for Year	0	(46,712)
RESERVES	<u>110,052</u>	<u>110,052</u>

Auditor's Certificate for the year ended 31 December 2021

I have examined the books and vouchers of the R J Weston Duffield Charity Registration Number 518547 for the year ended 31 December 2021 and the explanations given, and certify the accounts are in accordance with the records.

The Balance Sheet at the year end shows an accumulated fund of £110,052 which properly reflects the financial position of the Trust.

Date: 12/3/22

CHRISTOPHER PLYNTER