



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 5.4.2021
Period end date

Period start date To 4.4.2022

Charity name: Newtown Textile Museum

Charity registration number: 1188651

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO shall be to promote the education of the public by the provision of a museum for the exhibition of items of antiquarian, educational, historical or local interest including those associated with the textile industry.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Preserving the building within which the Museum is housed is a key objective. The 1830s original hand loom weaving factory is the last one remaining in a near original state from the time that Newtown was the centre in Wales for hand-loom weaving. It therefore forms an important part of Newtown's industrial heritage. The Museum has interpreted its remit for its displays as focusing on three specific areas: wool and textiles; the experience of living and working in the Museum building; and the industrial heritage of Newtown. It is open to the public for 4 days a week from the beginning of May until the end of September. No charges are

		made but donations are encouraged.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In managing what the Museum has to offer, the Trustees take full regard of the guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The NTM is not a grant-giving body.
Policy on social investment including program related investment	Para 1.38	The NTM has no investments.
Contribution made by volunteers	Para 1.36	The Museum is run entirely by volunteers. The total number fluctuates over time but between 30 and 40 people give their time voluntarily to help to keep the Museum open. Several of those involved commit considerable amounts of time to the Museum.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Museum was open to visitors for 4 days a week for 19 weeks in the summer of 2021, with Covid restrictions in place. The 785 visitors gave donations totally £2,106. In addition to the permanent displays there was a special exhibition, "From Sheep to Sugar" exploring the way in which the woollen fabric produced in Mid Wales between 1650 and 1850 was used to clothe slaves in the West Indies.</p> <p>The comments from visitors are overwhelmingly positive with over half mentioning it was interesting or informative and some using words like 'wonderful' and 'impressive'.</p> <p>Due to Covid restrictions, visits from schools were not possible in 2021 and only 3 group tours towards the end of the season. But an active website enabled people to find out about the Museum's history and collections and try their hand at enjoyable activities such as online jigsaws of items in the collection.</p> <p>The Museum is Trip Advisor's top attraction in Newtown with 5 stars. Thus, not only does the Museum provide interesting information to visitors but it is helping to attract visitors to Newtown.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Part of the reception area was turned into a shop in the summer of 2021, selling small woollen and other relevant items made by local craftspeople and sold on commission; and mugs, pencils and fridge magnets purchased by the Museum and sold on. The profits brought in useful additional income.
Investment performance against objectives	Para 1.41	Not applicable.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity had cash assets of £8,890 at year end plus reserves of £8,000 and no known liabilities. The Museum opened again in 2021 for nearly a full season post-COVID and received the expected number of visitors and their donations. Charity is therefore a continuing going concern for the foreseeable future.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy for holding reserves is to have enough cash reserve to allow for any emergency building work to the Museum, and also to hold a resilience fund to allow for two years of closure due to any unforeseen event eg another COVID outbreak.
Amount of reserves held	Para 1.22	£3,000 for any emergency building work, and £5,000 for up to 2 years of unforeseen Museum closure.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	No deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Key funding sources are donations by visitors to the Museum and by Friends of the Museum, together with associated Gift Aid from the Inland Revenue. This enables the Museum to meet its objectives as set out in section Objectives and Activities of this report.
		No investments. The Trust

Investment policy and objectives including any social investment policy adopted	Para 1.46	attempts to ensure that its electricity supply is as “Green” as possible and also to use local suppliers wherever possible.
A description of the principal risks facing the charity	Para 1.46	<p>The main problems facing the Museum at the present time are the difficulty of recruiting enough volunteers to be open for four days a week and the lack of long-term funding. This is an issue of concern that we are trying to mitigate at the present time.</p> <p>Additionally, if another COVID-type outbreak occurs then the Museum might have to close again, but this is covered by the current assets and the resilience fund noted in the accounts.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO – Foundation, registered 19 March 2020. CC number1188651
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including	Para 1.25	The Constitution does not specify

details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		how Trustees are selected. In seeking new or additional Trustees the existing trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Trust has a Board of Trustees and a Management Committee. The Trustees take responsibility for the strategic direction of the Museum including ensuring it is solvent, and delivering on its charitable purpose. They also provide collective leadership in support of the Museum's charitable objectives.</p> <p>The Management Committee is responsible for the day to day management of the Museum. There is no wider network.</p>
Relationship with any related parties		No paid employees. No related parties.

	Para 1.51	
Other		

Reference and Administrative details

Charity name	Newtown Textile Museum
Other name the charity uses	-
Registered charity number	1188651
Charity's principal address	5-7 Commercial Street Newtown Powys SY16 2BL

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Janet Lewis	Chair		
	2	Norman Davies	Treasurer		
	3	John Evans	Curator		
	4	Chris Tomley			
	5	Carrie Canham			
	6	Penny Foreman		Resigned 12 November 2021	
	7	Katherie Keatley		Appointed 12 November 2021	
	8				
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	12				
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	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
(No one individual/s)		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None held.
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Mentor	Alex Turrell	Powis Castle and Garden, Welshpool, Powys SY21 8RF
	Name of chief executive or names of senior staff members (Optional information)		
	No staff employed.		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J. Lewis	N. Davies
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Full name(s)	JANET LEWIS	NORMAN DAVIES
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Position (eg Secretary, Chair, etc)	Chair	Treasurer
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Date	26 th January 2023
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1. INCOME AND EXPENDITURE - NEWTOWN TEXTILE MUSEUM

5th APRIL 2021 TO 4th APRIL 2022
(2020-2021-Note1)

Expenditure		£	£
Utilities	Electricity (Note 2)	675.29	
	Water	190.99	
	Telephone/Broadband (Note 3)	1357.14	
		2,223.42	(1,809.28)
Building	Cleaning/Alarms/Maintenance	582.00	
	Insurance (Note 4)	0	
	Reception improvements (Note5)	1,678.80	
		2,260.80	(1,271.34)
Marketing	Subscriptions	313.50	
	General Marketing (Note 6)	2,189.50	
		2,503.00	(690.00)
Collection	Collections and displays	908.07	
		908.07	(1,439.44)
Cost of Sales	Cost of Sales (Note 9)	2,090.60	
		2,090.60	(0)
Miscellaneous	Consumables	405.73	
	(Note7) Training Exercise	690.00	
	Demonstrators	180.00	
	Administration	227.50	
	Bank charges	26.60	
		1,529.83	—
		(170.05)	

TOTAL OPERATING EXPENDITURE 2021-22 **£11,515.72**
(5,380.11)

Income

Donation Boxes	(Note 8)	2,106.35	
		(533.75)	
Friends & General Donations		2,036.00	
		(1,880.00)	
Tours		125.00	(35.00)
Talks and Events		0	(150.00)
Sales (Note 9)		2,329.28	
		(27.50)	
Grant for 2021 Museums Festival		180.00	
		(0)	
HMRC Gift Aid (Note 10)		0	(1,487.16) -

TOTAL OPERATING INCOME 2021-22 **£6,776.63**
£4,113.41)

Excess of expenditure over income 2021-21 **£4,739.09**
(£1,226.70)

ONE OFF LEGAL AND ADMINISTRATIVE FEES 2021-22

Legal Fees (Note 11)

£6,078.00

Payments to MCRA for Administration (Note 12)

£6,500.00

TOTAL ONE OFF PAYMENTS 2021-22

£12,578.00

Notes to the Income and Expenditure account for 2021-2022.

Note 1 – the figures for 2020-21 year shown are not a meaningful comparison due to the impact of COVID. This dramatically reduced both income and expenditure in 2020-21 due to Museum closure. Spending was higher than usual in 2021-22 due to two years spend for publicity, marketing, and essential building improvements, together with the renewed need to spend to reopen and maintain the Museum for visitors, and the spend to set up and operate the new shop at the Museum.

Note 2 – Due to British Gas overcharge for electricity in prior years, a credit of £160.89 was applied to reduce the 2021-22 payments to that shown. Unfortunately, electricity price hikes will be substantial in 2022-23.

Note 3 – BT overcharged for telecoms and broadband in 2021-22. A new contract with a substantially lower charge commenced in the 2022-23 financial year.

Note 4 – Insurance payment for 2021-22 was paid directly for the Museum by MCRA.

Note 5 – The Reception area of the museum needs attention for welcoming visitors and for the new shop. This is the initial payment towards these improvements.

Note 6 – This represents 2 years marketing to “catch up” from the COVID difficulties.

Note 7 – First part of a specialist exercise to help Trustees and Volunteers to produce a short- and long-term plan for the Museum. The grant for the full cost will be made available in the 2022-23 financial year.

Note 8 – The Museum was able to open post COVID during 2021-22 hence the increase in donations to the Museum.

Note 9 – A new shop commenced in the Museum in 2021-22.

Note 10 – Due to COVID restrictions in the previous year, the combined Inland Revenue Gift Aid claim was submitted after the end of the 2021-22 financial year for 2 years.

Note 11 – During 2021-22 legal advice and guidance was obtained to untangle the original problems of the transfer of the Museum and its contents from Powys Council, and to successfully transfer the financial assets to this CIO (1188651) which was completed in the 2021-22 financial year. Hence these accounts show the full income and expenditure for the Newtown textile Museum for 2021-22. The formal transfer of the building themselves and some contents were still the subject of discussion at the start of the 2022-23 financial year.

Note 12 – During the previous years before the establishment of the independent CIO (1188651), the MCRA based in Newtown acted as administrator and financial holder for the Newtown Textile Museum Charity. All monetary funds have now been transferred to 1188651 and are those shown in these accounts

The Museum remains a going concern and has sufficient revenue reserve to overcome even a complete one to two years closure if the worst should happen in 2023 (as it did in 2020/21).

2. GRANTS INCOME AND GRANTS EXPENDITURE ACCOUNT FOR 2021-2022 YEAR

Purpose of Grant B/F unspent C/F unspent	Received		Spent	
	2021-22		2021-22	
to 2022-23	from 2020-21		2021-22	
	£		£	
Building Work 0	1,960.96		0	
Legal, Accountancy 0	540.93		0	
Revenue grants 1,763.00	1,763.30		0	
Museums Festival	0	180.00	180.00	0
TOTAL GRANTS 4,445.19	4,265.19		180.00	
	0			

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Brian Wilson/Anonymous Trust work)	Building
Welsh Government and the Federation of Museums & Arts expenses)	Legal
Galleries of Wales)	Museums Festival
Gwendoline and Margaret Davies Trust Grant)	Revenue

Expenditure for 2021-22:

Income for 2021-22:

Net expenditure for year
£17,103.98

Opening Balance 5/4/21	£34,138.99++
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Closing Balance 4/4/22 **£17,248.12^^**

NOTE: ** This figure includes the exceptional one-off spend of £12,578.00 for separating CIO 1188651 from the previous Trust operated by MCRA and shown in prior periods as part of the MCRA accounts.

++ This figure represents the funds held by MCRA in their bank account on behalf of the Newtown Textile Museum as at 5th April 2021.

^^ During the year £5,000 was transferred from MCRA to a new wholly operated CIO bank account for Trust 1188651. At year end on 4th April 2022, £5,574.15 remained held by MCRA on behalf of Newtown Textile Museum plus £11,673.97 in the CIO own bank account giving a total funds in the bank for Trust 1188651 of £17,248.12.

A COVID Resilience grant of £25,000 made by the Welsh Government through Powys County Council in order to help the Museum continue and recover, was received by MCRA on behalf of the Newtown Textile Museum and was included by MCRA in their accounts for the 2020-21 financial year and has been absorbed into general funds.

^^ Of this closing balance of £17,248.12:

Restricted Grant funds	Nil
Buildings maintenance fund	3,000.00
Resilience fund to cover future losses	<u>5,000.00</u>
	£8,000.00

**Available Museum general revenue funds at 5th April 2022
£ 8,890.87**

**Norman Davies Treasurer, Newtown Textile Museum
10th January 2023**

ND/22ac/Final



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

NEWTOWN TEXTILE MUSEUM

On accounts for the year
ended

4th APRIL 2022

Charity no
(if any)

1188651

Set out on pages

1-5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5 APRIL 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Charles Rex Shaylor

Date:

17th Jan 2023

Name:

CHARLES REX SHAYLER

Relevant professional
qualification(s) or body
(if any):

Address:

40 RT DOLAVON

NEWTOWN - POWYS

SY16 2HU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).