



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 19th March 2020 **To** 31st March 2021

Charity name: Chalton Village Association

Charity registration number: 1188647

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objective of the charity is to provide a village hall for Parish use for activities such as meetings, lectures or classes as well as other forms of recreation and leisure time activities providing social contact or entertainment for the benefit of the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>2020/21 was a very challenging year in relation to providing access to the village hall for the community benefit because the COVID lockdown rules prevented normal social interaction. It also resulted in a number of hall hires having to be cancelled and deposits returned.</p> <p>Although access to the hall was restricted during the lockdown, a number of hall maintenance activities were undertaken.</p> <p>Also, the grounds were accessible 24/7 throughout the period to everyone, providing much needed outdoor recreation space for local inhabitants to exercise for the benefit of their physical and mental health.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees considered guidance from the Charity Commission on public benefit when planning activities. Although the Hall was closed during the period due to Covid, access to the grounds for all inhabitants was especially valuable when government travel restrictions prevented inhabitants from travelling to enjoy fresh air and open spaces.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The unprecedented Covid lockdown restrictions were completely outside our control but did have an impact on our ability to make the hall available for public use.</p> <p>We did however install some Covid protection measures such as the hand cleanser dispenser at the main entrance to facilitate safe use of the hall once restrictions were lifted.</p> <p>The closure meant that there was time for some hall improvements including some painting and refurbishments of the hall.</p> <p>We also replaced the central heating boiler, which was old and had some reliability issues.</p> <p>We continued to maintain the grounds, including cutting the grass and also removing some fallen and dangerous trees that were a safety concern.</p> <p>We were able to engage with National Grid and obtain a community grant in support of the Parish Council project to refurbish the village playground. This, together with our contribution enabled us to procure a "Pirate's lair" climbing frame for installation in the next financial year for the benefit of all children.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total receipts on unrestricted funds were £57895 of which £34952 was the initial transfer from the legacy village hall charity. £2,675 was received from hall hires although £2,055 had to be paid out in deposit returns. A £10,000 grant was provided by Central Beds Council due to the Covid situation. We were also successful in receiving a community grant of £10,000 from the National Grid designated to support improvements of the playground. The Charity contributed a further £5,000 to the playground improvements. In addition to normal running expenses there was a payment £ 1,200 for legal fees related to the formation of the CIO. The Balance carried forward on unrestricted funds at 31 st March totalled £34.580
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have reviewed the reserves of the charity and the policy is to maintain if possible a balance of unrestricted funds to meet twelve months' operating costs in the event that hall hires are not possible (e.g. during Covid lockdown) or other emergency situations that may arise.
Amount of reserves held	Para 1.22	After reviewing the operating costs of the village Hall, the trustees have agreed a reserve of £7,000 which is equal to approx. 12 months operating expense plus additional funds for grass cutting and is well within the balance of unrestricted funds.
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Covid Lockdown had a significant effect on funding in this period as hall hires are the principal source of funding and these were not allowed. However This was compensated for by a one off Covid related grant of £10,000 from the Central Beds District Council.</p> <p>There was also a community grant of £10,000 from the National Grid, which was designated in agreement with National Grid for the provision of upgrades to the village playground.</p> <p>There was also a contribution of £90 towards tree surgery required in the grounds from the Leslie Sell Charitable Trust and an EON Utility refund of £177.87</p>

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Chalton Village Association is a Charitable Incorporated Organisation ("CIO") set up under the Charities Act and the General Regulations 2012.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The first charity trustees are the same as those of the previous Chalton Village Hall charity and are appointed for a period of 3 years. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity trustees will make available to each new charity trustee, on or before his or her first appointment, a copy of the current version of the constitution and a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	This charity was formed in March 2020 as a Charitable Incorporated Organisation (CIO) to replace unincorporated charity "Chalton Village Hall" (1068255). The Charity Commission approved the transfer of assets on 5 th May 2020, and on 20th May 2020, the trustees of the CIO resolved pursuant to the charitable objects of the CIO to accept such transfer and to grant an indemnity to the Trustees under section 105 of the Charities Act 2011.
Relationship with any related parties	Para 1.51	The principal assets used by the Chalton Village Association are Chalton Village Hall and the surrounding grounds. These assets are owned by the Leslie Sell Charitable Trust (Reg. No. 258699)
Other		The Licence to occupy the village hall expired in September 2020 and the CVA committed to a new 5 year lease on the hall. This will provide some security to offer bookings on the hall in the coming months and years.

Reference and Administrative details

Charity name	Chalton Village Association
Other name the charity uses	

Registered charity number	1188647
Charity's principal address	1, Luton Rd Chalton Beds LU4 9UJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Baker	Bookings		
2	Diane Delicate	Chair		
3	Debbie Grygiel	Treasurer		
4	Alison Williams	Secretary		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D Grygiel	Al Williams
Full name(s)	DEBBIE GRYGIEL	ALISON WILLIAMS
Position (eg Secretary, Chair, etc)	TREASURER	SECRETARY
Date	25-10-21	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Chalton Village Association

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1188647

Set out on pages

1 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /03 /2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

K Featherstone

Date:

1st Nov 2021

Name:

KEITH FEATHERSTONE

Relevant professional
qualification(s) or body
(if any):

Address:

*THE HAVEN, THE LANE,
CHALTON,
HUTON 'LU4 9UE*