



## **Ore Community Library Group**

Registered Charity No 1188607 from 18 March 2020

**Trustee Report and Financial Statements for the year ended 31 March 2022**

# Ore Community Library Group

## Trustee Annual Report for the year ending 31<sup>st</sup> March 2022

Full name:	Ore Community Library Group
Registered charity number:	1188607
Address:	Ore Community Library Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: orecommunitylibrarygroup@gmail.com
Legal Status:	Charitable Incorporated Organisation
Trustees:	Heather Alison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer Lead
Bankers:	Hastings and Rother Credit Union

### **Governance and Management**

The Charity is operated under the rules of its constitution and was registered by the Charity Commission on 18 March 2020.

The Charity employs no staff on a paid basis and is run and managed by its trustees in the form of 'The Committee'. During the period from 1 April 2021 to 31 March 2022 30 volunteers were active.

The methods adopted for the recruitment of new trustees is laid down in the constitution.

### **Aims and Objectives**

a) to advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library.

b) to further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

## **Background and summary of the general activities taken for the public benefit.**

The Community Library was first opened to the public on 1 May 2021, and is open every Tuesday, Thursday and Saturday from 10am until 4pm.

Since we opened to the public we have signed up 530 borrowers (to end of March 2022); around half of these are junior members. There were a total of 2,285 visits by borrowers to the Library and circa 5,000 books were borrowed.

There are generally about 600 books in circulation at any one time, out of a total of 5600.

The Library is available for meeting bookings outside of these hours and several locally based organisations have taken advantage of this facility.

A representative from the local Welfare Benefits Advice centre has been available on a monthly basis during our opening hours.

We have arranged 2 author events – one especially for children and the other a book signing event.

We have run Storytime sessions for preschool children from autumn 2021 and have a group of volunteers who take turns presenting the sessions.

We participated in 'World Book Day' with a fun Storytime and a book giveaway.

We participated in the East Sussex County Council's Summer Reading Challenge giving out the stickers and Certificates.

We ran 'Pirate Day' and 'Hastings Day' competitions for children to co-ordinate with local events and ran a free raffle for children at Easter with a prize of a large stuffed Peter Rabbit.

We have made contact with The National Literacy Trust – Hastings Hub and also The Book Trust who have provided resources for our Storytime sessions and competition prizes as well as other free books for children.

A local Primary school has brought classes into the Library and has borrowed books for class resource.

The local Women's Institute have a Book Club and borrow books from our Library.

We are working with the Hastings Literary Festival to provide future events in the Library.

## Financial Review

### Receipts & payments account for the year ended 31<sup>st</sup> March 2022

Opening balance as at 1 <sup>st</sup> April 2021	9,370.49	<b>Note 1</b>
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<b>Receipts</b> (to 31 <sup>st</sup> March 2022)	<b>Funds £</b>
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<b>Credit Union account</b>		<b>Note 2</b>
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Sundry Receipts	27.60
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<b>Engage account (main)</b>		<b>Note 2</b>
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Internal Transfers from Credit Union	500.00
Internal Transfer from Engage second	5,000.00
Credit Union loyalty payment	2.16
Payment reversal	77.07

<b>Engage account (second)</b>		<b>Note 2</b>
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Internal Transfers from Credit Union	500.00
Credit Union loyalty payment	7.24
Grant (from Orbit)	6,000.00
Refund	117.06

<b><u>Total Receipts</u></b>	<b><u>12,231.13</u></b>
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### **Payments** (to 31<sup>st</sup> March 2022)

#### **Credit Union account**

Bank Fees	4.00
Internal Transfers to Engage main	500.00
Internal Transfers to Engage second	500.00

#### **Engage account (main)**

Bank Fees	59.88
Furniture / Equipment	1,132.09
Facilities	1,401.89
Utilities	2,252.11
Stationery	20.39
Books	265.95
Insurance	375.71
Expenses	821.75

#### **Engage account (other)**

Bank Fees	25.50
Furniture / Equipment	592.34
Facilities	443.88
Utilities	114.08
Stationery	590.30
Cash withdraw (petty cash)	70.00
Internal Transfer to Engage main	5,000.00

**Total Payments****14,169.87****Finance held at end of 31<sup>st</sup> March 2022**

Credit Union account	6,827.90
Engage account (main)	239.48
Engage account (other)	364.37

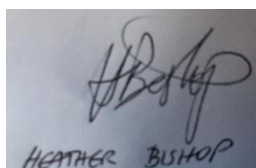
**7,431.75**

1. This is collectively across the three Ore Community Library Group accounts, being those held with Credit Union and Engage (see note 2 for further details).
2. Originally, when first created, Ore Community Library Group held an account with Credit Union (which is where our first grants were paid to). Due to not being able to provide standard banking facilities (such as debit cards) Ore Community Library Group opened accounts with Engage (they work with Credit Union to provide more day to day banking facilities. One account is used as the main account and the other as a second account.

**The charity's policy on reserves**

The charity has no specific policy on reserves

Signed :



HEATHER BISHOP

Heather Bishop (Chair of Trustees)

Date : 29/01/2023