

# ORE COMMUNITY LIBRARY GROUP

England & Wales · Charity number 1188607

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2020-03-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Ore Community Library  
Old London Road  
Hastings  
East Sussex  
TN35 5BP

**Phone** 01424 612050

**Email** [orecommunitylibrarygroup@gmail.com](mailto:orecommunitylibrarygroup@gmail.com)

**Website** <https://orecommunitylibrary.org.uk/index.html>

## Activities

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**Objects:** (1) TO ADVANCE THE EDUCATION OF THE GENERAL PUBLIC IN ORE AND THE SURROUNDING AREA, IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF A LENDING LIBRARY.(2) TO FURTHER OR BENEFIT THE RESIDENTS OF ORE AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** OCLG, based in Ore, Hastings aims to create greater literacy and numeracy skills, learning and employment opportunities for local residents by operating a community library which will benefit the individuals and the local economy by widening access to quality, focussed resources, including the borrowing of books and access to digital resources, e.g. computers, the Internet, printers and scanners.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** LOCAL
- East Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£14,490	£6,775	-	-
2024-03-31	£10,649	£9,719	-	-
2023-03-31	£7,583	£13,220	-	-
2022-03-31	£12,231	£14,169	-	-
2021-03-31	£3,510	£4,784	-	-

## Trustees

Name	Role	Appointed
Andrew John Battley		2020-09-01
Elizabeth Janet Sargent		2020-09-01
Heather Allison Bishop		2019-11-18
James Robert Breeds		2019-11-18

**ORE COMMUNITY LIBRARY GROUP**

England & Wales - Charity number 1188607

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# Accounts

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## **Ore Community Library Group**

Registered Charity No 1188607

**Trustee Report and Financial Statements for the year ended 31 March 2025**

# Ore Community Library Group

Trustee Annual Report for the year ending 31 March 2025

Full name:	Ore Community Library Group
Registered charity number:	1188607
Address:	Ore Community Library 467 Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: <a href="mailto:orecommunitylibrarygroup@gmail.com">orecommunitylibrarygroup@gmail.com</a>
Legal Status:	Charitable Incorporated Organisation
Trustees:	Heather Alison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer Lead
Bankers:	Co-operative Bank

## Governance and Management

The Charity is operated under the rules of its constitution and was registered by the Charity Commission on 18 March 2020.

The Charity employs no staff on a paid basis and is run and managed by its trustees in the form of 'The Committee'. During the period from 1 April 2024 to 31 March 2025, 25 volunteers were active. The methods adopted for the recruitment of new trustees is laid down in the constitution.

## Aims and Objectives

a) to advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library.

b) to further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

## **Background and summary of the general activities taken for the public benefit.**

The Community Library was opened on 1 May 2021, and remains open on Tuesday, Thursday and Saturday from 10am until 4pm.

In the 12 months covered by this report we have signed up 208 borrowers bringing the total since opening on 1 May 2021 to 1233. The ratio of Adults to Juniors is 53%:47%.

There were visits to the library by 2096 Adult members and 1092 Junior members, making a total of 3188 visits to the Library. This is slightly down on last year so we have made a neighbourhood leaflet drop which we hope will promote us. There were 4262 books borrowed during the year, (2163 by Adult members and 2099 by Junior members).

There are generally about 600 books in circulation out of a total of 5600.

The Library is available for booking outside normal hours and several locally based organisations have taken advantage of this facility.

We have a group of 5 of our volunteers who run weekly Storytime sessions for preschool children and with the support of NLT Hastings Hub ensure each child has a book as a present for their birthday. We also welcome regular Storytimes run by the Early Years Education Team from our local RSPCA Rehabilitation Centre at Mallydams Wood

We received 200 books from the Hastings Hub of the National Literacy Trust in connection with World Book Day and were therefore able to give books to 2 local preschool nurseries, as well as a 'Special Storytime ' in the Library.

We joined with East Sussex County Council for the Summer Reading Challenge encouraging reading among our junior members and giving out the stickers and Certificates. We work with local schools and were able to reach out to more children this year increasing our junior membership.

We are part of the Support group for the The National Literacy Trust – Hastings Hub networking with several other local organisations. The Hub have provided book prizes for various competitions

In conjunction with the NLT a local Primary School was invited to celebrate World Earth Day by describing what they could do to help the environment written on 'leaves' which were added to the tree in the Library. Each child had a book and took home a pot with seeds provided by Ore in Bloom

Our book club continues to meet monthly, but is in need of new members.

A group of Brownies visited to gain their Collectors Badge.

We are working with the Hastings Literacy Festival to provide future events in the Library.

We are gaining recognition from the local community – we offer a printing and copying facility for which there is a small charge. We are receiving more contacts from local organisations  
A local Community garden group gave a talk about Marianne North.

A local not for profit group has made a real difference to our rear yard. We are now able to use the space and won a local award as a Community Garden.

## Financial Review

### Receipts & payments account for the year ended 31<sup>st</sup> March 2025

Opening balance as at 1<sup>st</sup> April 2024 2,725.54

Breakdown...

- Engage Main account: £930.72
- Engage Second account: £4.07
- Credit Union: £1,790.75

On 9 April 2025, we opened accounts with CoOp for more effective banking as Engage was no longer fit for purpose for our requirements. Funds were transferred from both Engage accounts into the main CoOp account in mid-April 2025.

<b>Receipts</b> (to 31 <sup>st</sup> March 2025)	<b>Funds £</b>
<b>Credit Union account</b>	0.00
<b>CoOp account (main)</b>	
Transfers from Engage	934.79
Venue hire	270.00
Donations	1,528.59
Grants	11,570.00
Sales	186.87
<b>CoOp account (second)</b>	0.00
<b><u>Total Receipts</u></b>	<b><u>14,490.25</u></b>
<b>Payments</b> (to 31 <sup>st</sup> March 2025)	
<b>Credit Union account</b>	0.00
<b>CoOp account (main)</b>	
Tax	569.50
Facilities	1,671.04
Utilities	2,352.72
Stationery and Refreshments	119.41
Books	326.78
Insurance	170.76
Expenses	1,514.74
Sundries	49.80
<b>CoOp account (second)</b>	0.00
<b><u>Total Payments</u></b>	<b><u>6,774.75</u></b>

**Finance held at end of 31<sup>st</sup> March 2025**

Credit Union account	1,790.75*
CoOp account (main)	7,715.50
CoOp account (other)	0.00

**9,506.25**

\*During the financial year, Credit Union (Hastings & Rother branch) closed down and the £1,790.75 funds were passed on to the financial services compensation scheme (FSCS) for us to retrieve. These funds are with FSCS, so actual balance in our CoOp accounts at 31/3/25 was £7,715.50.

**The charity's policy on reserves**

The charity has no specific policy on reserves.

**ORE COMMUNITY LIBRARY GROUP**

England & Wales - Charity number 1188607

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# Accounts

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## **Ore Community Library Group**

Registered Charity No 1188607

**Trustee Report and Financial Statements for the year ended 31st March 2024**

# Ore Community Library Group

Trustee Annual Report for the year ending 31st March 2024

Full name:	Ore Community Library Group
Registered charity number:	1188607
Address:	Ore Community Library Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: <a href="mailto:orecommunitylibrarygroup@gmail.com">orecommunitylibrarygroup@gmail.com</a>
Legal Status:	Charitable Incorporated Organisation
Trustees:	Heather Alison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer Lead
Bankers:	Co-operative Bank

## **Governance and Management**

The Charity is operated under the rules of its constitution and was registered by the Charity Commission on 18 March 2020.

The Charity employs no staff on a paid basis and is run and managed by its trustees in the form of 'The Committee'. During the period from 1st April 2023 to 31st MArch 2024 27 volunteers were active.

The methods adopted for the recruitment of new trustees is laid down in the constitution.

## **Aims and Objectives**

a) to advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library.

b) to further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

## **Background and summary of the general activities taken for the public benefit.**

The Community Library was opened on 1st May 2021, and remains open every Tuesday, Thursday and Saturday from 10am until 4pm.

During the year we renegotiated our lease of the building with East Sussex County Council and signed a lease for 20 years.

At 31st March 2024, we had a total of 1025 members. The ratio of Adults to Juniors remains around 50%. There were a total of 2215 Adults and 1243 Juniors making a total of 3458 visits by borrowers to the Library and 4693 books were borrowed (2238 by Adults and 2455 by Junior members).

In February we welcomed our 1000th member since reopening the Library.

There are generally about 600 books in circulation out of a total of 5600. During the year we reduced our stock by removing some older titles that are no longer being borrowed.

The Library is available for booking outside normal opening hours and several locally based organisations have taken advantage of this facility.

We have a group of 5 of our volunteers who run weekly Storytime sessions for preschool children (0 to 5) and with the support of National Literacy Trust (NLT) Hastings Hub ensure each child has a book as a present for their birthday.

We received 200 books from the Hastings Hub of the NLT in connection with World Book Day and were therefore able to give books to 3 local organisations including preschool nurseries and youth groups, as well as a 'Special Storytime ' in the Library.

We joined with East Sussex County Council for the Summer Reading Challenge giving out the stickers and Certificates.

We ran 'Hastings Pirate Day' and 'Hastings Day' competitions for children to coordinate with local events.

We are part of the Support group for the The National Literacy Trust – Hastings Hub networking with several other local organisations. The Hub have provided book prizes for various competitions.

Two of our members have started a book club that meets monthly in the Library and already has a waiting list for members to join.

We are working with the Hastings Literacy Festival to provide future events in the Library.

We are gaining recognition from the local community – various adverts and posters have assisted with this.

The unused yard at the rear of the Library has been brought to life and planted up with a variety of colourful plants and herbs by the local not for profit organisation Ore in Bloom, who look after many of the open spaces in the area.

Over the past years, some of our funding has come from Big Local North East Hastings (BLNEH), an organisation founded in 2014 to distribute monies held by Local Trust using Big Lottery Funding. At the end of the BLNEH project in 2024, Ore Community Library was selected as one of the principal success stories, generating national press and television coverage. We were visited in March 2024 by representatives of Local Trust who congratulated us on our success.

## Financial Review

During the year, the local Credit Union, with whom we were banking, entered administration. Our funds were protected by The Financial Services Compensation Scheme and were returned to us very quickly. We urgently sought a new bank account and chose The co-operative bank. The new account was opened right at the end of this reporting year.

### Receipts & payments account for the year ended 31<sup>st</sup> March 2024

Opening balance as at 1 <sup>st</sup> April 2023	1,795.19
<b>Receipts (to 31<sup>st</sup> March 2024)</b>	<b>Funds £</b>
<b>Credit Union account</b>	
Donations, grants and sales	12.00
<b>Engage account (main)</b>	
Internal Transfers from Credit Union	0.00
Internal Transfer from Engage second	0.00
Venue hire	162.50
Donations, grants and sales	10,305.60
Sundry receipts	18.94
<b>Engage account (second)</b>	
Internal Transfers from Engage main	150.00
Donations, grants and sales	0.00
<b><u>Total Receipts</u></b>	<b><u>10,649.04</u></b>
<b>Payments (to 31<sup>st</sup> March 2024)</b>	
<b>Credit Union account</b>	
Payments out	0.00
<b>Engage account (main)</b>	
Bank Fees	56.39
Tax	408.06
Facilities	3,573.14
Utilities	3,151.33
Stationery and Refreshments	410.02
Books	405.73
Insurance	415.32
Expenses	990.41
Sundries	1.16
Internal to Engage other	150.00
<b>Engage account (other)</b>	
Bank Fees	24.00
Sundries	133.13
	<b><u>9,718.69</u></b>

**Total Payments**

**Finance held at end of 31<sup>st</sup> March 2024**

Credit Union account	1,790.75
Engage account (main)	930.72
Engage account (other)	4.07

**2,725.54**

**The charity's policy on reserves**

The charity has no specific policy on reserves

**ORE COMMUNITY LIBRARY GROUP**

England & Wales - Charity number 1188607

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# Accounts

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## **Ore Community Library Group**

Registered Charity No 1188607

**Trustee Report and Financial Statements for the year ended 31 March 2023**

# Ore Community Library Group

Trustee Annual Report for the year ending 31 March 2023

Full name:	Ore Community Library Group
Registered charity number:	1188607
Address:	Ore Community Library Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: <a href="mailto:orecommunitylibrarygroup@gmail.com">orecommunitylibrarygroup@gmail.com</a>
Legal Status:	Charitable Incorporated Organisation
Trustees:	Heather Alison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer Lead
Bankers:	Hastings and Rother Credit Union

## **Governance and Management**

The Charity is operated under the rules of its constitution and was registered by the Charity Commission on 18 March 2020

The Charity employs no staff on a paid basis and is run and managed by its trustees in the form of 'The Committee'. During the period from 1 April 2022 to 31 March 2023 30 volunteers were active.

The methods adopted for the recruitment of new trustees is laid down in the constitution

## **Aims and Objectives**

a) to advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library

b) to further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

## **Background and summary of the general activities taken for the public benefit.**

The Community Library was opened on 1 May 2021, and remains open on Tuesday, Thursday and Saturday from 10am until 4pm.

In the 12 months covered by this report we have added 310 new borrowers bringing the total since opening on 1 May 2021 to 840. The ratio of Adults to Juniors remains around 49:51. There were a total of 2289 visits by adult and 1555 by junior borrowers to the Library and nearly 6000 books were borrowed.

There are generally about 600 books in circulation at any given time out of a total of 6021.

The Library is available for booking outside of normal opening hours and several locally based organisations have taken advantage of this facility.

A representative from the local Welfare Benefits Advice centre has been available on a monthly basis during our opening hours.

We have arranged 2 author events – especially for children

We have a group of 5 of our volunteers who run weekly Storytime sessions for preschool children

We received 500 books from the Hastings Hub of the National Literacy Trust in connection with World Book Day and we were therefore able to give books to 8 local organisations including a foodbank, preschool nurseries and youth groups. As well as a 'Special Storytime' in the Library at Christmas, we gift-wrapped 100 books donated by Bloomsbury Publishing for presents for children at the local food project.

We joined with East Sussex County Council for the Summer Reading Challenge giving out the stickers and Certificates. A local Primary School ran their own Challenge during the school summer holiday and we participated with their project.

We ran 'Pirate Day' and 'Hastings Day' competitions for children to co-ordinate with local events.

We are part of the Support group for the The National Literacy Trust – Hastings Hub networking with several other local organisations. The Hub have provided book prizes for various competitions. Bloomsbury Publishing donated books that were used in a 'Look for a Book' project when books were left around in various locations for children to 'find'. A local Primary school has brought classes into the Library and has borrowed books for class resource.

The local Women's Institute have a Book Club and borrow books from our Library.

We are working with the Hastings Book Festival to provide future events in the Library.

Rother Responders held a session on a Saturday morning for anyone wishing to learn and practice CPR.

We are gaining recognition from the local community through various adverts and posters.

During National Literacy Trust Storytelling week in January 2023, we opened late on several days for after school time.

## Financial Review

### Receipts & payments account for the year ended 31<sup>st</sup> March 2023

Opening balance as at 1 <sup>st</sup> April 2022	7,431.75
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<b>Receipts (to 31<sup>st</sup> March 2023)</b>	<b>Funds £</b>
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#### **Credit Union account**

Sundry Receipts	8.35
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#### **Engage account (main)**

Internal Transfers from Credit Union	4,800.00
Internal Transfer from Engage second	220.00
Venue hire	328.75
Donations, grants and sales	1,039.06
Payment reversal	882.31

#### **Engage account (second)**

Internal Transfers from Credit Union	250.00
Donations, grants and sales	55.00

**Total Receipts****7,583.47****Payments (to 31<sup>st</sup> March 2023)****Credit Union account**

Bank Fees	7.50
Internal Transfers to Engage main	4,800.00
Internal Transfers to Engage second	250.00

**Engage account (main)**

Bank Fees	112.78
Tax	835.48
Facilities	1,100.30
Utilities	4,256.53
Stationery and Refreshments	106.90
Books	232.37
Insurance	610.82
Expenses	179.18
Cash Withdraw	70.00

**Engage account (other)**

Bank Fees	25.60
Books	59.18
Facilities	90.00
Stationery and Refreshments	203.39
Cash Withdraw	60.00
Internal Transfer to Engage main	220.00

<b><u>Total Payments</u></b>	<b><u>13,220.03</u></b>
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**Finance held at end of 31<sup>st</sup> March 2023**

Credit Union account	1,778.75
Engage account (main)	5.24
Engage account (other)	11.20

**1,795.19**

**The charity's policy on reserves**

The charity has no specific policy on reserves

**ORE COMMUNITY LIBRARY GROUP**

England & Wales - Charity number 1188607

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# Accounts

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## **Ore Community Library Group**

Registered Charity No 1188607 from 18 March 2020

**Trustee Report and Financial Statements for the year ended 31 March 2022**

# Ore Community Library Group

## Trustee Annual Report for the year ending 31<sup>st</sup> March 2022

Full name:	Ore Community Library Group
Registered charity number:	1188607
Address:	Ore Community Library Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: orecommunitylibrarygroup@gmail.com
Legal Status:	Charitable Incorporated Organisation
Trustees:	Heather Alison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer Lead
Bankers:	Hastings and Rother Credit Union

### **Governance and Management**

The Charity is operated under the rules of its constitution and was registered by the Charity Commission on 18 March 2020.

The Charity employs no staff on a paid basis and is run and managed by its trustees in the form of 'The Committee'. During the period from 1 April 2021 to 31 March 2022 30 volunteers were active.

The methods adopted for the recruitment of new trustees is laid down in the constitution.

### **Aims and Objectives**

a) to advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library.

b) to further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

## **Background and summary of the general activities taken for the public benefit.**

The Community Library was first opened to the public on 1 May 2021, and is open every Tuesday, Thursday and Saturday from 10am until 4pm.

Since we opened to the public we have signed up 530 borrowers (to end of March 2022); around half of these are junior members. There were a total of 2,285 visits by borrowers to the Library and circa 5,000 books were borrowed.

There are generally about 600 books in circulation at any one time, out of a total of 5600.

The Library is available for meeting bookings outside of these hours and several locally based organisations have taken advantage of this facility.

A representative from the local Welfare Benefits Advice centre has been available on a monthly basis during our opening hours.

We have arranged 2 author events – one especially for children and the other a book signing event.

We have run Storytime sessions for preschool children from autumn 2021 and have a group of volunteers who take turns presenting the sessions.

We participated in 'World Book Day' with a fun Storytime and a book giveaway.

We participated in the East Sussex County Council's Summer Reading Challenge giving out the stickers and Certificates.

We ran 'Pirate Day' and 'Hastings Day' competitions for children to co-ordinate with local events and ran a free raffle for children at Easter with a prize of a large stuffed Peter Rabbit.

We have made contact with The National Literacy Trust – Hastings Hub and also The Book Trust who have provided resources for our Storytime sessions and competition prizes as well as other free books for children.

A local Primary school has brought classes into the Library and has borrowed books for class resource.

The local Women's Institute have a Book Club and borrow books from our Library.

We are working with the Hastings Literary Festival to provide future events in the Library.

## Financial Review

### Receipts & payments account for the year ended 31<sup>st</sup> March 2022

Opening balance as at 1<sup>st</sup> April 2021 9,370.49 **Note 1**

**Receipts** (to 31<sup>st</sup> March 2022) **Funds £**

**Credit Union account** **Note 2**  
Sundry Receipts 27.60

**Engage account (main)** **Note 2**  
Internal Transfers from Credit Union 500.00  
Internal Transfer from Engage second 5,000.00  
Credit Union loyalty payment 2.16  
Payment reversal 77.07

**Engage account (second)** **Note 2**  
Internal Transfers from Credit Union 500.00  
Credit Union loyalty payment 7.24  
Grant (from Orbit) 6,000.00  
Refund 117.06

**Total Receipts** **12,231.13**

**Payments** (to 31<sup>st</sup> March 2022)

**Credit Union account**  
Bank Fees 4.00  
Internal Transfers to Engage main 500.00  
Internal Transfers to Engage second 500.00

**Engage account (main)**  
Bank Fees 59.88  
Furniture / Equipment 1,132.09  
Facilities 1,401.89  
Utilities 2,252.11  
Stationery 20.39  
Books 265.95  
Insurance 375.71  
Expenses 821.75

**Engage account (other)**  
Bank Fees 25.50  
Furniture / Equipment 592.34  
Facilities 443.88  
Utilities 114.08  
Stationery 590.30  
Cash withdraw (petty cash) 70.00  
Internal Transfer to Engage main 5,000.00

**Total Payments**

**14,169.87**

**Finance held at end of 31<sup>st</sup> March 2022**

Credit Union account	6,827.90
Engage account (main)	239.48
Engage account (other)	364.37

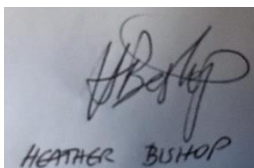
**7,431.75**

1. This is collectively across the three Ore Community Library Group accounts, being those held with Credit Union and Engage (see note 2 for further details).
2. Originally, when first created, Ore Community Library Group held an account with Credit Union (which is where our first grants were paid to). Due to not being able to provide standard banking facilities (such as debit cards) Ore Community Library Group opened accounts with Engage (they work with Credit Union to provide more day to day banking facilities. One account is used as the main account and the other as a second account.

**The charity's policy on reserves**

The charity has no specific policy on reserves

Signed :



HEATHER BISHOP

Heather Bishop (Chair of Trustees)

Date : 29/01/2023

**ORE COMMUNITY LIBRARY GROUP**

England & Wales - Charity number 1188607

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# Accounts

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## **Ore Community Library Group**

Registered charity from 18 March 2020, number: 1188607

**Trustee report and financial statements for the year ended 31  
March 2021**

## Ore Community Library Group

Trustees annual report for the year ending 30 April 2021  
(period covered is from 18 March 2020-31 March 2021)

<b>Full name:</b>	Ore Community Library Group
<b>Registered charity number:</b>	1188607
<b>Address:</b>	Ore Community Library Old London Road Hastings TN35 5BP Telephone: 01424 612050 Email: <a href="mailto:orecommunitylibrarygroup@gmail.com">orecommunitylibrarygroup@gmail.com</a>
<b>Legal Status:</b>	Charitable Incorporated Organisation
<b>Trustees:</b>	Heather Allison Bishop – Chair James Robert Breeds – Secretary Andrew John Battley – Treasurer Elizabeth Janet Sargent – Volunteer lead
<b>Bankers:</b>	Hastings and Rother Credit Union

### **Governance and management**

The charity is operated under the rules of its constitution and registered by the Charity Commission on 18 March 2020.

The charity employs no staff on a paid basis and is entirely run and managed by its Trustees in the form of the 'Committee'. During the period from 18 March 2020 – 30 April 2021, 20 volunteers were active.

The methods adopted for the recruitment and appointment of new trustees is laid down in the constitution.

### **Aims and objectives**

- a) To advance the education of the general public in Ore and the surrounding area, in particular but not exclusively by the provision of a lending library.
- b) To further or benefit the residents of Ore and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Background and summary of main activities taken for the public benefit**

Ore Community Library was formed after the closure of the local East Sussex County Council Branch Library – Ore Library was closed, and an agreement was not found with a previous group to re-open it as a community library. Ore Community Library Group was started in June 2019 as a new unincorporated group, and quickly put together a fully funded business plan, and gained the go ahead from East Sussex County to negotiate to hold the lease for the old Ore Library building. Funding bids went ahead, and the group became a charity on 18 March 2020. The charity took on the lease for Ore Community Library during November 2020.

Unfortunately, due to the pandemic, work then slowed on opening the library, though behind the scenes, the committee continued working on choosing and configuring a new computer book management system and the painstaking job of cleaning the building and assessing old stock began.

A call out for volunteers was issued, with all volunteers completing basic safeguarding checks and getting familiarised with the library and book systems before opening. At the end of April 2021 Ore Community Library was poised to open on Saturday 1 May 2021 with a total of 6 committee members (four of which are Trustees), and over 14 volunteers, plus the 6 committee members in place to work in the community library.

Due to issues relating to the pandemic, the community library group have not been able to commence any larger scale self funding operations (for example selling tea and coffee). During this period we relied on grant funding with limited public donations.

The Community Library was opened on 1 May 2021, and remains open on Tuesday, Thursday and Saturdays from 10-4pm.

### **Financial Review**

#### **Receipts & payments account for the year ended 31<sup>st</sup> March 2021**

Opening balance at 18 <sup>th</sup> March 2020	10644.70	1
<b>Receipts (to 31<sup>st</sup> March 2021)</b>	<b>Funds £</b>	<b>Note</b>

<b>Credit Union account</b>		
Sundry Receipts	508.10	
<b>Engage account (main)</b>		<b>3</b>
Internal Transfers from Credit Union	1000	
<b>Engage account (other)</b>		<b>2</b>
Internal Transfers from Credit Union	2000	
Refund	2.15	
<b><u>Total Receipts</u></b>	<b><u>3510.25</u></b>	
<b>Payments (to 31<sup>st</sup> March 2021)</b>		
<b>Credit Union account</b>		
Insurance	343	
Bank Fees	5.50	
Internal Transfers to Engage main	1000	
Internal Transfers to Engage other	2000	
<b>Engage account (main)</b>		<b>3</b>
Bank Fees	9.98	
<b>Engage account (other)</b>		<b>2</b>
Bank Fees	8.30	
Furniture	233.46	<b>4</b>
Stationery	190.07	<b>5</b>
Utilities	524.32	
Expenses	469.83	<b>6</b>
<b><u>Total Payments</u></b>	<b><u>4784.46</u></b>	
<b>Finance held at end of 31<sup>st</sup> March 2021</b>		
Credit Union account	8150.65	
Engage account (main)	990.02	
Engage account (other)	576.17	
	<b><u>9716.84</u></b>	

1. Ahead of completing Charity Commission registration, the group had opened an account with Credit Union in order to apply for grants through local organisations. The group received the following grants and other payments in January 2020:

	<b>£</b>
Big Local North East Hastings	6000
One-Stop shop (carrier bags)	600
Ore Community Association*	4019.76
Other	28.94
	<b><u>10644.70</u></b>

\*Prior to the formation of Ore Community Library Group, Ore Community Association were in conversation about taking on the delivery of the library. In the end this did not move forward, and they agreed to donate funds they had raised for this to Ore Community Library Group.

2. Credit Union work with Engage to provide debit card facilities (as Credit Union don't have standard sort code and account numbers). Ore Community Library opened an Engage card in order to make payments as part of running the library. In time (see note 3) this initial Engage account became the 'other' account with the card being held by committee members for more sporadic in library payments (such as stationery, refreshments for volunteers, etc.).
3. Ore Community Library opened a second Engage card, as the card referenced in Note 2 did not allow Direct Debits. This second Engage card became the 'main' account for regular payments (such as utilities, new book purchases, council tax, etc.) and is held by the Treasurer.
4. This includes special furniture for the children's section of the library.
5. This includes membership cards, book covers, book date stamps and pads, pens, paper, printing labels.
6. Prior to opening the Engage account (and subsequently getting the payment card), Trustees incurred personal expenses to purchase necessary items needed ahead of launch, including our membership to library database system and installation of utilities.


#### **The charity's policy on reserves**

The charity has no specific policy on reserves

Signed on behalf of the charity's trustee's

Heather Bishop  
Chair

Dated :

  
29/01/22