

Charity registration number 1188584

Company registration number CE021156 (England and Wales)

**TOGETHER IN MUSICAL EXPRESSION**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

## TOGETHER IN MUSICAL EXPRESSION

### LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Sherry-Anne Cribben Colin Kingsnorth Jemma Keyes
Charity number	1188584
Company number	CE021156
Principal address	49 Chalkwell Park Drive Leigh on Sea Essex England SS9 1NH
Independent examiner	Michael Davies ACCA 51 Churchill Avenue Basildon Essex SS14 3SB

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# TOGETHER IN MUSICAL EXPRESSION

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**TOGETHER IN MUSICAL EXPRESSION**  
**TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Objectives and activities**

To relieve the needs of those with special and/or additional needs through the provision of musical based activities.

The charity promotes inclusion and diversity within its service. No one is excluded from the benefits of our provisions - although a particular focus is placed within disability and mental health.

The charity aims to reach areas that have limited to no funding and engage with an audience that would otherwise miss out on the therapeutic, social and sensory stimulants our delivery provides.

Our objectives are to provide social inclusion, promote confidence, increase awareness of self-development via creative engagement, encourage expression and enable sensory therapeutic benefits.

**Achievements and performance**

The charity has been able to continue its expansion and reach during our second year of operation. As Covid restrictions eased, we have been able to conduct further face to face sessions, which has helped increase the impact our services have on participants.

Although funds were received during the period of our last accounts, the bulk of the Open Labs project was carried out in this second year of operation. During our first period of accounts, we were reflecting on work that had been carried out close to the time of submission. Therefore, some of the following details had already been mentioned. However, our accounting period has since been updated, so we feel it is best that we reiterate some of the impact these sessions had and the work that was delivered.

During the Summer of 2021, TIME and digital artists Strange Pill, occupied an empty shop space in Basildon Town Centre. We were commissioned by 'BasildON Creative People & Places', who had received funding from Arts Council England, to create an inclusive music space, that utilised technology to enable high levels of accessibility for people of all ages and abilities. Public members were able to enter this space and engage with an ever evolving musical collaboration, that was presented to them on a projector. The system held loops submitted from people from across the globe, and participants were able to mash up, mix and edit the performances. They then had the opportunity to create their own loop, that could be immediately loaded on to the system and become part of the musical library.

Residents from a diverse range of backgrounds were able to engage, create, breakdown the song writing process, understand musical construction in greater detail - and in turn, realise their own creative abilities and potential. No musical experience was required. The project created a lasting legacy of musical awareness, increased creative expression, community engagement and an artistic piece that is unique to the people of Basildon.

To further promote the success of this project, TIME were presented with a £10,000 grant from the Esmée Fairbairn Foundation. The aim of this grant was to support the creation of multiple online platforms, that provided new interactive elements from the Open Labs Project. Participants of this project, as well as an entirely new audience, were able to access these links, create mixes of the project that suits their tastes and preferences, gain further insight into each performer (with added bios), and develop a greater understanding of song creation and audio mixing. This collective platform of audio-visual machines, enabled a far wider and longer lasting legacy to be imprinted upon this unique project.

As well as promoting the platform, around half of the fund was utilised to promote the general services of the charity. We partnered with the PR company Quite Great, who were able to obtain BBC Radio exposure, articles in high profile disability & inclusion magazines, numerous radio and podcast features - and generally raise awareness of the charities services, purposes and avenue to donate.

## TOGETHER IN MUSICAL EXPRESSION

### TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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The completion of our project with The Stroke Association took place in this period. Stroke survivors, with no musical experience, were able to break down the song writing process, discuss a lyrical theme for the track, write every vocal line, as well as conduct and direct the musical direction of the piece. Certain physical limitations restricted the ability for participants to play every instrument on the final recording, but where possible, adaptations were made to ensure the highest levels of accessibility were available. Apart from 2 guitar lines, all musical creations were performed by the attendees. After initially conducting sessions over Zoom, we were able to meet face to face at a community hall in Pitsea, which greatly aided the connection that formed between instructors and participants.

The project culminated with a performance at TIME's disability club night. This was another entirely new experience for our participants, and one that they stated they never thought they would have the opportunity to experience. Feedback from the Stroke Association and the impact it had on its members has been overwhelming and options are being looked at to ensure we can deliver another project soon.

Once further Covid restrictions had been lifted, TIME were able to enter domains such as elderly and dementia care homes. The charity discussed how environments such as these had been deprived of external entertainment, musical provision and the essential stimulus this provides. As soon as it was safe to do so, TIME utilised its unrestricted funds to visit 10 dementia care homes in the Basildon & Thurrock area. It is well known that these environments receive very little funding, and it is a large focus of the charity, to ensure the residents of these homes are able to receive the positive benefits that musical performance and creative interaction can bring.

The charity is pleased to have fully launched an online presence during this financial year. A website launched, branding was decided upon, which now features across all social media and online platforms, and a donation page via Peoples Fundraising Platform', is now fully functional and actively receiving donations.

#### **Financial review**

##### **Investment portfolio**

The charity holds no investments, other than its working capital, held as cash at Barclays Bank.

##### **Reserves policy**

The charity wishes to maintain a minimum reserve of £10,000 in its accounts at all times. As we regard our activities to still be in its infancy, there are not many overheads to cater for. But as we grow, this reserve will increase in line with financial needs.

##### **Principal funding sources**

The charity has received a combination of public donations and funds from successful grant applications. The charity uses the services of the 'Peoples Fundraising Platform' to receive donations. They also collect gift aid on the charities behalf.

Grants have been received from the following:

Esmee Fairbairn: £10,000

Basildon Creative People & Places - Open Labs: £10,000 (stated in last years financial statements, but project delivery was carried out in this financial year)



# TOGETHER IN MUSICAL EXPRESSION

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### Plans for future periods

In this period of operation, further applications were submitted to:

- Essex Community Foundations - £5,230 - To fund the delivery of 4 x sessions at 10 different dementia care services across the Basildon, Southend & Thurrock area.

- Walter Farthing - £3,000 - For the provision of 10 sessions in dementia services across the Mid-Essex area of Chelmsford.

- Sinfonia/Orchestra Live - £2,576 - A collaborative project, that will be co-run with Sinfonia. This will be an intergenerational project that merges the organisations Kool Carers (a young carer service) and Peaceful Place (Early onset dementia service). Sessions will incorporate a mix of music experimentation and exploration, Song writing experiences and the end goal of composing a piece of music that will be performed by all members, at an event, which will celebrate the Queens platinum jubilee.

Decisions on these applications will be provided during the next financial year.

The charity has continued to explore opportunities that may arise from Basildon being identified as an area of low cultural engagement. An application has been initially planned out, which will apply to The Arts Council for £10,000. This will fund the delivery of a songwriting programme for people with disabilities that reside in the town. Links have been made with an Arts Council representative and a member of the 'BasildON Creative People & Places', who are keen to support the development of the charity.

Elderly and Dementia Care homes remain a strong focus for the charity. Therefore, if successful, two of the above applications mentioned will help cater for our desire to deliver more frequently in these environments. We can confirm that strong links have also been made with Basildon Council and their funding officers, who are now seeking all available funding sources that are suited to our purposes.

A bid writer has also been recommended to the charity, who is keen to assist with our development.

Sessional workers will be continually looking at how to better structure our workflow and organisation, to ensure that sufficient time is available for applications and growth to be focused on, whilst maintaining the paramount importance of regular music session delivery, to those who need it most.

### Structure, governance and management

#### Governing document

The charity is a charitable incorporated organisation, that received charitable status in March 2020.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Sherry-Anne Cribben

Colin Kingsnorth

Jemma Keyes

#### Recruitment and appointment of new trustees

The charity aims to ensure that its trustees are able to bring a variety of different skills to the team. Our board is made up of individuals with great amounts of knowledge within the arts, education, social care and financial sectors. We believe this broad range of experiences, will lead to the successful delivery of the charities purposes.

Trustees positions will be reviewed at each AGM, where opportunities to retire from office will be presented. However, if trustees wish to leave their role before such AGM, then written notice will be supplied to remaining trustees, and the board will seek a suitable replacement.

#### Organisational structure

Trustees will oversee the delivery of the charities purposes, via the arrangement that is in place with TIME Ltd and was outlined in the charities registration to the commission.

#### Induction and training of new trustees

All new trustees are provided with details of their responsibilities, by way of the relevant Charity Commission policies, agreements and documents. Further training is available to any trustee who wishes to receive it.

# TOGETHER IN MUSICAL EXPRESSION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF TOGETHER IN MUSICAL EXPRESSION

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I report to the trustees on my examination of the financial statements of Together In Musical Expression (the charity) for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Michael Davies ACCA  
51 Churchill Avenue  
Basildon  
Essex  
SS14 3SB

Dated: .....



## TOGETHER IN MUSICAL EXPRESSION

### TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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#### **Wider Network**

The charity will continue to strengthen links with organisations that have already been established, and will continually seek to form new relationships that increase the reach and effectiveness of its charitable purposes.

#### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees also undertake regular risk assessment reviews covering the charity's operational, strategic, legal, insurance and employment risks, and where appropriate, systems or procedures have been established to mitigate these risks.

The trustees report was approved by the Board of Trustees.

Sherry-Anne Cribben  
trustees



28 October 2022



# TOGETHER IN MUSICAL EXPRESSION

## BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Current assets</b>					
Cash at bank and in hand		27,998		21,046	
<b>Creditors: amounts falling due within one year</b>	7	(200)		(100)	
Net current assets			27,798		20,946
<b>Income funds</b>					
Restricted funds			-		2,000
Unrestricted funds			27,798		18,946
			27,798		20,946

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 28 October 2022



Sherry-Anne Cribben  
Trustee

Company registration number CE021156

# TOGETHER IN MUSICAL EXPRESSION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
<b><u>Income from:</u></b>							
Donations and legacies	2	11,963	-	11,963	15,750	-	15,750
Charitable activities	3	-	20,000	20,000	4,500	4,500	9,000
<b>Total income</b>		<b>11,963</b>	<b>20,000</b>	<b>31,963</b>	<b>20,250</b>	<b>4,500</b>	<b>24,750</b>
<b><u>Expenditure on:</u></b>							
Charitable activities	4	3,111	22,000	25,111	1,304	2,500	3,804
<b>Net income/(expenditure) for the year/</b>							
<b>Net movement in funds</b>		<b>8,852</b>	<b>(2,000)</b>	<b>6,852</b>	<b>18,946</b>	<b>2,000</b>	<b>20,946</b>
Fund balances at 1 April 2021		18,946	2,000	20,946	-	-	-
<b>Fund balances at 31 March 2022</b>		<b>27,798</b>	<b>-</b>	<b>27,798</b>	<b>18,946</b>	<b>2,000</b>	<b>20,946</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# TOGETHER IN MUSICAL EXPRESSION

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

#### Charity information

Together In Musical Expression is a private company limited by guarantee incorporated in England and Wales. The registered office is .

#### 1.1 Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### 2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations	11,963	15,750

# TOGETHER IN MUSICAL EXPRESSION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 3 Charitable activities

	Charitable Income 2022 £	Charitable Income 2021 £
Grants	20,000	9,000
Analysis by fund		
Unrestricted funds	-	4,500
Restricted funds	20,000	4,500

### 4 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Bank charges	-	4
Management fees	12,110	3,700
Printing, stationery and advertising	641	-
Equipment	11,847	-
Artists costs	86	-
Insurance	367	-
	24,911	3,704
Accountancy	200	100
	25,111	3,804
Analysis by fund		
Unrestricted funds	3,111	1,304
Restricted funds	22,000	2,500
	25,111	3,804

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.



# TOGETHER IN MUSICAL EXPRESSION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 6 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

### 7 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	200	100

### 8 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Current assets/(liabilities)	18,946	2,000	27,798	20,946	-	20,946
	18,946	2,000	27,798	20,946	-	20,946

### 9 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).