

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2022**



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

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BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2022

Registration Number: 1188583

Trustees

J Maylin	Chair
T Whitt	
S Leftwich	
K Ivatt	
A Howell	
S Foggo	
C Eaton	

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
10-20 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

From 1st September 2021 to 31st August 2022

Governance

The charity is governed in accordance with its constitution registered on 17th March 2020.

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

- **Eye Clinic Liaison:** BASIS has, since August, reinstated our ECLO, Sarah-Jane Piper to Orsett hospital. She is attending once a week to support the Low Vision clinic and is currently seeing an average of 15 patients each week here. This means we are delivering the support needed at the earliest possible point in someone's sight loss journey particularly at a time when wait times for rehabilitation services are long.
- **Befriending:** There are currently 270 people benefitting from our befriending scheme. We have 45 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation during the pandemic. Over 150 calls are made each week.
- **Home Visits for Information, advice and guidance and emotional support:** We visited 227 in their homes to provide information on assistive equipment, available benefits, support groups, social activities and low visual aids.

We supported over 900 people with information and guidance, covering all aspects of living with sight loss.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, to a range of local community groups and attended events such as Essex Police excellence and Basildon Pride as well as representing visually impaired people at Disability and Inclusivity forums and local council meetings to raise awareness of what it is like to live with sight loss and how they might develop a better understanding in order to bring them closer to the visually impaired community.
- **Social groups:** We have continued the running of crafts, guide dog social, keep fit, Canvey social group and audio book group at our resource centre and locations across South Essex this year. We have also launched a brand new group in Rayleigh area which was attended by 45 people in its first week! We held 50 craft groups, 40 social meet ups in Canvey, 50 groups for guide dog users and puppy raisers and 40 Keep fit sessions in Billericay. These groups have been attended by 127 people, so well attended this year and special thanks go to our volunteers without whom we would not be able to offer these sessions. Keep fit has been able to continue via Zoom since its success during the pandemic.

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- **Website and Social Media:** Details of BASIS' services can be found on our website www.basissouthessex.org.uk which has this year been completely redesigned. It is now fully accessible with the most up to date information. Our Facebook and twitter channels regularly feature posts with information on upcoming activities and articles of interest to the visually impaired.
- **Essex Vision:** Essex Vision is the strategic partnership formed of BASIS, Essex Sight, Support 4 Sight and Southend In Sight. It was created to champion the implementation of a Vision Strategy in Essex and has evolved to work as a formal partnership from which to collaborate on funding bids and joint working.
- **Children's Services:** Thanks to an element of the National Lottery Community Funding, we have been working to develop our reach to supporting children and young people in South Essex. We have connected with the teachers of visually impaired children locally and met with the families of visually impaired children through various community outreach events.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

Similarly to last year, we have been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people throughout COVID-19. Also, mention must go to Steve Moxley who has continued to run our keep fit group via Zoom throughout, providing a vital lifeline to the members, enabling them to stay active and healthy.

Thanks to Kee Cheung for his ongoing support with assistive technology, to Joyce Taylor for running our Canvey Group so successfully and to all those providing face to face befriending.

Fundraising

We raised month this year largely through successful bids to grant givers including Essex Community Foundation, The National Lottery, Co-op, Magic Little Grants, Arnold Clark and the NHS Partnership Trust. One of our volunteers completed a sponsored Sky Dive but our community fundraising efforts were still hindered by COVID restrictions.

Chair's Report

It has been a very exciting time for BASIS and I am delighted to report on a very successful year. The board of Trustees has been strengthened following an organisational review which enabled us to focus on our business and strategic planning for the future of the charity. We are as ever, focussed on our mission to deliver quality services that support and empower people affected by sight loss. We have felt confident that our members have benefited greatly this year from attending groups and slowly rebuilding their confidence after the easing Covid restrictions. I must touch on the sad loss of some BASIS members that we knew well and worked closely with and try to honour them through our work in the coming year.

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TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Some successful funding bids and the ongoing support from the National Lottery, mean that we are in a stable financial position going into the next financial year and we look forward to growing and further developing our children's services and ECLO provision moving forward.

In the meantime, I would like to thank our staff, trustees and volunteers for their hard work and resilience through what has been another difficult year for the sector. Also, thanks go to all that have donated to the charity this year at a time when your money has meant we have been able to continue providing services throughout a cost of living crisis. Myself and my team pledge to work hard in the coming months to ensure that the visually impaired people in South Essex feel supported.

June Maylin

June Maylin
Chair

01/12/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2022 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

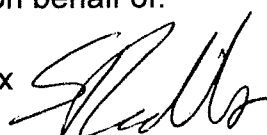
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date 1st December 2022.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources					
Donations and legacies	2	6,246	-	6,246	16,451
Income from charitable activities	3	4,444	109,239	113,683	134,876
Fundraising income	4	1,806	-	1,806	496
Investment income		27	-	27	32
Merger income	14	-	-	-	113,659
Total incoming resources		12,523	109,239	121,762	265,515
Resources expended					
Charitable activities	5	8,646	115,214	123,860	115,745
Cost of generating funds	6	100	750	850	726
Total resources expended		8,746	115,964	124,710	116,471
Net income/(expense)		3,777	(6,725)	(2,948)	149,044
Gain from disposal of assets		-	-	-	3,277
As at 1 September 2021		97,375	54,946	152,321	-
As at 31 August 2022		101,152	48,221	149,373	152,321

The notes on page 8 - 12 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022 £	2021 £
Tangible fixed assets	9	18,347	11,621
Current assets			
Cash at bank and in hand		162,359	181,177
Prepayments	7	927	869
		163,286	182,046
Current Liabilities			
Creditors: Due within one year	8	32,260	41,346
Total current liabilities		32,260	41,346
Net current assets		131,026	140,700
Net assets		149,373	152,321
Unrestricted funds	13	101,152	97,375
Restricted funds	13	48,221	54,946
Total funds		149,373	152,321

These accounts have been approved by the Trustees on
and signed on their behalf:

Signed:

Jane Maylin

J Maylin, Chair

Date:

01/12/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office & Kitchen Equipment
Special Equipment

2. Donations and legacies

	Unrestricted	Restricted	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Donations	5,246	-	5,246	7,327
Coronavirus Retention Scheme	-	-	-	7,908
Sundry Grants	1,000	-	1,000	1,216
	6,246	-	6,246	16,451

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

3. Income from charitable activities	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Grants Received:				
Social Service Fund	-	17,764	17,764	7,404
Big Lottery Fund	-	69,372	69,372	50,537
Brentwood Community Hospital	-	-	-	3,227
Indage	-	-	-	10,000
Essex Cares - Covid Response	-	-	-	9,636
Visionary Grant	-	-	-	2,500
CAF Resilience Fund	-	-	-	10,000
Clothworker Foundation	-	-	-	8,500
Essex Community Foundation	-	7,500	7,500	10,000
ECL Covid Fund	-	-	-	3,649
Quartet Community Gannett	-	-	-	5,200
ELDP	-	-	-	1,636
EVCT	-	5,875	5,875	-
AFA	-	8,228	8,228	-
Localgiving	-	500	500	-
Vinci UK Foundation	-	-	-	10,000
Goods and services	4,444	-	4,444	2,587
	4,444	109,239	113,683	134,876
4. Income from Fundraising Activities	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Fundraising Income	1,806	-	1,806	496
	1,806	-	1,806	496
5. Direct Charitable Expenditure	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Wages and salaries	3,298	77,030	80,328	75,042
Pensions	166	3,494	3,660	3,012
Tutors	-	-	-	1,272
Coach hire	-	4,946	4,946	-
Training expenses	558	-	558	288
Travel expenses	77	125	202	1,970
Telephone	-	1,629	1,629	517
Printing, postage and stationery	12	974	986	564
Refreshments	146	-	146	23
Repairs	-	-	-	997
Miscellaneous	2,857	4,752	7,609	8,643
Outreach	-	-	-	1,434
Miscellaneous Equipment	-	227	227	9,213
Rent	-	9,217	9,217	8,316
Insurance	-	743	743	700
Accountancy	40	514	554	596
Project costs	240	7,550	7,790	370
Depreciation	1,252	4,013	5,265	2,788
	8,646	115,214	123,860	115,745

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

6. Cost of generating funds		Unrestricted	Restricted	Total	Total
		2022	2022	2022	2021
		£	£	£	£
Fundraising costs		100	750	850	726
		100	750	850	726
7. Debtors				2022	2021
				£	£
Prepayments				927	869
				927	869
8. Creditors				2022	2021
				£	£
Accruals				460	420
Deferred Income				31,800	40,926
				32,260	41,346
9. Tangible fixed assets				Office & Kitchen	Total
	Restricted	Restricted	Special	Equipment	
	Vehicles	Equipment	Equipment		
	£	£	£	£	£
Cost					
At 1 September 2021	-	8,838	32,325	29,860	71,023
Additions	10,495	1,497	-	-	11,992
Disposal	-	-	-	-	-
At 31 August 2022	10,495	10,335	32,325	29,860	83,015
Depreciation					
At 1 September 2021	-	3,229	28,092	28,082	59,402
Charge for the year	2,624	1,387	810	444	5,265
At 31 August 2022	2,624	4,616	28,902	28,526	64,668
Net book values					
At 31 August 2022	7,871	5,719	3,423	1,334	18,347
At 31 August 2021	-	5,609	4,233	1,778	11,621
10. Staff costs				2022	2021
Staff costs were as follows:				£	£
Wages and national insurance				80,328	75,042
Pensions				3,660	3,012
				83,988	78,054
The average weekly number of employees during the year was:				5	5

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

Key management personnel

For 2022, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

13. Movement in funds

	As at 1st 01/09/2021	Incoming resources	Expended resources	As at 31/08/2022
	£	£	£	£
Restricted funds:				
Social Service Fund	2,611	17,764	(16,155)	4,220
People's Health Trust	1,167	-	(292)	875
Big Lottery Fund	11,317	69,372	(64,707)	15,982
Visionary Grant	996	-	(250)	746
Local Giving	-	500	(500)	-
EVCT	-	5,875	(5,875)	-
AFA	-	8,228	(6,702)	1,526
Quartet Community Grant	208	-	(208)	-
Independent Age	6,065	-	(5,727)	338
CAFRF	1,078	-	(270)	808
Clothworker Foundation	5,807	-	(1,455)	4,352
Essex Community Foundation	8,802	7,500	(9,419)	6,883
Essex Cares - Covid Response	465	-	(465)	-
ECL Covid Fund	3,154	-	(1,315)	1,839
Vinci Foundation UK	13,277	-	(2,624)	10,653
	54,947	109,239	(115,964)	48,221
Unrestricted Funds	97,375	12,523	(8,746)	101,152
Total Funds	152,322	121,762	(124,710)	149,373

£31,800.00 from the Big Lottery Fund this has been included as deferred income therefore does not show in this year's analysis, along with £3,702.17 from Social Service Fund.

Vinci Foundation donated £10,000 for a new vehicle. This was purchased but then was stolen in June 2021. The gain from disposal of asset has been included within the Vinci Foundation income. Another vehicle has been purchased in this financial year, and the depreciation is included as an expense.

14. Notable events

In the previous accounting period, the assets of Blind and Sight Impaired Society were transferred to the new CIO, Blind and Sight Impaired Society (BASIS), charity number 1188583.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

15. Analysis of net assets between funds	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Tangible fixed assets	4,756	13,590	18,347	8,832
Current assets	115,065	48,221	163,286	182,046
Current liabilities	(32,260)	-	(32,260)	(41,346)
	87,562	61,812	149,373	149,532
