

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2021**



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

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BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2021

Registration Number: 1188583

Trustees

J Maylin	Chair
T Whitt	
S Leftwich	
K Ivatt	
A Howell	Appointed 10th December 2020
S Foggo	
C Eaton	

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
10-20 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

From 1st September 2020 to 31st August 2021

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

As COVID-19 restrictions have eased during the period we have been able to resume some of our face to face activities and groups at the Resource centre which has had an enormously positive impact on our members and their mental wellbeing.

- **Befriending:** There are currently 152 people benefitting from our befriending scheme. We have 52 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Recently we have been able to invite a group of new volunteers for inhouse training for the first time since March 2020 and the covid restrictions. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation during the pandemic.
- **Home Visits for Information, advice and guidance and emotional support:** We supported over 380 people with information and advice, covering all aspects of living with sight loss. Members were encouraged to attend our resource centre on an appointment basis this year to avoid the unnecessary spread of Covid-19 via home visits. However, our ECLOs still attended 120 clients at home this year to deliver support. Our qualified Eye Clinic Liaison Officers provided information on assistive equipment, available benefits, support groups, social activities and low visual aids.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, largely via Zoom to a range of local community groups such as the local Rotarians, Disability and Inclusivity forums and local council to raise awareness amongst the public of what it is like to live with sight loss and how they might develop a better understanding in order to bring them closer to the visually impaired community.
- **Social groups:** We resumed the running of crafts, guide dog social, keep fit, Canvey social group and audio book group at our resource centre and locations across South Essex from July 2021 following the easing of COVID restrictions. These groups have been well attended this year and special thanks go to our volunteers without whom we would not be able to offer these sessions. Keep fit has been able to continue via Zoom throughout the pandemic.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

Similarly to last year, we have been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people throughout COVID-19. Also, mention must go to Steve Moxley who has continued to run our keep fit group via Zoom throughout, providing a vital lifeline to the members, enabling them to stay active and healthy.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Fundraising

Due to COVID-19, community fundraising activity could only take place virtually this year and this is reflected in this year's lower than usual total. However, we were very successful in securing grants this year, particularly due to additional funds made available for the relief of COVID-19.

Chair's Report

This year has continued to bring challenges to BASIS in the ways we have been able to deliver our services. While it has been a great relief to be back running activity groups for our members, we have had to balance this with assessing risk to our vulnerable clients. With measures in place to ensure social distancing, mask wearing and testing, we have felt confident that our members have benefitted from attending groups and slowly rebuilding their confidence after last year's isolation.

Fortunately we have been able to bring all staff members back from Furlough and the team have worked hard to catch up on an enormous backlog of home visits and resource centre appointments for those desperately waiting for equipment demonstration, emotional support and onward referrals for rehab and counselling services to name but a few.

The charity has overcome many of these challenges through the innovative adaptation of what we can offer and the support of our members. Much of our befriending still takes place over the telephone where our small team of staff and volunteers have made over 3,500 care calls to visually impaired people at a time when they have been most lonely and isolated as well as some finding themselves in crisis.

The challenges of this year have again proved that our services have never been more needed and we are working towards stability for the coming year. The work we started earlier this year with our National Lottery funding has strengthened our services and put us in a secure position moving into 2022.

In the meantime, I would like to thank our staff, trustees and volunteers for their hard work and resilience through what has been another difficult year for the sector. Also thanks go to all that have donated to the charity this year at a time when your money has meant we have been able to continue providing services throughout the pandemic. Myself and my team pledge to work hard in the coming months to ensure that the visually impaired people in South Essex are supported and can come back confidently after the pandemic.

June Maylin
Chair

June Maylin
Chairperson
BASIS
Charity No: 1188583

Witnessed by
H. Channon

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2021

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2020 which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

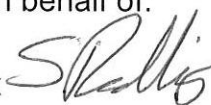
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date 12th January 2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Incoming resources				
Donations and legacies	2	16,451	-	16,451
Income from charitable activities	3	2,587	132,289	134,876
Fundraising income	4	496	-	496
Investment income		32	-	32
Merger income	14	95,174	18,485	113,659
Total incoming resources		114,741	150,774	265,515
Resources expended				
Charitable activities	5	17,306	98,439	115,745
Cost of generating funds	6	60	666	726
Total resources expended		17,366	99,105	116,471
Net income/(expense)		97,375	51,669	149,044
Gain from disposal of assets		-	3,277	3,277
As at 1 September 2020		-	-	-
As at 31 August 2021		97,375	54,946	152,321

The notes on page 7 - 11 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2021

	Note	2021 £
Tangible fixed assets	9	11,621
Current assets		
Cash at bank and in hand		181,177
Prepayments	7	869
		<u>182,046</u>
Current Liabilities		
Creditors: Due within one year	8	41,346
Total current liabilities		<u>41,346</u>
Net current assets		<u>140,700</u>
Net assets		<u><u>152,321</u></u>
Unrestricted funds	13	97,375
Restricted funds	13	54,946
Total funds		<u><u>152,321</u></u>

These accounts have been approved by the Trustees on
and signed on their behalf:

June Maylin
Chairperson
BASIS
Charity No: 1188583

Witnessed by
Alison

Signed:

J Maylin, Chair

Date:

10/01/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office & Kitchen Equipment over 2 to 10 years on a reducing balance basis.
Special Equipment over 2 to 10 years on a reducing balance basis.

2. Donations and legacies

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Donations	7,327	-	7,327
Coronavirus Retention Scheme	7,908	-	7,908
Sundry Grants	1,216	-	1,216
	16,451	-	16,451

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

3. Income from charitable activities	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Grants Received:			
Social Service Fund	-	7,404	7,404
Big Lottery Fund	-	50,537	50,537
Brentwood Community Hospital	-	3,227	3,227
Indage	-	10,000	10,000
Essex Cares - Covid Response	-	9,636	9,636
Visionary Grant	-	2,500	2,500
CAF Resilience Fund	-	10,000	10,000
Clothworker Foundation	-	8,500	8,500
Essex Community Foundation	-	10,000	10,000
ECL Covid Fund	-	3,649	3,649
Quartet Community Gannett	-	5,200	5,200
ELDP	-	1,636	1,636
Vinci UK Foundation	-	10,000	
Goods and services	2,587	-	2,587
	2,587	132,289	124,876
4. Income from Fundraising Activities	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fundraising Income	496	-	496
	496	-	496
5. Direct Charitable Expenditure	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Wages and salaries	10,152	64,890	75,042
Pensions	223	2,789	3,012
Tutors	-	1,272	1,272
Training expenses	-	288	288
Travel expenses	95	1,875	1,970
Telephone	60	457	517
Printing, postage and stationery	78	486	564
Refreshments	23	-	23
Repairs	-	997	997
Miscellaneous	2,070	6,573	8,643
Outreach	252	1,182	1,434
Miscellaneous Equipment	-	9,213	9,213
Rent	2,063	6,253	8,316
Insurance	700	-	700
Accountancy	-	596	596
Project costs	-	370	370
Depreciation	1,590	1,198	2,788
	17,306	98,439	115,745

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

6. Cost of generating funds		Unrestricted	Restricted	Total	
		2021	2021	2021	
		£	£	£	
Fundraising costs		60	666	726	
		<u>60</u>	<u>666</u>	<u>726</u>	
7. Debtors				2021	
				£	
Prepayments				869	
				<u>869</u>	
8. Creditors				2021	
				£	
Accruals				420	
Deferred Income				40,926	
				<u>41,346</u>	
9. Tangible fixed assets					
	Restricted Vehicles	Restricted Equipment	Special Equipment	Office & Kitchen Equipment	Total
	£	£	£	£	£
Cost					
At 1 September 2020	-	5,243	32,325	29,860	67,428
Additions	12,000	3,595	-	-	15,595
Disposal	(12,000)				(12,000)
At 31 August 2021	-	8,838	32,325	29,860	71,023
Depreciation					
At 1 September 2020	-	2,031	27,094	27,489	56,614
Charge for the year	-	1,198	998	593	2,788
At 31 August 2021	-	3,229	28,092	28,082	59,402
Net book values					
At 31 August 2021	-	5,609	4,233	1,778	11,621
At 31 August 2020	-	3,212	5,231	2,371	10,814
10. Staff costs					
Staff costs were as follows:					2021
					£
Wages and national insurance					75,042
Pensions					3,012
					<u>78,054</u>
The average weekly number of employees during the year was:					5

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

Key management personnel

For 2021, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

13. Movement in funds

	As at 1st 01/09/2020 £	Incoming resources £	Expended resources £	As at 31/08/2021 £
Restricted funds:				
Social Service Fund	-	12,106	(9,495)	2,611
People's Health Trust	-	1,556	(389)	1,167
Big Lottery Fund	-	55,408	(44,091)	11,317
Visionary Grant	-	3,829	(2,833)	996
Local Giving	-	132	(132)	-
Basildon Health & Wellbeing	-	195	(195)	-
Brentwood Community Hospital	-	8,927	(8,927)	-
ELDP	-	1,636	(1,636)	-
Quartet Community Grant	-	5,200	(4,992)	208
Independent Age	-	10,000	(3,935)	6,065
CAFRF	-	10,000	(8,922)	1,078
Clothworker Foundation	-	8,500	(2,693)	5,807
Essex Community Foundation	-	10,000	(1,198)	8,802
Essex Cares - Covid Response	-	9,636	(9,171)	465
ECL Covid Fund	-	3,649	(495)	3,154
Vinci Foundation UK	-	13,277	-	13,277
	-	154,051	(99,104)	54,946
Unrestricted Funds	-	114,741	(17,366)	97,375
Total Funds	-	268,792	(116,470)	152,321

£37,224.00 from the Big Lottery Fund this has been included as deferred income therefore does not show in this year's analysis, along with £3,702.17 from Social Service Fund.

Vinci Foundation donated £10,000 for a new vehicle. This was purchased but then was stolen in June 2021. The gain from disposal of asset has been included within the Vinci Foundation income.

14. Notable events

On the 27th May 2021, the assets of Blind and Sight Impaired Society were transferred to the new CIO, Blind and Sight Impaired Society (BASIS), charity number 1188583.

The brought forward balances shown in note 9 are the amounts from the merger income.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

15. Analysis of net assets between funds

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Tangible fixed assets	6,012	5,609	11,621
Current assets	127,100	54,946	182,046
Current liabilities	(41,346)	-	(41,346)
	<u>91,765</u>	<u>60,555</u>	<u>152,321</u>