

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales · Charity number 1188583

Details

Status	Registered
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Legal form	CIO
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Registered	2020-03-17
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Register	View on the Charity Commission register
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Contact

Address	Bradbury House Witchards Basildon Essex SS16 5BP
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Phone	01268522817
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Email	admin@basissouthessex.org.uk
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Website	www.basissouthessex.org.uk
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Activities

Objects: THE OBJECTS OF THE CIO ARE:1) TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT IN SOUTH ESSEX BY WORKING WITH BLIND/VISUALLY IMPAIRED PEOPLE OVER THE AGE OF 11 WHO ARE SOCIALLY EXCLUDED ON THE GROUNDS OF THEIR DISABILITY, PREVENTING THEM FROM BECOMING SOCIALLY EXCLUDED, AND ASSISTING THEM TO INTEGRATE INTO SOCIETY, IN PARTICULAR BUT NOT EXCLUSIVELY BY:A) PROVIDING A LOCAL NETWORK GROUP THAT ENCOURAGES AND ENABLES MEMBERS OF THE BLIND/VISUALLY IMPAIRED COMMUNITY TO PARTICIPATE MORE EFFECTIVELY WITH THEIR PEERS AND THE WIDER COMMUNITY BY IMPROVING CONFIDENCE AND TACKLING SOCIAL ISOLATION AND LONELINESS;B) INCREASING, OR COORDINATING, OPPORTUNITIES FOR MEMBERS OF THE BLIND/ VISUALLY IMPAIRED COMMUNITY TO ENGAGE WITH SERVICE PROVIDERS, ENABLING THOSE PROVIDERS TO ADAPT THEIR SERVICES TO BETTER MEET THE NEEDS OF THE BLIND/ VISUALLY IMPAIRED COMMUNITY;C) DEVELOPING INFORMATION AND SUPPORT SERVICES TO ENABLE THE PARENTS/CARERS OF BLIND/VISUALLY IMPAIRED CHILDREN TO SUPPORT THEIR CHILDREN AND MAXIMISE THEIR POTENTIAL;D) RAISING PUBLIC AWARENESS OF THE ISSUES AFFECTING BLIND/VISUALLY IMPAIRED PEOPLE, BOTH GENERALLY AND IN RELATION TO THEIR SOCIAL EXCLUSION WITH THE AIM OF EDUCATING THE SIGHTED COMMUNITY IN ORDER TO BREAK DOWN BARRIERS BETWEEN THE TWO COMMUNITIES.2) TO PROMOTE AND PROTECT GOOD HEALTH AND WELLBEING AND RELIEVE THE NEEDS OF BLIND/VISUALLY IMPAIRED PEOPLE, THEIR FAMILIES AND CARERS IN SOUTH ESSEX, IN PARTICULAR BUT NOT EXCLUSIVELY BY:A) PROVIDING A BEFRIENDING SERVICE TO BLIND/VISUALLY IMPAIRED ADULTS OFFERING HOME VISITS, COMPANIONSHIP, TELEPHONE BEFRIENDING AND SIGHT GUIDING ON EVERYDAY TASKS.B) PROVIDING RECREATIONAL ACTIVITIES, OUTINGS, SOCIAL TRIPS AND OPPORTUNITIES, INCLUDING THE PROVISION OF A TRANSPORT SERVICE TO AND FROM RECREATIONAL ACTIVITIES.C) PROVIDING INFORMATION, ADVICE, ADVOCACY AND GENERAL SUPPORT IN ALL MATTERS RELATING TO VISUAL IMPAIRMENT AND ALL ASPECTS OF LIVING WITH SIGHT LOSS.

Activities: BASIS provides emotional and practical support to visually impaired people in South Essex. We do this through equipment demonstration at our Resource Centre, home visit assessments, befriending services, social activity groups and providing support at the local eye clinic.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£219,960	£198,532	-	-
2024-08-31	£187,108	£183,550	-	-
2023-08-31	£127,956	£135,004	-	-
2022-08-31	£121,762	£124,710	-	-
2021-08-31	£265,515	£116,471	-	-

Trustees

Name	Role	Appointed
June Maylin	Chair	2014-12-19
Alastair Rogers		2023-01-26
Cliff Carter		2024-02-09
Stephen Foggo		2018-12-06
TRACY WHITT		2026-02-20

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales - Charity number 1188583

Accounts

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2025**

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

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BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2025

Registration Number: 1188583

Trustees

J Maylin Chair
S Leftwich (resigned 08/04/2025)
A Howell (resigned 10/02/2025)
S Foggo
A Rogers
C Carter

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
9 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

From 1st September 2024 to 31st August 2025

This is a legal requirement as Blind and Sight Impaired Society (BASIS) is a Registered Charity in England or Wales.

Along with our accounts, the report tells people:

- about our charity's work
- where our money comes from
- how we've spent our money in the past year

By law we must also report how we have carried out our charity's purposes for the public benefit. This helps people, including funders and beneficiaries, to understand why our charity does what it does.

Governance

The charity is governed in accordance with its constitution registered on 17th March 2020.

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

- **Eye Clinic Liaison:** Sarah-Jane Piper, our Eye Clinic Liaison Officer, has continued to support the Low Vision clinic at Orsett hospital. She is currently seeing an average of 60 people each week there, both patients and professionals. This means we are delivering the support needed at the earliest possible point in someone's sight loss journey particularly at a time when wait times for rehabilitation services are long. We have faced some challenges due to the NHS Integrated Care Board taking the decision to fund an RNIB ECLO to cover the Mid and South Essex Trust. However we believe that having our ECLO at Orsett is a vital part of our referral pathway and therefore we are working well alongside each other and hoping to continue there.
- **Befriending:** There are currently 165 people benefitting from our befriending scheme, 49 of which were newly referred to us this year. We have 31 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation. Over 150 calls are made each week.
- **Home Visits for Information, advice and guidance and emotional support:** We visited 273 people in their homes to provide information on assistive equipment, available benefits, support groups, social activities and low visual aids. Our Sensory Practitioner, Sally Dunster has worked tirelessly to support all of these people and we have had wonderful feedback on the positive impact her visits have. We supported over 900 people with information and guidance, covering all aspects of living with sight loss.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, to a range of local community groups and attended places such as Basildon Hospital's stroke department to raise awareness of our services as well as representing visually impaired people at Disability and Inclusivity forums and local council meetings to raise awareness of what it is like to live with sight loss.
- **Social groups:** We have continued the running of our social groups this year and added two new ones in Thurrock which we hope has made a difference in reaching more isolated people in the area. These groups have been well attended by 117 people, and special thanks go to our volunteers without whom we would not be able to offer these sessions.
- **Website and Social Media:** Details of BASIS' services can be found on our website www.basissouthessex.org.uk which is fully accessible with the most up to date information. Our Facebook and X channels regularly feature posts with information on upcoming activities and articles of interest to the visually impaired.
- **Essex Vision:** Essex Vision is the strategic partnership formed of BASIS, Essex Sight, Support 4 Sight and Southend In sight. It was created to champion the implementation of a Vision Strategy in Essex and has evolved to work as a formal partnership from which to collaborate on funding bids and joint working.
- **Children's Services:** Thanks to an element of the National Lottery Community Funding, we have massively grown our reach and offer of services for children and young people. We have worked with 14 new families this year who have attended 3 activity sessions at the resource centre and a trip to Barleylands farm. The parents have all reported the benefits of meeting with other families who have similar lived experiences and the children enjoyed coming together for accessible play and learning.
- **Braille lessons:** Our Braille tutor June, has delivered 107 Braille lessons this year to 7 people, all who have completed Grade 1 and well on the way to Grade 2. This is a skill that is not being taught to adults anywhere else in the County, so we are proud to offer these lessons which have a lifelong impact.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

We have largely been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people. Special mention to Stephen Foggo for his contribution to the running of Craft group and seated yoga.

Thanks to Joyce Taylor for running our Canvey Group so successfully, to Kayleigh Rogers, Kyla Skingle, Sarah Clark, Jason Reeves, Natasha Lawrence, Terry Murley, Mary Vince and Pauline Dolton for their support with social groups and to all those providing befriending.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

Funding

BASIS has continued to work within our commissioned contract with Essex County Council to deliver Information, advice and guidance and home visit assessments to the visually impaired.

In addition to this we raised money largely through successful bids to trusts and foundations including Essex Community Foundation, The National Lottery Awards for All fund and The Postcode Places Trust. We also received donations through the generosity of our members.

Chair's Report

It has been a time of growth for BASIS and I am delighted to report on a successful year for our service delivery and the positive impact we have had within the VI community. The board of Trustees has seen some changes with the resignations of Ann Howell and Samantha Leftwich who we would like to thank for the years of service they gave to BASIS. We have faced some challenges in recruiting new Trustees this year but we continue to promote the opportunities and are hopeful of strengthening the board again very soon.

This has been the second year of delivering Information Advice and Guidance and home visits under the Essex County Council Sensory contract. There is much change ahead for the Council due to devolution plans which have created some uncertainty around the continuation of the contract but we are consistently meeting our targets and have been reassured that the funding will continue beyond 2026. Through this contract, we have been able to help reduce the pressure on the rehabilitation teams, shortening wait times for things like long cane training.

The fundraising climate has been particularly challenging this year. With our current National Lottery funding coming to an end in April 2027, we have been working to diversify our income and strengthen our position.

Our children's services have gone from strength to strength this year and we have seen 14 new families join us for accessible activities and outings.

I would like to thank our staff, trustees and volunteers for their continued hard work this year. Also thanks go to all that have donated to the charity which has meant we have been able to continue providing the vital services our clients rely on. Myself and my team pledge to work hard in the coming year to ensure that the visually impaired people of South Essex feel supported.

June Maylin
Chair

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

CEO's Report

I am proud to report on some significant achievements this year. We have continued with our delivery of the sensory contract for Essex County Council in partnership with Essex Sight and Support for Sight with some fantastic outcomes. We have helped to redesign the pathway to ensure that people are receiving timely interventions which are making a positive impact on wait times for rehabilitation.

All of this has been largely thanks to the staff team at BASIS who I would like to personally thank for their tireless dedication.

Sally has worked tirelessly, delivering over 230 home visits to visually impaired people this year and received nothing but wonderful feedback on the difference she is making to people in the community.

Our resource centre has continued to be at the heart of our organisation with over 65 people visiting for information and demonstration of assistive equipment. They have been welcomed and supported by our Centre Coordinator, Jo Willis and June Maylin who have both continued to provide training in assistive technology and demonstrations of equipment such as magnifiers and lighting.

While this financial year has ended well with at least 18 months of funding secured from the local authority and the National Lottery, the fund raising climate is still very challenging for small charities like BASIS. We are very fortunate to have had the experience and support of our finance administrator Kim Barden throughout to manage our funding streams that we have to piece together to ensure the smooth running and sustainability of BASIS.

Many of you know Sarah-Jane Piper who is our eye clinic liaison officer and volunteer coordinator. Sarah-Jane has supported over 600 people in the eye clinic setting this year as well as overseeing the befriending project which has 146 people engaged currently. Her relationship with the patients and staff at Orsett hospital is a vital link between us and the NHS so special thanks go to her for her dedication to the patients.

Enormous thanks go to our team of volunteers who support the running of our social groups and our Befriending project. Your contributions are what make our services possible and make such a difference to the people you support.

Our priorities for the coming year are a continuation of this year's work and will include:

- Delivering a first rate service to visually impaired people via our local authority contract.
- Strengthening our partnership working within Essex Vision
- Campaigning for an improved sight loss pathway and reduced wait times for rehabilitation
- Development of our children and young people's support

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2025

Our services are also made possible by the support from other organisations and special thanks go to: Essex Sight, Support 4 Sight, Southend In Sight, Hearing Help Essex, Essex Cares Ltd, Visionary, BBWCVS, Essex Community Foundation, Basildon, Billericay and Wickford Talking Newspaper, The National Lottery Community Fund, Rayleigh Town Council, Essex County Council, The Reading Rooms, Rayleigh Baptist Church, RAVS, CAVS, Community Agents, Canvey Royal British Legion, Jack Evans Court and to all those individuals that have donated or supported us in other ways.

Thank you.

Michelle Thomson
Chief Executive Officer



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2025

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2025 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act)) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:

Community360
Winsley's House, High Street, Colchester, Essex



Date 18/12/2025

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2025

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Incoming resources					
Donations and legacies	2	30,080	-	30,080	17,966
Income from charitable activities	3	11,047	176,839	187,886	157,240
Fundraising income	4	434	-	434	10,529
Investment income		1,560	-	1,560	1,373
Total incoming resources		43,121	176,839	219,960	187,108
Resources expended					
Charitable activities	5	20,449	177,922	198,371	179,621
Cost of generating funds	6	161	-	161	3,929
Total resources expended		20,610	177,922	198,532	183,550
Net income/(expense)		22,511	(1,083)	21,428	3,558
Gain from disposal of assets		-	-	-	-
As at 1 September 2024		115,402	30,481	145,883	142,325
As at 31 August 2025		137,913	29,398	167,311	145,883

The notes on page 10 - 14 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2025

	Note	2025 £	2024 £
Tangible fixed assets	9	8,158	10,552
Current assets			
Cash at bank and in hand		159,628	135,802
Prepayments	7	<u>64</u>	<u>69</u>
		159,692	135,871
Current Liabilities			
Creditors: Due within one year	8	<u>540</u>	<u>540</u>
Total current liabilities		540	540
Net current assets		<u>159,152</u>	<u>135,331</u>
Net assets		<u>167,311</u>	<u>145,883</u>
Unrestricted funds	13	137,913	115,402
Restricted funds	13	<u>29,398</u>	<u>30,481</u>
Total funds		<u>167,311</u>	<u>145,883</u>

These accounts have been approved by the Trustees on and signed on their behalf:

June Maylin

Signed: _____
J Maylin, Chair

Date: 11th December 2025

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2025

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

- Office & Kitchen Equipment
- Special Equipment

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2025

2. Donations and legacies	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Donations	10,080	-	10,080	16,966
Coronavirus Retention Scheme	-	-	-	-
Sundry Grants	20,000	-	20,000	1,000
	30,080	-	30,080	17,966
3. Income from charitable activities	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Grants Received:	-	176,839	176,839	147,183
Goods and services	11,047	-	11,047	10,057
	11,047	176,839	187,886	157,240
4. Income from Fundraising Activities	Unrestricted 2025 £	Restricted 2025 £	Total 2025 £	Total 2024 £
Fundraising Income	434	-	434	10,529
	434	-	434	10,529

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2025

5. Direct Charitable Expenditure	Unrestricted 2025	Restricted 2025	Total 2025	Total 2024
	£	£	£	£
Wages and salaries	7,317	126,413	133,730	122,119
Pensions	517	5,736	6,253	9,107
Coach hire	-	-	-	2,428
Training expenses	-	624	624	2,014
Travel expenses	95	6,647	6,742	2,474
Telephone & communication	-	2,855	2,855	2,033
Printing, postage and stationery	7	-	7	1,473
Refreshments	-	515	515	254
Goods Bought	10,821	-	10,821	4,850
Miscellaneous	1,017	8,574	9,590	5,892
Vehicle costs	-	1,471	1,471	2,670
Volunteer costs	-	830	830	-
Accommodation	-	8,836	8,836	5,835
Miscellaneous Equipment	-	2,195	2,195	4,302
Rent	3	2,418	2,421	4,022
Insurance	-	315	315	1,249
Accountancy	-	540	540	540
Project costs	-	8,233	8,233	4,671
Depreciation	673	1,721	2,394	3,689
	20,449	177,922	198,371	179,621
6. Cost of generating funds	Unrestricted 2025	Restricted 2025	Total 2025	Total 2024
	£	£	£	£
Fundraising costs	161	-	161	3,929
	161	-	161	3,929
7. Debtors			2025	2024
			£	£
Prepayments			64	69
			64	69
8. Creditors			2025	2024
			£	£
Accruals			540	540
Deferred Income			-	-
			540	540

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2025

9. Tangible fixed assets

	Restricted Vehicles £	Restricted Equipment £	Special Equipment £	Office & Kitchen Equipment £	Total £
Cost					
At 1 September 2024	10,495	10,335	32,325	29,860	83,015
Additions	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 August 2025	10,495	10,335	32,325	29,860	83,015
Depreciation					
At 1 September 2024	6,068	7,149	30,137	29,109	72,463
Charge for the year	1,107	614	485	188	2,394
At 31 August 2025	7,175	7,763	30,622	29,297	74,857
Net book values					
At 31 August 2025	<u>3,320</u>	<u>2,572</u>	<u>1,703</u>	<u>563</u>	<u>8,158</u>
At 31 August 2024	<u>4,427</u>	<u>3,186</u>	<u>2,188</u>	<u>751</u>	<u>10,552</u>

10. Staff costs

Staff costs were as follows:

	2025 £	2024 £
Wages and national insurance	133,730	122,119
Pensions	6,253	9,107
	<u>139,983</u>	<u>131,226</u>

The average weekly number of employees during the year was: 5 5

Key management personnel

For 2025, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2025

13. Movement in funds	As at 01/09/2024 £	Incoming resources £	Expended resources £	As at 31/08/2025 £
Restricted funds:				
Social Service Fund	23	-	(6)	17
Big Lottery Fund	769	-	(709)	60
Visionary Grant	419	-	(105)	314
AFA	-	18,600	(14,379)	4,221
Independent Age	126	-	(126)	-
CAFRF	455	-	(114)	341
Clothworker Foundation	2,000	-	(862)	1,138
Essex Community Foundation	9,883	9,509	(9,874)	9,518
ECL Covid Fund	1,110	-	(220)	890
Vinci Foundation UK	7,209	-	(1,107)	6,102
RTCG	-	850	(331)	519
CSFCT	117	-	(117)	-
ECCIAG	(1,308)	37,142	(37,204)	(1,370)
ECCASS	771	68,266	(68,782)	255
TES	71	375	(446)	-
BLF	7,645	42,097	(42,349)	7,393
BCOF	1,192	-	(1,192)	-
	30,482	176,839	(177,922)	29,398
Unrestricted Funds	115,402	43,121	(20,610)	137,913
Total Funds	145,884	219,960	(198,532)	167,310
14. Analysis of net assets between funds	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Tangible fixed assets	2,266	5,892	8,158	10,552
Current assets	135,647	24,046	159,692	135,871
Current liabilities	-	(540)	(540)	(540)
	137,913	29,398	167,311	145,883

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales - Charity number 1188583

Accounts

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2024**



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LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2024

Registration Number: 1188583

Trustees

J Maylin	Chair
S Leftwich	
A Howell	
S Foggo	
C Eaton (resigned)	
L Pratt (resigned)	
A Rogers	
C Carter (appointed)	

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
9 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Governance

The charity is governed in accordance with its constitution registered on 17th March 2020.

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

- **Eye Clinic Liaison:** Sarah-Jane Piper, our Eye Clinic Liaison Officer, has continued to support the Low Vision clinic at Orsett hospital. She is currently seeing an average of 15 patients each week there. This means we are delivering the support needed at the earliest possible point in someone's sight loss journey particularly at a time when wait times for rehabilitation services are long. We have faced some challenges due to the NHS Integrated Care Board taking the decision to fund an RNIB ECLO to cover the Mid and South Essex Trust. However we believe that having our ECLO at Orsett is a vital part of our referral pathway and therefore we are working well alongside each other and hoping to continue there.
- **Befriending:** There are currently 146 people benefitting from our befriending scheme. We have 25 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation. Over 150 calls are made each week.
- **Home Visits for Information, advice and guidance and emotional support:** We visited 305 people in their homes to provide information on assistive equipment, available benefits, support groups, social activities and low visual aids. We supported over 900 people with information and guidance, covering all aspects of living with sight loss.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, to a range of local community groups and attended places such as Basildon Hospital's stroke department to raise awareness of our services as well as representing visually impaired people at Disability and Inclusivity forums and local council meetings to raise awareness of what it is like to live with sight loss.
- **Social groups:** We have continued the running of our social groups this year and added two new ones in Thurrock which we hope has made a difference in reaching more isolated people in the area. These groups have been well attended by 117 people, and special thanks go to our volunteers without whom we would not be able to offer these sessions.
- **Website and Social Media:** Details of BASIS' services can be found on our website www.basissouthessex.org.uk which is fully accessible with the most up to date information. Our Facebook and X channels regularly feature posts with information on upcoming activities and articles of interest to the visually impaired.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

- **Essex Vision:** Essex Vision is the strategic partnership formed of BASIS, Essex Sight, Support 4 Sight and Southend In sight. It was created to champion the implementation of a Vision Strategy in Essex and has evolved to work as a formal partnership from which to collaborate on funding bids and joint working.
- **Children's Services:** Thanks to an element of the National Lottery Community Funding, we have continued working to develop our reach to supporting children and young people in South Essex. We have connected with the teachers of visually impaired children locally and met with the families of visually impaired children through various community outreach events.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

We have largely been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,000 telephone calls to those most isolated visually impaired people. Also, mention must go to Steve Moxley and Stephen Foggo who have continued to run our keep fit group in person and via Zoom, providing a vital lifeline to the members, enabling them to stay active and healthy.

Thanks to Kee Cheung for his ongoing support with promoting our activities, to Joyce Taylor for running our Canvey Group so successfully, to Kayleigh Rogers, Kyla Skingle, Sarah Clark, Jason Reeves, Natasha Lawrence, Terry Murley, Mary Vince and June Maylin for their support with social groups and to all those providing befriending. Special recognition this year goes to Emily Shapland for her ongoing support of the clients she volunteers with through our befriending scheme, not even pausing after the birth of her new baby!

Fundraising

We raised money this year largely through successful bids to trusts and foundations including Essex Community Foundation and The National Lottery Reaching Communities fund. We also received donations through the generosity of our members.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Chair's Report

It's been a time of progression for BASIS and I am delighted to report on another very successful year.

The board of Trustees has been strengthened by the addition of Cliff Carter who has brought with him knowledge and experience from his professional life in the motor trade and time spent in other Trustee roles.

At last year's AGM I was able to announce that BASIS had been awarded the Essex County Council contract to provide sensory services to the visually impaired across the county. Our staff and volunteers have spent much of this year developing and delivering these services which have so far had an extremely positive impact on the referral pathway for visually impaired people. By commissioning BASIS to provide home visit assessments and to offer information, advice and guidance, we have been able to help reduce the pressure on the rehabilitation teams, shortening wait times for things like long cane training. We are consistently meeting our targets under the new contract and look forward to this relationship continuing in the coming years.

Our application for further funding from the National Lottery to continue the funding of our befriending project, was successful and in April we received the first payment of a £129,667 grant over three years. This means we can continue to support some of the most vulnerable people in our community whilst helping to reduce loneliness and isolation.

I would like to thank our staff, trustees and volunteers for their continued hard work and resilience this year. Also thanks go to all that have donated to the charity which has meant we have been able to continue providing the vital services our clients rely on. Myself and my team pledge to work hard in the coming year to ensure that the visually impaired people of South Essex feel supported.

June Maylin
Chair

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

CEO's Report

I am proud to report on some significant achievements this year. We have embarked on our delivery of the sensory contract for Essex County Council in partnership with Essex Sight and Support for Sight with some fantastic outcomes already. It has been a very successful year for funding and a proud achievement for me personally when I was able to secure £129,000 from the National Lottery fund over three years to continue our Befriending and work with young people.

All of this has been largely thanks to the staff team at BASIS who I would like to personally thank in this year's report.

As part of the new contract, Sally Dunster has joined us in the role of Specialist sensory practitioner. Sally has been an enormous asset to the team, delivering over 300 home visits to visually impaired people in her first year and receiving nothing but wonderful feedback on the difference she is making to people in the community.

Our resource centre has continued to be at the heart of our organisation with over 45 people visiting for information and demonstration of assistive equipment. They have been welcomed and supported by our Centre Coordinator, Jo Willis, who has gathered so much knowledge and experience in her first full year with us and continues to ensure the smooth running of the charity.

While this financial year has ended well with at least 3 years of funding secured from the local authority and the National Lottery, the fund raising climate is still very challenging for small charities like BASIS. We are very fortunate to have had the experience and support of our finance administrator Kim Barden throughout to manage the ever growing patchwork of funding streams that we have to piece together to ensure the smooth running and sustainability of BASIS.

Many of you know Sarah-Jane Piper who is our eye clinic liaison officer and volunteer coordinator. Sarah-Jane has supported over 600 people in the eye clinic setting this year as well as overseeing the befriending project which has 146 people engaged currently. Her relationship with the patients and staff at Orsett hospital is a vital link between us and the NHS so special thanks go to her for adapting so well to recent changes at Orsett hospital and finding new ways of working together for the benefit of the patients.

Enormous thanks go to our team of volunteers who support the running of our social groups and our Befriending project. Your contributions are what make our services possible and make such a difference to the people you support.

Our priorities for the coming year will include:

- Delivering a first rate service to visually impaired people via our local authority contract.
- Strengthening our partnership working within Essex Vision
- Campaigning for an improved sight loss pathway and reduced wait times for rehabilitation
- Development of our children and young people's support

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Our services are also made possible by the support from other organisations and special thanks go to: Essex Sight, Support 4 Sight, Southend In Sight, Hearing Help Essex, Essex Cares Ltd, Visionary, BBWCVS, Essex Community Foundation, Basildon, Billericay and Wickford Talking Newspaper, The National Lottery Community Fund, Rayleigh Town Council, Essex County Council, The Reading Rooms, Rayleigh Baptist Church, RAVS, CAVS, Community Agents, Canvey Royal British Legion, Jack Evans Court and to all those individuals that have donated or supported us in other ways.

Thank you.

Michelle Thomson
Chief Executive Officer

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2024 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

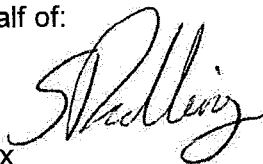
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley Rudling FMAAT AATQB for and on behalf of:

Community360
Winsley's House, High Street, Colchester, Essex



Date 31/01/2025

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming resources					
Donations and legacies	2	17,966	-	17,966	17,965
Income from charitable activities	3	10,057	147,183	157,240	109,500
Fundraising income	4	10,529	-	10,529	91
Investment income		1,373	-	1,373	400
Total incoming resources		39,925	147,183	187,108	127,956
Resources expended					
Charitable activities	5	26,516	153,106	179,621	131,208
Cost of generating funds	6	3,629	300	3,929	3,796
Total resources expended		30,144	153,406	183,550	135,004
Net income/(expense)		9,781	(6,223)	3,558	(7,048)
Gain from disposal of assets		-	-	-	-
As at 1 September 2023		105,621	36,704	142,325	149,373
As at 31 August 2024		115,402	30,481	145,883	142,325

The notes on page 10 - 14 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2024

	Note	2024 £	2023 £
Tangible fixed assets	9	10,552	14,242
Current assets			
Cash at bank and in hand		135,802	160,578
Prepayments	7	69	996
		135,871	161,574
Current Liabilities			
Creditors: Due within one year	8	540	33,491
Total current liabilities		540	33,491
Net current assets		135,331	128,083
Net assets		145,883	142,325
Unrestricted funds	13	115,402	105,621
Restricted funds	13	30,481	36,704
Total funds		145,883	142,325

These accounts have been approved by the Trustees on and signed on their behalf:

Signed:

J Maylin
J Maylin, Chair

Date:

21/01/2025

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

- Office & Kitchen Equipment
- Special Equipment

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2024

2. Donations and legacies	Unrestricted	Restricted	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Donations	16,966	-	16,966	16,465
Coronavirus Retention Scheme	-	-	-	-
Sundry Grants	1,000	-	1,000	1,500
	17,966	-	17,966	17,965
3. Income from charitable activities	Unrestricted	Restricted	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Grants Received:	-	147,183	147,183	103,846
Goods and services	10,057	-	10,057	5,653
	10,057	147,183	157,240	109,500
4. Income from Fundraising Activities	Unrestricted	Restricted	Total	Total
	2024	2024	2024	2023
	£	£	£	£
Fundraising Income	10,529	-	10,529	91
	10,529	-	10,529	91

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2024

5. Direct Charitable Expenditure	Unrestricted 2024	Restricted 2024	Total 2024	Total 2023
	£	£	£	£
Wages and salaries	13,918	108,201	122,119	80,888
Pensions	1,877	7,230	9,107	4,509
Coach hire	-	2,428	2,428	6,408
Training expenses	499	1,515	2,014	600
Travel expenses	182	2,291	2,474	200
Telephone	-	2,033	2,033	1,822
Printing, postage and stationery	3	1,470	1,473	967
Refreshments	226	28	254	192
Miscellaneous	8,802	1,940	10,742	12,186
Vehicle costs	-	2,670	2,670	3,368
Accommodation	-	5,835	5,835	-
Miscellaneous Equipment	194	4,108	4,302	3,637
Rent	-	4,022	4,022	10,451
Insurance	-	1,249	1,249	927
Accountancy	-	540	540	598
Project costs	-	4,671	4,671	350
Depreciation	814	2,875	3,689	4,105
	26,516	153,106	179,621	131,208

6. Cost of generating funds	Unrestricted 2024	Restricted 2024	Total 2024	Total 2023
	£	£	£	£
Fundraising costs	3,629	300	3,929	3,796
	3,629	300	3,929	3,796

7. Debtors	2024	2023
	£	£
Prepayments	69	996
	69	996

8. Creditors	2024	2023
	£	£
Accruals	540	460
Deferred Income	-	33,031
	540	33,491

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2024

9. Tangible fixed assets

	Restricted Vehicles £	Restricted Equipment £	Special Equipment £	Office & Kitchen Equipment £	Total £
Cost					
At 1 September 2023	10,495	10,335	32,325	29,860	83,015
Additions	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 August 2024	10,495	10,335	32,325	29,860	83,015
Depreciation					
At 1 September 2023	4,592	5,750	29,572	28,859	68,774
Charge for the year	1,476	1,399	564	250	3,689
At 31 August 2024	6,068	7,149	30,137	29,109	72,463
Net book values					
At 31 August 2024	<u>4,427</u>	<u>3,186</u>	<u>2,188</u>	<u>751</u>	<u>10,552</u>
At 31 August 2023	<u>5,903</u>	<u>4,585</u>	<u>2,753</u>	<u>1,001</u>	<u>14,242</u>

10. Staff costs

Staff costs were as follows:

	2024 £	2023 £
Wages and national insurance	122,119	80,888
Pensions	9,107	4,509
	<u>131,226</u>	<u>85,397</u>

The average weekly number of employees during the year was:

5 5

Key management personnel

For 2024, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2024

13. Movement in funds	As at 01/09/2023 £	Incoming resources £	Expended resources £	As at 31/08/2024 £
Restricted funds:				
Social Service Fund	1,512	1,111	(2,599)	23
People's Health Trust	656	-	(656)	-
Big Lottery Fund	2,764	33,031	(35,026)	769
Visionary Grant	559	-	(140)	419
AFA	7,700	-	(7,700)	-
Independent Age	126	-	-	126
CAFRF	606	-	(152)	455
Clothworker Foundation	2,862	-	(862)	2,000
Essex Community Foundation	9,292	10,649	(10,059)	9,883
ECL Covid Fund	1,377	-	(268)	1,110
Vinci Foundation UK	8,685	-	(1,476)	7,209
RTCG	399	-	(399)	-
MLG	166	-	(166)	-
CSFCT	-	5,000	(4,883)	117
ECCIAG	-	24,397	(25,705)	1,308
ECCASS	-	49,151	(48,380)	771
TES	-	1,125	(1,054)	71
BLF	-	20,419	(12,774)	7,645
BCOF	-	1,200	(8)	1,192
ROSCA	-	1,100	(1,100)	-
	36,704	147,183	(153,406)	30,482
Unrestricted Funds	105,621	39,925	(30,144)	115,402
Total Funds	142,326	187,108	(183,550)	145,884
14. Analysis of net assets between funds	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Tangible fixed assets	2,939	7,613	10,552	14,242
Current assets	112,463	23,408	135,871	161,574
Current liabilities	-	(540)	(540)	(33,491)
	115,402	30,481	145,883	142,325

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales - Charity number 1188583

Accounts

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2023**



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

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BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2023

Registration Number: 1188583

Trustees

J Maylin Chair
T Whitt (Resigned)
S Leftwich
A Howell
S Foggo
C Eaton
L Pratt
A Rogers

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
10-20 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Governance

The charity is governed in accordance with its constitution registered on 17th March 2020.

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

- **Eye Clinic Liaison:** BASIS has, since August 2022, reinstated our ECLO, Sarah-Jane Piper to Orsett hospital. She is attending once a week to support the Low Vision clinic and is currently seeing an average of 15 patients each week there. This means we are delivering the support needed at the earliest possible point in someone's sight loss journey particularly at a time when wait times for rehabilitation services are long.
- **Befriending:** There are currently 300 people benefitting from our befriending scheme. We have 35 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation since the pandemic. Over 150 calls are made each week.
- **Home Visits for Information, advice and guidance and emotional support:** We visited over 200 people in their homes to provide information on assistive equipment, available benefits, support groups, social activities and low visual aids. We supported over 900 people with information and guidance, covering all aspects of living with sight loss.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, to a range of local community groups and attended events such as Anti Hate Speech conferences as well as representing visually impaired people at Disability and Inclusivity forums and local council meetings to raise awareness of what it is like to live with sight loss and how they might develop a better understanding in order to bring them closer to the visually impaired community.
- **Social groups:** We have continued the running of crafts, guide dog social, keep fit, Canvey social group and audio book group at our resource centre and locations across South Essex this year. Our Rayleigh group has continued to be a great success and very well attended. We held 50 craft groups, 40 social meet ups in Canvey, 50 groups for guide dog users and puppy raisers and 40 Keep fit sessions in Billericay. These groups have been attended by 127 people, so well attended this year and special thanks go to our volunteers without whom we

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

would not be able to offer these sessions. Keep fit has been able to continue via Zoom since its success during the pandemic. New for this year has been the addition of a social group in the Thurrock area of South Ockendon which meets monthly and has been regularly attended by 25 new members.

- **Website and Social Media:** Details of BASIS' services can be found on our website www.basisouthessex.org.uk which is fully accessible with the most up to date information. Our Facebook and X channels regularly feature posts with information on upcoming activities and articles of interest to the visually impaired.
- **Essex Vision:** Essex Vision is the strategic partnership formed of BASIS, Essex Sight, Support 4 Sight and Southend In sight. It was created to champion the implementation of a Vision Strategy in Essex and has evolved to work as a formal partnership from which to collaborate on funding bids and joint working.
- **Children's Services:** Thanks to an element of the National Lottery Community Funding, we have continued working to develop our reach to supporting children and young people in South Essex. We have connected with the teachers of visually impaired children locally and met with the families of visually impaired children through various community outreach events.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

We have largely been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people. Also, mention must go to Steve Moxley and Stephen Foggo who have continued to run our keep fit group in person and via Zoom, providing a vital lifeline to the members, enabling them to stay active and healthy.

Thanks to Kee Cheung for his ongoing support with promoting our activities, to Joyce Taylor for running our Canvey Group so successfully, to Kayleigh Rogers, Kyla Skingle, Sarah Clark, Rose Brooks, Jason Reeves, Natasha Lawrence, Terry Murley, Maureen Cadge, Christine Brady for their support with social groups and to all those providing face to face befriending.

Fundraising

We raised money this year largely through successful bids to grant givers including Essex Community Foundation, The National Lottery, Local Town Councils. We also received donations from Roundtable organisations, pub fundraisers, local supermarket schemes and individual giving.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Chair's Report

It has been a very exciting time for BASIS and I am delighted to report on a very successful year.

The board of Trustees has been strengthened by the addition of two new Trustees Alastair Rogers and Lisa Pratt who have brought with them their knowledge and experience from their professional lives in IT and the NHS.

July 2023 saw the 25th Anniversary of BASIS which was a wonderful opportunity to celebrate all the great work we have done in supporting visually impaired people across South Essex for a quarter of a century!

We celebrated with all of our social groups and featured in the local newspaper, where our staff and volunteers were recognised for their dedication.

Much of this year was spent developing our work in partnership with Essex County Council, working towards BASIS being awarded the contract to provide sensory services to the visually impaired, which I am proud to say was agreed this year to commence in November. BASIS will be delivering non-specialist home visit assessments as well as information, advice and guidance under the contract. As a charity we have never before been commissioned by the local authority, all of our work has been funded by donations and grants. To now have this service fully funded by Essex County Council provides some valuable financial stability for the charity and ensures we can continue to deliver our services for the next 3 to 5 years.

Our National Lottery funded befriending project has continued throughout this year and has sustained supporting over 300 people through telephone and active befriending. The need for this kind of support continues to grow and we therefore hope to reapply to the Lottery in 2024 for further funding.

I would like to thank our staff, trustees and volunteers for their hard work and resilience this year. Also thanks go to all that have donated to the charity at a time when your money has meant we have been able to continue providing services throughout a cost of living crisis. Myself and my team pledge to work hard in the coming year to ensure that the visually impaired people in South Essex feel supported.

June Maylin
Chair

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

General Manager's Report

Our staff and volunteers have worked hard this year to grow the services available including the launch of a new social group in South Ockendon Thurrock which has been an enormous success as well as reinstating our ECLO provision at Orsett Hospital. The Thurrock group was met with a warm welcome with 25 people attending the first ever session, demonstrating the gap there had been for a V.I group in the area. We hope that having our ECLO, Sarah-Jane back in the eye clinic will be a great in-road to improving the sensory pathway and ensuring the delivery of early intervention support.

BASIS welcomed a new staff member who joined us in June, Joanne Willis is our new Centre Coordinator. She has slotted in wonderfully with the team and already made such a difference to the smooth and professional running of the centre.

Our priorities for the coming year will include

- Delivering a first rate service to visually impaired people via our new local authority contract.
- Funding applications for future multi year funding to start as the National Lottery funding concludes in January 2024.
- Development of our children's services
- Development of the ECLO role in an NHS setting at Orsett hospital and continued campaigning for this role to be funded by health.

Our fundraising efforts this year have been challenging with fewer successful applications to Trusts and Foundations. This experience is reflected across the charity sector and demonstrates how so many charities are facing increased demands due to the cost of living crisis.

Our two largest projects, befriending and home visiting continue to thrive with an ever growing demand for our support. This is largely set to a backdrop of long wait times post-Covid in other areas such as rehabilitation and low vision combined with the cost of living crisis.

Our largest source of funding, the National Lottery Community Fund, is about to come to an end in January, so we are now making plans to ensure our sustainability beyond this.

I am delighted that our proposal to work with Essex County Council to improve the sensory pathway for visually impaired people has been recognised and that we will now be funded by them for our home visiting and information and guidance services. We believe that this will tackle long wait times and promote less complicated routes to receiving support quickly.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

We have been very reliant this year on the hard work of our staff and volunteers who I would like to thank for their care, dedication and ability to go the extra mile for people to try and make a positive difference to our visually impaired clients lives. Our services are also made possible by the support from other organisations and special thanks go to: Essex Sight, Support 4 Sight, Southend In Sight, Essex Cares Ltd, Visionary, BBWCVS, Essex Community Foundation, Basildon, Billericay and Wickford Talking Newspaper, The National Lottery Community Fund, Rayleigh Town Council, Essex County Council, The Reading Rooms, Rayleigh Baptist church, RAVS, CAVS, Community Agents, Canvey Royal British Legion and to all those individuals that have donated or supported us in other ways.

Thank you.

Michelle Thomson
General Manager

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2023 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

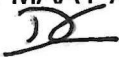
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:
Community360 

Winsley's House, High Street, Colchester, Essex

Date 17/01/24

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming resources					
Donations and legacies	2	17,965	-	17,965	6,246
Income from charitable activities	3	5,653	103,846	109,500	113,683
Fundraising income	4	91	-	91	1,806
Investment income		400	-	400	27
Total incoming resources		24,109	103,846	127,956	121,762
Resources expended					
Charitable activities	5	19,534	111,674	131,208	123,860
Cost of generating funds	6	106	3,690	3,796	850
Total resources expended		19,640	115,364	135,004	124,710
Net income/(expense)		4,469	(11,517)	(7,048)	(2,948)
Gain from disposal of assets		-	-	-	-
As at 1 September 2022		101,152	48,221	149,373	152,321
As at 31 August 2023		105,621	36,704	142,325	149,373

The notes on page 10 - 14 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2023

	Note	2023 £	2022 £
Tangible fixed assets	9	14,242	18,347
Current assets			
Cash at bank and in hand		160,578	162,359
Prepayments	7	996	927
		161,574	163,286
Current Liabilities			
Creditors: Due within one year	8	33,491	32,260
Total current liabilities		33,491	32,260
Net current assets		128,083	131,026
Net assets		142,325	149,373
Unrestricted funds	13	105,621	101,152
Restricted funds	13	36,704	48,221
Total funds		142,325	149,373

These accounts have been approved by the Trustees on and signed on their behalf:

Signed: June Maylin
J Maylin, Chair

Date: 12/01/2024

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

- Office & Kitchen Equipment
- Special Equipment

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

There are no critical accounting estimates or judgements in the financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2023

2. Donations and legacies	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Donations	16,465	-	16,465	5,246
Coronavirus Retention Scheme	-	-	-	-
Sundry Grants	1,500	-	1,500	1,000
	17,965	-	17,965	6,246
3. Income from charitable activities	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Grants Received:				
Social Service Fund	-	8,885	8,885	17,764
Big Lottery Fund	-	64,831	64,831	69,372
CVS WW	-	750	750	-
ASF	-	3,411	3,411	-
RTCG	-	850	850	-
NHS HI	-	1,500	1,500	-
MLG	-	500	500	-
Essex Community Foundation	-	10,119	10,119	7,500
EVCT	-	4,000	4,000	5,875
AFA	-	9,000	9,000	8,228
Localgiving	-	-	-	500
Goods and services	5,653	-	5,653	4,444
	5,653	103,846	109,500	113,683
4. Income from Fundraising Activities	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Fundraising Income	91	-	91	1,806
	91	-	91	1,806

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2023

5. Direct Charitable Expenditure	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Wages and salaries	9,087	71,801	80,888	80,328
Pensions	842	3,667	4,509	3,660
Tutors	-	-	-	-
Coach hire	-	6,408	6,408	4,946
Training expenses	288	312	600	558
Travel expenses	143	57	200	202
Telephone	-	1,822	1,822	1,629
Printing, postage and stationery	-	967	967	986
Refreshments	140	52	192	146
Miscellaneous	4,485	7,701	12,186	7,609
Vehicle costs	-	3,368	3,368	-
Miscellaneous Equipment	3,506	131	3,637	227
Rent	-	10,451	10,451	9,217
Insurance	-	927	927	743
Accountancy	40	558	598	554
Project costs	-	350	350	7,790
Depreciation	1,003	3,102	4,105	5,265
	<u>19,534</u>	<u>111,674</u>	<u>131,208</u>	<u>123,860</u>
6. Cost of generating funds	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Fundraising costs	106	3,690	3,796	850
	<u>106</u>	<u>3,690</u>	<u>3,796</u>	<u>850</u>
7. Debtors			2023 £	2022 £
Prepayments			996	927
			<u>996</u>	<u>927</u>
8. Creditors			2023 £	2022 £
Accruals			460	460
Deferred Income			33,031	31,800
			<u>33,491</u>	<u>32,260</u>

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2023

9. Tangible fixed assets

	Restricted Vehicles £	Restricted Equipment £	Special Equipment £	Office & Kitchen Equipment £	Total £
Cost					
At 1 September 2022	10,495	10,335	32,325	29,860	83,015
Additions	-	-	-	-	-
Disposal	-	-	-	-	-
At 31 August 2023	10,495	10,335	32,325	29,860	83,015
Depreciation					
At 1 September 2022	2,624	4,616	28,902	28,526	64,668
Charge for the year	1,968	1,134	670	333	4,105
At 31 August 2023	4,592	5,750	29,572	28,859	68,773
Net book values					
At 31 August 2023	5,903	4,585	2,753	1,001	14,242
At 31 August 2022	7,871	5,719	3,423	1,334	18,348

10. Staff costs

Staff costs were as follows:

	2023 £	2022 £
Wages and national insurance	80,888	80,328
Pensions	4,509	3,660
	85,397	83,988

The average weekly number of employees during the year was:

5 5

Key management personnel

For 2023, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2023

13. Movement in funds	As at 1st 01/09/2022 £	Incoming resources £	Expended resources £	As at 31/08/2023 £
Restricted funds:				
Social Service Fund	4,220	8,885	(11,594)	1,512
People's Health Trust	875	-	(219)	656
Big Lottery Fund	15,982	64,831	(78,049)	2,764
Visionary Grant	746	-	(187)	559
EVCT	-	4,000	(4,000)	-
AFA	1,526	9,000	(2,826)	7,700
Independent Age	338	-	(212)	126
CAFRF	808	-	(202)	606
Clothworker Foundation	4,352	-	(1,490)	2,862
Essex Community Foundation	6,883	10,119	(7,710)	9,292
ECL Covid Fund	1,839	-	(462)	1,377
Vinci Foundation UK	10,653	-	(1,968)	8,685
CVS WW	-	750	(750)	-
ASF	-	3,411	(3,411)	-
RTCG	-	850	(451)	399
NHS HI	-	1,500	(1,500)	-
MLG	-	500	(334)	166
	48,221	103,846	(115,364)	36,704
Unrestricted Funds	101,152	24,109	(19,640)	105,621
Total Funds	149,373	127,956	(135,004)	142,326

£33,031.00 from the Big Lottery Fund this has been included as deferred income therefore does not show in this year's analysis.

14. Analysis of net assets between funds	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Tangible fixed assets	3,754	10,488	14,242	18,347
Current assets	124,871	36,704	161,574	163,286
Current liabilities	(33,491)	-	(33,491)	(32,260)
	95,133	47,192	142,325	149,373

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales - Charity number 1188583

Accounts

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2022**



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

CONTENTS FOR THE YEAR ENDED 31 AUGUST 2022

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Trustees Annual Report	2-4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8-12

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2022

Registration Number: 1188583

Trustees

J Maylin	Chair
T Whitt	
S Leftwich	
K Ivatt	
A Howell	
S Foggo	
C Eaton	

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
10-20 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

From 1st September 2021 to 31st August 2022

Governance

The charity is governed in accordance with its constitution registered on 17th March 2020.

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

- **Eye Clinic Liaison:** BASIS has, since August, reinstated our ECLO, Sarah-Jane Piper to Orsett hospital. She is attending once a week to support the Low Vision clinic and is currently seeing an average of 15 patients each week here. This means we are delivering the support needed at the earliest possible point in someone's sight loss journey particularly at a time when wait times for rehabilitation services are long.
- **Befriending:** There are currently 270 people benefitting from our befriending scheme. We have 45 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation during the pandemic. Over 150 calls are made each week.
- **Home Visits for Information, advice and guidance and emotional support:** We visited 227 in their homes to provide information on assistive equipment, available benefits, support groups, social activities and low visual aids.

We supported over 900 people with information and guidance, covering all aspects of living with sight loss.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, to a range of local community groups and attended events such as Essex Police excellence and Basildon Pride as well as representing visually impaired people at Disability and Inclusivity forums and local council meetings to raise awareness of what it is like to live with sight loss and how they might develop a better understanding in order to bring them closer to the visually impaired community.
- **Social groups:** We have continued the running of crafts, guide dog social, keep fit, Canvey social group and audio book group at our resource centre and locations across South Essex this year. We have also launched a brand new group in Rayleigh area which was attended by 45 people in its first week! We held 50 craft groups, 40 social meet ups in Canvey, 50 groups for guide dog users and puppy raisers and 40 Keep fit sessions in Billericay. These groups have been attended by 127 people, so well attended this year and special thanks go to our volunteers without whom we would not be able to offer these sessions. Keep fit has been able to continue via Zoom since its success during the pandemic.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

- **Website and Social Media:** Details of BASIS' services can be found on our website www.basissouthessex.org.uk which has this year been completely redesigned. It is now fully accessible with the most up to date information. Our Facebook and twitter channels regularly feature posts with information on upcoming activities and articles of interest to the visually impaired.
- **Essex Vision:** Essex Vision is the strategic partnership formed of BASIS, Essex Sight, Support 4 Sight and Southend In Sight. It was created to champion the implementation of a Vision Strategy in Essex and has evolved to work as a formal partnership from which to collaborate on funding bids and joint working.
- **Children's Services:** Thanks to an element of the National Lottery Community Funding, we have been working to develop our reach to supporting children and young people in South Essex. We have connected with the teachers of visually impaired children locally and met with the families of visually impaired children through various community outreach events.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

Similarly to last year, we have been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people throughout COVID-19. Also, mention must go to Steve Moxley who has continued to run our keep fit group via Zoom throughout, providing a vital lifeline to the members, enabling them to stay active and healthy.

Thanks to Kee Cheung for his ongoing support with assistive technology, to Joyce Taylor for running our Canvey Group so successfully and to all those providing face to face befriending.

Fundraising

We raised month this year largely through successful bids to grant givers including Essex Community Foundation, The National Lottery, Co-op, Magic Little Grants, Arnold Clark and the NHS Partnership Trust. One of our volunteers completed a sponsored Sky Dive but our community fundraising efforts were still hindered by COVID restrictions.

Chair's Report

It has been a very exciting time for BASIS and I am delighted to report on a very successful year. The board of Trustees has been strengthened following an organisational review which enabled us to focus on our business and strategic planning for the future of the charity. We are as ever, focussed on our mission to deliver quality services that support and empower people affected by sight loss. We have felt confident that our members have benefited greatly this year from attending groups and slowly rebuilding their confidence after the easing Covid restrictions. I must touch on the sad loss of some BASIS members that we knew well and worked closely with and try to honour them through our work in the coming year.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Some successful funding bids and the ongoing support from the National Lottery, mean that we are in a stable financial position going into the next financial year and we look forward to growing and further developing our children's services and ECLO provision moving forward.

In the meantime, I would like to thank our staff, trustees and volunteers for their hard work and resilience through what has been another difficult year for the sector. Also, thanks go to all that have donated to the charity this year at a time when your money has meant we have been able to continue providing services throughout a cost of living crisis. Myself and my team pledge to work hard in the coming months to ensure that the visually impaired people in South Essex feel supported.

June Maylin

June Maylin
Chair

01/12/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2022 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

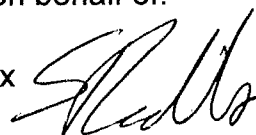
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex

 Date 1st December 2022.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources					
Donations and legacies	2	6,246	-	6,246	16,451
Income from charitable activities	3	4,444	109,239	113,683	134,876
Fundraising income	4	1,806	-	1,806	496
Investment income		27	-	27	32
Merger income	14	-	-	-	113,659
Total incoming resources		12,523	109,239	121,762	265,515
Resources expended					
Charitable activities	5	8,646	115,214	123,860	115,745
Cost of generating funds	6	100	750	850	726
Total resources expended		8,746	115,964	124,710	116,471
Net income/(expense)		3,777	(6,725)	(2,948)	149,044
Gain from disposal of assets		-	-	-	3,277
As at 1 September 2021		97,375	54,946	152,321	-
As at 31 August 2022		101,152	48,221	149,373	152,321

The notes on page 8 - 12 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022 £	2021 £
Tangible fixed assets	9	18,347	11,621
Current assets			
Cash at bank and in hand		162,359	181,177
Prepayments	7	927	869
		163,286	182,046
Current Liabilities			
Creditors: Due within one year	8	32,260	41,346
Total current liabilities		32,260	41,346
Net current assets		131,026	140,700
Net assets		149,373	152,321
Unrestricted funds	13	101,152	97,375
Restricted funds	13	48,221	54,946
Total funds		149,373	152,321

These accounts have been approved by the Trustees on
and signed on their behalf:

Signed:

Jane Maylin

J Maylin, Chair

Date:

01/12/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office & Kitchen Equipment
Special Equipment

2. Donations and legacies

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Donations	5,246	-	5,246	7,327
Coronavirus Retention Scheme	-	-	-	7,908
Sundry Grants	1,000	-	1,000	1,216
	6,246	-	6,246	16,451

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

3. Income from charitable activities	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Grants Received:				
Social Service Fund	-	17,764	17,764	7,404
Big Lottery Fund	-	69,372	69,372	50,537
Brentwood Community Hospital	-	-	-	3,227
Indage	-	-	-	10,000
Essex Cares - Covid Response	-	-	-	9,636
Visionary Grant	-	-	-	2,500
CAF Resilience Fund	-	-	-	10,000
Clothworker Foundation	-	-	-	8,500
Essex Community Foundation	-	7,500	7,500	10,000
ECL Covid Fund	-	-	-	3,649
Quartet Community Gannett	-	-	-	5,200
ELDP	-	-	-	1,636
EVCT	-	5,875	5,875	-
AFA	-	8,228	8,228	-
Localgiving	-	500	500	-
Vinci UK Foundation	-	-	-	10,000
Goods and services	4,444	-	4,444	2,587
	4,444	109,239	113,683	134,876
4. Income from Fundraising Activities	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Fundraising Income	1,806	-	1,806	496
	1,806	-	1,806	496
5. Direct Charitable Expenditure	Unrestricted 2022	Restricted 2022	Total 2022	Total 2021
	£	£	£	£
Wages and salaries	3,298	77,030	80,328	75,042
Pensions	166	3,494	3,660	3,012
Tutors	-	-	-	1,272
Coach hire	-	4,946	4,946	-
Training expenses	558	-	558	288
Travel expenses	77	125	202	1,970
Telephone	-	1,629	1,629	517
Printing, postage and stationery	12	974	986	564
Refreshments	146	-	146	23
Repairs	-	-	-	997
Miscellaneous	2,857	4,752	7,609	8,643
Outreach	-	-	-	1,434
Miscellaneous Equipment	-	227	227	9,213
Rent	-	9,217	9,217	8,316
Insurance	-	743	743	700
Accountancy	40	514	554	596
Project costs	240	7,550	7,790	370
Depreciation	1,252	4,013	5,265	2,788
	8,646	115,214	123,860	115,745

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

6. Cost of generating funds	Unrestricted	Restricted	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Fundraising costs	100	750	850	726
	100	750	850	726
7. Debtors			2022	2021
			£	£
Prepayments			927	869
			927	869
8. Creditors			2022	2021
			£	£
Accruals			460	420
Deferred Income			31,800	40,926
			32,260	41,346
9. Tangible fixed assets				
			Office & Kitchen	Total
	Restricted	Restricted	Equipment	
	Vehicles	Equipment		
	£	£	£	£
Cost				
At 1 September 2021	-	8,838	32,325	71,023
Additions	10,495	1,497	-	11,992
Disposal	-	-	-	-
At 31 August 2022	10,495	10,335	32,325	83,015
Depreciation				
At 1 September 2021	-	3,229	28,092	59,402
Charge for the year	2,624	1,387	810	5,265
At 31 August 2022	2,624	4,616	28,902	64,668
Net book values				
At 31 August 2022	7,871	5,719	3,423	18,347
At 31 August 2021	-	5,609	4,233	11,621
10. Staff costs				
Staff costs were as follows:			2022	2021
			£	£
Wages and national insurance			80,328	75,042
Pensions			3,660	3,012
			83,988	78,054
The average weekly number of employees during the year was:			5	5

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

Key management personnel

For 2022, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

13. Movement in funds

	As at 1st 01/09/2021	Incoming resources	Expended resources	As at 31/08/2022
	£	£	£	£
Restricted funds:				
Social Service Fund	2,611	17,764	(16,155)	4,220
People's Health Trust	1,167	-	(292)	875
Big Lottery Fund	11,317	69,372	(64,707)	15,982
Visionary Grant	996	-	(250)	746
Local Giving	-	500	(500)	-
EVCT	-	5,875	(5,875)	-
AFA	-	8,228	(6,702)	1,526
Quartet Community Grant	208	-	(208)	-
Independent Age	6,065	-	(5,727)	338
CAFRF	1,078	-	(270)	808
Clothworker Foundation	5,807	-	(1,455)	4,352
Essex Community Foundation	8,802	7,500	(9,419)	6,883
Essex Cares - Covid Response	465	-	(465)	-
ECL Covid Fund	3,154	-	(1,315)	1,839
Vinci Foundation UK	13,277	-	(2,624)	10,653
	54,947	109,239	(115,964)	48,221
Unrestricted Funds	97,375	12,523	(8,746)	101,152
Total Funds	152,322	121,762	(124,710)	149,373

£31,800.00 from the Big Lottery Fund this has been included as deferred income therefore does not show in this year's analysis, along with £3,702.17 from Social Service Fund.

Vinci Foundation donated £10,000 for a new vehicle. This was purchased but then was stolen in June 2021. The gain from disposal of asset has been included within the Vinci Foundation income. Another vehicle has been purchased in this financial year, and the depreciation is included as an expense.

14. Notable events

In the previous accounting period, the assets of Blind and Sight Impaired Society were transferred to the new CIO, Blind and Sight Impaired Society (BASIS), charity number 1188583.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2022

15. Analysis of net assets between funds	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Tangible fixed assets	4,756	13,590	18,347	8,832
Current assets	115,065	48,221	163,286	182,046
Current liabilities	(32,260)	-	(32,260)	(41,346)
	87,562	61,812	149,373	149,532

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

England & Wales - Charity number 1188583

Accounts

**BLIND AND SIGHT IMPAIRED SOCIETY
(BASIS)**

Charity number 1188583

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST AUGUST 2021**



BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

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BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

LEGAL AND ADMINISTRATION INFORMATION FOR THE YEAR ENDED 31 AUGUST 2021

Registration Number: 1188583

Trustees

J Maylin	Chair
T Whitt	
S Leftwich	
K Ivatt	
A Howell	Appointed 10th December 2020
S Foggo	
C Eaton	

Charity Offices:

Bradbury House
Witchards
Basildon
Essex
SS16 5BP

Bankers:

Lloyds Bank
10-20 Town Square
Basildon
Essex, SS14 1DU

Independent Examiners:

Community360
Winsley's House
High Street
Colchester
CO1 1UG

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

From 1st September 2020 to 31st August 2021

Summary of the purpose of the charity

To promote the welfare of, and to improve the independence and the quality of life, for all those who have a visual impairment, and their families and carers.

Activities carried out this year

As COVID-19 restrictions have eased during the period we have been able to resume some of our face to face activities and groups at the Resource centre which has had an enormously positive impact on our members and their mental wellbeing.

- **Befriending:** There are currently 152 people benefitting from our befriending scheme. We have 52 volunteers who have been fully trained and are dedicated to offering a multitude of activities including companionship, sighted guiding on everyday tasks, telephone befriending and shopping trips. Recently we have been able to invite a group of new volunteers for inhouse training for the first time since March 2020 and the covid restrictions. Telephone befriending has continued on a larger scale this year due to a growing need and increased levels of loneliness and isolation during the pandemic.
- **Home Visits for Information, advice and guidance and emotional support:** We supported over 380 people with information and advice, covering all aspects of living with sight loss. Members were encouraged to attend our resource centre on an appointment basis this year to avoid the unnecessary spread of Covid-19 via home visits. However, our ECLOs still attended 120 clients at home this year to deliver support. Our qualified Eye Clinic Liaison Officers provided information on assistive equipment, available benefits, support groups, social activities and low visual aids.
- **Awareness raising talks:** Staff and Volunteers of BASIS have delivered talks, largely via Zoom to a range of local community groups such as the local Rotarians, Disability and Inclusivity forums and local council to raise awareness amongst the public of what it is like to live with sight loss and how they might develop a better understanding in order to bring them closer to the visually impaired community.
- **Social groups:** We resumed the running of crafts, guide dog social, keep fit, Canvey social group and audio book group at our resource centre and locations across South Essex from July 2021 following the easing of COVID restrictions. These groups have been well attended this year and special thanks go to our volunteers without whom we would not be able to offer these sessions. Keep fit has been able to continue via Zoom throughout the pandemic.

Public benefit

The Trustees confirm that they have understood the guidance from the Charities Commission regarding public benefit and that all decisions taken this year relating to who can benefit from the charity's purposes and how, were made in accordance.

Contributions by volunteers

Similarly to last year, we have been very fortunate to have retained our volunteer base with notable contributions from the small team that have made over 3,500 telephone calls to those most isolated visually impaired people throughout COVID-19. Also, mention must go to Steve Moxley who has continued to run our keep fit group via Zoom throughout, providing a vital lifeline to the members, enabling them to stay active and healthy.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Fundraising

Due to COVID-19, community fundraising activity could only take place virtually this year and this is reflected in this year's lower than usual total. However, we were very successful in securing grants this year, particularly due to additional funds made available for the relief of COVID-19.

Chair's Report

This year has continued to bring challenges to BASIS in the ways we have been able to deliver our services. While it has been a great relief to be back running activity groups for our members, we have had to balance this with assessing risk to our vulnerable clients. With measures in place to ensure social distancing, mask wearing and testing, we have felt confident that our members have benefitted from attending groups and slowly rebuilding their confidence after last year's isolation.

Fortunately we have been able to bring all staff members back from Furlough and the team have worked hard to catch up on an enormous backlog of home visits and resource centre appointments for those desperately waiting for equipment demonstration, emotional support and onward referrals for rehab and counselling services to name but a few.

The charity has overcome many of these challenges through the innovative adaptation of what we can offer and the support of our members. Much of our befriending still takes place over the telephone where our small team of staff and volunteers have made over 3,500 care calls to visually impaired people at a time when they have been most lonely and isolated as well as some finding themselves in crisis.

The challenges of this year have again proved that our services have never been more needed and we are working towards stability for the coming year. The work we started earlier this year with our National Lottery funding has strengthened our services and put us in a secure position moving into 2022.

In the meantime, I would like to thank our staff, trustees and volunteers for their hard work and resilience through what has been another difficult year for the sector. Also thanks go to all that have donated to the charity this year at a time when your money has meant we have been able to continue providing services throughout the pandemic. Myself and my team pledge to work hard in the coming months to ensure that the visually impaired people in South Essex are supported and can come back confidently after the pandemic.

June Maylin
Chair

June Maylin
Chairperson
BASIS
Charity No: 1188583

Witnessed by
H. Channon

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2021

I report on the accounts of Blind and Sight Impaired Society (BASIS) for the year ended 31st August 2020 which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

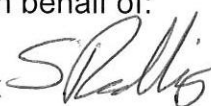
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date 12th January 2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Incoming resources				
Donations and legacies	2	16,451	-	16,451
Income from charitable activities	3	2,587	132,289	134,876
Fundraising income	4	496	-	496
Investment income		32	-	32
Merger income	14	95,174	18,485	113,659
Total incoming resources		114,741	150,774	265,515
Resources expended				
Charitable activities	5	17,306	98,439	115,745
Cost of generating funds	6	60	666	726
Total resources expended		17,366	99,105	116,471
Net income/(expense)		97,375	51,669	149,044
Gain from disposal of assets		-	3,277	3,277
As at 1 September 2020		-	-	-
As at 31 August 2021		97,375	54,946	152,321

The notes on page 7 - 11 form part of these financial statements.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

BALANCE SHEET AS AT 31 AUGUST 2021

	Note	2021 £
Tangible fixed assets	9	11,621
Current assets		
Cash at bank and in hand		181,177
Prepayments	7	869
		<u>182,046</u>
Current Liabilities		
Creditors: Due within one year	8	41,346
Total current liabilities		<u>41,346</u>
Net current assets		<u>140,700</u>
Net assets		<u>152,321</u>
Unrestricted funds	13	97,375
Restricted funds	13	54,946
Total funds		<u>152,321</u>

These accounts have been approved by the Trustees on
and signed on their behalf:

June Maylin
Chairperson
BASIS
Charity No: 1188583

Witnessed by
Alhannoon

Signed:

J Maylin, Chair

Date:

10/01/2022

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

1. Accounting Policies

Basis of the preparation of the accounts

These accounts have been prepared under the historical cost convention with items being recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the Statement of Financial Activities.

Tangible fixed assets for use by the Association and depreciation

Tangible fixed assets for use by the Association are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office & Kitchen Equipment over 2 to 10 years on a reducing balance basis.
Special Equipment over 2 to 10 years on a reducing balance basis.

2. Donations and legacies

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Donations	7,327	-	7,327
Coronavirus Retention Scheme	7,908	-	7,908
Sundry Grants	1,216	-	1,216
	16,451	-	16,451

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

3. Income from charitable activities	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Grants Received:			
Social Service Fund	-	7,404	7,404
Big Lottery Fund	-	50,537	50,537
Brentwood Community Hospital	-	3,227	3,227
Indage	-	10,000	10,000
Essex Cares - Covid Response	-	9,636	9,636
Visionary Grant	-	2,500	2,500
CAF Resilience Fund	-	10,000	10,000
Clothworker Foundation	-	8,500	8,500
Essex Community Foundation	-	10,000	10,000
ECL Covid Fund	-	3,649	3,649
Quartet Community Gannett	-	5,200	5,200
ELDP	-	1,636	1,636
Vinci UK Foundation	-	10,000	
Goods and services	2,587	-	2,587
	2,587	132,289	124,876
4. Income from Fundraising Activities	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fundraising Income	496	-	496
	496	-	496
5. Direct Charitable Expenditure	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Wages and salaries	10,152	64,890	75,042
Pensions	223	2,789	3,012
Tutors	-	1,272	1,272
Training expenses	-	288	288
Travel expenses	95	1,875	1,970
Telephone	60	457	517
Printing, postage and stationery	78	486	564
Refreshments	23	-	23
Repairs	-	997	997
Miscellaneous	2,070	6,573	8,643
Outreach	252	1,182	1,434
Miscellaneous Equipment	-	9,213	9,213
Rent	2,063	6,253	8,316
Insurance	700	-	700
Accountancy	-	596	596
Project costs	-	370	370
Depreciation	1,590	1,198	2,788
	17,306	98,439	115,745

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

6. Cost of generating funds		Unrestricted	Restricted	Total
		2021	2021	2021
		£	£	£
Fundraising costs		60	666	726
		<u>60</u>	<u>666</u>	<u>726</u>
7. Debtors				2021
				£
Prepayments				869
				<u>869</u>
8. Creditors				2021
				£
Accruals				420
Deferred Income				40,926
				<u>41,346</u>
9. Tangible fixed assets				
			Office & Kitchen	Total
	Restricted Vehicles	Restricted Equipment	Equipment	
	£	£	£	£
Cost				
At 1 September 2020	-	5,243	32,325	29,860
Additions	12,000	3,595	-	-
Disposal	(12,000)			
At 31 August 2021	-	8,838	32,325	29,860
Depreciation				
At 1 September 2020	-	2,031	27,094	27,489
Charge for the year	-	1,198	998	593
At 31 August 2021	-	3,229	28,092	28,082
Net book values				
At 31 August 2021	-	5,609	4,233	1,778
At 31 August 2020	-	3,212	5,231	2,371
10. Staff costs				
Staff costs were as follows:				2021
				£
Wages and national insurance				75,042
Pensions				3,012
				<u>78,054</u>
The average weekly number of employees during the year was:				5

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

Key management personnel

For 2021, one member of staff was paid as key management personnel. They received less than £60,000 per annum.

11. Trustees remuneration

The trustees received remuneration for travel expenses only, incurred while undertaking their role of trustees.

12. Related party transactions

No person connected with the trustees has received or is due to receive any remuneration for the year directly or indirectly from the charity's funds.

13. Movement in funds

	As at 1st 01/09/2020 £	Incoming resources £	Expended resources £	As at 31/08/2021 £
Restricted funds:				
Social Service Fund	-	12,106	(9,495)	2,611
People's Health Trust	-	1,556	(389)	1,167
Big Lottery Fund	-	55,408	(44,091)	11,317
Visionary Grant	-	3,829	(2,833)	996
Local Giving	-	132	(132)	-
Basildon Health & Wellbeing	-	195	(195)	-
Brentwood Community Hospital	-	8,927	(8,927)	-
ELDP	-	1,636	(1,636)	-
Quartet Community Grant	-	5,200	(4,992)	208
Independent Age	-	10,000	(3,935)	6,065
CAFRF	-	10,000	(8,922)	1,078
Clothworker Foundation	-	8,500	(2,693)	5,807
Essex Community Foundation	-	10,000	(1,198)	8,802
Essex Cares - Covid Response	-	9,636	(9,171)	465
ECL Covid Fund	-	3,649	(495)	3,154
Vinci Foundation UK	-	13,277	-	13,277
	-	154,051	(99,104)	54,946
Unrestricted Funds	-	114,741	(17,366)	97,375
Total Funds	-	268,792	(116,470)	152,321

£37,224.00 from the Big Lottery Fund this has been included as deferred income therefore does not show in this year's analysis, along with £3,702.17 from Social Service Fund.

Vinci Foundation donated £10,000 for a new vehicle. This was purchased but then was stolen in June 2021. The gain from disposal of asset has been included within the Vinci Foundation income.

14. Notable events

On the 27th May 2021, the assets of Blind and Sight Impaired Society were transferred to the new CIO, Blind and Sight Impaired Society (BASIS), charity number 1188583.

The brought forward balances shown in note 9 are the amounts from the merger income.

BLIND AND SIGHT IMPAIRED SOCIETY (BASIS)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 AUGUST 2021

15. Analysis of net assets between funds

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Tangible fixed assets	6,012	5,609	11,621
Current assets	127,100	54,946	182,046
Current liabilities	(41,346)	-	(41,346)
	<u>91,765</u>	<u>60,555</u>	<u>152,321</u>