



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/01/23** Period start date To **31/12/23** Period end date

**Charity name: Worplesdon Memorial Hall and Recreation Ground CIO**

**Charity registration number: 1188577**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision, management and maintenance of a village hall and recreation ground for the use of the parish of Worplesdon and others without distinction of political, religious and other opinions, including but not limited to provision of meetings, lectures and classes and the provision of recreation, sport and other leisure activities including housing of Sime Gallery CIO
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	General meetings, lectures and classes and the provision of recreation, sport and other leisure activities. Access to art gallery.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit and fully understand the requirements set out within it. This guidance has been considered when reviewing the charity's aims and in planning all activities throughout the year. The trustees are satisfied that the charity's work continues to provide clear public benefit in line with its charitable purposes

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Over the year, the charity has continued to focus on its core purpose: keeping Worplesdon Memorial Hall open, safe and functioning as a valued community asset. While bookings have remained steady and in some areas increased, the trustees recognise that maintaining an ageing building presents ongoing challenges. Rising utility costs, essential maintenance and compliance requirements have placed significant pressure on resources. Despite these challenges, the charity has successfully ensured that the hall remains available for the wide range of community groups, classes, events and local residents who rely on it. By managing bookings efficiently, prioritising essential repairs and maintaining a clean and safe environment, the trustees have enabled the hall to continue delivering meaningful public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>For the financial year, the charity received total income of £53,633 and had total expenditure of £65,262. This means the charity operated at a deficit for the year, with outgoings exceeding income by £11,629.</p> <p>This position reflects the ongoing financial pressures the charity faces. Although bookings have remained steady, income has not fully recovered to pre-COVID levels. At the same time, rising utility costs, insurance premiums and the increasing maintenance needs of an ageing building have significantly affected expenditure.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds reserves of approximately <b>5% of annual expenditure</b> . This level of reserves is significantly lower than the amount typically recommended for charities of this type; however, it reflects the financial pressures the charity faces, including rising utility costs, essential maintenance and the ongoing challenges of managing an ageing building.
Amount of reserves held	Para 1.22	£6,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	This level of reserves is significantly lower than the amount typically recommended for charities of this type; however, it reflects the financial pressures the charity faces, including rising utility costs, essential maintenance and the ongoing challenges of managing an ageing building
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The trustees acknowledge that the charity continues to face financial pressures, particularly due to rising utility costs, increased maintenance demands on an ageing building and the longer-term impact of reduced post-COVID income. These factors create some uncertainty about the charity's long-term financial resilience.</p> <p>However, despite these challenges, the charity is currently managing to operate and meet its obligations. While the financial position is tight, the trustees monitor income and expenditure closely and take a cautious approach to spending.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal	Para 1.47	The charity's financial position continues to be challenging. Although bookings have remained steady and, in some areas,
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sources of funds (including any fundraising)		<p>improved, the long-term impact of COVID-19 has reduced overall income compared with pre-pandemic levels. Many community groups have not fully returned, and patterns of hall use have changed, affecting regular revenue.</p> <p>At the same time, the cost of running and maintaining an ageing building has increased significantly. Rising utility prices, essential compliance work and ongoing maintenance requirements have placed sustained pressure on the charity's finances. These unavoidable costs have grown faster than income, making it increasingly difficult to build reserves or plan for larger future repairs.</p> <p>Despite these pressures, the trustees have managed the charity's resources carefully. Through close monitoring of expenditure and efficient hall management, the charity has remained just under break-even for the year. While this demonstrates prudent financial control, it also highlights the limited margin available to absorb unexpected costs or major building work. The trustees remain committed to keeping the hall open and operational for the community, but acknowledge that continued financial vigilance — and potentially increased fundraising or grant-seeking — will be essential to maintain the building in the long term.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The charity does not have a formal investment policy. Due to the small scale of available funds and the ongoing need to meet regular running costs, the trustees focus on managing the charity's finances prudently rather than engaging in any form of investment activity.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The trustees regularly review the key risks facing the charity and take reasonable steps to manage them. As a small organisation responsible for an ageing community building, several ongoing risks have been identified:</p> <p><b>Operational Risks</b></p> <p><b>Building condition and maintenance</b> The hall is an older property requiring continual upkeep. Unexpected repairs or compliance issues (e.g., electrical, fire safety, roofing, plumbing) could create significant financial pressure or temporary closure.</p> <p><b>Rising utility and running costs</b> Increases in electricity, heating and insurance premiums continue to strain the charity's limited budget, reducing the margin available for essential maintenance.</p> <p><b>Health and safety compliance</b> Ensuring the hall remains safe for all users requires</p>

		ongoing checks, documentation and prompt action on any issues. Failure to comply could risk injury, reputational damage or enforcement action.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Monthly Accounts, annual work plan, Bi-monthly trustee meetings with agenda and minutes.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is an unincorporated association managed by a board of volunteer trustees. It operates in accordance with its charitable objectives and the general principles of charity law. While the charity does not have a detailed modern constitution, the trustees work collectively to manage the hall, make decisions in its best interests and ensure that it continues to provide public benefit to the local community.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity does not have a detailed constitutional process for appointing trustees. As a small community organisation, recruitment of new trustees can be challenging despite advertising locally. When individuals express an interest in joining, the existing trustees meet with them to discuss the role, understand their skills and experience, and ensure they are aware of the responsibilities involved.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Worplesdon Memorial Hall and Recreation Ground CIO
Other name the charity uses	
Registered charity number	1188577
Charity's principal address	Worplesdon Memorial Hall Perry Hill Worplesdon GUILDFORD GU3 3RF



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Avril Webster			
2	David Snipp			
3	Andrew Christopher Kisiel			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Avril Webster*

Full name(s)

Avril Webster

Position (eg Secretary,  
Chair, etc)

Chair

Date

06/03/26



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Worplesdon Memorial Hall and Recreation Ground CIO

Registered Charity  
No. 1188577

## Receipts and payments accounts

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For the period from	01/01/22	To	31/12/22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL RENTALS	44,210	-	-	44,210	31,672
STORAGE RENTALS	1,461	-	-	1,461	1,410
FIELD CHARGES & GROUND RENT	1,889	-	-	1,889	1,374
GRANTS RECEIVED	2,700	-	-	2,700	4,906
INTEREST & INVESTMENT INCOME	37	-	-	37	1
UTILITY COSTS CHARGED TO SPORTS CLUBS	2,366	-	-	2,366	1,030
OTHER INCOME & COSTS RECOVERED	970	-	-	970	4,187
<b>Sub total (Gross income for AR)</b>	<b>53,632</b>	<b>-</b>	<b>-</b>	<b>53,632</b>	<b>44,579</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>53,632</b>	<b>-</b>	<b>-</b>	<b>53,632</b>	<b>44,579</b>
<b>A3 Payments</b>					
WAGES & PENSIONS	14,557	-	-	14,557	14,070
RATES & COUNCIL TAX	2,663	-	-	2,663	2,706
INSURANCE	3,106	-	-	3,106	2,479
ELECTRICITY & GAS	17,997	-	-	17,997	4,610
REFUSE COLLECTION, WATER & SEWERAGE	2,277	-	-	2,277	4,623
TELEPHONE & INTERNET	1,090	-	-	1,090	966
GENERAL REPAIRS & MAINTENANCE	14,854	-	-	14,854	9,561
CLEANING	2,189	-	-	2,189	1,405
ACCOUNTANCY & LEGAL CHARGES	-	-	-	-	-
SUNDRY EXPENDITURE	6,529	-	-	6,529	3,204
<b>Sub total</b>	<b>65,262</b>	<b>-</b>	<b>-</b>	<b>65,262</b>	<b>43,624</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>65,262</b>	<b>-</b>	<b>-</b>	<b>65,262</b>	<b>43,624</b>
<b>Net of receipts/(payments)</b>	<b>-11,630</b>	<b>-</b>	<b>-</b>	<b>-11,630</b>	<b>955</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>28,452</b>	<b>-</b>	<b>-</b>	<b>28,452</b>	<b>27,497</b>
<b>Cash funds this year end</b>	<b>16,823</b>	<b>-</b>	<b>-</b>	<b>16,823</b>	<b>28,452</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF BANK: CASH ACCOUNT	11,720	-	-
	CAF BANK: GOLD ACCOUNT	5,103	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,823</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	DEBTORS	6,025	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	BUILDINGS & GENERAL CONTENTS	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Worplesdon Memorial Hall and Recreation Ground CIO

On accounts for the year ended

31/12/23

Charity no (if any): 1188577

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2023**.

Responsibilities and basis of  
report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- 1\* accounting records were  
not kept in accordance with section 130 of the Act or  
2\* the accounts do not  
accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*JMHobbs*

Date: 12/10/24

Name:

James Hobbs

Relevant professional  
qualification(s) or body (if any):

ACCA

Address:

845a Fulham Road, London, SW6 5HJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**