

**WORPLESDON MEMORIAL HALL AND RECREATION GROUND**  
**CIO**

**Registered Charity No. 1188577**

**TRUSTEES' REPORT, 2021**

The Trustees present their report and accounts for the period from 1<sup>st</sup> July 2020 to 31<sup>st</sup> Dec 2020. Worplesdon Memorial Hall and Recreation Ground and the Sime Trust separated into two distinct and independent Charitable Incorporated Organisations on 1 July 2020: Worplesdon Memorial Hall and Recreation Ground CIO and Sime Gallery CIO.

**1. TRUSTEES AND OFFICIALS**

Trustees who held office during the year were as follows:

Mr Gordon Adam  
Mrs Jan Messinger  
Mr David Snipp  
Mr James Hopper  
Mr Andy Kisiel  
Mr Raschid Abdullah

Hon. Secretary

Position vacant

Hon Treasurer

Mr Suresh Pillai

**2. PROFESSIONAL ADVISERS**

Independent Examiner

James Hobbs

Solicitors

IBB Solicitors  
Capital Court, 30 Windsor Street, Uxbridge, Middlesex UB8 1AB

Bankers

CAF Bank Ltd  
25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

### **3. OBJECTIVES AND MANAGEMENT**

The objectives of the Trust are:

The provision and maintenance of a village hall and recreation ground for the use of the inhabitants of the parish of Worplesdon without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

The management of the hall and recreation ground is in the hands of up to seven Trustees. The ownership of the land was transferred from the Custodian Trustee, Worplesdon Parish Council to the CIO on 23<sup>rd</sup> September 2020. From that date the Parish Council has no connection with the CIO.

The hall is rented out for a wide variety of functions and meetings, while fees are received from local football, cricket and tennis clubs for their use of the recreation ground. Local and regular users benefit from discounted charges, as do specific charitable events. The income generated is used to operate, maintain and improve all the facilities on a continuing basis. The Trust employs a resident caretaker who is provided with accommodation in a cottage adjoining the hall.

For the most of the lock down period during 2020, the caretaker was on furlough.

In exercising their duties, the Trustees, have, at all times, full regard for the Charity Commission's public benefit guidance.

### **4. HISTORY**

The Trust was established by a deed dated 16th October 1919. The Trust Deed included the conveyance of a parcel of land at Perry Hill to Worplesdon Parish Council by Sir James L. Walker CIE, at that time the owner of Worplesdon Place.

Subsequently, in 1922, Worplesdon Memorial Hall was built on the land in memory of the local men killed in World War I. This was funded by an anonymous donor, now known to be Sir Laurence Halsey KBE.

In October 1949 Mrs Mary Sime, the widow of Sidney Herbert Sime, a well-known painter and illustrator who had lived locally for many years, willed to the Trustees a gift of £3,625 and a collection of her late husband's work. In April 1956 the Sidney Sime Gallery was added to the Hall to house his paintings and the money gifted was used to achieve this objective.

## **5. REVIEW OF THE YEAR**

### **5.1 Governance**

The Trust Deed requires that the Chairman should step down at the end of each year, while being eligible for re-election. Mr Gordon Adam was elected as chair from 1st July 2020. The other trustees took post at the same time.

### **5.2 Hirings**

Some 46 separate organizations or individual hirers used the Hall or Grounds during 2020. This was significantly lower than the 125 hirers during full year 2019, due to the outbreak of COVID-19 in March 2020.

Following national guidance issued by the UK Government in relation to COVID-19, the Hall was closed to hirers from 23 March 2020; it reopened on 1 June 2020 to accommodate Worplesdon Pre School as the sole hirer until the UK Government permitted group gatherings.

Total income from hall lettings, field charges and users' storage charges were £20,869 during 2020, compared with a record £55,375 during full year 2019. This has been a difficult year for the hall but we have received interest from existing users and potential new hirers when the hall will be re-opening after lock down.

Even though the hall was closed to the public, apart from the pre-school, the grounds and the outside toilets remained open and were well used by the public for exercise, picnics and meeting up.

### **5.3 Hall Improvements**

The Trust completed two key improvements to its premises during the first half of 2020: remediation of findings from the legionella risk assessment (£2,700), and tree works and clearing of ditches (£1,860). No further improvements were made during the latter half of 2020, though the grounds continued to be maintained and open to the public. The hall continued to be maintained through the lock down period.

### **5.4 Financial summary**

The day-to-day operations of the returned a surplus of £5,566 during 2020, compared with £7,566 during full year 2019.

The Trust is grateful for the financial assistance provided by Guildford Borough Council (GBC) and UK HMRC to mitigate the effects of loss of income due to COVID-19. Specifically, it received £10,000 from GBC under the Retail, Hospitality and Leisure Grant Funding Scheme and c £3,200 from UK HMRC under the Coronavirus Job Retention Scheme. These contributions will be used to cover the operational expenses of Worplesdon Memorial Hall and Recreation Ground CIO over the coming months due to significantly lower hiring income.

Total financial assets (cash and investments) amounted to £27,497 at the end of 2020, compared with £42,315 at the end of 2019. This difference is due to the split between the Hall CIO and Sime Gallery CIO.

## 6. FUTURE PLANS

Worplesdon Memorial Hall and Recreation Ground CIO and Sime Gallery CIO, whilst both independent charities, continue to work together for the benefit of both charities. The Worplesdon Memorial Hall and Recreation Ground CIO has begun to plan for its centenary celebration in October 2022.

### Signed on behalf of the Trustees

Signature	Full name	Date of approval
<b><i>[Original signed in manuscript]</i></b>	<b>Gordon Adam</b>	<b>1 Oct 2020</b>
<b><i>[Original signed in manuscript]</i></b>	<b>Mr Suresh Pillai</b>	<b>1 Sept 2020</b>



## Receipts and payments accounts

For the period  
from

01/01/20

To

31/12/20

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds: Sime Gallery to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
HALL RENTALS	20,869	-	-	20,869	53,029
STORAGE RENTALS	-	-	-	-	463
FIELD CHARGES & GROUND RENT	2,174	-	-	2,174	1,883
SIME GALLERY: DONATIONS & PROCEEDS OF SALES	-	630	-	630	2,413
GRANTS RECEIVED	19,120	-	-	19,120	40,000
INTEREST & INVESTMENT INCOME	4	-	-	4	8
UTILITY COSTS CHARGED TO SPORTS CLUBS	1,603	-	-	1,603	1,504
OTHER INCOME & COSTS RECOVERED	231	-	-	231	1,131
<b>Sub total (Gross income for AR)</b>	<b>44,001</b>	<b>630</b>	<b>-</b>	<b>44,631</b>	<b>100,431</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,001</b>	<b>630</b>	<b>-</b>	<b>44,631</b>	<b>100,431</b>
<b>A3 Payments</b>					
WAGES & PENSIONS	13,479	-	-	13,479	16,140
RATES & COUNCIL TAX	2,552	-	-	2,552	3,190
INSURANCE	2,476	-	-	2,476	2,576
ELECTRICITY & GAS	5,811	-	-	5,811	6,775
REFUSE COLLECTION, WATER & SEWERAGE	1,735	-	-	1,735	3,037
TELEPHONE	295	-	-	295	369
GENERAL REPAIRS & MAINTENANCE	11,140	-	-	11,140	18,039
EQUIPMENT REPAIRS & PURCHASES	-	-	-	-	539
SIME GALLERY: EXPENDITURE & COSTS OF SALES	-	11,765	-	11,765	23,548
SIME GALLERY: TRANSFERS TO NEW CIO	-	9,249	-	9,249	-
ACCOUNTANCY & LEGAL CHARGES	193	-	-	193	-
MUSIC LICENCE	665	-	-	665	1,047
SUNDRY EXPENDITURE	89	-	-	89	239
<b>Sub total</b>	<b>38,435</b>	<b>21,014</b>	<b>-</b>	<b>59,449</b>	<b>75,499</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,435</b>	<b>21,014</b>	<b>-</b>	<b>59,449</b>	<b>75,499</b>
<b>Net of receipts/(payments)</b>	<b>5,566</b>	<b>-20,384</b>	<b>-</b>	<b>-14,818</b>	<b>24,932</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>21,931</b>	<b>20,384</b>	<b>-</b>	<b>42,315</b>	<b>17,383</b>
<b>Cash funds this year end</b>	<b>27,497</b>	<b>-</b>	<b>-</b>	<b>27,497</b>	<b>42,315</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF BANK: CASH ACCOUNT	22,414	-	-
	CAF BANK: GOLD ACCOUNT	5,083	-	-
		-	-	-
	<b>Total cash funds</b>	<b>27,497</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	DEBTORS	264	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	BUILDINGS & GENERAL CONTENTS	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Worplesdon Memorial Hall and Recreation Ground CIO

**On accounts for the year  
ended**

31/12/20

**Charity no: 1188577**

**Set out on pages**

1, 2

**Responsibilities and basis  
of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- 1\* accounting records  
were not kept in accordance with section 130 of the Act  
or  
2\* the accounts do not  
accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

X 

**Date:**

24/7/21

**Name:**

James Hobbs

**Relevant professional qualification(s) or body (if any):**

ACCA affiliate (exam qualified)

**Address:**

36 Overhill, Southwick, West Sussex, BN42 4WN

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**

N/A