



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01.01.2023 Period start date To 31.12.2023 Period end date

Charity name: The Church of God in Romford

Charity registration number: 1188545

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith and the advancement of other charitable purposes as the Trustees shall decide all as an expression of the Statement of Faith in the Trust Model.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Sunday Church Services</b> We actively welcome people from the local community to attend our events and activities. There are now 13 church members on the official roll. We have the Sunday Breaking of Bread (a church communion service) followed by teaching/devotional/pastoral talks and/or prayers every week. We have Bible talks, singing and social time for anyone who wishes to join in.</p> <p><b>Other Church Services</b> The church meets regularly for prayer, Bible teaching / discussion as arranged. Craft Afternoons take place occasionally and are supported by friends from the local community. Charity coffee mornings are held monthly for friends in the local community to support a local hospice and Macmillan Cancer Care. In the summer months we have a family barbecue. Each month we usually hold one or two informal Bible discussions for all ages to enjoy.</p> <p><b>Youth Work (Public Benefit)</b> The church has a strong tradition in youth work, and has experienced and capable youth leaders and workers. We support work with other SE Churches of God for Young Christians through the year, meeting for social and religious activities.</p> <p><b>Summer Camp (Public Benefit)</b> Our youth leaders give support to Summer Youth Camps run by SE Churches of God at Flaxlans Manor Farm near Swindon,</p>

		<p>Wiltshire. The camps include one week for children aged 9+, and one week for young people aged 17+, along with a team of youth workers and their families.</p> <p><i>Charity Events (Public Benefit)</i></p> <p>We organise coffee mornings, craft making events and barbecues to financially support local and national charities, including Ukraine.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><i>Statement of Public Benefit</i></p> <p>All Trustees are aware of the Charities Acts public benefit requirements so that the purposes and activities of the church are geared to meeting those requirements as well as the spiritual needs of the public as an expression of the Statement of Faith in the Trust Model.</p> <p>The neighbouring community may benefit from the promotion of the Christian faith and the promotion of church fellowship to all. No detriment is envisaged and no personal benefits are envisaged, in particular none of the Trustees receives any private benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p><i>Volunteers</i></p> <p>We are committed to using volunteers on projects in a way to exercise the talents of the people who comprise the Church of God (viz. its members) and to recognise that it has resources from which the surrounding community, to which the Church of God wishes to reach out, may benefit. It also recognises that in certain circumstances, volunteers from those connected with the activities of the Church of God will be valuable in completing the projects successfully.</p> <p>We value the resources that all volunteers entrust to us. We respect that trust by complying with all relevant laws and by adopting good practice.</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><i>Christian Advances</i></p> <p>The church carried out its services each week during the year and maintained its testimony in the neighbourhood in accordance with the Statement of Faith. We change the format of particular services, at such times as Christmas and Easter to make them more attractive to local families. We continue to look for meaningful ways to meet local, national and international need. The church regularly provides financial support for nominated charities.</p> <p><i>District Youth Activities (Young Christians; Camps)</i></p> <p>The church in Romford supports all District Events for young people, when there are spiritual activities, the sharing of experiences, and social activities including the use of social media.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>The charity is well placed financially to continue to operate and Trustees are confident that the financial position is stable. Cash Funds were £5136 at the year-end. During the last 12 months payments broadly matched receipts.</p> <p><b>Total Receipts</b> during the 12 month period were £25,321.</p> <p><b>Total Payments</b> of £22,073 were virtually the same as before.</p> <p>Payments from Unrestricted Funds cover General Expenses, Property Maintenance and running Costs, Outreach and Youth Activities. Payments closely match receipts.</p> <p>Payments from Restricted Funds of £17,000 again match the Receipts into those same Funds as they are the disbursement of the donations received for a range of third-party and charitable funds and to support full-time Christian missionaries. The missionaries operate world-wide with a particular focus on India, Myanmar, Philippines, and Africa as well as in the UK. Other funds are for a variety of purposes, including supporting the missionary work, providing such services as mobile health clinics, assisting with church building projects and relief operations to areas affected by natural disasters. In the UK funds support activities aimed at youth, including summer camps in South East England, and a Literature Fund supports the printing, distribution and sale of Christian books and literature world-wide.</p> <p><b>Assets</b></p> <p>The Trustees' policy is to allocate asset expenditure to the year in which it was incurred. Therefore such assets as IT equipment, fittings and fixtures are not reflected as assets in the accounts. They are considered by the Trustees to be for the Charity's own use and are maintained and/or improved on a planned basis and funded from unrestricted funds. Trustees would fund any large projects by specific appeals to donors.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p><b>Unrestricted Funds</b> in the accounts are deemed to cover General Expenses, Property Maintenance and running Costs, Outreach &amp; Youth activities.</p> <p>It is the Trustees' policy to slightly increase these balances to cover emergency situations that may arise from time to time (see statement on Risk below). The policy is reviewed annually at the AGM. Cash at the year-end was £5,136.</p>

		<p><b>Restricted Funds</b> cover Gifts to full-time Christian missionaries, third party funds and charities, as stated above.</p> <p>Donors contribute to these funds in the knowledge that Trustees do not have the option of using them for other purposes. The money is distributed throughout the year as donations are received. The Trustee's policy is to maintain as low a balance in these Restricted Funds as possible.</p>
Amount of reserves held	Para 1.22	£5136
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Receipts are regular donations received from church members, either by standing order, bank transfer, or cheque. Additionally, small cash sums are received through the collection box. Gift Aid declarations allow substantial uplift (£4,177 for the tax year 2022-23) via Tax Recovered from HMRC. Occasionally donations are received on an ad-hoc basis from the local community when attending specific events.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<p>The Charity's Risk Management Policy is reviewed annually and the individual components form part of the Business Meeting Reviews.</p> <p>Apart from safeguarding risks that are managed via the protocols that are in place, there is some financial risk which could arise were there to be a sizeable reduction in donations to unrestricted funds. Although not considered likely at this stage, Trustees have built up reserves by some £1568 in this year, and will continue to do so in the future.</p>

## Structure, Governance and Management

	SORP reference	
Description of charity's trusts:		
Type of governing document	Para 1.25	CIO Foundation Model

(trust deed, royal charter)		
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Persons who are appointed Elders of The Church of God in Romford by the biblical protocol approved by the Churches of God, and other nominees appointed in accordance with the CIO Foundation Model provisions.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><i>Church activities</i></p> <p>The day to day management of activities of the Church is carried out by Trustees in conjunction with other church members. The Trustees hold Church Meetings every 6 months to review activities, consider general financial undertakings, the updating on a yearly basis of all Regulatory documents, and make assessment of risks; the minutes of which are formally adopted at the Trustees meeting.</p> <p>The Elders hold meetings on a regular basis to review spiritual matters and pastoral care and any interim issues. The Elders consider appointments of Deacons and in conjunction with South East England District/Diocese of Elders of the Churches of God, the appointment of Elders.</p> <p>Management accounts are produced by the Treasurer for each Church Review meeting (as above). These include the most recent year to date Receipts &amp; Payments Account and Balance Sheet, an update on Bank balances and the main transactions in the period since the last meeting.</p> <p>Receipts and Payments accounts are prepared annually and are subject to independent examination. Church members / donors are provided with a copy of the Receipts and Payments Accounts once signed off by Trustees at the AGM.</p> <p><i>Regulatory Documents</i></p> <p>The Church updates annually the suite of Regulatory Documents and Policies including Safeguarding for Children, Adults and Adults at Risk, GDPR Policy, Privacy Notice, and Consent Notices are in operation. During this year we have endorsed and incorporated the new policy</p>

		required by Charity Commisioners regarding Reporting of Serious Incidents.
Relationship with any related parties	Para 1.51	See above relationship with South East England District/Diocese of Elders of the Churches of God.
Other		

## Reference and Administrative details

Charity name	The Church of God in Romford
Other name the charity uses	
Registered charity number	1188545
Charity's principal address	New Manor Hall 1b Manor Road Romford Essex RM1 2RA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alexander William Jarvis	Chair		
2	Andrew John Merchant			
3	John David Kernaghan			
4	David Parker	Secretary		
5				
6				
7				

## Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>	n/a	

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Alexander William Jarvis		
Andrew John Merchant		
John David Kernaghan		
David Parker		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Treasurer	Graham John Pearson Riley	Church Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

#### Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Alexander William Jarvis	David Parker
--------------------------	--------------

Position (eg Secretary, Chair, etc)

Chair	Secretary
-------	-----------

Date

--



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Church of God in Romford

No (if any)  
1188545

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
1/1/2023

To

Period end date  
12/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	6,611	14,502	-	21,113	17,277
Bank Interest	31	-	-	31	2
Tax reclaimed 6/4/22 to 5/4/23	-	4,178	-	4,178	3,802
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	6,642	18,680	-	25,322	21,081
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	6,642	18,680	-	25,322	21,081
<b>A3 Payments</b>					
General expenses	5,074	-	-	5,074	5,269
Gifts to full-time missionaries		14,200	-	14,200	14,400
Gifts to fellowship funds		2,800	-	2,800	2,400
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	5,074	17,000	-	22,074	22,069
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	5,074	17,000	-	22,074	22,069
<b>Net of receipts/(payments)</b>	1,568	1,680	-	3,248	988
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	3,567	65	-	3,632	4,620
<b>Cash funds this year end</b>	5,135	1,745	-	6,880	3,632

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		5,135	1,745	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	5,135	1,745	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	