

MANOR MUSICAL THEATRE COMPANY
CHAIRMAN'S NOTES
AGM THURSDAY 31 JULY 2025

Welcome everyone. This AGM is for the year ended 30 June 2025 which covers our recent production of Kipps.

We will begin tonight's meeting with a summary of the financial report for Kipps and summary of our accounts which Paul Stewart will talk us through. (HAND OVER TO PAUL).

Production

For Kipps Pam and James Garrington continued as our as Co-Production directors with Izzy Larkin returning as choreographer and Chris Arnold joining us as our new Musical Director. Lewis Wescott was our Stage Manager and Tina Townsend was in charge of props.

The principal parts in Kipps were:

Jamie Wilson as Arthur Kipps

Elzia Tall as Ann Pornick

Juliet Fisher as Helen Walsingham

Nick Salter as Chitterlow

The Apprentices were played by Jack Goode, Alex Brown, Matt Cotter and Jenna Morley.

Lynette Coffey as Mrs Walsingham and Tom Wells as James Walsingham

Richard Parry as Mr Shalford and Mike Gem as Mr Carshot

Linda Parkes as Lady Punnet and Jane Ware as Mrs Bindo-Botting

Other smaller principal roles were Paul Stewart as Uncle Bert and Katrina Cadman as Lady Dacre.

As has been the case with all of our recent shows, the principals and the chorus received positive feedback both from independent reviewers and our audiences. Whilst the audience numbers did not reach the levels we had hoped for, there is no doubt that Kipps was a critical success and many people said it was one of the best shows Manor has ever produced.

Despite our best efforts to publicise the show, which involved having 50,00 leaflets delivered to homes in Sutton Coldfield and surrounding areas, 25 Correx boards placed at prominent locations and numerous social media posts, we only sold 903 tickets. This compared to 1,070 tickets for Anything Goes and 1,337 for Fiddler on The Roof which resulted in a loss of just under £12k on Kipps. The poor ticket sales for Kipps are probably due to a combination of it not it being such a well-known show and the impact of the ongoing cost of living crisis.

Even though we have made a combined loss of almost £21k from the last three shows, fortunately, we are in a relatively sound financial position with £27k in our bank account which is due in no small part to efforts of the committee and production team to keep a tight rein on financial expenditure and the Theatre Tax Credit of £27,945 we were able to claim from HMRC for the last four shows, including Kipps. However, there is no guarantee that we can continue to rely on this scheme as a source of income due to the parlous state of government finances.

Production Team

Pam and James Garrington have been with the society as Producer/Directors since 2016 and Izzy Larkin joined us as choreographer for Anything Goes in 2023. However, the committee made the decision that in future we would advertise for a new production team each year which was common practice in many other societies and gives the society the opportunity to find new talent. As the role of Musical Director is harder to recruit to, it was agreed that we would continue with Chris Arnold as our MD for our next show.

I would like to place on our record our appreciation for Pam, James and Izzy and thank them for all of their hard work and commitment to the society and to wish them every success in the future.

I would also like to wish our new production team of Louise Farmer as Director, Connie Mortiboy as Choreographer and Chris Arnold as our Musical Director the best of luck for our next show We Will Rock You.

Committee

I must also place on record my thanks to the rest of the committee for their work and support since the last AG when I became Chairman. I am sure that those who haven't served on the committee don't always appreciate the amount of work that goes on in the background to produce a show and we are fortunate to have had such a dedicated group of committee members who work closely with the production team.

As I personally disagreed with the decision to recruit a new production team for our next show and the process that was proposed, I have decided to step down from my role as Chairman of the society and as a committee member. Paul Stewart has also decided to resign from his roles as Treasurer and Secretary and as a committee member.

Katrina Cadman has also stated her intention to resign from the committee as a General Member.

The role of Chairman will be taken by Matt Cotter and Tom Wells will be assume the roles of Treasurer and Secretary. No nomination forms for new committee members have been received.

The Future

Our next show will be the Queen musical; We Will Rock You. A launch date for the show and rehearsal schedule will be announced shortly. In 2027 the society celebrates it's 75th anniversary and I am sure the committee will have lots of ideas on how they plan to mark this momentous occasion.

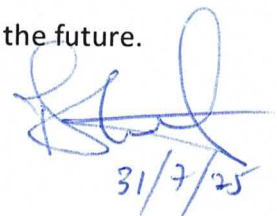
The creative arts sector has struggled to recover from the effects of post-Covid audience behaviours. Many of our older patrons have either passed away or are less likely to come to our shows due to ill health or to concerns about being in crowded public spaces. Many theatre goers are feeling the ongoing effects of the cost-of-living crisis. We have seen a noticeable change in booking behaviours with people booking tickets much later than has been the case in the past.

Societies face increased production costs but have limited scope to increase ticket prices which might deter people from coming to see shows. In Sutton Coldfield we face the additional challenge of a limited talent pool and too many societies competing to attract new members. People are now more likely to move between societies in search of shows they wish to perform rather than remaining loyal to a particular group. Manor's core membership has steadily declined over the last few years and many of our older members who made up that core have retired from the stage.

Whilst it is no bad thing that the average age of the membership has decreased, younger members pay a heavily discounted subscription fee and are possibly less likely to remain with the society as they go away into higher education or to take part in shows with other societies. We have always relied heavily on membership subs and member ticket sales and this dwindling source of income is a worry.

Traditional shows which Manor has been known for are not necessarily attractive to younger audiences and so I fully understand the committee's desire to be more adventurous in future show choices. However, I would advise the new committee to exercise caution when it comes to show selection as we have seen how critical it is to choose the right show which will both attract new members and be commercially viable so that we maintain the society's financial position. That said, I recognise how difficult it is becoming to choose the right show given the limited options available to amateur societies.

I would like to wish the committee and production team the very best for the future.



31/7/25

MANOR MUSICAL THEATRE COMPANY
TREASURER'S NOTES
AGM THURSDAY 31 JULY 2025

Production of Kipps, The New Half a Sixpence Musical

- Total ticket sales were £17,618 compared to ticket sales for Anything Goes of £20,851 & Fiddler on the Roof of £26,080.
- The combined profit from programme advertising & sales and raffle tickets was £601 compared to £1,161 for Anything Goes & £1,418 for Fiddler.
- Members' subscriptions totalled £2,260 compared to £3,212 for Anything Goes & £3,130 for Fiddler. Part of this reduction is due to the smaller cast size for Kipps plus also the number of students. As we're a registered charity we were able to claim gift aid on some of these subscriptions & these totalled £525. The members' subscription includes a £10 levy to contribute towards the leafletting costs.
- So total income for Kipps was £21,005 compared to £25,947 for Anything Goes & £31,204 for Fiddler
- Production expenses for Kipps totalled £32,915 compared to £33,367 for Anything Goes & £32,523 for Fiddler. So the production costs for these 3 shows were fairly similar. The most notable changes to costs this year were:
 - The orchestra cost £1,170 more than for both Anything Goes & Fiddler. This was in part due to the session rate increasing by £10 to £60 plus 1 additional band member compared to the 2 previous shows (11 instead of 10).
 - Expenditure on publicity increased by about £900. This was mainly due to increasing the number of leaflets delivered from 30,000 to 50,000.
 - Royalties for Kipps were based on the ticket sales & due to the lower number of tickets sold for Kipps the royalties were only £3,383 compared to £5,067 for Fiddler. The royalties for Anything Goes were a fixed rate for each performance irrespective of the actual ticket sales income.
 - The scenery for Kipps was quite simple so cost £1,977 less than Anything Goes & £983 less than Fiddler. Part of the reduction compared to Anything Goes was due to specific requirements of that show that required bespoke staging.
 - The reduction in the Town Hall hire costs was in part due to the reduction in this year's charge negotiated by Richard & in part because the Town Hall didn't charge for opening the bar after the show on Thursday evening (they forgot to open it after the Wednesday performance!).
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- Giving rise to a loss on the productions itself of £11,910 compare to a loss of £7,419 for Anything Goes & £1,319 for Fiddler on the Roof.

Other Expenses

Included within these costs is £150.00 audit fee to Tom Cadman which he has kindly agreed to donate to the society & I would like to extend the company's thanks to him for this generous donation.

Theatre Tax Credit

It came to light during the year that as a Charitable Incorporated Organisation we could make a claim for a payable Theatre Tax Credit. A claim was made in September 2024 to cover some of the costs incurred for Oliver, Fiddler on the Roof & Anything Goes. The total monies received, including interest, was £21,262. A similar claim can be made for some of the costs incurred for Kipps & based on these accounts that will amount to £6,745.

Total Deficit for the Year

After taking into account a few administrative expenses the overall surplus for the year to 30 June 2025 was £15,491 compared to a deficit last year of £9,109. This surplus has increased the society's reserves from £19,640 to £35,281.

Charity Special Reserve

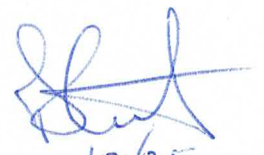
Other than those fund-raising activities already mentioned there were no other fund raising activities for the Charity Special Reserve

The balance in this reserve is now £435.73.

Balance Sheet

Bank – the society's bank account at 30 June 2025 was £26,931

Debtors – this comprises £6,745 Theatre Tax Credit, as noted above; plus deposits paid for future years' shows being £765 licence deposit for We Will Rock You, £500 licence deposit for Into The Woods & £200 deposit for Going Dark.


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MANOR MUSICAL THEATRE COMPANY
INCOME AND EXPENDITURE
YEAR ENDED 30 JUNE 2025

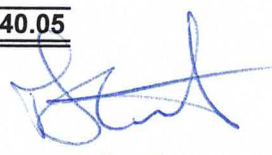
	Kipps 2025 £	Fiddler 2024 £	Anything Goes 2024 £	Fiddler & Anything Goes 2024 £
Production				
Ticket Money				
Ticket Money: Mailing list	17,618.00	8,972.00	7,383.00	16,355.00
Ticket Money: Members	0.00	0.00	0.00	0.00
Ticket Money: Parties	0.00	0.00	0.00	0.00
Ticket Money: Patrons etc	0.00	0.00	0.00	0.00
Ticket Money: Publicity	0.00	0.00	0.00	0.00
Ticket Money: Ticketsource	0.00	17,108.00	13,468.00	30,576.00
Total Ticket Money	17,618.00	26,080.00	20,851.00	46,931.00
Programmes				
Advertisements	0.00	25.00	0.00	25.00
Programme Sales	385.20	590.00	512.73	1,102.73
Total Programme	385.20	615.00	512.73	1,127.73
Show Raffle	216.26	803.10	648.26	1,451.36
Other Production Income				
Rehearsal Drinks	0.00	0.00	0.00	0.00
Rehearsal Raffle	0.00	0.00	0.00	0.00
Subscriptions	2,260.00	3,130.00	3,212.50	6,342.50
Gift aid	525.11	576.36	723.18	1,299.54
Video Sales	0.00	0.00	0.00	0.00
	2,785.11	3,706.36	3,935.68	7,642.04
Total Income	21,004.57	31,204.46	25,947.67	57,152.13
Production Expenses				
Band parts	327.45	341.96	240.27	582.23
Box Office Expenses	10.00	93.01	30.00	123.01
Chaperones	758.00	870.00	708.00	1,578.00
Choreographer	800.00	500.00	809.50	1,309.50
Costumes	2,040.00	1,683.25	2,672.77	4,356.02
First aid	0.00	0.00	0.00	0.00
Front of House	60.00	60.00	30.00	90.00
Insurance	681.52	685.59	181.28	866.87
Lighting/sound	3,978.00	3,650.00	3,950.00	7,600.00
Make-up	0.00	0.00	0.00	0.00
Musical Director	1,500.00	1,500.00	1,500.00	3,000.00
Orchestra	4,670.00	3,500.00	3,500.00	7,000.00
Pianist	0.00	0.00	0.00	0.00
Production Director	1,000.00	1,000.00	1,000.00	2,000.00
Prompt	0.00	30.00	8.00	38.00
Properties	361.20	196.34	312.28	508.62
Publicity	2,911.37	2,021.55	2,053.73	4,075.28
Rehearsal rooms	2,838.10	2,624.73	2,502.35	5,127.07
Royalties	3,382.66	5,067.36	3,953.99	9,021.35
Scenery	1,807.00	2,790.00	3,783.71	6,573.71
Scores & libs	689.44	469.56	294.67	764.23
Show refreshments	0.00	0.00	0.00	0.00
Stage Crew	100.00	100.00	100.00	200.00
Town Hall	5,000.00	5,340.00	5,736.00	11,076.00
Town Hall Display	0.00	0.00	0.00	0.00
Town Hall Staff	0.00	0.00	0.00	0.00
Video purchase	0.00	0.00	0.00	0.00
Total Production Expenses	32,914.74	32,523.35	33,366.55	65,889.89
Profit/loss on Production	(11,910.17)	(1,318.89)	(7,418.88)	(8,737.76)

MANOR MUSICAL THEATRE COMPANY
INCOME AND EXPENDITURE
YEAR ENDED 30 JUNE 2025

	Kipps 2025 £	Fiddler 2024 £	Anything Goes 2024 £	Fiddler & Anything Goes 2024 £
Production				
Concert Income				
Concert Door Tickets	0.00	0.00	0.00	0.00
Concert Tickets	0.00	0.00	0.00	0.00
Concert Night Raffle	0.00	0.00	0.00	0.00
Concert Night Refreshments	0.00	0.00	0.00	0.00
Concert Rehearsal Drinks	0.00	0.00	0.00	0.00
Concert Rehearsal Raffle	0.00	0.00	0.00	0.00
Donations to Concert	0.00	0.00	0.00	0.00
Total Concert Income	0.00	0.00	0.00	0.00
Expenditure				
Concert Box Office	0.00	0.00	0.00	0.00
Concert MD	0.00	0.00	0.00	0.00
Concert Publicity	0.00	0.00	0.00	0.00
Concert Rehearsal Rooms	0.00	0.00	0.00	0.00
Concert Venue hire	0.00	0.00	0.00	0.00
Total Concert Expenditure	0.00	0.00	0.00	0.00
Profit/loss on Concerts	0.00	0.00	0.00	0.00
Other Income				
Charity collections	0.00	0.00	0.00	0.00
Bank Interest	0.00	0.00	0.00	0.00
Donations Received	54.00	0.00	3.00	3.00
Patrons & VP Donations	0.00	0.00	0.00	0.00
HMRC refund - Theatre Tax Credit	28,007.10	0.00	0.00	0.00
Social Functions	0.00	0.00	0.00	0.00
Total Other Income	28,061.10	0.00	3.00	3.00
Other Expenditure				
Archive	0.00			0.00
Bank Charges	163.16			110.12
Printing, postage & stationery	(30.00)			47.55
Donations	0.00			0.00
Miscellaneous	141.50			(179.20)
NODA subscription	0.00			0.00
Patrons/entertaining	0.00			0.00
Telephone & internet	0.00			0.00
Bad debts	0.00			0.00
Audit fee	150.00			150.00
Website	235.16			245.74
Total Other Expenditure	659.82	0.00	0.00	374.21
Net non-production surplus/(deficit)	27,401.28	0.00	3.00	(371.21)
Surplus/Deficit for Year	15,491.11	(1,318.89)	(7,415.88)	(9,108.97)

MANOR MUSICAL THEATRE COMPANY
BALANCE SHEET
YEAR ENDED 30 JUNE 2025

	30.06.25 £	30.06.24 £
Accumulated Funds brought forward	19,354.32	28,463.29
Surplus/Deficit for year	<u>15,491.11</u>	<u>(9,108.97)</u>
Accumulated Funds carried forward	34,845.43	19,354.32
Charity Special Reserve	435.73	285.73
	<u>35,281.16</u>	<u>19,640.05</u>
Represented by:		
HSBC Current Account	26,931.35	18,200.05
Debtors & Prepayments	8,209.81	1,200.00
Sundry Creditors	(100.00)	0.00
	<u>35,281.16</u>	<u>19,640.05</u>


31/7/25

Manor Musical Theatre Company

Independent Examination of the Accounts for the Society

Year Ended 30 June 2025

In conjunction with bank statements and other prime records, I have examined the Accounts and associated working papers produced by the Company including any year end adjustments necessarily made.

Accordingly, I am satisfied that the Income and Expenditure and Balance Sheet for the year ended 30 June 2025 are in agreement with the underlying books and records of the Company and with the explanations given to me.

A handwritten signature in black ink, appearing to be 'T Cadman', with a stylized, cursive script.

T Cadman

31 July 2025