

Trustees' Annual Report for the period

From 01/04/2020 Period start date To 31/03/2021
Period end date

Charity name: CITYSAFE

Charity registration number: 1188538

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(1) For the public benefit, To advance the education of the public in the subject of First Aid in County Durham (2) The relief of sickness and the preservation of health among people residing permanently or temporarily in Durham City Centre (3) The relief of sickness and the preservation and protection of good health in Durham City by the provision of trained first aiders, medical personnel, equipment and vehicles to assist members of the general public attending public events or using the nighttime economy
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity have undertaken several activities in the last year, namely; Community aid work, the charity have provided welfare services across Durham during the COVID pandemic, working closely with local statutory services, organisations and other charities to ensure the health and well being of all vulnerable and isolated individuals is of top priority. To assist the charity in it's community aid works, the charity have purchased a vehicle and several pieces of capital equipment (rapid expansion of home based office IT infrastructure) Prior to this a proportion of funds needed to be allocated to volunteer expenses (volunteers travelling hundreds of miles in

		<p>their own vehicles, to get help where it was most needed quickly)</p> <p>Where possible, and restrictions permitting, we have also had patrols of the city centre of an evening, helping those in need with medical and welfare support.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had due regard for all guidance from the charity commission when deliberating decisions on behalf of the charity, guidance has been followed at all stages of the charities journey, and will continue to do so in the future.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The charity does not make grants, funds or donations of any kind, has not done so in the last year, and does not plan to change this policy in the future.</p>
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Our dedicated volunteer teams have provided their time to the value of £115,483.32, calculated as;</p> <p>Volunteer Hours Donated x National Living Wage</p>
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity this year has helped a total of 4077 service users across our lines of work, due to COVID restrictions, this has been mainly through our community resilience work.</p> <p>Service users surveyed indicated that they where very pleased with the services they had received, and the overwhelming majority voted that without the services provided, they would have felt much more isolated, and would have needed to put themselves at risk of infection to satisfy basic welfare needs.</p>
---	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains stable, with a small financial reserve
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds funds in reserve for operating expenditure, namely fuel, insurance, licence and unexpected daily expenses
Amount of reserves held	Para 1.22	£1177.78
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity has no concerns or uncertainties regarding it's viability as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity relies heavily on grant making bodies to provide funding, with additional funding sources being lacking this year due to COVID restrictions
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The greatest risk facing the charity currently, and going forward is the need for volunteer hours to meet demand, and continue to grow capacity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	10. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	11. Information for new charity trustees The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	CITYSAFE
Other name the charity uses	N/A
Registered charity number	1188538
Charity's principal address	26 Gray Avenue Chester-Le-Street Co. Durham DH2 2EL

Names of the charity trustees who manage the charity

Mr. Kieren Thomas Stephenson (Chairman)

Mr. Zane Williamson

Mr Marc Watchman-Atkinson

Miss Shelley-Marie Millington

Deceleration

The trustees declare that they have approved the trustees' report above.

Signed by Mr. Kieren Stephenson (Chairman) on behalf of the charity's trustees

Yearly Financial Report

CitySafe

For the period ended 31 March 2021

Prepared by

The Trustees of the Charity

Prepared on

1st January 2022

Table of Contents

Financial Activities 3

Balance Sheet 4

Financial Activities

April 2020 - March 2021

	Total
INCOME	
Donations and legacies	53,199.26
Services	-231.50
shopping payments	11,649.10
Total Income	64,616.86
TOTAL	
EXPENDITURES	
Advertising/Promotional	129.32
Diesel	3,078.78
Food Shopping	13,301.38
Insurances	1,700.00
Meals	939.20
Mileage	4,607.66
Motor Vehicle Maintenance	1,142.49
Office/General Administrative Expenses	3,623.09
Other Professional Services	44.80
Phone Costs	492.00
Printing, Postage and Stationery	7.80
training	1,176.00
uniform	1,204.00
Total Expenditures	31,446.52
NET OPERATING INCOME	33,170.34
NET INCOME/(EXPENDITURE)	£33,170.34

Balance Sheet

As of March 31, 2021

	Total
FIXED ASSET	
Tangible assets	
Motor Vehicles Cost	28,000.00
Office Equipment Cost	4,901.24
Total Tangible assets	32,901.24
Total Fixed Asset	32,901.24
CASH AT BANK AND IN HAND	
Current	1,177.78
Total Cash at bank and in hand	1,177.78
NET CURRENT ASSETS	1,177.78
NET CURRENT ASSETS (LIABILITIES)	1,177.78
TOTAL ASSETS LESS CURRENT LIABILITIES	34,079.02
TOTAL NET ASSETS (LIABILITIES)	£34,079.02
CHARITY FUNDS	
Retained Earnings	35,796.89
Surplus/(Deficit)	-1,717.87
Total Charity funds	£34,079.02

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of CitySafe

On accounts for the year ended 31st March 2021 **Charity no (if any)** 1188538

Set out on pages One
(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2021
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's

statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in, any material respect:

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not accord with the accounting records; or
- * the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: E Burnip (Signed Electronically) **Date:** 28th January 2022

Name: Elaine burnip

Address: 26, The Green, Nettlesworth, DH2 3PQ