



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Charity name
HOPTON COMMUNITY HUB

On accounts for the year
ended

31st March 2021

Charity no
(if any) 1188523

Set out on pages

1 & 2 attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 22/04/2021

Name:

Alan Toplis

Relevant professional
qualification(s) or body
(if any):

Address:

Toplis Associates Ltd

Streethay Lodge, Streethay

LICHFIELD, Staffordshire WS13 8LR



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
HOPTON COMMUNITY HUB

No of any
1188523

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2020		31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Balance at incorporation	-	-	-	-	4,343
Hire of facilities	1,086	-	-	1,086	-
Equipment hire	10	-	-	10	-
Utilities refund	1,473	-	-	1,473	-
Business interruption grant	20,770	-	-	20,770	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	23,339	-	-	23,339	4,343
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,339	-	-	23,339	4,343
A3 Payments					
	-	-	-	-	-
Utilities	691	-	-	691	-
Insurance	345	-	-	345	-
Donation for swings	470	-	-	470	-
Additional cleaning	30	-	-	30	-
Repairs	25	-	-	25	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,561	-	-	1,561	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,561	-	-	1,561	-
Net of receipts/(payments)	21,778	-	-	21,778	4,343
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,343	-	-	4,343	-
Cash funds this year end	26,121	-	-	26,121	4,343

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	26,121	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	26,121	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

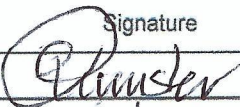
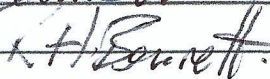
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHRIS RAMSTER	5/5/23
	RICHARD BENNETT	5-5-23

HOPTON COMMUNITY HUB ANNUAL REPORT

YEAR ENDING 31st MARCH 2021

Registered Charity 1188523 from 13.3.20

Our Finances

The financial statements show incoming resources for the year of £23,338.86p and outgoing monies of £1,560.85p

The principal source of income was a series of Business Interruption grants from Stafford Borough Council. All monies received will be invested in the upkeep of the current village hall, the replacement of the portacabin in the grounds and, possibly, a debibrillator. As a Charity, the Trustees are unable to reclaim VAT.

It has been very difficult to bring benefits to the community which the hall serves as, for the majority of the year, the hall has been closed due to the Corona Virus. The Village Hall Trustees have been entitled to a 100% reduction on the business rates for the property that they keep for charitable purposes.

Maintenance and The Lease

Very little maintenance has been carried out on the hall this year as it is anticipated that there will be a new hall in the future. However, time has been spent in examining a draft version of the Lease that the parish council is hoping to give Trustees. As we reach the end of the financial year, a draft Lease and Service Agreement has just been forwarded to the parish council for its perusal prior to offering it to the Trustees. In addition, the Trustees have decided to commission a Condition Report which will set out clearly, the state of the hall and surroundings, prior to the Trustees signing the Lease. It is intended that, upon both parties signing the Lease, that is should be forwarded, alongside the Service Agreement and the Condition Report, to the Land Registry. The Condition Report will be referred to in the Lease and should act as reduction in the Trustees' Liability to repair the hall.

Reserves and Financial Health

The Trustees regularly receive Financial Statements concerning the hall, alongside budget forecasts. These are part of the effective stewardship of the hall.

Our Ethos, Strategy and Policies

The Trustees are responsible for delivering the Objects of our CIO Constitution. Please see below:

The objects of the CIO are to establish and run a village hall and to promote, for the benefit of the inhabitants of the Parish of Hopton and surrounding area without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities for recreation or other agreed leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large, in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants. Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment Act 2005 and section 2 of the Charities Act Northern Ireland 2008.

The policies and documents currently in the village hall portfolio are:

- A post-Lockdown booking policy
- A post -Lockdown Risk Assessment
- A Hopton Village Hall Visitor Manual which includes a Risk Assessment for the hall
- A safeguarding policy
- An equal opportunities policy
- A Fire Risk Assessment
- A Hiring Agreement Form

All of these documents are available to view on the Hopton and Coton Parish Council web site on the Village Hall page:

www.hoptonandcotonparishcouncil.org.uk

The hall offers reduced booking fees for local people. The fees are currently £6 per hour for residents of Hopton Parish and £10 per hour for non-residents.

The hall welcomes people from all backgrounds. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. It has to be said that we do not have disabled access to the hall and neither do we have a disabled toilet. Hence the need for a new hall alongside the reason that the hall is in a poor physical state. The Trustees are anxious that any replacement portacabin does have disabled access.

Structure, Governance and Management

The Managing Trustees, who are also Charity Trustees, will be responsible for the day-to-day running of all assets which include the hall and grounds, a football pitch, a portacabin, a small children's play area and all of the trees, hedges once the Lease is signed. They will also be responsible for the grass verge outside the village hall. The Trustees meet when the need arises and have met regularly, recently, due to the number of choices offered to the Trustees because of over £20,000 worth of Business Interruption grants received. The Booking Secretary currently looks after all bookings and organises the meetings of the Trustees.

All Trustees give of their time freely and no remuneration or expenses were paid in the year under consideration. No person connected with the Trustees has received any benefit. The Chair of Hopton Community Hub is also a Parish Councillor, as is one other Trustee. All of the others are totally independent of the parish council.