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Harpurhey Neighbourhood Project CIO
Carisbrook Street (entrance Conran St)
Harpurhey
Manchester, M9 5PR
Tel: 0161 205 5143
Email: centre@harpurhey.org

Registered Charity Number: 1188522

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st March 2022

This report includes information required by the Charities (Accounts and Reports) Regulations 2008 and the Statement of Recommended Practice for Accounting by Charities 2005 as applicable to charities entitled to prepare accounts on the receipts and payments basis

ADMINISTRATIVE INFORMATION

The name of the Charitable Incorporated Organisation ("the CIO") is: Harpurhey Neighbourhood Project
National location of principal office is situated at Carisbrook Street, entrance Conran Street, M9 5PR.
The Office is normally open Monday to Friday 10 til 3pm

the committee is made up of 7 members;

joe kiwani
paul day
zara manoe
joan tipping
jim hibbert
malachi martin
dale johnson

STRUCTURE, GOVERNANCE AND MANAGEMENT

Functions and duties of charity trustees

The charity trustees shall manage the affairs of the CIO and may for that purpose exercise all the powers of the CIO. It is the duty of each charity trustee:

- (a) to exercise their powers and to perform their functions as a trustee of the CIO in the way they decide in good faith would be most likely to further the purposes of the CIO; and
- (b) to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to:
 - (i) any special knowledge or experience that they have or hold themselves out as having; and
 - (ii) if they act as a charity trustee of the CIO in the course of a business or profession, to any special knowledge or experience that it is reasonable to expect of a person acting in the course of that kind of business or profession.

The first charity trustees of the CIO are –

Ursula Bratt - Chair

James Hibbert - Treasurer

Dale Johnson - Secretary

OBJECTIVES AND ACTIVITIES

The objects of the CIO are:

To further or benefit the residents of Harpurhey and adjacent neighbourhoods, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Nothing in this report shall authorise an application of the property of the CIO for the purposes which are not charitable.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

Covid has of course had a massive impact on our organisation. Where we have been able to reopen provision, spaces have had to be limited in line with safe practice which has restricted many of our usual participants from taking part in activities. Telephone calls have helped us keep in contact with vulnerable people. Many other people are still not confident enough to return to accessing their usual activities which has led to lower numbers than pre covid. We have a new benefit and advice worker who is offering two sessions per week and we also offer an increased referral service, signposting people to appropriate local provision such as food banks, on line advice for debt, housing, support for carers etc. We have held emergency food parcels and offer support via our social media pages. As a centre run by volunteers our staffing has been difficult because of people being unable to work due to experiencing covid, self isolating because of other people's illness meaning some opening times have had to be shortened. Financially we have lost money due to being unable to rent space in the centre. Despite these challenges we continue to grow and increase our Centre's offer to local people.

FINANCIAL REVIEW

Expenditure item	Amount
1. Energy and Water	7000
2. Health and Safety (alarms)	850
3. Waste and Recycling	500
4. Broadband and Phone	350
5. Adminsitration	450
6. Facilities and resources	300
Total	9450

The costs associated with running the building are based on previous years usage. These costs represent the total cost of keeping the building open and in a condition that allows services to be delivered to the public.

This report was approved by the committee on 13 april 2022 and is signed

.....on its behalf by dale johnson, secretary

HARPURHEY NEIGHBOURHOOD PROJECT

***STATEMENT OF FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022***

Charity Registration Number 1188522

**HARPURHEY NEIGHBOURHOOD PROJECT
PROFIT AND LOSS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

CHARITY REG. NO. 1188522

		<i>Unrestricted</i>	<i>Restricted</i>		
		<i>Funds</i>	<i>Income</i>	Total	Total
			<i>Funds</i>	2022	2021
INCOMING RESOURCES	(Note 3)				
GMW NHS			-	-	500
Manchester City Council		43,590	-	43,590	60,385
TJA Interact		4,920	-	4,920	-
PTC Community		26,530	-	26,530	59,300
Covid-19 Response		-	-	-	10,000
UMI Commercial		-	-	-	3,750
Income from Rent		-	-	-	2,000
Other Miscellaneous Income		15,847	-	15,847	3,760
TOTAL INCOMING RESOURCES		90,887	-	90,887	139,695

**HARPURHEY NEIGHBOURHOOD PROJECT
PROFIT AND LOSS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

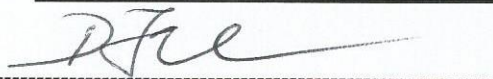
CHARITY REG. NO. 1188522

		Unrestricted Funds	Restricted Income Funds	Total
RESOURCES EXPENDED	(Notes 4-8)			2,022
PREMISES COSTS				
Light, Heat & Water		10,637	-	10,637
Business Rates		631	-	631
GENERAL ADMINISTRATIVE EXPENSES			-	-
QuickBooks & Training		437	-	437
Plusnet Broadband		899	-	899
Other Administrative Expenses		320	-	320
EMPLOYEE COST			-	-
Staff Wages & Salaries		37,000	-	37,000
PAYE & NIC		4,823	-	4,823
Volunteer Reimbursement		700	-	700
Printing, Stationery & Advertising		559	-	559
SECURITY & ALARM				
ADT Alarm		4,306	-	4,306
Insurance		4,742	-	4,742
Fire Protection		150	-	150
Equipment Repairs		2,223	-	2,223
Petty Cash Expenses		6,350	-	6,350
Consultancy & Training		4,993	-	4,993
Legal & Other Professional Fees		1,650	-	1,650
Refurbishment Costs		22,048	-	22,048
Bank Charges & Commission		311	-	311
Cleaning, Waste & Other Miscellaneous Exp		5,485	-	5,485
Depreciation of Fixed Assets		1,018	-	1,018
TOTAL RESOURCES EXPENDED		109,282	-	109,282
Net incoming/(outgoing) resources before transfers		(18,395)	-	(18,395)
Gross Transfers between funds				
Net movement in Funds before other recognised gains/(losses)		(18,395)	-	(18,395)
NET MOVEMENT IN FUNDS		(18,395)	-	(18,395)
TOTAL FUNDS BROUGHT FORWARD		75,780	200,000	275,780
TOTAL FUNDS CARRIED FORWARD		57,385	200,000	257,385

**HARPURHEY NEIGHBOURHOOD PROJECT
BALANCE SHEET
AS AT 31 MARCH 2022**

		Unrestricted Funds	Restricted Income Funds	Business Property	Total 2022	Total 2021
FIXED ASSETS						
TANGIBLE ASSETS	Note 9	5,769	-	200,000	205,769	200,331
	Note 10		-	-	-	-
TOTAL FIXED ASSETS		5,769	-	200,000	205,769	200,331
CURRENT ASSETS						
Stock and Work in Progress		-	-	-	-	-
Debtors and Prepayments	Note 11	-	-	-	-	-
(Short term) investments		-	-	-	-	-
Cash in Hand and at Bank		52,366			52,366	76,199
TOTAL CURRENT ASSETS		52,366	-	-	52,366	76,199
Creditors: amounts	Note 12				-	-
falling due within one year		750			750	750
Net Current Assets/(Liabilities)		51,616	-	-	51,616	75,449
Total Assets Less Current Liabilities		57,385	-	200,000	257,385	275,780
Creditors: amounts	Note 12	-	-	-	-	-
falling due after one year		-	-	-	-	-
Provisions for Liabilities and Charges		-	-	-	-	-
NET ASSETS		57,385	-	200,000	257,385	275,780
FUNDS OF THE CHARITY						
Unrestricted Funds		57,385	-		57,385	75,780
Restricted Income Funds	Note 13		-		-	-
Endowment Funds				200,000	200,000	200,000
TOTAL FUNDS		57,385	-	200,000	257,385	275,780

Signature of Trustee(s)



Name

MR DALE JOHNSON

Date of Approval

27-1-2023

HARPURHEY NEIGHBOURHOOD PROJECT

NOTE TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

NOTE 1 BASIS OF PREPARATION

1.1 BASIS OF ACCOUNTING

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

*Accounting and Reporting by Charities- Statement of Recommended Practice (SORP 2011);
and with Accounting Standards;
and with the Charities Act 145*

1.2 CHANGE IN BASIS OF ACCOUNTING

The Charity's income passed the Receipts and Payments threshold this year, the charity therefore changed from Receipts and Payment accounts to Accrual Accounting

1.3 CHANGES TO PREVIOUS ACCOUNTS

There has been an adjustment to the previous year's account by eliminating Fixed Assets from the previous year's account.

1.4 MATERIAL DONATIONS

Material Donations include:

	£
Manchester City Council	43,590
PTC Community	26,530

HARPURHEY NEIGHBOURHOOD PROJECT
NOTE TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 2 ACCOUNTING POLICIES

This standard list of accounting policies has been applied by the charity.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SOFA) when:

- the Charity becomes entitled to the resources;*
- the trustees are virtually certain they will receive the resources; and*
- the monetary value can be measured with sufficient reliability*

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported as gross in the SOFA

Grants and donations

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from Tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the sofa once the related goods or services have been delivered

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised..

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material.

The value placed on these resources is the estimated value to the charity of the service or facility received

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report

Investment income

This is included in the accounts when receivable

Investment gains and losses

This includes any gain loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

HARPURHEY NEIGHBOURHOOD PROJECT

NOTE TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal construtive obligation committing the charity to pay out resources

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or constitutional matters. They also include Premises costs, made up of Rent Lighting and Heating, Administrative costs including Telephone and internet, postage and stationery, as well as Travel and other Volunteers expenses

Grant with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the receipt of the grant has provided the specific service or output.

Grants payable without performance condition

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by the Charity

These are capitalised if they can be used for more than one year, and cost at least £300. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the yearend. Other investment assets are included at trustees' best estimate or market value.

HARPURHEY NEIGHBOURHOOD PROJECT
NOTE TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 3

Analysis of incoming resources

	2022	2021
Analysis	£	£
GMW NHS	-	500
Manchester City Council	43,590	60,385
PTC Community	26,530	59,300
Covid-19 Response	-	10,000
UMI Commercial	-	3,750
Income from Rent	-	2,000
TJA Interact	4,920	-
Other Miscellaneous Income	15,847	3,760
TOTAL INCOMING RESOURCES	90,887	139,695

HARPURHEY NEIGHBOURHOOD PROJECT
NOTE TO ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Note 4

Analysis of Resources expended

Costs of generating voluntary income

Charitable activities	Analysis	2022 £	2021 £
PREMISES COSTS			
Light, Heat R Water		10,637	6,382
Business Rates		631	2,255
GENERAL ADMINISTRATIVE EXPENSES			
QuickBooks & Training		437	414
Plusnet Broadband		899	673
Other Administrative Expenses		320	1,096
EMPLOYEE COST			
Staff Wages & Salaries		37,000	28,663
PAYE & NIC		4,823	-
Volunteer Reimbursement		700	1,481
Printing, Stationery & Advertising		559	-
SECURITY & ALARM			
ADT Alarm		4,306	3,507
Insurance		4,742	2,065
Fire Protection		150	150
Equipment Repairs		2,223	-
Petty Cash Expenses		6,350	2,100
Consultancy & Training		4,993	18,039
Legal & Other Professional Fees		1,650	1,088
Refurbishment Costs		22,048	54,626
Bank Charges & Commission		311	224
Cleaning, Waste & Other Miscellaneous Exp		5,485	8,213
Depreciation of Fixed Assets		1,018	-
TOTAL RESOURCES EXPENDED		109,282	130,977

**HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS**

Note 5

Support Costs

	<i>Fundraising activity</i>	<i>Charitable activity</i>	<i>Governance activity</i>	<i>Total Cost</i>
<i>Support cost type</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

<i>Total</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
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Note 6

DETAILS OF CERTAIN ITEMS OF EXPENDITURE

6.1 Trustee expenses

	2022	2021
<i>Number of trustees who were paid expenses</i>	<i>None</i>	<i>None</i>
<i>Nature of expenses</i>	<i>N/A</i>	<i>N/A</i>
<i>Total amount paid</i>		

6.2 Fees for examination or audit of the accounts

	2022	2021
<i>Independent examiner's or auditors' fees for reporting on the accounts</i>	<i>-</i>	<i>-</i>
<i>Other fees (e.g. advise, consultancy, accountancy, services) paid to the independent examiner or auditor.</i>	<i>750</i>	<i>750</i>
	<u><i>750</i></u>	<u><i>750</i></u>

HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS

Note 7

Paid employees

7.1 Staff costs

<i>2022</i>	<i>2021</i>
<i>£</i>	<i>£</i>

Wages, salaries and benefits in kind

<i>37,000</i>	<i>28,663</i>
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7.2 Average number of full-time equivalent employees in the year

<i>2022</i>	<i>2021</i>
<i>Number</i>	<i>Number</i>

<i>3</i>	<i>3</i>
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Total

<i>3</i>	<i>3</i>
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HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS

Grantmaking

8.1 Total Value of grants

*Grants to
Institutions
Total
£*

Individuals

NONE

NONE

Total

-

8.2 Grantmaking costs

The Charity does not prepare accounts based on "Activity Basis"

8.3 Material Grants to Institutions

*Total Grant
Paid
£*

Names of Institutions Purpose

Total

-

**HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS**

Note 9 TANGIBLE FIXED ASSETS

9.1 cost or valuation

	Freehold Land & Buildings	Other Land & Buildings	Plant & Machinery & Motor Vehicles	Fixtures, Payments on Fittings & account and Equipments assets under construction	Total
	£	£	£	£	£
Balance b/fwd	-	200,000	-	458	200,458
Additions	-	-	-	6,456	6,456
Disposals	-	-	-	-	-
Transfers	-	-	-	-	-
Balance c/fwd	-	200,000	-	6,914	206,914

9.2 Accumulated depreciation and impairment provisions

Basis Rate	SL or RB 0%	SL or RB 0%	SL or RB 0%	SL or RB 0%	SL or RB 0%	
Balance b/fwd	-	-	-	127	-	127
Charge for the year	-	-	-	1,018	-	1,018
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Balance c/fwd	-	-	-	1,145	-	1,145

9.3 Net book value

carried forward	-	200,000	-	5,769	-	205,769
brought forward	-	200,000	-	331	-	200,331

9.4 Revaluation

The Charity has not revalued any of her assets

Note 10 Investment Assets

HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS

Note 11 Debtors and Prepayments

<i>Analysis of debtors</i>	<i>Amounts falling due within one year</i>		<i>Amounts falling due after more than one year</i>	
	2022	2021	2022	2021
	£		£	
<i>Trade debtors</i>	-		-	-
<i>Amounts due from subsidiary and associated undertakings</i>	-		-	-
<i>Other debtors (Gift Aid Receivable)</i>	-		-	-
	-		-	-
Total	-	-	-	-

Creditors and Accruals

<i>12.1 Analysis of creditors</i>	<i>Amounts falling due within one year</i>		<i>Amounts falling due after more than one year</i>	
	2022	2021	2022	2022
	£		£	
<i>Loans and overdrafts</i>			-	-
<i>Amounts due to subsidiary and assoicated Undertakings</i>			-	
<i>Other creditors</i>			-	
<i>Accruals and deferred income</i>	-	-		
	-	-		
Total	-	-	-	-

12.2 Security Over Assets

HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS

Note 13 Endowment and Restricted income funds

13.1 funds held

please give a brief description of any of the following type of funds held by the charity:

Permanent endowment funds (PE)
Expendable endowment funds (EE); and
Restricted income funds, including special trusts, of the charity ®

<i>Fund Name</i>	<i>Type PE, EE or R</i>	<i>Purpose and Restrictions</i>
	R	

13.2 Movement of major funds

<i>Fund balances b/fwd</i>	<i>Incoming resources</i>	<i>Outgoing resources</i>	<i>Transfers</i>	<i>Gains and losses</i>	<i>Fund balance C/fwd</i>
£	£	£	£	£	£
<hr/>					
<i>Total funds</i>	-	-	-	-	-

13.3 Transfers between funds

<i>From fund (name)</i>	<i>To Fund (name)</i>	<i>Reason</i>	<i>Amount</i>
			£
			-
			<hr/>
			-
			<hr/>

HARPURHEY NEIGHBOURHOOD PROJECT
NOTES TO THE ACCOUNTS

Note 14 **Transactions with Related Parties**

14.1 Remuneration and benefits

<i>Name of trustee or connected party</i>	<i>Legal authority(eg order, governing document)</i>	<i>Amounts paid or benefit value</i>	
		<i>2022</i>	<i>2021</i>
		<i>£</i>	
N/A		-	-

<i>name of trustee or connected party</i>	<i>legal authority</i>		<i>Amount owing</i>	
			<i>2022</i>	<i>2021</i>
			<i>£</i>	<i>£</i>
<i>due to trustees and related parties</i>	NONE	NONE	NONE	NONE
<i>due from trustees and related parties</i>	NONE	NONE	NONE	NONE

14.3 Other transaction(s) with trustees or related parties

<i>Name of the trustee or related party</i>	<i>Relationship to Charity</i>	<i>Description of the transaction(s)</i>
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**INDEPENDENT EXAMINER'S REPORT TO
HARPURHEY NEIGHBOURHOOD PROJECT
CHARITY REG. NO. 1188522**

I report on the accounts of the trust for the year ended 31 March 2022 which are set out on pages 1 and 2

Respective responsibilities of Trustees and examiner

As the Charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities 2011 act (the Act) does not apply.

It is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);*
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and*
- state whether particular matters have come to our attention.*

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

Independent examiner's statement

In connection my examination, no matter has come to my attention.

1 which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and*
- to prepare accounts which accords with the accounting records and comply*
- with the accounting requirements of the Act have not been met;*

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Geoffrey Kwaky- Donkor (FCCA)
ROKNOD Accountants
Chartered Certified Accountants
Office No.1 City View Offices
99 Long Street
Manchester
M24 6UN*