



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2021		31	March	2022

Section A Reference and administration details

Charity name	Friends of Mutake School		
Other names charity is known by	FoMS		
Registered charity number (if any)	1188497		
Charity's principal address	Jubilee House, Gunnerside, North Yorkshire		
Postcode	DL11 6JG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Yolanda Christine Richards			Friends of Mutake School
2	Andrew Paul McCormick			Yolanda Christine Richards
3	Paul Anton Volker			Yolanda Christine Richards
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the chair

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide school fees for children in the Dombashawa region of Zimbabwe, improve the facilities at the school and provide medical aid for the sponsored children where necessary.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We have provided sponsorship for 16 students this year, some of whom have moved from primary school to secondary. This has enabled those young people to access education which they would previously have been unable to do. FoMS have also provided the school with tools to assist them in nurturing their garden, computers to help them access the internet and other equipment to broaden the lessons available, i.e. sewing machines. This has meant that the wider school have had access to different lessons, wider formats of lessons and have benefitted from a more public approach to the school facilities. All of the children who completed their Grade 7 (final primary) school year were also given token gifts of stationery to take onwards to their secondary school and pencil cases, funded through FoMS. The school borehole was not functioning meaning that the school did not have access to clean water, FoMS paid for the repair work meaning that the whole school had access to fresh, clean water, this is powered through a solar borehole and is therefore a sustainable approach to water access.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

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Section E

Financial review

Brief statement of the charity's policy on reserves

The charity have maintained a reserve of £5000.00 as we have been unable to access funds to build the school a kitchen or a library. We have ringfenced this amount to provide the school with the structures following the amount being raised by parties specifically for this.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charities principal source of funding this year has been one grant made by another charity and then a grant provided by an individual. The fund raising by our supporters is third in the list of ways that FoMS accesses funds and regular donations and Amazon Smile make up the last two ways in which funding has occurred for FoMS in the last year.

Our expenditure is made up primarily of school fees for students but we have also provided funds to support the facility reparation, i.e. borehole repairs. We have also provided all of the children in their final year of school at Mutake School with tools to go on to secondary school with.

FoMS do not have an investment policy.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Anton Volker	
Position (eg Secretary, Chair, etc)	Secretary	
Date	18/07/2022	



Friends of Mutake School

Registered Charity No:1188497 UK

11 March 2022

To whom it may concern,

The Friends of Mutake School is a small Charitable Incorporated Organisation (CIO) and has no paid members of staff, 3 volunteer trustees in the UK, 2 volunteers in Zimbabwe and the assistance of 3 teachers at the school in Zimbabwe. The Lead trustee and the Secretary grew up in Harare, Zimbabwe and still have ties to the country by way of family members living there. We have been an official charity since March 2020 but prior to this the Lead trustee/Chair, Yolanda, has been volunteering her support for the school for about eleven years.

The main aim of our charity is to provide pupils, who would normally be unable to attend school due to poverty or lack of material resources, the means to attend education. The main provision of our work is working with sponsors who contribute GBP£5.00 per month. This money pays for the child's school fees, school uniform, books and school equipment as well as providing a small amount left over to provide medical support if the young person needs it. This has provided essential support for students who required medication for AIDS/HIV treatment as well as support for minor ailments which have required antibiotics or eyecare treatment.

We set up the charity in order for us to provide support in a much more transparent and target driven manner. Following the support for some students, we looked at how else the school environment could be improved to make learning easier for all of the students at Mutake. We have managed to provide the school with a solar powered borehole so that the school have access to regular and clean water, water drums so that the school can grow their own vegetables and planted some trees around the site so that in time, there can be shade for the children to sit in and be comfortable.

We currently have 4 main projects of varying size, both physically and financially.

- Build a kitchen for the school - they are currently providing one meal a day for all 1000 students using open fires and there is no storage facilities for fresh produce so most of the cooking is with dry goods and costs are high due to purchasing being done in short orders. Cost - Approx US\$20,000.00 (GBP£15,250). This was costed in March 2021 at US\$17,000 but prices have increased. We can get a more up to date quote if required.
- Provide a library for the school - We have sourced a sustainable repurposed shipping container which would be altered to provide a library structure. The company is based in Zimbabwe so as well as making use of an old shipping container, the carbon footprint for development and sourcing is minimal. We would work alongside other charities to provide the books but require the financial resource for the library. Cost US\$7,000 (GBP£5,350)
- Desks for the classroom - We would like to provide 200 new desk and chair sets for students. Cost - US\$5000 (GBP£3,830).

Y. Richards (Chair) P. Volker (Secretary) A. McCormick (Treasurer)
Gunnerside, DL11 6JG, Richmond, North Yorkshire, UK



Friends of Mutake School

Registered Charity No:1188497 UK

- Trees for the nursery and vegetable seeds for the school patch - We would like to plant 100 trees around the nursery area to provide shade for the children to play in as well as put money to provide seeds for the school to grow their own vegetables in order to reduce costs for the cooking of school meals. Cost - US\$1000 (GBP£765)

For the kitchen, we have architectural drawings and a builder who has provided a quote for the work. The kitchen will provide a secure space for the staff to store, cook and serve the meals and will help to alleviate the potential harm that could come to either staff or pupils in the future. As there will be covered and secure storage facility within the building, more planning and bulk purchases can be made by the school which means they will get better value for their money spent on food. The kitchen will provide an area to prepare the food in a cleaner and more hygienic way, which will in turn lessen the potential for disease or bacteria spread reducing the risk of food poisoning and there will be better cleaning of utensils and pots and pans available. The wellbeing of the staff preparing the food will be increased as they will have raised areas to cook the food, leading to reduced periods of time off ill and a reduction in the long-term problems associated with stooping over fires on the floor.

We are happy to share the architectural drawings or the quotes for the library and we are happy to show the impact of any donations through use of our social media platforms and website.

We have recently received a donation to improve the website and will be changing its name to reflect the school/charity name but at present, you can still visit [Home | Mysite \(yorch9.wixsite.com\)](http://yorch9.wixsite.com) to see what we have been able to do so far with the school.

Many thanks,

Paul Volker

Friends of Mutake School
07821059669