

**Tamil Welfare Association Nottinghamshire**  
**REPORT AND FINANCIAL STATEMENTS FOR THE YEAR**  
**ENDED 30 April 2021**

**Registered Charity Number: 1188473**

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## **Tamil Welfare Association Nottinghamshire**

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR  
THE YEAR ENDED 31 APRIL 2021

### **Trustees**

- Kandasamy Jayanmanohar
- Paramanathar Thavarajah
- Anton Reginold Emmanuel
- Daniel Jeyaseelan Vimalenthiranathan
- Vasavan Sinnathamby
- Nandini Koneswaran
- Kesavan Thiagarajah - Chairman
- Baheerathan Thayabararasa
- Chitra Selvaratnam
- Dr Rathnam Gowribalan
- Marimuthu Loganathan
- Thambiah Kunasekaram
- Raman Senthil Prabu

### **Charity registered number**

1188473

### **Registered office**

16 High Oakham Close, Sutton in Ashfield, Nottinghamshire NG17 4JS

### **Independent Examiner**

Mr Rajesh Jawaharlal

### **Bankers**

Lloyds Bank Plc, PO Box 1000, Andover

## **Tamil Welfare Association Nottinghamshire**

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### **Trustees' Annual Report for' the period ending 30 April 2021**

The Trustees of Tamil Welfare Association Nottinghamshire CIO were elected at the GM held on 01 June 2018 and 12 January 2019.

#### **Structure governance and management**

The governing document of the charity by way of a Charitable Incorporated Organisation (CIO) is a constitution based on the charity commission's Association Model adopted on 11<sup>th</sup> March 2020. The registration number is 1188473.

Trustees are appointed annually at the General Meeting.

Membership of the charity is: open to any individual, a corporate body or organisation Interested in furthering, the purposes and objects of the charity.

The governance of the organisation is vested in a board of trustees, it has overall responsibility for management, policy, forward planning, finance, quality, monitoring and evaluation.

The operation of activities is delegated to Trustee's and Volunteers who give their time freely.

#### **Induction and Training of Trustees**

Induction and training of trustees is covered as presentations at the Trustee Board meetings. The new trustees normally receive their induction at the first meeting of the financial year. The policies and procedures are reviewed on a rolling program basis at the Trustee board meetings. Governance training for the trustees is organized on a need basis.

#### **Risks and Internal Control**

The Trustees have overall responsibility for ensuring that Tamil Welfare Association Nottinghamshire has appropriate systems of control, both financial and operational. These systems are designed to provide reasonable, but not absolute, assurance "against material misstatement or loss. During the period, the Trustees continued to review the major financial and operational risks facing Tamil Welfare Association Nottinghamshire and continue to monitor on a regular basis the implementation of any changes necessary to ensure that, as far as is reasonable, controls are in place to protect. the organisation, its members, those working for it, the general public and other stakeholders.



# Tamil Welfare Association Nottinghamshire

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## Trustees' Annual Report for the period ending 30 April 2021 (continued)

### Strategic Development

Tamil Welfare Association Nottinghamshire operates within a strategic framework in order to meet the objectives. The current business plan prepared with wider consultation with stakeholders in 2020 was reviewed and updated in 2021.

The key issues identified to tackle as priorities are:

- Building a strong infrastructure
- Improving Current services:
- incorporating new service developments

Tamil Welfare Association Nottinghamshire has Financial control policy, Reserve policy, Equal opportunity policy, safe Guarding Policy, Health and Safety policy in place which are reviewed annually.

As a community organisation, it is vital Tamil Welfare Association Nottinghamshire continues to represent the communities it serves, at all levels, and remains relevant and connected to the wider area of Nottinghamshire.

### Objectives and activities

The objects of the charity set out in the governing document are for public benefit, by way of education of the public, and in particular young people, within the Nottinghamshire and its environs, in Tamil culture and its language, arts and heritage by the provision and co-ordination of workshops, courses and events.

The provision of the above facilities is in the interest of social welfare for recreation or other leisure time occupation of individuals by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances with the object of improving their lives. We are grateful for the many hours volunteers, including member volunteers, have spent in successfully carrying out the above activities.

In order to achieve these objectives Tamil Welfare Association Nottinghamshire organises the following main areas of work in furtherance of its public benefit duties:

#### Environmental

Volunteering alongside with England forestry commission to maintain woodlands.

#### Culture

For the public benefit to advance education and culture through classes in Tamil language, music, dance, celebration of cultural and all faith festivals.

#### Fine Arts

For the public benefit to advance performing arts through provision of workshops in music dance and theatre productions

## **Tamil Welfare Association Nottinghamshire**

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### **Trustees' Annual Report for the period ending 30 April 2021 (continued)**

#### **Achievements and performance**

##### Covid -19 Pandemic:

This financial year has been a very challenging for Tamil Welfare Association Nottinghamshire due to the Covid-19 pandemic. Due to the lock down, the charity could not hold the regular activities which are normally run in school premises and community halls. The trustees had to adopt to the 'new normal' and organize activities virtually in 'online platforms'. It is paramount that the services are provided so that the students do not fall behind in the learning activities. It is also important to keep them occupied to avoid isolation, loneliness and possible mental health issues. Tamil Welfare Association Nottinghamshire managed to provide the following activities from March 2020 to April 2021 within the scope of available facilities. Some of the activities which can only be provided outdoors could not be organised due to the lockdown. These were replaced by virtual activities to keep the mind and body active.

The classes were held using 'Microsoft Team platform' and the events were held using zoom platform.

- Giving food for needs
- Running workshops leading to a performance
- Running keep fit classes
- Providing advice and information

##### Our virtual events:

The events listed below are those organised annually which are key to advance and educate the public in our rich culture and traditions by encouraging our students to showcase what they have learnt in a classroom environment. They are well attended by parents, friends and local diverse communities. Other local community/cultural organisations are invited to attend and learn about our traditions and culture. The events are free of charge and a small fee is charged for some events to cover the cost.

#### **Financial review**

As at 30 April 2021 the cash at bank was £6k in Unrestricted Funds. The funds are held to cover ongoing operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur in line with the reserve policy.

## **Tamil Welfare Association Nottinghamshire**

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### **Trustees' Annual Report for' the period ending 30 April 2021 (continued)**

#### **Reserve Policy**

The main aim of the Trustees is to ensure that Tamil Welfare Association Nottinghamshire holds adequate reserves for working capital purposes and has sufficient funds to meet contractual liabilities and winding down costs, were the organisation to close. This amounts due to creditors and commitments under contracts.

In addition to the contingency reserve, the current general unrestricted will be used for administration and running costs, as well as fundraising and project planning

The main sources of income for the period ended 30 April 2021 has been tuition fee, Donations and fund raising.

The Trustees declare that they have approved the above Trustees' report.



## Tamil Welfare Association Nottinghamshire

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### Statement of Trustees' Responsibilities

Law applicable to charities in England and Wales requires the Board of trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the financial year in preparing those financial statements giving a true and fair view, the Board of trustees should follow best practice and:-

- ☐ Select suitable accounting policies and then apply them consistently;
- ☐ Make judgments and estimates that are reasonable and prudent;
- ☐ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- ☐ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The board of trustees approved this report on 26<sup>th</sup> February 2022.

Signed



Trustee

BAHEERATHAN THAYA BARARASA



### **Independent examiners' report to the Trustees of Tamil Welfare Association Nottinghamshire**

We report on the accounts of the charity on Pages 9 to 11 which have been prepared in accordance with the Charities Act 2011 and with the Financial Reporting Standard for Smaller Entities issued by the Charity Commissioners for England and Wales, effective October 2000, adapted to meet the needs of unincorporated organisations, under the historical cost convention and the accounting policies set out on page 11.

#### **Respective responsibilities of trustees and examiner**

As described on page 7, the Charity's trustees are responsible for the preparation of the accounts. The trustees consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. It is our responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners for England and Wales under section 145(5)(b) of the Act, whether matters have come to our attention.

#### **Basis of independent examiners' report**

We conducted our examination in accordance with the General Directions given by the Charity Commissioners for England and Wales. An examination includes a detailed review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the accounts comply with the statement of Recommended Practice issued by the Charity Commissioners for England and Wales (effective October 2000), on a test basis, of evidence relevant to the amounts and disclosures in the accounts.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently we do not express an audit opinion on the view given by the accounts.

We planned and performed our examination so as to satisfy ourselves that the objectives of the independent examination are achieved and before finalising the report we obtain written assurances from the trustees of all material matters.

#### **Independent examiner's statement**

Subject to the limitations upon the scope of our work as detailed above, in connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
- 2) to which, in our opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.



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26 February 2022

Sri Guru Ganesh Consultancy UK Ltd  
23 Summer Crescent  
Beeston, Nottingham  
NG9 2GX

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