



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	10th	March	2020		31 st	December	2020

Section A Reference and administration details

Charity name

Friends of Dorothy

Other names charity is known by

Registered charity number (if any)

1188461

Charity's principal address

19 Church Lane

Bardsey

Leeds

Postcode

LS17 9DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Gittins	Secretary		
2	Katie Robinson	Vice Chair		
3	Judith Firman	Chair (Mar-June) Treasurer		
4	David Scottow	Chair(July-Dec)		
5	Hannah Bithell			
6	Nadine Pemberton		June-Dec	
7	John Cannon		May - Dec	
8	Paul Callaghan		June-Dec	
9	Matthew Jameson			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable incorporated organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by board of trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by working with people who are socially excluded on the grounds of their age and sexual orientation (in particular, elderly people who identify as

LGBT+) to relieve the needs of such people and assist them to integrate into society, in particular by:

- (a) providing a local network group that encourages and enables members to interact more effectively with the wider community (including the young LGBT+ community); and
- (b) raising public awareness of the issues affecting elderly people who identify as LGBT+ generally and in relation to their social exclusion.”

1. Improve the ability, opportunity for and dignity of those disadvantaged on the basis of their identity
2. Develop a collaborative out-reach strategy, with other agencies where needed, that helps find and identify people who could otherwise be excluded
3. Build an organisation to offer them befriending, signposting to other relevant organisations, and an inclusive network group which welcomes, protects and safeguards them
4. Design and implement a social media and PR strategy to communicate effectively with members and to promote external awareness of FOD, especially within the LGBT community, that will foster mutual support
5. Encourage members to mobilize their individual skills and work together to realise and develop their strengths, with a range of regular activities and events that will encourage members to keep well, have fun and stay connected
6. Implement a fundraising programme that will minimise the dependency on, and uncertainty of, external grants needed to support continuing operations

During the period the trustees have had due regard to the Charity Commission’s public benefit guidance and have taken this into account when making a decision to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Almost immediately after the incorporation of the charity, the restrictions imposed by the Covid 19 pandemic prevented the continuation of the social and other activities that had been run by the social group which preceded the charity. In their place FOD introduced a series of zoom gatherings, which served to bring together members from across the region and beyond. However, not all the beneficiaries were able to take advantage of this, either because of lack of personal skills or internet access. The charity managed to address many of the barriers which members faced, supplying equipment, with FOD volunteers providing technical support.

A programme of afternoon tea deliveries once per month to selected beneficiaries was organised from September onwards, and Christmas hampers and cards were given. When lockdown restrictions were briefly lifted one face to face walk was organised.

With reference to the matters dealt with in Section F below, managing the reputational risks and the legal process placed considerable stress on the charity's operations. However, all the activities organised for beneficiaries were carried out without interruption and with minimal loss of their support, which represents a major achievement.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity aims to ensure that there are sufficient funds to allow it to continue its operations for at least three months without income. As the operational costs of the charity have been very low, the policy will be reviewed to reflect the plans for future expansion.

Details of any funds materially in deficit

With reference to the matters in Section F below, the overall legal costs of the claim have been fully met by the charity's insurance policy and restricted donations. However, at the end of the reporting period, the expenditure had exceeded receipts, so the restricted funds went temporarily into deficit.

Further financial review details (Optional information)

Section F Other optional information

During the year an unauthorised transaction was carried out by a former volunteer of the charity. As trustees have a legal duty to safeguard the charity's assets, the charity's lawyers were informed of the details. They advised that the matter should be reported as a serious incident to the appropriate authorities, including the Charities Commission, and this was carried out. The volunteer's lawyers issued a letter of claim against the charity and the individual trustees, pursuant to formally registering a claim for damages with the courts and serving the claim on the defendants. The claimant's public statement questioning the behaviour and integrity of the charity and its trustees brought about a crisis of confidence amongst some beneficiaries and risked harming the charity's work and its reputation. The trustees decided that this should also be reported as a serious incident.

By the end of 2020 no progress had been made in negotiating a settlement. The process continued intermittently throughout 2021, but by the end of the limitation period allowed for a claim to be formally processed, no notice of proceedings being issued at the courts had been received. We are advised that, at the time of writing this report, it is theoretically possible that the proceedings may have been lodged, but as yet not notified to the defendants.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Tim Gittins	Judith Firman
	Timothy Paul Gittins	Judith Ann Firman
Full name(s)	Chair	Treasurer
Position (eg Secretary, Chair, etc)		
Date	13/12/2021	13/12/2021



Receipts and payments account

For the period from	Period start date 10th March 2020	To	31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Charitable Donations	16,618	-	-
Grants received		5,000	-
Restricted donations		1,000	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	16,618	6,000	-
A2 Asset and investment sales, (see table).			
	-	-	-
Sub total	-	-	-
Total receipts	16,618	6,000	-
A3 Payments			
Direct cost of services	256	571	-
Office and Admin	207	-	-
Comms & PR	936	5,000	-
Insurance	421	-	-
Legal & Professional	780	1,956	-
Subscriptions	278	-	-
	-	-	-
Sub total	2,878	7,527	-
A4 Asset and investment purchases, (see table)			
	-	-	-
Sub total	-	-	-
Total payments	2,878	7,527	-
Net of receipts/(payments)	13,740	- 1,527	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-
Cash funds this year end	13,740	- 1,527	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Charities Age Foundation	7,046
	Lloyds Bank	2,859
		-
	Total cash funds	9,905
	(agree balances with receipts and payments account(s))	Agreement Error
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
		Tim Gi Judith F

o (if any) 188461	CC16a
units	
Period end date 1st December 2020	



Total funds	Last year
to the nearest £	to the nearest £
16,618	-
5,000	-
1,000	-
-	-
-	-
22,618	-

-	aa
-	-

22,618	-
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827	-
207	-
5,936	-
421	-
2,736	-
278	-
-	-
10,405	-

-	
-	-

10,405	-
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12,213	-
-	-
-	-
12,213	-

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Restricted funds	Endowment funds
to nearest £	to nearest £
2,307	-
	-
-	-
2,307	-

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Restricted funds	Endowment funds
to nearest £	to nearest £
-	-

Cost (optional)	Current value (optional)
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	

Name	Date of approval
ttins	13/12/2021
irman	13/12/2021