



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 31st December 2021 Period start date To 31st December 2022 Period end date

Charity name: Letchworth Men in Sheds

Charity registered: 10th March 2020

Charity registration number: 1188445

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Men in Sheds are community spaces for men to connect, converse and create. Our Letchworth Shed aims to reduce loneliness and isolation for primarily older and often retired men by developing that sense of personal identity, and purpose and restoring the camaraderie which is so often lost after retirement. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>At the beginning of 2022 our trustees signed an agreement with Letchworth Heritage Foundation to have use of premises at Standalone Farm in Letchworth, Hertfordshire. This agreement (termed a License to Occupy) gives us use of two ex-farm shed rooms and access to an electricity supply free of cost - providing we undertake occasional jobs in return.</p> <p>By taking on these premises and undertaking a rolling programme of necessary clean-up, maintenance and fit-out jobs beginning in April 2022, we have been able to bring a number of our volunteer members together on a regular weekly basis since around April 2022 for the very first time, towards our common purpose.</p> <p>Our volunteer members are mostly retired and bring with them skills and experience gained over lifetimes. Everyone is welcome and we regularly receive enquiries from interested individuals and community groups. We have taken on several new individual members during 2022.</p> <p>We are working towards the fit-out of a workshop, complete with (mainly) woodworking machinery, power and hand tools. Though we are still a little way from achieving this, our charity objectives of fighting social isolation and loneliness are substantially being met by our regular weekly working meetings and being engaged on the various fit-out jobs.</p> |

| | | |
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| | | In March 2022 our members were given the opportunity to repay towards our License to Occupy by way of working to erect a large Polyunnel at Standalone Farm that will be used by the Greencare at Norton Community Interest Company (CIC), enabling them to expand their therapeutic gardening project, for the benefit of their members. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>We have three trustees. All are members and have been trustees since we registered as a CIO charity in 2020.</p> <p>We continue to operate in our charities best interests and manage its resources with care and to the best of our ability.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>We obtained first-time premises in February 2022.</p> <p>Members have together invested their time and effort in the regular weekly sessions towards renovating, building and fixing the interior and exterior of our premises. These sessions are substantially meeting our charity objectives of fighting social isolation and loneliness. Some members benefit by sharing a common purpose that reduces loneliness and isolation, whilst others benefit from the camaraderie.</p> <p>We have been fortunate to have taken significant public donations of machinery and tools that will benefit our members in our startup workshop.</p> <p>We have continued to take on new members during 2022. Almost all now return week after week for the jobs we still have to do and to enjoy social interaction & chats over tea and biscuits!</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|---|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | <p>During 2022, we have been very fortunate to have received grants & donations from generous community groups and organisations.</p> <p>We were grateful to have received a significant discount in a complete electrical installation of power and lighting by GFX Power. The cost to us was £572.</p> |
|---|-----------|--|

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| | | <p>During 2022, The Co-op were very generous to provide two grants totalling £3683 towards benches, machinery and tools.</p> <p>Also very generous were the Hertfordshire Community Foundation who initially granted us £5183 to replace the concrete floor in our premises. The Letchworth Heritage Foundation did, however, come forward to do this work at their own cost and the Hertfordshire Community Foundation were gracious in allowing us to repurpose their grant towards the many essentials needed towards the opening of our Men's Shed.</p> <p>The Freemasons have made a significant unrestricted donation to our group of £600 in 2022.</p> <p>We have also received some member donations and member subscription payments during the last year.</p> <p>A significant amount of the grants received in 2022 are earmarked for spend in projects continuing into 2023.</p> <p>Opening balance at 31/12/2021 was £351.04 Closing Balance at 31/12/2022 is £9,545.37</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | We do not hold reserves. |
| Amount of reserves held | Para 1.22 | The cash in our community bank account is £9,545.37 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <p>We do not pay for rent, rates, utilities, services or have any payroll costs and so not anticipate financial liabilities arising.</p> <p>Our fixed costs in 2023 will be covered by grants and donations received.</p> <p>Variable costs in 2023 will be covered partly by grants and by member subscriptions.</p> <p>The trustees will follow budget planning for 2023 to ensure finances remain under control.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | <p>Our principle sources of funding have been grants from the Hertfordshire Community Foundations, the Co-op, the Freemasons and donations from charity members.</p> <p>Grants were mainly received in October & November 2022.</p> |
|--|-----------|---|

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|---|-----------|---|
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | n/a |
| A description of the principal risks facing the charity | Para 1.46 | <p>Finding volunteers within our charity to share the day-to-day workload of general admin and more specific tasks like fundraising and budget planning is a constant headache. These areas usually fall to one or two individuals who are likely become overloaded.</p> <p>We have the minimum three trustees and have been unsuccessful in attracting any more from our own membership. If, for any reason, any of the existing three is unable to participate, we won't be able to function. Our AGM is due shortly and we hope to attract new volunteer trustees.</p> <p>We receive regular enquiries from other community groups and individuals wanting to join our group. We will organise our opening times to accommodate as many persons in daily and morning/afternoon sessions as possible but it's very likely space to operate in will become a problem. We intend to approach the managers of our premises with a view discussing use of adjoining farm rooms that we may expand into.</p> |
| Other | | n/a |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | We have no trusts. |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution of a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees. |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | All our trustees are volunteers, elected from and by our membership, in line with our CIO Constitution. |

Additional information (optional)

You may choose to include further statements where relevant about:

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|--|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
|--|-----------|--|

| | | |
|---|-----------|--|
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Letchworth Men in Sheds |
| Other name the charity uses | |
| Registered charity number | 1188445 |
| Charity's principal address | c/o 1, Milestone Close, Stevenage, Hertfordshire |
| Postcode | SG2 9RR |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|-----------------|-----------------------------------|---|
| 1 | Peter Hill | Chair | | The Membership |
| 2 | Mike Elsdon | Membership | | The Membership |
| 3 | Neill Withington | Treasurer | | The Membership |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| | | |
|---------------|--|--|
| Director name | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| | | |
|--------------|-----------------------------------|--|
| Trustee name | Dates acted if not for whole year | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|------|
| Description of the assets held in this capacity | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | n/a |

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|--|--|

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

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| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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| |
|--|

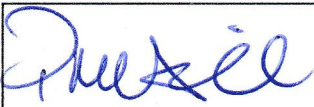
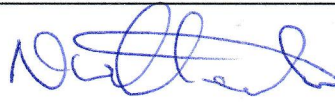

Other optional information

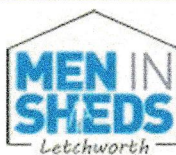
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | | |
|------------------------|---|--|---|
| Signature(s) |  |  |  |
| Full name(s) | Peter Hill | Neill Withington | Mike Elsdon |
| Position (e.g., Chair) | Trustee (Chair) | Trustee (Treasurer) | Trustee (Membership) |
| Date | 17/3/23 | 17/3/23 | 17/03/23 |



Letchworth Men in Sheds

1188445

Receipts and payments accounts

CC16a

For the period
from

Period start date

31/12/2021

To

Period end date

31/12/2022

Section A Receipts and payments

| | Unrestricted to the nearest £ | Restricted to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|----------------------------------|--------------------------------|---------------------------------|-------------------------------|
| Receipts | | | | |
| Membership fees | 296.00 | 0.00 | 296.00 | 0 |
| Donations | 1,159.19 | 0.00 | 1,159.19 | 312 |
| Grants | 8,866.21 | 0.00 | 8,866.21 | 0 |
| Sales / event income | 0.00 | 0.00 | 0.00 | 0 |
| Interest | 0.00 | 0.00 | 0.00 | 0 |
| Other | 0.00 | 0.00 | 0.00 | 0 |
| Sub total (Gross income for AR) | 10,321.40 | 0.00 | 10,321.40 | 312 |
| Asset and investment sales | | | | |
| Sale of assets | 0.00 | 0.00 | 0.00 | 0.00 |
| Sale of investments | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub total | 0.00 | 0.00 | 0.00 | 0.00 |
| Total receipts | 10,321.40 | 0.00 | 10,321.40 | 311.99 |
| Payments | | | | |
| Shed premises costs | 571.98 | 0.00 | 571.98 | 0.00 |
| Insurance | 505.90 | 0.00 | 505.90 | 0.00 |
| Materials & consumables | 0.00 | 0.00 | 0.00 | 0.00 |
| Small tools (<£25) | 0.00 | 0.00 | 0.00 | 0.00 |
| Repairs and renewals | 0.00 | 0.00 | 0.00 | 0.00 |
| Refreshments & cleaning | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin/Office costs | 0.00 | 0.00 | 0.00 | 0.96 |
| Subscriptions | 49.19 | 0.00 | 49.19 | 95.99 |
| Sundry | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub total | 1,127.07 | 0.00 | 1,127.07 | 96.95 |
| Asset and investment purchases | | | | |
| Hand and power Tools (>£25) | 0.00 | 0.00 | 0.00 | 0.00 |
| Workshop machines | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub total | 0.00 | 0.00 | 0.00 | 0.00 |
| Total payments | 1,127.07 | 0.00 | 1,127.07 | 96.95 |
| Net of receipts/(payments) | 9,194.33 | 0.00 | 9,194.33 | 215.04 |
| Transfers between funds | 0.00 | 0.00 | | |
| Cash funds last year end | 351.04 | 0.00 | 351.04 | 136.00 |
| Cash funds this year end | 9,545.37 | 0.00 | 9,545.37 | 351.04 |


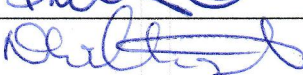
Section B Statement of assets and liabilities at the end of the period

Categories

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Total current Period to the nearest £ | Last year to the nearest £ |
|--|---------------------------------------|-------------------------------------|---|-------------------------------|
| Cash funds | | | | |
| Current account | 9,545.37 | 0.00 | 9,545.37 | 351.04 |
| Deposit account | 0.00 | 0.00 | 0.00 | 0.00 |
| Cash | 0.00 | | 0.00 | 0.00 |
| Total cash funds | 9,545.37 | 0.00 | 9,545.37 | 351.04 |
| (agree balances with receipts and payments account(s)) | OK | OK | OK | OK |
| Other monetary assets | | | | |
| Stocks/goods for sale | | | 0.00 | |
| Debtors | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | 0.00 |
| Investment assets | | | | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | 0.00 |
| Assets retained for the Shed's own use | | | | |
| Buildings | 0.00 | | 0.00 | |
| Large items of machinery | 165.00 | | 165.00 | |
| Power tools | 565.00 | | 565.00 | |
| Hand tools | 100.00 | | 100.00 | |
| Other assets | 100.00 | | 100.00 | |
| | | | 930.00 | 0.00 |
| Liabilities | | | | |
| Trade creditors | | | 0.00 | |
| Accrued expenses | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | |
| | | | 0.00 | 0.00 |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

PETER HILL
NEILL WITHINGTON

Date of approval

17/3/23
17/3/23

Current account summary

£

| | | |
|----------------------------|------------------|-----------------|
| Opening Balance | as at 31/12/2021 | 351.04 |
| Receipts and net transfers | | 10,272.21 |
| Payments | | -1,077.88 |
| Closing Balance | as at 31/12/2022 | <u>9,545.37</u> |