

The trustees present their report and accounts for the year ended 31 October 2024

The accounts have been prepared on the receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Structure, governance and management

The charity was registered as a charitable incorporated organisation on 10 March 2020, number 1188439.

The trustees who served during the year were:

Dr Paul E Frost

Lester W Handley

Martyn Mitchell

David W Stedman

The management of the charity is the responsibility of the trustees who are appointed under the constitution of the CIO. There must be at least three trustees and new trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

New trustees receive training from the existing trustees. There is no formal training programme,

The trustees determine the policy, strategy and priorities for the charity. The trustees liaise closely with the *Friends of the Windmill Hill Windmill* which is a group of volunteers who manage the operation, maintenance and fundraising activities.

The trustees take advice from Sussex Mills Group and other organisations and individuals with specialist windmill knowledge.

The charity had the following transactions with related parties during the year: Mrs B Frost, spouse of Dr P E Frost, reimbursement for items purchased on behalf of the charity amounting to £17.50.

No remuneration was paid to trustees during the year.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity's principal objects during the year were the advancement of education for the public benefit by (1) the restoration, preservation, operation, and improvement of the windmill at Windmill Hill, East Sussex, BN27 4RT; and (2) the provision of public access to the windmill and the encouragement of the study of the windmill by the public.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Strategic Plan

A five-year strategic plan has been developed to steer operations for the future.

Volunteers

A campaign for new volunteers was designed and delivered and resulted in six new volunteers being recruited.

Visitors and open days

Between 1st November 2023 and 31st October 2024, the windmill had 734 visitors (599 adults and 135 children). The mill was open to the public in May and then on every Sunday and Bank Holiday Monday until the end of September. This included Mills Day in May, the National Garden Scheme Parish Trail in June and a music afternoon in September. Additionally, we had several small group visits and three educational visits (Cubs, Primary School and a Home Education Group) a total of 99 other visitors (35 adults and 64 children).

Displays and workshops

The Heritage Display on the trestle floor has been developed, adding to the visitor experience.

A new venture has been to offer sourdough workshops at the windmill. Holding workshops at the mill produces income, raises awareness of bread-making and provides an opportunity to sell flour.

Mill maintenance

Regular general maintenance has continued throughout the year. Special projects included updating storage in the outer roundhouse; completing the lightning protection system; and re-profiling the brakewheel. Work continues to improve the alignment of the Automatic Turning Device.

Flour production and sales

Following the purchase of a ATD rated vacuum, flour production using electrically powered millstones is now established at the windmill. A small team of volunteers typically mill 50kgs of grain each month producing wholemeal and white flour for sale.

Financial review

Income from donations, subscriptions, gift aid, mill opening, 100 club, sales of merchandise, sales of flour and from talks was £9,064, very slightly higher than the previous year. Sundry income amounted to £52.

Reserves Policy: The Trustees are aware of the necessity to make annual reserves. In order for the periodic necessity to carry out maintenance of the fabric of the mill, and in view of its large structure, the Trustees consider that unrestricted funds not designated for a specific use should be built up to at least £20,000. Additional reserves of £2,500 or higher per annum also need to be accumulated to cover the costs of replacing the sweeps and stocks every 15-20 years. In accordance with the policy, a reserve of £2,500 has again been made this year. However, this may not be possible in the future unless income increases, and expenditure reduces year on year.

Windmill Hill Windmill Trust

UK Charity Number 1188439

Receipts and payments accounts

For the year ended 31 October 2024

Section A Receipts and payments

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,738	0	0	1,738	1,108
Subscriptions	146	0	0	146	397
Gift aid tax refunds	1,020	0	0	1,020	531
Mill opening	3,182	0	0	3,182	4,121
100 Club	768	0	0	768	768
Sale of Flour (e-milling)/merchandise	472	0	0	472	180
Talks	245	0	0	245	160
Other fundraising	1,493	0	0	1,493	1,034
Sponsor a shutter	0	0	0	0	475
Raffle Prize Draw	0	0	0	0	0
Sundry Income	52	0	0	52	235
Grant	0	0	0	0	4,000
Interest	642	0	0	642	708
Sub total (Gross income for AR)	9,758	0	0	9,758	13,716
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	9,758	0	0	9,758	13,716
A3 Payments					
Conservation expenses	1,244	0	0	1,244	38,728
Mill opening expenses	2,459	0	0	2,459	3,228
100 Club prizes	340	0	0	340	274
Purchase of merchandise for sale	8	0	0	8	0
Raffle Prize	0	0	0	0	0
Event & talks expenses	355	0	0	355	106
Insurance	4,465	0	0	4,465	3,348
Postage & Stationery	48	0	0	48	33
Sundry expenses	616	0	0	616	1,225
New electric mill (Final payment)	0	0	0	0	1,965
Cost of milling flour (e-milling)	3,067	0	0	3,067	0
Sub total	12,602	0	0	12,602	48,906
A4 Asset and investment purchases, (see table)					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	12,602	0	0	12,602	48,906
Net of receipts/(payments)	-2,844	0	0	-2,844	-35,190
A5 Transfers between funds	-2,500	2,500	0	0	0
A6 Cash funds last year end	16,332	2,500	0	18,832	54,022
Cash funds this year end	10,988	5,000	0	15,988	18,832

Windmill Hill Windmill Trust

UK Charity Number 1188439

Receipts and payments accounts

For the year ended 31 October 2024 (continued)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Designated funds to nearest £	Restricted funds to nearest £	
B1 Cash funds	Metro, & PayPal	3,007	-	-	3,006.55
	COIF Charities Deposit Fund	7,982	5,000	-	12,981.58
	Petty Cash	-	-	-	-
	Total cash funds	10,988	5,000	-	15,988.13
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B2 Other monetary assets		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B3 Investment assets		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
		-	-	-	
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)	
B5 Liabilities		-	-	-	
		-	-	-	
Signed by on behalf of all the trustees	Signature	Print Name		Date of approval	
		D W Stedman			
		Dr P E Frost			