

WINDMILL HILL WINDMILL TRUST
UK Charity Number 1188439
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees present their report and accounts for the year ended 31 October 2021

The accounts have been prepared on the receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Structure, governance and management

The charity was registered as a charitable incorporated organisation on 10 March 2020, number 1188439.

The trustees who served during the year were:

Crispin P Freeman FCA
Dr Paul E Frost
Lester W Handley
Martyn Mitchell

Martyn Mitchell's term of office expired in March 2021. Being eligible he offered himself for reappointment and was duly reappointed for a term of 3 years at the trustees' meeting on 04 March 2021,

The management of the charity is the responsibility of the trustees who are appointed under the constitution of the CIO. There shall be at least three trustees and new trustees shall be appointed by a resolution passed at a properly convened meeting of the charity trustees.

New trustees receive training from the existing trustees. There is no formal training programme.

The trustees determine the strategy and priorities of the running, operation, maintenance and activities. The charity makes use of volunteers to carry out its maintenance, guiding and fundraising.

The trustees take advice from Sussex Mills Group and individuals with specialist windmill knowledge when required.

The charity had the following transactions with related parties during the year:

- (1) Mrs B Frost, spouse of Dr P E Frost, reimbursement for items purchased on behalf of the charity £133.
 - (2) Agreement with Mrs B Frost as landlord of the windmill site for a lease to the CIO for a term to 2141 for the consideration of a grain of corn each Michaelmas if demanded.
- No remuneration was paid to trustees during the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity's principal objects during the year were the advancement of education for the public benefit by (1) the restoration, preservation, operation, and improvement of the windmill at Windmill Hill, East Sussex, BN27 4RT; and (2) the provision of public access to the windmill and the encouragement of the study of the windmill by the public.

The charity took over operation of the windmill from its predecessor charity, Windmill Hill Windmill Trust charity number 1054504 (The Old Charity), on 01 March 2021 with the policy that subject to covid regulations the windmill would be open to the public on the first and third Sunday of each month from Easter to October.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Visitors

We opened for a short season in 2021, from 27 June (National Garden Scheme teas) to August Bank Holiday Monday (11 openings). In addition to 27 June we offered tea and cake on three other occasions.

We had a total of 202 visitors (170 adults and 32 children) and total receipts of £1,052 of which £450 was tea income. There were 13 group visitors (barn guests) generating additional income of £125.00. Excluding visitors on the NGS day (60) the other 110 adult visitors gave an average donation of £4.30. The Trustees wish to thank the volunteer guides for their support and help.

WINDMILL HILL WINDMILL TRUST
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2021

Achievements and performance - continued

Windmill maintenance

General maintenance has continued to be carried out by the volunteers through the year. The automatic turning device required replacement of the Anemometer/Windvane with supporting pole and necessary electrical connections. Vital work has been carried out on the refurbishment of the gearbox drives.

Sweeps replacement project

The sweeps were taken down on the 25th March, and estimates obtained for timber for new sweeps and one stock. Agreement was reached with the Pilgrim Trust on the materials to be used for the project, which was specified by SPAB as conditional on the grant the Pilgrim Trust would give. The timber for the project was ordered and delivery made in October. Volunteers have cleaned and prepared the shutters and associated metal components in readiness for painting.

The Trustees wish to record their thanks for the work done by the maintenance volunteers on all aspects of the mill. This work is vital to keeping the mill safe and we are extremely grateful for their commitment.

Financial review

The charity took over the business and assets of its predecessor charity, Windmill Hill Windmill Trust charity number 1054504, which transferred over its funds during the year - unrestricted fund £24,663, designated fund for the sweeps replacement project £17,500, and the restricted fund for the sweeps replacement project £8,500.

Income from donations, subscriptions, gift aid, mill opening, 100 club, sales of merchandise and interest was £3,304. We received a grant from the National Heritage Culture Recovery Fund £905, and a covid restart grant from Wealden District Council £8,000. We also were very grateful to receive two wonderful legacies - £250 from the late Gwen Stevens, and £20,815 from the late Martyn Bidgood.

Conservation expenses incurred by the unrestricted fund of £9,269 included £8,130 on advice from Prior Consulting Ltd on setting up the milling machinery for optimal performance, working procedures, flour production, storage & sales, and sourcing an electrically powered milling machine.

In the restricted fund for the sweeps replacement project, we incurred £24,438 on timber and paint for the project and on the costs of taking down the old sweeps and transporting one set to Douglas Andrew Master Wheelwright's workshop. We claimed £12,858 from Pilgrim Trust out of the £20,000 grant they awarded for the sweeps replacement project.

In view of the periodic necessity to carry out maintenance of the fabric of the mill, and in view of its large structure, the trustees consider that unrestricted funds not designated for a specific use should be built up to £20,000. The sweep stocks are expected to have a life of eight years and will need to be replaced at an estimated cost of £20,000. Therefore additional reserves of £2,500 also need to be accumulated annually. The unrestricted fund at the year end was £44,951, but with the possible purchase of an electric mill in the current year, and the likelihood of a contribution being required to the cost of the sweeps replacement project, it is anticipated that the unrestricted fund will diminish in the current year.

On behalf of the board of trustees



Dr P E Frost

Trustee

Dated: 23/02/2022

Windmill Hill Windmill Trust
 UK Charity Number 1188439
Receipts and payments accounts
 For the Year Ended 31 October 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Designated funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	775	-	-	775	-
Legacies	21,065	-	-	21,065	-
Subscriptions	806	-	-	806	-
Gift aid tax refunds	105	-	-	105	-
Mill opening	1,177	-	-	1,177	-
100 Club	400	-	-	400	-
Sale of merchandise	40	-	-	40	-
Talks	-	-	-	-	-
Other fundraising	-	-	-	-	-
Sponsor a cog	-	-	-	-	-
Raffle Prize Draw	-	-	-	-	-
Sundry Income	-	-	-	-	-
Grants	8,905	-	12,858	21,763	-
Interest	2	-	-	2	-
Transfer in from the predecessor charity Windmill Hill Wind Mill Trust charity number 1054504	24,663	17,500	8,500	50,663	-
Sub total (Gross income for AR)	57,937	17,500	21,358	96,795	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,937	17,500	21,358	96,795	-
A3 Payments					
Conservation expenses	9,269	-	24,438	33,707	-
Mill opening expenses	745	-	-	745	-
100 Club prizes	238	-	-	238	-
Purchase of merchandise for sale	-	-	-	-	-
Raffle Prize	-	-	-	-	-
Event & talks expenses	18	-	-	18	-
Insurance	2,419	-	-	2,419	-
Postage & Stationery	51	-	-	51	-
Sundry expenses	246	-	-	246	-
Independent examination	-	-	-	-	-
Sub total	12,986	-	24,438	37,424	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,986	-	24,438	37,424	-
Net of receipts/(payments)	44,951	17,500	(3,080)	59,371	-
A5 Transfers between funds	-	(3,080)	3,080	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	44,951	14,420	0	59,371	-

Receipts and payments accounts

For the Year Ended 31 October 2021 (continued)

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Designated funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Metro, & PayPal	32,891	-	-
	COIF Charities Deposit Fund	12,055	14,420	-
	Petty Cash	5	-	-
	Total cash funds	44,951	14,420	-



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
		-	-	-

Signed by on behalf of all the trustees

Signature	Print Name	Date of approval
	C P Freeman	23/02/2022
	Dr P E Frost	23/02/2022

WINDMILL HILL WINDMILL TRUST
Charity Number 1188439
Independent Examiner's Report
For Year Ended 31 October 2021

Independent examiner's report to the trustees of Windmill Hill Windmill Trust

I report to the charity trustees on my examination of the accounts of the Windmill Hill Windmill Trust charity number 1188439 (the charity) for the year ended 31 October 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Anthony T Davy ACA
The Chaise House
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Dated: 23/02/2022