



Derby Polish Supplementary School

(Registered charity, number 1188433)

Financial statements

for the year ended 31 August 2024

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**Derby Polish Supplementary School
Trustees' annual report
for the year ended 31 August 2023**

Full name

Derby Polish Supplementary School

Other names by which the charity is known

Polska Szkoła w Derby

Registered charity number

1188433

Principal address

9 Gordon Road, Derby, DE23 6WR.

Trustees

Leonida Bandura, Chairperson

Aleksandra Jaguś, Treasurer

Halina McIntosh, Secretary

Jakub Rypniewski, Vice-Chair

Fr. Roman Kossakowski, ex-officio trustee

Independent examiner

Michael Reed MSc, Retired Chartered Accountant, 202 Oak Leaze, Patchway, Bristol, BS34 5FN

Governance and management

The charity is operated under the rules of its CIO Foundation Constitution adopted 2nd March 2021.

New trustees are usually recruited as part of the AGM or during the year with the agreement (vote) of the trustees.

Objectives and activities

The objects of the CIO are:

For the public benefit to promote the education of children and young people on the subject of the Polish language, culture, geography, history, religion and tradition, in particular but not exclusively by providing a supplementary Polish Saturday school in Derby.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

1. Renting appropriate premises for children to learn in safe and comfortable conditions;
2. Employing suitably qualified teaching staff to teach children and young people of different ages;
3. Ensuring high standards of teaching to enable the young people to take their GCSE and A-Level examinations;
4. Encouraging parental involvement in their children's education;
5. Employing appropriate administrative staff;
6. Raising the local profile of the school and helping Polish children and parents to integrate with the English community;
7. Raising funds;
8. Co-operating with other Polish organisations in the UK and in Poland;
9. Organising workshops for parents and teachers.

Summary of the main achievements during the period

1. Renting appropriate premises for children to learn in safe and comfortable conditions. The school had 213 students from 4 to 16 years of age in the academic year 2023/24. Through the years, they are prepared for the GCSE and A-Level exams;
2. Applying for various grants to help keep the school fees down; grants awarded for the purchase of textbooks and equipment for the school.
3. Employing suitably qualified teaching staff to teach children and young people of different ages;
4. Providing further training for our teachers by signposting courses and webinars;
5. Employment of volunteers;
6. Encouraging parental involvement in their children's education;
7. Working with the local community and Polish parish.
8. Key Events in the school calendar:

9th September 2023 – Official Start of Term Assembly with all pupils and parents

16th September 2023 – 'Dot day' a day of creativity

28th September 2023 – Safeguarding Training Course

7th October 2023 – 'Smiley Day'

14th October 2023 – Teacher's Day/ Bilingual Day

21st October 2023 – 'Zaduszki' – All Souls/Saints Day celebrations

11th November 2023- Celebrations of 11 November Polish Independence Day

18th November 2023 – Friendship day – being kind

25th November 2023 – St. Andrew's Day traditions

2nd December 2023 – 'Mikołajki' – St. Nicholas' Day Christmas Craft Day and Christmas Decoration Competition

16th December 2023 – School-run Christmas Carol Concert and Christmas Fair.

20th January 2024 Grandparents Day activities

February 2024– Parent-teacher meetings.

10th February 2024 – Fancy dress 'Carnival' and 'Tłusta Sobota' (Fat Thursday)

16th March 2024 – Spring Festival

23rd March 2024 – Whole school Easter Egg painting competition

11th May 2024 – School photographs

18th May 2024 – Polish Mother's Day celebrations

26th May 2024 – Polish Heritage Days

15th June 2024 – International Children's Day whole school Sports Day

22nd June 2024 – Father’s Day Celebration

29th June 2024 – End of Year Celebration Assembly, diplomas and awards

Derby Polish Supplementary School

Our school encourages not only parents to be involved with the school but also has 3 to 5 volunteers a year helping on a regular basis in the classrooms.

The principal source of income is parental contributions. As a charity, the parents have the assurance that all the income is used for educational purposes.

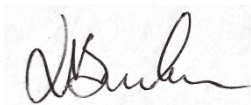
We also encourage parent groups to help organise fund raising activities within the school and outside of the school.

The Trustees regularly review the finances together with a termly cash flow analysis.

The charity’s policy on reserves

We aim to maintain a positive bank account balance.

Signed on behalf of the charity’s trustees:

Signed  Date: 28/10/2024
Leonida Bandura, Trustee

Independent Examiner's Report to the Trustees of the Derby Polish School

I report to the Charity Trustees on my examination of the accounts of the Trust for the year ended 31 August 2024.

Responsibilities and basis of report

As the Board of Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008 (the '2008 Act') and the Charities Act 2011 ('the 2011 Act'). You are satisfied that the accounts of the Trust are not required by charity law to be audited and have chosen instead to have an independent examination. In preparing those financial statements the Board is required to:

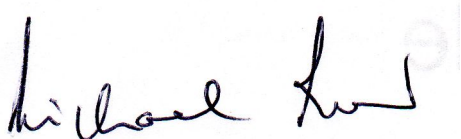
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 63 of the 2008 Act and section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of the 2008 Act and the 2011 Act; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Michael Reed MSc
Retired Chartered Accountant

202 Oak Leaze
Patchway
Bristol BS34 5FN

08 October 2024

DERBY POLISH SUPPLEMENTARY SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

	2024 £	2023 £
Receipts:		
Parents' fees	48,472	46,310
Donations and grants	16,878	3,522
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Total receipts	65,350	49,832
Payments:		
Books	2,055	5,386
Learning materials	3,100	2,470
Sundry expenses	5,566	2,944
Telephone and mail	599	528
Premises	6,753	4,500
Computer and printing	3,768	378
Teachers' remuneration	35,591	16,127
HMRC	3,946	2,458
Training	590	1,215
Teachers' expenses	4,701	2,704
Insurances	216	-
Accountancy	348	250
Bank charges	15	-
Dbs check	84	24
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Total payments	67,332	38,984
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Net surplus (deficit)	(1,982)	10,848
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STATEMENT OF ASSETS

AT 31 AUGUST 2024

Current assets		
Bank current account	46,647	48,629
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Statement of assets and liabilities at

	31 August 2024	31 August 2023
Fixed assets	zero	zero
Current assets		
Bank	48,629	46,647
Current liabilities		
Creditors	zero	zero
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These financial statements are accepted on behalf of the charity by:

Signed



Aleksandra Jaguś, Trustee

Date: 28/10/2024

Notes to the accounts for the year ended 31 August 2024

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period.

2. Grants & donations

	£
Wolność i Demokracja grants	3,808.58
Wspólnota Polska grants	13,066.46
Donation	3.00

16878.00

Trustees received no expenses, remuneration or benefits in this period for their services as Trustees.