

The Independent Examiner's Report to the Trustees of Ruislip Lions Club (CIO) (Registered Charity no: 1188387) in respect of the year ended 30<sup>th</sup> June 2024

The Charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the Act) as amended by Section 28 of the Charities Act 2006 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 of the Act, as amended)
- Follow the procedures laid down by the general directions given by the Charity Commission (under Section 43(7)(b) of the Act, as amended)
- And to state whether any particular matters have come to my attention

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an opinion of the accounts.

In the course of my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect, the Trustees have not met the requirements to ensure that:
  - Proper accounting records are kept, in accordance with Section 41 of the Act
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C.J. Clark FCA  
4 Richards Close  
Hillingdon  
Middlesex UB10 0BT

22<sup>nd</sup> November 2024



Charity Registration No. 1188387

**Ruislip Lions Club (CIO)**

**Trustees' Report and Financial Statements**

**Legal and Administrative Information**

Trustees: President: Musleh Ahmed  
Secretary: Chris Smith  
Treasurer: David Kiltie  
Past Presidents: Jackie Lack, Surinder Malhotra, Lynne Kauffman

Secretary: Chris Smith

Charity Number: 1188387

Principal Address: 105 Lime Grove Ruislip Middlesex HA4 8RW

Independent Examiner: Chris Clark

Bankers: Charities Aid Foundation

## **Trustees Annual Report for the year ended 30<sup>th</sup> June 2024**

### **History, objectives and activities of the Trust**

The Club is a member of the International Association of Lions Clubs and was established as a Charitable Trust on 14th April 1981.

The Club's principal objective is to empower volunteers to serve their communities and meet humanitarian needs.

The Club relies on surpluses made on fundraising events and on occasional donations from the public to provide the funds with which to carry out its objectives. All administrative expenses of the Club are met from subscriptions paid by the members and events earmarked for that purpose. There has been no change in these policies during the year.

The work of the Trust is carried out entirely by volunteers.

From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs and with Lions Clubs International to achieve its objectives.

### **Management and governance arrangements**

With effect from 1st July 2020 the activities of Ruislip Lions Club Charity Trust Fund (charity registration number 282190) were terminated and assets of the Trust were transferred to Ruislip Lions Club (CIO), charity registration number 1188387, which was incorporated on 6th March 2020.

The Trustees of the CIO are six members of the Club and have overall responsibility to ensure that the Club operates in accordance with Charity Law and the Club's Trust Deed. The day to day running is guided by Club Officers tasked with the effective running of the Club.

All business of the club is ratified by the members in general meetings. These meetings are held at least once each month.

The Club is ably supported by the volunteer services of its members and others.

### **Financial review, investment policy and reserves**

The Club started the year with cash and deposits of £4,172 and after adding net income from fundraising and donations received less administrative expenses, fundraising expenses, the cost of service activities and donations and grants, ended the year with balances of £5,418.

The Club has no investments other than money held in its two accounts with the Charities Aid Foundation Bank.

It is the Club's policy to hold £2,000 in reserve against unforeseen costs.

## Community Service Activities

Volunteering at after school club for young carers and the Carers' Cafe  
Promotion of "Message in a Bottle" and "Message in a Wallet"  
Volunteering at local food bank  
Distribution of Christmas food hampers  
Donations to local and national appeals.- e.g. ORCHYD  
Donations to Lions International Appeals  
Clothing donations - local charity  
Collection of used spectacles from Boots for sending to Developing Countries  
Collection of used stamps for supporting people with sight loss and passing these on to RNIB

## Fundraising Events

Hanging Basket Sale, Eastcote House Garden fete, collections at Waitrose and Sainsbury's

Activities during the year 2023-24 were curtailed as normality slowly began to return after Covid-19 pandemic.

## Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of its financial activities for the period.

In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make sound judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records.

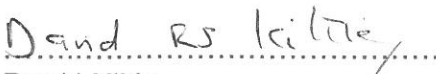
The Trustees are of the opinion that their responsibilities detailed above have been carried out.



Musleh Ahmed  
(President)



Chris Smith  
(Secretary)



David Kiltie  
(Treasurer)

Date: 12th NOVEMBER 2024

Lions Club of Ruislip (CIO)

Charity no: 1188387

|   | Year to<br>30.06.24 | Year to<br>30.06.23 |
|---|---------------------|---------------------|
| Summary of Receipts & Payments            |                     |                     |
| Receipts                                  |                     |                     |
| Fundraising receipts                      | 2,009               | 1,281               |
| Less: Fundraising expenses                | 54                  | 887                 |
| Net Fundraising Income                    | <b>1,955</b>        | <b>394</b>          |
| Sundry Donations Received                 | 0                   | 65                  |
| Bank Interest received<br>current account | 9                   | 11                  |
| Total Receipts (net)                      | <b>1,964</b>        | <b>470</b>          |
| Payments                                  |                     |                     |
| Donations and Grants                      | 532                 | 784                 |
| Dues                                      | 133                 | 135                 |
| Subscriptions                             | 20                  | 20                  |
| Bank charges                              | 66                  | 74                  |
| Total Payments                            | <b>751</b>          | <b>1,013</b>        |
| Excess of Payments over Receipts          | 1,213               | (543)               |
| Balance from the previous year            | 4,055               | 4,598               |
| Excess of Receipts over Payments          | 1,213               | (543)               |
| <b>Balance at 30th June 2024</b>          | <b>5,268</b>        | <b>4,055</b>        |

Lions Club of Ruislip (CIO)  
Charity no: 1188387

|   | Year to<br>30.06.24 | Year to<br>30.06.23 |
|---|---------------------|---------------------|
| Summary of Cash Flow                      |                     |                     |
| Funds at the beginning of the year        |                     |                     |
| CAF Bank Balances                         |                     |                     |
| General                                   | 3,925               | 2,228               |
| Deposit                                   | 0                   | 2,240               |
| Cash in hand                              | 130                 | 130                 |
| <b>Funds at the beginning of the year</b> | <b>4,055</b>        | <b>4,598</b>        |
| Net receipts for the year                 | 2,017               | 1,358               |
| Less payments                             | (804)               | (1,901)             |
| <b>Funds at the end of the year</b>       | <b>5,268</b>        | <b>4,055</b>        |
| Represented by                            |                     |                     |
| CAF Bank Balances                         |                     |                     |
| General                                   | 5,138               | 3,925               |
| Deposit                                   | 0                   | 0                   |
| Cash in hand                              | 130                 | 130                 |
| <b>Funds at the end of the year</b>       | <b>5,268</b>        | <b>4,055</b>        |

Lions Club of Ruislip (CIO)

Charity no: 1188387

|                                       | Year to<br>30.06.24 |              |              | Year to<br>30.06.23 |              |              |
|---------------------------------------|---------------------|--------------|--------------|---------------------|--------------|--------------|
| Charity account receipts and payments | Receipts            | Payments     | Net          | Receipts            | Payments     | Net          |
| Hanging baskets                       | 2,169               | 1,676        | 493          | 1,783               | 1,272        | 511          |
| Eastcote House Gardens                | 361                 | 15           | 346          | 216                 | 0            | 216          |
| Collections at Waitrose               | 1,170               | 0            | 1,170        | 554                 | 0            | 554          |
| <b>Total net fundraising</b>          | <b>3,700</b>        | <b>1,691</b> | <b>2,009</b> | <b>2,553</b>        | <b>1,272</b> | <b>1,281</b> |
| Indirect costs of fundraising         |                     |              |              |                     |              |              |
| Garage rents                          |                     |              | 54           |                     |              | 887          |
| Fundraising equipment                 |                     |              | 0            |                     |              | 0            |
|                                       |                     |              | <b>54</b>    |                     |              | <b>887</b>   |
| <b>Net charity account receipts</b>   |                     |              | <b>1,955</b> |                     |              | <b>394</b>   |

Lions Club of Ruislip (CIO)

Charity no: 1188387

30.06.24

30.06.23

Donations and grants year ended 30.06.24

Local Causes

ORCHYD

300

0

PMR GCA

0

200

**300**

**200**

District/National Causes

MD Youth Fund

32

34

District Senior Citizens Celebration

100

0

District Youth Celebration

100

100

**232**

**134**

International Causes

LCIF

0

150

MD105 Youth Camp

0

100

LCIF Turkey/Syria Appeal

0

200

**0**

**450**

**Total donations and grants year ended 30.06.24**

**532**

**784**

Lions Club of Ruislip - (CIO) Administration Account  
Summary of Receipts and Payments

**Year to**      **Year to**  
**30.06.24**    **30.06.23**

Receipts

|                       |            |            |
|-----------------------|------------|------------|
| Interest              | 1          | 1          |
| Tailtwister fines     | 44         | 43         |
| Donation              | 82         | 50         |
| Club raffles          | 24         | 62         |
| <b>Total Receipts</b> | <b>151</b> | <b>156</b> |

Payments

Lions District, Multiple District and International  
Dues

Less members' subscriptions received

|         |         |
|---------|---------|
| 1,279   | 1,263   |
| (1,360) | (1,310) |
| (81)    | (47)    |

Secretarial expenses etc

Data Protection

Bank charges

|            |            |
|------------|------------|
| 96         | 210        |
| 40         | 40         |
| 63         | 48         |
| <b>118</b> | <b>251</b> |

Excess of Payments over Receipts

Balance from previous year

|            |            |
|------------|------------|
| 33         | (95)       |
| 117        | 212        |
| <b>150</b> | <b>117</b> |

Represented by

Current account - CAF Bank

Current account - Barclays Bank

Deposit account - Barclays Bank

|            |            |
|------------|------------|
| 150        | 117        |
| 0          | 0          |
| 0          | 0          |
| <b>150</b> | <b>117</b> |

Lions Club of Ruislip - (CIO) Administration Account

|   | Debit        | Credit       |
|---|--------------|--------------|
| Current account - CAF Bank                              | 150          | 0            |
| Admin account funds as at 01.07.2023                    | 0            | 117          |
| Tailtwister fines                                       | 0            | 44           |
| Club raffles  | 0            | 24           |
| Interest received                                       | 0            | 1            |
| Club dues received                                      | 0            | 1,360        |
| Donation  | 0            | 82           |
| Sundry costs  | 199          | 0            |
| International, MD and District Dues                     | 1,279        | 0            |
|   | <b>1,628</b> | <b>1,628</b> |
| Bank reconciliation as at 30.06.24 –<br>current account |              |              |
| Balance per bank statement CAF Bank                     | 150          |              |
| Outstanding lodgements                                  | 0            |              |
|   | <b>150</b>   |              |
| Unpresented cheques                                     | 0            |              |
| Balance per cash book                                   | <b>150</b>   |              |
| Opening trial balance as at 01.07.23                    |              |              |
| Current account – CAF Bank                              | 117          |              |
| Admin account funds as at 01.07.2023                    |              | 117          |
|   | <b>117</b>   | <b>117</b>   |

