

The Independent Examiner's Report to the Trustees of Ruislip Lions Club (CIO) (Registered Charity no: 1188387) in respect of the year ended 30<sup>th</sup> June 2021

The Charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the Act) as amended by Section 28 of the Charities Act 2006 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 of the Act, as amended)
- Follow the procedures laid down by the general directions given by the Charity Commission (under Section 43(7)(b) of the Act, as amended)
- And to state whether any particular matters have come to my attention

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an opinion of the accounts.

In the course of my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect, the Trustees have not met the requirements to ensure that:
  - Proper accounting records are kept, in accordance with Section 41 of the Act
  - Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



C.J. Clark FCA  
4 Richards Close  
Hillingdon  
Middlesex UB10 0BT

22 FEB. 2022

Charity Registration No. 1188387

**Ruislip Lions Club (CIO)**

**Trustees' Report and Financial Statements**

**Legal and Administrative Information**

Trustees: President: Musleh Ahmed  
Secretary: Chris Smith  
Treasurer: David Kiltie  
Past Presidents: Jackie Lack, Phyllis Nash, Lynne Kauffman & Hugh Randall

Secretary: Chris Smith

Charity Number: 1188387

Principal Address: 105 Lime Grove Ruislip Middlesex HA4 8RW

Independent Examiner: Chris Clark

Bankers: Charities Aid Foundation, Barclays Bank

## **Trustees Annual Report for the year ended 30<sup>th</sup> June 2021**

### **History, objectives and activities of the Trust**

The Club is a member of the International Association of Lions Clubs and was established as a Charitable Trust on 14th April 1981.

The Club's principal objective is to empower volunteers to serve their communities and meet humanitarian needs.

The Club relies on surpluses made on fundraising events and on occasional donations from the public to provide the funds with which to carry out its objectives.

All administrative expenses of the Club are met from subscriptions paid by the members and events earmarked for that purpose. There has been no change in these policies during the year.

The work of the Trust is carried out entirely by volunteers.

From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs and with Lions Clubs International to achieve its objectives.

### **Management and governance arrangements**

With effect from 1st July 2020 the activities of Ruislip Lions Club Charity Trust Fund (charity registration number 282190) were terminated and assets of the Trust were transferred to Ruislip Lions Club (CIO), charity registration number 1188387, which was incorporated on 6th March 2020.

The Trustees of the CIO are seven members of the Club and have overall responsibility to ensure that the Club operates in accordance with Charity Law and the Club's Trust Deed. The day to day running is overseen by a Board of Directors elected each year by the members and which forms and governs such committees as it deems appropriate for the effective running of the Club. All business of the club is ratified by the members in general meetings. These meetings are held at least once each month.

The Club is ably supported by the volunteer services of its members and others.

### **Financial review, investment policy and reserves**

The Club started the year with cash and deposits of £7,257 and after adding net income from fundraising and donations received less administrative expenses, fundraising expenses, the cost of service activities and donations and grants, ended the year with balances of £3,973.

The Club has no investments other than money held in its current and deposit accounts with The Charities Aid Foundation and Barclays Bank.

It is the Club's policy to hold £2,000 in reserve against unforeseen costs.

## Community Service Activities

Volunteering at after school club for young carers  
Promotion of "Message in a Bottle" and Message in a Wallet"  
Volunteering at local food bank  
Distribution of Christmas food hampers  
Donations to local and national appeals.- e.g. Hillingdon Food Bank, Hillingdon Young Carers, Coram Life Education Hillingdon Limited, Royal British Legion.  
Donations to Lions International Appeals  
Clothing donations - local charity

## Fundraising Events

Hanging Basket Sale

Activities during the year 2020-21 were curtailed as a result of the Covid-19 pandemic.

## Statement of Trustees' Responsibilities


Charity law requires the trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of its financial activities for the period.


In preparing the financial statements the Trustees are required to:


- Select suitable accounting policies and then apply them consistently.
- Make sound judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records.

The Trustees are of the opinion that their responsibilities detailed above have been carried out.

  
.....  
Musleh Ahmed  
(President)

  
.....  
Chris Smith  
(Secretary)

  
.....  
David Kiltie  
(Treasurer)

Date: 16th FEBRUARY 2022

Lions Club of Ruislip - (CIO)  
Charity no: 1188387

	Year to 30.06.21	Year to 30.06.20
Summary of Receipts & Payments		
Receipts		
Fundraising receipts	2,955	7,530
Less: Fundraising expenses	3,321	4,457
Net Fundraising Income	<b>-366</b>	<b>3,073</b>
Sundry Donations Received	891	1,124
Bank Interest received		
current account	0	0
deposit account	0	3
Total Receipts (net)	<b>525</b>	<b>4,200</b>
Payments		
Donations and Grants	3,011	4,973
Message in a Bottle and Message in a Wallet	0	210
Dues	247	175
Senior Citizens' Film Nights & Party	0	315
Subscriptions	20	20
Other expenses	0	139
Bank charges	81	60
Total Payments	<b>3,359</b>	<b>5,892</b>
Excess of Receipts over Payments	-2,834	-1,692
Balance from the previous year		
	6,474	8,166
Excess of Receipts over Payments	-2,834	-1,692
<b>Balance at 30th June 2021</b>	<b>3,640</b>	<b>6,474</b>

Lions Club of Ruislip - (CIO)  
Charity no: 1188387

	Year to 30.06.21	Year to 30.06.20
Summary of Cash Flow		
Funds at the beginning of the year		
CAF Bank Balances		
General	3,685	5,530
Deposit	2,239	2,236
Bottle Project Account	0	0
Cash in hand	250	250
Deposits held by LBH re future events	300	150
<b>Funds at the beginning of the year</b>	<b>6,474</b>	<b>8,166</b>
Net receipts for the year	3,846	4,200
Less payments	-6,680	-5,892
<b>Funds at the end of the year</b>	<b>3,640</b>	<b>6,474</b>
Represented by		
CAF Bank Balances		
General	1,271	3,685
Deposit	2,239	2,239
Bottle Project Account	0	0
Cash in hand	130	250
Deposits held by LBH re future events	0	300
<b>Funds at the end of the year</b>	<b>3,640</b>	<b>6,474</b>

Lions Club of Ruislip - (CIO)

Charity no: 1188387

	Year to 30.06.21			Year to 30.06.20		
Charity account receipts and payments						
	Receipts	Payments	Net	Receipts	Payments	Net
Fetes including crossbows	0	0	0	544	42	502
Plant sales	0	0	0	312	0	312
Easter Egg Hunt	0	0	0	576	692	-116
Trolley dash	0	0	0	0	0	0
Hanging baskets	2,955	2,508	447	1,989	1,356	633
Summer performance	0	0	0	0	0	0
Autumn concert	0	0	0	3,273	1,485	1,788
Collection at Waitrose	0	0	0	836	0	836
<b>Total net fundraising</b>	<b>2,955</b>	<b>2,508</b>	<b>447</b>	<b>7,530</b>	<b>3,575</b>	<b>3,955</b>
Indirect costs of fundraising						
Garage rents			813			742
Fundraising equipment			0			140
			<b>813</b>			<b>882</b>
<b>Net charity account receipts</b>			<b>-366</b>			<b>3,073</b>

Lions Club of Ruislip - (CIO)

Charity no: 1188387

30.06.21

30.06.20

Donations and grants year ended 30.06.21

**Local Causes**

3DCrowd UK Emergency 3D Printed Face Shields	0	200
Carers' Trust	200	0
CLIC Sargent	0	200
Coram Life Education Hillingdon Limited	0	500
Environmental school books	0	166
Fassnidge Trust	233	200
Hillingdon Carers	0	824
Hillingdon Food Bank	100	0
Hillingdon Mind	500	0
Hillingdon Samaritans	0	400
Hillingdon Young Carers	500	0
MD 105 Super Shoes Appeal	140	0
Rhys Porter - new computer	0	319
Royal British Legion	170	150
Sacred Heart PTA	0	10
Sleeping bags	98	0
	<b>1,941</b>	<b>2,969</b>

**District/National Causes**

RNIB		
District Old People's Celebration	0	100
District Youth Celebration	0	304
LCI Spot Camera Appeal	0	200
Lions District 105 Yorkshire Floods Appeal	0	200
Mayor of Hillingdon Charitable Trust	250	250
DG's Partner's Chosen Charity	250	250
	<b>500</b>	<b>1,304</b>

**International Causes**

LCIF - Hurricane Dorian Appeal	0	300
LCIF Australia Appeal	0	200
Lions International Appeal - India Covid Crisis	200	0
Moor Park Lions Club Appeal	0	200
LCIF Lebanon Appeal	250	0
	<b>450</b>	<b>700</b>

**Total donations and grants year ended  
30.06.21**

**2,891**

**4,973**

Lions Club of Ruislip - (CIO) Administration Account Summary of Receipts and Payments	Year to 30.06.21	Year to 30.06.20
Receipts		
Charter Anniversary		
Receipts	0	1,974
Payments	0	-1,972
	0	2
Plant Sale		
Receipts	105	0
Transfers to charity account	0	0
Payments	0	0
	0	0
Interest	0	0
Tailtwister fines	0	37
Club raffles	0	189
Total Receipts	105	228
Payments		
Lions District, Multiple District and International Dues	2,025	2,366
Less members' subscriptions received	-1,675	-1,300
	350	1,066
Secretarial expenses etc	149	77
Supplies	0	0
Data Protection	40	40
Flower Festival	0	18
District Convention	16	0
	555	1,200
Excess of Payments over Receipts	-450	-972
Balance from previous year	783	1,755
	333	783
Represented by		
Current account - Barclays Bank	239	689
Deposit account - Barclays Bank	94	94
	333	783

Lions Club of Ruislip - (CIO) Administration Account

	<b>Debit</b>	<b>Credit</b>
Current account - Barclays Bank	239	0
Deposit account - Barclays Bank	94	0
Admin account funds as at 01.07.2020	0	783
Tailtwister fines	0	0
Club raffles	0	0
Deposit account interest received	0	0
Club dues received	0	1,675
Hanging baskets	0	105
Charter Night	0	0
Sundry costs	205	0
International, MD and District Dues	2,025	0
	<b>2,563</b>	<b>2,563</b>
Bank reconciliation as at 30.06.21 – current account		
Balance per bank statement	239	
Outstanding lodgements	0	
	<b>239</b>	
Unpresented cheques	0	
Balance per cash book	<b>239</b>	
Opening trial balance as at 01.07.20		
Current account - Barclays Bank	689	
Deposit account - Barclays Bank	94	
Admin account funds as at 01.07.2020		783
	<b>783</b>	<b>783</b>