



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 July 2020 Period start date To 30 June 2021 Period end date

Charity name: Downham Market Men's Shed

Charity registration number: 1188385

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote social inclusion for the public benefit by preventing people particularly but not exclusively men aged 18 or over, within Downham Market and the surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a meeting places / workshops in which members meet to socialise and carry out activities. These being primarily woodwork and metal working. These range from repair projects either for the workshops or the local community to projects or items made to sell in the local community to raise funds and publicise DMMS activities & attract new members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In carrying out DMMS's activities the trustees have had regard to the Charities Commission guidance on public benefit. In particular attracting and supporting members who may otherwise feel socially excluded or are looking for company with like minded others. As well as our regular weekly opening sessions, we have held open days to invite the wider public to see and partake in our activities, help raise funds and attract members. DMMS has also supported other charitable groups in providing equipment. One instance being wooden structures to be used as "hedgehog hotels", by the hedgehog trust.

Additional information

	SORP reference	
Contribution made by volunteers	Para 1.38	DMMS members are all volunteers giving freely of their time and expertise. As well as supporting each other as a friendship group and sharing expertise members have also made items for the local community and helped new members settle into the group.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The period in question (2020 -21) has proved a major challenge to DMMS primarily due to the Covid-19 pandemic and associated restrictions on activities. However, DMMS continued in its primary purpose in this period by ensuring the workshop was fully functional and in a sound and safe condition for our members use, including for those members who have mobility issues.
Other		Members of DMMS have carried out street litter clean-ups of the local estate (Trafalgar Estate) and wildlife area. Members have also given assistance in making wooden apparatus for junior school's technology tournaments. One member of DMMS donated a defibrillator, which is now installed near DMMS's premises for the public to use. It has been used 3 times in the last 12 months.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds held in DMMS account at the end of the financial year (30 June 2021) totalled £9,077.93 (Statement of Account attached)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held should cover all expected / fixed outgoings in the following 12 months. Primarily insurance and operating costs, which are not expected to exceed £1,000 in any one year
Amount of reserves held	Para 1.22	£9077.83 at 30 June 2021
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	DMMS's principal sources of funding are grants from local businesses, trusts, community support and local government. In addition, we rely on membership subscriptions, fund raising activities and the sale of items made by members of DMMS. We are also in receipt of donations from members of the public and/or supporters of DMMS
Investment policy and objectives including any social investment policy adopted	Para 1.46	All investment (primarily for capital works or purchases of equipment), are made for the purposes of enhancing, adding to or upgrading existing facilities.

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The principal risk facing DMMS is in not being able to bridge the gap between income and expenditure. In the last financial year there was a deficit between internally generated income (membership subscriptions and sales) and expenditure of £367. However, given a healthy balance carried forward of £12,243 and further donations of £1020, this was not a significant issue. In fact, DMMS was able to fund expenditure of £3636 on building and equipment improvements without materially affecting its financial position and carried forward a positive balance of £9078 into the next financial year.</p> <p>However, DMMS's primary financial objective is to be self-funding and it will continue to provide facilities and opportunities for it's members to achieve this objective.</p> <p>A secondary key risk is termination of the lease on which DMMS premises are situated. However, this risk is considered small as the land is leased at a peppercorn rent to DMMS by Eternity Church (next door) and a signed lease agreement is in place.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	DMMS's primary governing document is its Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post at an AGM. Minimum number of Trustees at any one time is 3 and the maximum 12. 1/3 of trustees retire and / or are re-elected each year. (Full details in the constitution)

Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are selected on the basis of interest and contribution they can make to DMMS objectives and activities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Day to day management and organisation is carried out by Committee Members elected annually at the AGM
Relationship with any related parties	Para 1.51	DMMS is a member of UK Men's Shed

Reference and Administrative details

Charity name	Downham Market Men's Shed
Other name the charity uses	DMMS
Registered charity number	1188385
Charity's principal address	Sovereign Centre, Sovereign Way, Trafalgar Industrial Estate, Downham Market, PE38 9SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr B Bradley	Chairman		
2	Mr T Woodroof	Secretary		
3	Mr J Downing			

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Exemptions from disclosure


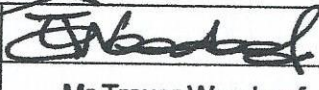

Reason for non-disclosure of key personnel details

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Mr Bryan Bradley	Mr Trevor Woodroof	Mr John Downing
Position (eg Secretary, Chair, etc)	Chairman	Secretary	

Date

8 DEC 2021

Downham Market Mens' Shed Statement of Account

12 Months from 1 July 2020 to 30 June 2021

Income

Balance carried forward from 30 June 2020	£ 12,243.00
Members Subscriptions	£ 78.21
Donations & grants	£ 1,020.00
Sales	£ 60.00
Total	£ 13,401.21

Expenditure

Insurance	£ 505.45
Advertising	£ -
Tools & Equipment	£ 71.04
Building & Maintenance Materials	£ 412.61
Building & Maintenance Services	£ 3,224.18
Donation	£ 110.00
	£ 4,323.28

Balance at 30 June 2021

£ 9,077.93

Deficit of Income vs Expenditure (Change in Bank Balance 2020 to 2021)

-£ 3,165.07

Downham Market Mens' Shed **Statement of Account**

12 Months from 1 Feb 2019 to 31 Jan 2020

Income	
Balance carried forward from 31 Jan 2019	£ 4,946.42
Members Subscriptions	£ 558.00
Donations & grants	£ 4,606.00
Total	£ 10,110.42
Expenditure	
Insurance	£ 546.76
Advertising	£ 124.20
Tools & Equipment	£ 2,520.72
Building & Maintenance Materials	£ 2,973.70
Building & Maintenance Services	£ 2,594.30
	£ 8,759.68
Balance carried forward from 31 Jan 2020	£ 1,350.74

5 Months from 1 Feb 2020 to 30 June 2020

Income	
Balance carried forward from 31 Jan 2020	£ 1,350.74
Members Subscriptions	£ 225.00
Donations & grants	£ 11,000.00
Total	£ 12,575.74
Expenditure	
Insurance	
Advertising	
Tools & Equipment	
Building & Maintenance Materials	£ 332.74
Building & Maintenance Services	£ 332.74
	£ 332.74
Balance carried forward from 30 June 2020	£ 12,243.00

Consolidated 17 months from 1 Feb 2019 to 30 June 2020

Income	
Balance carried forward from 31 Jan 2019	£ 4,946.42
Members Subscriptions	£ 783.00
Donations & grants	£ 15,606.00
Total	£ 21,335.42
Expenditure	
Insurance	£ 546.76
Advertising	£ 124.20
Tools & Equipment	£ 2,520.72
Building & Maintenance Materials	£ 3,306.44
Building & Maintenance Services	£ 2,594.30
	£ 9,092.42
Balance carried forward from 30 June 2020	£ 12,243.00