

DOWNHAM MARKET MEN'S SHED

England & Wales · Charity number 1188385

Details

Status Registered

Legal form CIO

Registered 2020-03-06

Register [View on the Charity Commission register](#)

Contact

Address Sovereign Centre
Trafalgar Industrial Estate
Sovereign Way
Downham Market
PE38 9SW

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Website www.facebook.com/groups/dmmensshed

Activities

Objects: TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE PARTICULARLY BUT NOT EXCLUSIVELY MEN AGED 18 OR OVER, WITHIN DOWNHAM MARKET AND THE SURROUNDING AREA, FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY THROUGH THE PROVISION OF FACILITIES IN WHICH THEY CAN MEET JOINTLY OR INDIVIDUALLY TO UNDERTAKE CREATIVE, PHYSICAL OR RECREATIONAL ACTIVITIES, LEARN OR PASS ON SKILLS AND KNOWLEDGE AND SUPPORT EACH OTHER SOCIALLY. FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OR MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL).

Activities: To promote social inclusion for people particularly but not exclusively men aged 18 or over, within Downham Market and the surrounding area, through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£4,086	£3,642	-	-
2024-06-30	£3,222	£3,243	-	-
2023-06-30	£2,217	£2,841	-	-
2022-06-30	£2,702	£3,714	-	-
2021-06-30	£12,383	£4,656	-	-

Trustees

Name	Role	Appointed
BARRIE RILEY		2026-01-01
John Downing		2020-07-01
PETER ALLEN		2026-01-01
Stephen George Heywood		2021-12-14
Trevor George Woodroof		2020-07-01

DOWNHAM MARKET MEN'S SHED

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Accounts

DOWNHAM MARKET MEN'S SHED

Annual General Meeting Monday 30th June (12.00hrs)

in the Eternity Church, Sovereign Way, Downham Market, PE38 9SW.

All listed members were invited to attend by email or post and expressions of interest in the CIO/DMMS management/committee roles were invited:

Chair, Treasurer and Secretary: All will stand down at the AGM.

Committee Members – appointed by the trustees, responsible for the day to day running of the shed.

Present: Bryan Bradley, Phil & Christine Bond, Derek Levesley, Brian Pearce, John Downing, Peter Allen, Jan Patch, Colin Bulley, David Franks, Don harris, Josh Osbourne (.....) & Trevor Woodroof (Sec).

Minutes

1. Welcome (TW Chairing)
2. **Apologies:** Stephen Heywood
3. Annual Report:
Annual Report 2024-25 - Trevor Woodroof (sec)

Thank you all for joining us at this our seventh Annual General Meeting of the Downham Market Men's Shed.

It is a delight to see so many familiar faces and I take this opportunity to thank you ALL for your continued goodwill and support of our shed.

I would put a special shout out to our committee, Phil, Derek, John, Martin, Brian P, Peter, James and Barrie who are responsible to the day to day running and without whom much of what we achieve in our shed would not be possible.

I also mention and express our gratitude to our amazing treasurer Stephen Heywood. Unfortunately, Stephen is away this week and unable to join us, but he updated our annual accounts for 2024-25 which I will share with you shortly.

I would also like to thank Chloe, the Eternity Church and their leadership for their help and support of our shed, we are really appreciative of it.

Objectives

In 2024 we set out some important objectives to move forward and improve our premises. In no particular order

1. The wood store, roofing over the gap and setting up racking for timber storage was vital to free up space in the workshop and portacabin.
2. The woodstore enabled us to repurpose the portacabin as our mess room and the changes we made to the WC layout has made it more accessible for everyone.
3. Our 3rd major objective was to provide dust extraction to our workshop. An important H&S issue for all of us, we had quotes for around £9,000 which was well beyond our means.

Ever resourceful, our former chair Bryan Bradley sourced a dust extractor from ebay, all we had to do then was upgrade the electrical supply to three phase, construct an outbuilding to put it in, install ductwork, blast gates and hoses to all machines and build a manifold to join it all together. This has been completed at a fraction of the original estimate

It's immensely pleasing to look back and see that we have achieved our goals, making our shed a safer place to work and socialize. It's a tribute to all of you, who contributed to these objectives, but a special mention to those who helped get these jobs over the line – Andy Bullen was instrumental in the roofing and the grants we have received from various sources, especially the Masons and Downham Market Town Council, we couldn't have done it all without your financial help.

Each year we organise a members day out and our thanks to John Downing for arranging our visit to the Shuttleworth collection in September. I mentioned our next trip in the AGM invite, so do look out for joining instructions soon.

Looking ahead for 25-2026

For the next 12 months the committee have agreed the following objectives

1. Membership:

To secure the future of our shed, we need to continue to grow our membership. Often this happens by word of mouth, but we should continue to support activities which raise our profile, via Facebook, car boots and community fairs etc..

- There is an opportunity to have a charity stall/spot at the Town Market (monthly?)
- Also Denver boot sale – potential outlet to sell surplus tools.

An increase in members requires more capacity in the shed, so we are agreed to work towards longer hours on both Mondays and Wednesdays, typically 9.00 – 14.00 hrs.

This could evolve into two two-hour sessions with a break between 11.00 – 12.00. We'll try it and see how we go.

We'll also continue to communicate

- An e-version of our flyer will be shared (SH)
- With leadership roles changing we need to update our business cards.

2. Our Shed: Machinery

Most of our tools have been donated but some are no longer considered fit for purpose, i.e. the table saw ,which is used frequently at every session. Committee to review all machinery, update any user guidance and prioritise replacement/repair for year ahead, subject to budget.

3. Our Shed: Tools

We have too many tools and we need to stock take and sell/pass on any surplus.

We could make the workspaces more efficient by ensuring each bench has a set of basic tools to hand.

4. Our Shed: Hardware Store

The store needs an overhaul and organisation so we can see what needs restocking and find what we are looking for.

Our shed continues to evolve and along with a changing membership, we also have changing leadership and I recently confirmed that as we (Amanda and I) are moving to Yorkshire in the summer I would have to step down from my role as secretary and trustee at the AGM.

It's welcome news is that do have a nomination for secretary (Peter Allan)

We still have a vacancy for chair and at committee meetings we currently rotate this role month to month.

It's been my privilege to serve you all as secretary these last 5 years.

Our shed is established in our community and delivers all benefits we expect from a Men's Shed, helping tackle loneliness and supporting members wellbeing, I will miss all the banter and all of you who have shared our journey.

It's your shed, please get involved, step up and play a part, however small and I am sure Downham Market will celebrate having this Men's Shed for many years to come.

All members are invited to every committee meeting and the leadership would welcome volunteers to bolster our trustee numbers and the leadership team.

If you have any questions about any of these roles, please have a chat to me or one of the committee afterwards.

I'll close this annual statement with a reminder that your annual subs for 2025-26 are due today, please see Derek at the end who will gladly take £6 from each of you.

After we have completed the remaining items on the agenda, please do stay on for refreshments and a chat. We decided to cancel the BBQ due to the extreme heat forecast today, but we still will be holding the raffle!

Brian will be amongst you all selling tickets during the refreshments and we will draw the winners later today.

Thanks in advance to Derek and Jan who have taken the lead with the refreshments.

End

4. Derek on behalf of our Treasurer (SH) reported a positive balance of £7,864.76 on account.

- *A full report of the annual accounts was distributed at the AGM Summary*
- *Total income £4,086.48, expenditure £3,642.38 – surplus £443.80*
- *Donations gratefully received from Josh Osbourne (£450) and Downham Mkt TC (£1431) towards our costs of the woodstore and dust extraction system.*

5. Election of a new Trustee:

Following Trevor's announcement, Peter Allen will join our trustees (with John Downing & Stephen Heywood), to continue as a CIO we must have a minimum of three.

6. Appointment of the committee:

There were no new nominations for committee memberships.

All the existing members of the committee had agreed to stand again, therefore the trustees and members agreed to re-appoint Derek Livesey, Martin Frence, Brain Pearce, Phil Bond, Barrie Riley, James McBurnley who together with the trustees to manage the day-to-day operation of the DMMS.

7. Election of Chair, Treasurer and Secretary:

Jown Downing was proposed for chair by Bryan Bradley, this was seconded and unanimously voted in by the committee/members

Peter Allen was nominated as secretary and was unanimously voted in by the committee/members

Member subs:

Treasurer will collect the £6 annual subs..price held from 2022.

We would like to thank **the Eternity Church** (Alex and Chloe) for championing our cause and making space for the AGM within the Eternity church.

The trustees and committee extend their gratitude and appreciation to everyone in membership and anyone who has supported the activities of the Downham Market Men's Shed.

8. AOB

9. Close – the AGM concluded at 12.45hrs.

Following the AGM refreshments were provided (part funded) by Morrisons.

Date of next AGM meeting **July 2026** (TBC)

Signed: 

Trevor Woodroof (Secretary)

Downham Market Mens' Shed Financial Report 2025



12 Months from 1 July 2024 to 30 June 2025

Income

	2022-2023		2023-2024		2024-2025		Change %
Members Subscriptions & Sales	£	477.40	£	650.97	£	1,043.07	60%
Donations & grants	£	1,070.00	£	959.39	£	1,986.00	107%
Events & Raffles			£	143.00	£	137.00	-4%
Sales	£	670.00	£	1,469.14	£	920.41	-37%
Income sub-total	£	2,217.40	£	3,222.50	£	4,086.48	27%
Balance carried forward from previous year	£	8,065.99	£	7,441.96	£	7,420.96	0%
Total	£	10,283.39	£	10,664.46	£	11,507.44	8%

Expenditure

Insurance	-£	631.03	-£	708.55	-£	513.76	-27%
Advertising / Subscriptions/Events			-£	30.00	-£	67.20	124%
Tools & Equipment	-£	275.78	-£	487.24	-£	1,301.80	167%
Building & Maintenance Materials	-£	964.62	-£	1,129.15	-£	697.92	-38%
Building & Maintenance Services	-£	970.00	-£	758.56	-£	1,062.00	40%
Donation			-£	130.00	£	-	
	-£	2,841.43	-£	3,243.50	-£	3,642.68	12%

Balance at 30 June

	£	7,441.96	£	7,420.96	£	7,864.76	6%
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Difference of Income vs Expenditure

	-£	624.03	-£	21.00	£	443.80	-2213%
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Date	Amount	Subcategory		Memo	
3/15/2024	-£ 30.00	Bill Payment	UKMS	TREVOR WOODROOF	UK MENS SHED SUBS BBP
4/3/2024	-£ 240.00	Bill Payment	Services	DW BUILDERS	INVOICE 398 DMMS BBP
3/7/2024	-£ 50.00	Bill Payment	Services	STEPHEN HEYWOOD	RACKING TRANSPORT BBP
1/9/2024	-£ 48.56	Bill Payment	Services	MR B BRADLEY	SAW REWIND MISC BBP
12/12/2023	-£ 150.00	Bill Payment	Services	OLYMPIC CARPETS	DOWNHAM MENS SHED BBP
11/9/2023	-£ 150.00	Bill Payment	Services	OLYMPIC CARPETS	DOWNHAM MENS SHED BBP
6/27/2024	-£ 120.00	Payment	Services	Via Petty Cash	
	-£ 758.56				
6/3/2024	-£ 256.44	Bill Payment	Materials	STEPHEN HEYWOOD	ROOF PLY STOKE FRY BB
4/24/2024	-£ 33.99	Bill Payment	Materials	DEREK LEVESLEY	BITUMEN PAINT BBP
4/2/2024	-£ 6.23	Bill Payment	Materials	MR B BRADLEY	COACH BOLTS BBP
4/2/2024	-£ 17.96	Bill Payment	Materials	MR B BRADLEY	HINGES TARPULIN BBP
3/15/2024	-£ 27.00	Bill Payment	Materials	STEPHEN HEYWOOD	PLYWOOD BBP
3/5/2024	-£ 12.99	Bill Payment	Materials	MR B BRADLEY	GLUE SCREWFIX BBP
12/12/2023	-£ 133.14	Bill Payment	Materials	STEPHEN HEYWOOD	GUTTERING BBP
11/27/2023	-£ 177.14	Bill Payment	Materials	MR B BRADLEY	WC MATERIALS BBP
10/19/2023	-£ 91.24	Bill Payment	Materials	MR B BRADLEY	MDF + COVING BBP
8/7/2023	-£ 54.95	Bill Payment	Materials	MR B BRADLEY	LIGHT FITS + SNDRB BB
8/1/2023	-£ 52.56	Bill Payment	Materials	BRIAN CARR	DMMS BOARD BBP
7/27/2023	-£ 30.82	Bill Payment	Materials	DEREK LEVESLEY	BBQ FOOD BBP
7/12/2023	-£ 29.97	Bill Payment	Materials	MR B BRADLEY	LED + TRUNKING BBP
6/27/2024	-£ 204.72	Payment	Materials	Via Petty Cash	
	-£ 1,129.15				
12/12/2023	-£ 708.55	Bill Payment	Insurance	LADBROOK INSURANCE	INVOICE 91387 BBP
	-£ 708.55				
6/3/2024	-£ 36.45	Bill Payment	Equipment	DEREK LEVESLEY	DEFIB BATTERIES BBP
3/21/2024	-£ 80.00	Bill Payment	Equipment	MR B BRADLEY	DUST EXTRACTOR BBP
3/7/2024	-£ 175.00	Bill Payment	Equipment	MR B BRADLEY	RACKING BBP
2/22/2024	-£ 53.94	Bill Payment	Equipment	STEPHEN HEYWOOD	DEFIB PAD MEDUK BBP
11/6/2023	-£ 15.98	Bill Payment	Equipment	MR B BRADLEY	TACKLIFTER BBP
9/13/2023	-£ 125.87	Bill Payment	Equipment	STEPHEN HEYWOOD	DEFIB PAD + TIMBER BB
	-£ 487.24				
2/14/2024	-£ 50.00	Bill Payment	Donation Out	JOHN A DOWNING	WREATH S. FISHER BBP
2/7/2024	-£ 35.00	Bill Payment	Donation Out	100011	1/2 Christmas Raffle to Eternity
6/27/2024	-£ 45.00	Payment	Donation	Via Petty Cash	
	-£ 130.00				
6/12/2024	£ 36.45	Counter Credit	Donation In	RICHARD GUY	shed BGC
3/26/2024	£ 500.00	Counter Credit	Donation In	St. Winnold Lodge	DONATION BGC
2/22/2024	£ 53.94	Counter Credit	Donation In	RICHARD GUY	shed BGC
2/5/2024	£ 30.00	Counter Credit	Donation In	202937 40470619	CARD SALE - PHIL FT
12/13/2023	£ 95.00	Counter Credit	Donation In	WTL DENTAL LIMITED	PRIORY DENTAL CARE ST
11/29/2023	£ 200.00	Counter Credit	Materials	COMMUNITY	ROTARY CLUB TECH T BB
6/27/2024	£ 44.00	Credit	Donations	Via Petty Cash	
	£ 959.39				
7/13/2023	£ 73.00	Counter Credit	Raffle	DEREK LEVESLEY	BBQ BGC
12/15/2023	£ 70.00	Counter Credit	Raffle	202937 40470619	XMAS RAFFLE FT
	£ 143.00				
6/17/2024	£ 10.00	Counter Credit	Sale	MARGARET LEVESLEY	SALE OF wood BGC
6/12/2024	£ 200.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
5/29/2024	£ 20.00	Counter Credit	Sale	MARGARET LEVESLEY	sale of tools BGC
4/19/2024	£ 10.00	Counter Credit	Sale	MARGARET LEVESLEY	sale of tools BGC
4/2/2024	£ 10.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
3/28/2024	£ 50.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
3/19/2024	£ 10.00	Counter Credit	Sale	MARGARET LEVESLEY	plane from Ken BGC
3/4/2024	£ 36.82	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
3/1/2024	£ 37.98	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
3/1/2024	£ 70.00	Counter Credit	Sale	MARGARET LEVESLEY	owl box BGC
2/26/2024	£ 11.69	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
2/19/2024	£ 172.11	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
2/12/2024	£ 58.12	Counter Credit	Sale	MARGARET LEVESLEY	chop saw BGC
1/3/2024	£ 162.00	Counter Credit	Sale	POST OFFICE CREDIT	100015 REM Terry Bench
12/27/2023	£ 20.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC

11/16/2023	£ 150.00	Counter Credit	Sale	NORDELPH VILLAGE H	INV 202310191 BGC
8/7/2023	£ 15.00	Counter Credit	Sale	DEREK LEVESLEY	LATHE BGC
7/17/2023	£ 10.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
7/14/2023	£ 21.94	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
7/10/2023	£ 75.00	Counter Credit	Sale	Bradley Bryan	BRYAN BRADLEY BGC
7/4/2023	£ 25.00	Counter Credit	Sale	DEREK LEVESLEY	workmate BGC
7/4/2023	£ 150.00	Counter Credit	Sale	G Stacey	Bench G Stacey BGC
6/27/2024	£ 143.48	Credit	Sales	Via Petty Cash	
	£ 1,469.14				
2/21/2024	£ 6.00	Counter Credit	Subs	Myhill Brian	BRIAN MYHILL BGC
1/31/2024	£ 6.00	Counter Credit	Subs	WILLIAM LODGE	Bill Lodge BGC
8/30/2023	£ 6.00	Counter Credit	Subs	T Woodroof	Woodroof Subs BGC
8/23/2023	£ 23.15	Counter Credit	Subs	DEREK LEVESLEY	POT MONY INC CHRIS BG
8/7/2023	£ 6.00	Counter Credit	Subs	DEREK LEVESLEY	SUBS DL 2023/4 BGC
7/24/2023	£ 6.00	Counter Credit	Subs	Bradley Bryan	BRYAN BRADLEY BGC
7/17/2023	£ 10.00	Counter Credit	Subs	ALLEN PH&GL	PETER ALLEN BGC
11/8/2023	£ 12.00	Counter Credit	Subs	POST OFFICE CREDIT	100014 REM
6/27/2024	£ 640.17	Credit	Subs	Via Petty Cash	
	£ 715.32				

4/8/2024	£ 165.00	Funds Transfer	PCT	202937 40470619	PETTY CASH DMMS FT
2/5/2024	£ 65.00	Funds Transfer	PCT	202937 40470619	DMMS PETTY CASH FT
11/6/2023	£ 255.00	Funds Transfer	PCT	202937 40470619	CASH FT
	£ 485.00				

Petty Cash Breakdown

6/27/2024	£ 204.72	Payment	Materials	Via Petty Cash
6/27/2024	£ 120.00	Payment	Services	Via Petty Cash
6/27/2024	£ 45.00	Payment	Donation	Via Petty Cash
	£ 369.72			
6/27/2024	£ 640.17	Credit	Subs	Via Petty Cash
6/27/2024	£ 143.48	Credit	Sales	Via Petty Cash
6/27/2024	£ 44.00	Credit	Donations	Via Petty Cash
	£ 827.65			
6/27/2026	£ 485.00			Bank Transfer Out
6/12/2023	£ 164.75			PC Balance
6/27/2024	£ 137.20			PC Balance
Difference	-£ 27.55			
IN	£ 855.20			
OUT	£ 854.72			
Difference	£ 0.48			

OUT

£ 20.00 DI
£ 5.00 DI
£ 10.00 DI
£ 10.00 DI

£ 45.00

£ 9.13 M
£ 6.00 M
£ 5.02 M
£ 9.88 M
£ 24.98 M
£ 22.95 M
£ 12.00 M
£ 13.23 M
£ 6.99 M
£ 3.00 M
£ 74.10 M
£ 13.60 M
£ 3.84 M

£204.72

£ 15.00 SE
£ 50.00 SE
£ 5.00 SE
£ 50.00 SE

£120.00

£ 854.72

IN

£ 24.00 DO

£ 20.00 DO

£ 44.00

£ 24.98 SA

£ 58.50 SA

£ 20.00 SA

£ 40.00 SA

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£ 92.43 SU

£ 84.38 SU

£ 11.32 SU

£ 36.90 SU

£ 82.70 SU

£ 90.73 SU

£ 97.62 SU

£ 50.95 SU

£ 93.14 SU

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£ 827.65

DOWNHAM MARKET MEN'S SHED

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Accounts

Thank you all for joining us at this our sixth Annual General Meeting of the Downham Market Men's Shed. It is a pleasure to see so many familiar faces and some new members as well. Our club continues to grow, reflecting the importance and value of the Shed movement.

More members wanting to joining the club is brilliant but leads sometimes to a dangerous lack of room in the workshop. It being the main reason for complaints from members. This is being addressed by the building of the wood store between the buildings and return of the portacabin to being our rest area for socialising and non-stop tea breaks. We have to thank Martin F, councillor Andy Bullen and Mike Reynolds of MRC construction for laying the roofing felting on the store.

When the wood is removed from the portacabin it will need a new floor covering laid, a bench removed, the hot water system sorting out and a jolly good clean.

The other major project last year was to changed the toilet from what can only be described as the black hole of Calcutta to a clean and tidy disabled friendly toilet which we owe to ourselves and our members, the Masons generously gave us a grant towards the remodelling costs and thanks to John Downing and Peter Allen for their help with arranging this.

The next pressing problem we have to overcome is dust extraction or the lack of it. As we are not serious manufacturers we don't make that much saw dust and with warmer weather we have both doors open and most of the dust is blown away. Regardless of this we must have a dust extraction system working before the colder weather returns. To this end we have already purchased the extractor unit but what we need now is an outside shelter for it to stand in and the overhead pipe work to connect it to each machine.

On the social side, we had an a very successful outside visit last year to the Norwich tank museum which John Downing organised and we have an upcoming outside visit to look forward to, to the Shuttle-worth Collection in September so thank you John.

I would like to take this opportunity to thank the Committee for their help and support throughout the year. Like the rest of the club, the Committee all have their individual talents and helped in different ways without which the club would be a poorer place and I would be run off my feet.

Also I thank all the members for the great atmosphere and the comradely I believe we have. It isn't just bug and bird boxes we make but lasting friendships and a support network that make a real difference.

I would also like to thank Chloe and the Eternity Church for their help and support of our club, we are really appreciative of it.

Unfortunately all good things have to come to an end and for me leaving DMMS when my house sells will be a sad day. I can say I've really enjoyed being a member here and made many good friends who I will miss seeing, perhaps I could visit next time you have a BBQ.

Downham Market Mens' Shed Financial Report 2024



12 Months from 1 July 2023 to 30 June 2024

Income	2021-2022		2022-2023		2023-2024		Change %
Members Subscriptions	£	742.55	£	477.40	£	650.97	36%
Donations & grants	£	1,056.80	£	1,070.00	£	959.39	-10%
Events & Raffles	£	141.00			£	143.00	
Sales	£	761.86	£	670.00	£	1,469.14	119%
Income sub-total	£	2,702.21	£	2,217.40	£	3,222.50	45%
Balance carried forward from previous year	£	9,077.93	£	8,065.99	£	7,441.96	-8%
Total	£	11,780.14	£	10,283.39	£	10,664.46	4%
Expenditure	2021-2022		2022-2023		2023-2024		Change %
Insurance	-£	561.75	-£	631.03	-£	708.55	12%
Advertising / Subscriptions					-£	30.00	
Tools & Equipment	-£	665.88	-£	275.78	-£	487.24	77%
Building & Maintenance Materials	-£	91.32	-£	964.62	-£	1,129.15	17%
Building & Maintenance Services	-£	2,395.20	-£	970.00	-£	758.56	-22%
Donation					-£	130.00	
	-£	3,714.15	-£	2,841.43	-£	3,243.50	
Balance at 30 June	£	8,065.99	£	7,441.96	£	7,420.96	0%
Deficit of Income vs Expenditure	-£	1,011.94	-£	624.03	-£	21.00	

DOWNHAM MARKET MEN'S SHED

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Accounts

Chairman's Report 2023

Thank you all for joining us at this our fifth Annual General Meeting of the Downham Market Men's Shed. It is a pleasure to see so many familiar faces and some new members as well.

To support our increase in membership it is pleasing to report the following projects have been completed in the past year

- Security lights have been installed on the front and side of the building, which have proved especially useful for seeing our way to the Shed on dark evenings during the winter
- A replacement wood lathe has been purchased and installed and along with a safety helmet and improved lighting should encourage members to enjoy woodturning.
- A heater has been purchased and installed in the portacabin to make going to the loo a more pleasant experience as well as provide frost protection. Plans are in place to upgrade this whole facility to provide a mess facility & w/c suitable for all members. As part of this a walkway connecting the building has been installed to enable wheelchair access.
- The temporary water and waste connections have been replaced by permanent underground pipes.
- Additionally, we have constructed a metal shed and donated it to Eternity Church, next door, to enable them to have a secure waterproof storage space for tables & chairs

Thanks go to all those members who have taken part in these projects alongside outside contractors.

On the social side, we had an a very successful outside visit last year to the RAF Museum at Marham which John Downing and Trevor Woodruff arranged. Also, a successful Christmas lunch at the Downham Garden Centre, organized by John.

I would like to take this opportunity to thank the Committee for their help and support throughout the year. Like the rest of the club, the Committee all have their individual talents and helped in different ways without which the club would be a poorer place and I would be run off my feet. Also I thank all the members for the great atmosphere and the comradely I believe we have. It isn't just bug and bird boxes we make but lasting friendships and a support

network that make a real difference. I would also like to thank Eternity Church for their help and support of our club.

Bryan Bradley
Chairman

Downham Market Mens' Shed Financial Report 2023

12 Months from 1 July 2022 to 30 June 2023

<u>Income</u>	2021-2022	2022-2023	Change %
Balance carried forward from previous year	£ 9,077.93	£ 8,065.99	-11%
Members Subscriptions	£ 742.55	£ 477.40	-36%
Donations & grants	£ 1,056.80	£ 1,070.00	1%
Events	£ 141.00		
Sales	£ 761.86	£ 670.00	-12%
Total	£ 11,780.14	£ 10,283.39	-13%
<u>Expenditure</u>			
Insurance	£ 561.75	£ 631.03	12%
Advertising			
Tools & Equipment	£ 665.88	£ 275.78	-59%
Building & Maintenance Materials	£ 91.32	£ 964.62	956%
Building & Maintenance Services	£ 2,395.20	£ 970.00	-60%
Donation			
	£ 3,714.15	£ 2,841.43	-23%
Balance at 30 June	£ 8,065.99	£ 7,441.96	-8%
Deficit of Income vs Expenditure	-£ 1,011.94	-£ 624.03	-38%

DOWNHAM MARKET MEN'S SHED

England & Wales - Charity number 1188385

Accounts

Annual Report

Downham Market Men's Shed

July 2021 – June 2022

Summary

The year has seen us come out of covid restrictions and get back to working more as before. Our members are gradually returning although we have lost some to illness and some to reluctance to mixing. We still meet twice a week and moral is good among the members.

Sales of work have brought in much needed funds and given members enjoyment in the making.

A major upgrade of our toilet facility's are required to improve them and make them more disabled friendly plus the premises repairs and maintenance in the pipeline which it's hoped much of this work can be funded by charitable grants. During the year we had various social and fund raising events and outside visits and look forward to more in the year to come.

Chairman's Report

First, I would like to thank you all for making the shed a happy place that I personally enjoy attending. I enjoy meeting new people who over time have become good friends, you just have to listen to our tea breaks to hear the laughter and banter to know that everyone is having a good time.

The alternative for me would be stuck at home, bored, annoying my long suffering wife and wondering if there was ever going to be anything interesting on TV.

This last year Covid has been a large factor in our shed operation, there have been times when we haven't had a meeting, times we have met on Zoom and times where we have had to wear masks and observe social distancing; but we, along with many other organisations, are getting back to normal now that Covid is hopefully behind us.

Despite these challenges, we still have achieved quite a lot, thanks to a strong and willing membership and committee.

We have repaired the portacabin roof with Phil, Brian W, Brian P and one or two others, plus a little help from Nobel roofing, it's now watertight again.

With Stephen's cooking and help from members and wife's, we had a BBQ, plant and tool sale in September, which was well attended and enjoyed by all. I'm hoping we can have another this summer.

We have been working on improvements to our health & safety for the club. Derek has sourced some safe machine use guidance, from which we can create our own suite of user guides. Trevor organized a Red Cross first aid awareness training event which was informative and worthwhile.

Derek organized our local KBT litter clean up, bringing us some good publicity in the local paper. Derek also manages our Facebook page and profile that has brought us several new members and a lot of local PR.

John Downing organized, amongst other things, our successful and well attended Christmas dinner at the Jolly Brewers, Shouldham. Sales of our work continues and some members have shown an aptitude for making certain items:

- Brain Hunt and Brain P - bird tables*
- John Lane and Stephen Fisher - garden bench seats*
- Derek - hedgehog houses and terraced bird boxes*
- John Salter and myself - boot jacks*
- Jon Wickes - has been making carved house signs and gadgets for machines*
- Phil - is always busy doing jobs everyone else doesn't notice, like sweeping and painting*

I would like to thank the committee for their help and support throughout the year, Stephen for being an able treasurer, with support from his vice-treasurer Derek. Thanks to Trevor for keeping us informed as our secretary and who's minutes are so accurate that I don't remember them being challenged - I sometimes wonder if no one can remember what was actually said!

My thanks to Brain P for supplying our breaks with tea, coffee and especially chocolate biscuits.

I take this opportunity to thank Alex and the Eternity Church for their enormous help and contribution to our success.

I look forward to next year with anticipation for another productive and enjoyable year.

Bryan B (Chair)

Downham Market Mens' Shed Financial Report 2021-2022

12 Months from 1 July 2021 to 30 June

Income	2020 -2021	2021-2022	Change %
Balance carried forward from previous year	£ 12,243.00	£ 9,077.93	-26%
Members Subscriptions	£ 78.21	£ 742.55	849%
Donations & grants	£ 1,020.00	£ 1,056.80	4%
Events		£ 141.00	100%
Sales	£ 60.00	£ 761.86	1170%
Total	£ 13,401.21	£ 11,780.14	-12%
Expenditure			
Insurance	£ 505.45	£ 561.75	11%
Advertising	£ -		
Tools & Equipment	£ 71.04	£ 665.88	837%
Building & Maintenance Materials	£ 412.61	£ 91.32	-78%
Building & Maintenance Services	£ 3,224.18	£ 2,395.20	-26%
Donation	£ 110.00		-100%
	£ 4,323.28	£ 3,714.15	-14%
Balance at 30 June	£ 9,077.93	£ 8,065.99	-11%
Deficit of Income vs Expenditure	-£ 3,165.07	-£ 1,011.94	-68%

Bank transactions 1/7/21 -30/6/22

Petty Cash

	IN	Out		In	Out
Building		1080	patio c/f	38.38	
building		1315.2	roof banked		100
donation	10		christine banked		90
donation	46.8		defib banked		53
donation	1000		norfol comequip		5
Equip		48.41	eternity		10
Equip		50.58	materials		5
Equip		103.94	materials		39.18
Equip		10.44	materials		12
Equip		43.8	materials		16.87
Equip		80.04	postage		11.28
Equip		109.99	recon	191.07	
Equip		46.8	defib recon	115.09	
Equip		67	recon	95.73	
Equip		46.8	recon	15	
Equip		11.28	recon	49.45	
Equip		46.8	subs	9	
Event	15				
event	50			513.72	342.33
event	33				
insurance		561.75			
materials		6.99			
6.99					
Sale	75				
Sale	35				
Sale	24.5				
Sale	18				
Sale	155.79				
Sale	85				
sale	50				
sale	76.57				
Sale	242				
761.86					
subs	65		subs after agm		
	196				
T/F	115				
T/F	53				
T/F	32				
T/F	90				
T/F	25				
T/F	100				
T/F	3.72				
T/F	21.5				

2617.88 3629.82 1011.94

Transactions 1/7/21 -30/6/22

	IN	Out
Building		1080 patio
building		1315.2 roof
donation	10	christine
donation	46.8	defib
donation	1000	norfol community
Equip		48.41
Equip		50.58
Equip		103.94
Equip		10.44
Equip		43.8
Equip		80.04
Equip		109.99
Equip		46.8 defib
Equip		67
Equip		46.8
Equip		11.28
Equip		46.8
equip		5
Event	15	
event	50	
event	33	
insurance		561.75
materials		6.99
materials		5
materials		39.18
materials		12
materials		16.87
6.99		
postage		11.28
Sale	75	
Sale	35	
Sale	24.5	
Sale	18	
Sale	155.79	
Sale	85	
sale	50	
sale	76.57	
Sale	242	
761.86		
subs	65	subs after agm
subs	9	
subs	276.33	
t/f	440.22	

2707.21 3719.15 1011.94

DOWNHAM MARKET MEN'S SHED

England & Wales - Charity number 1188385

Accounts



Trustees' Annual Report for the period

From 1 July 2020 Period start date To 30 June 2021 Period end date

Charity name: Downham Market Men's Shed

Charity registration number: 1188385

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote social inclusion for the public benefit by preventing people particularly but not exclusively men aged 18 or over, within Downham Market and the surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a meeting places / workshops in which members meet to socialise and carry out activities. These being primarily woodwork and metal working. These range from repair projects either for the workshops or the local community to projects or items made to sell in the local community to raise funds and publicise DMMS activities & attract new members.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In carrying out DMMS's activities the trustees have had regard to the Charities Commission guidance on public benefit. In particular attracting and supporting members who may otherwise feel socially excluded or are looking for company with like minded others. As well as our regular weekly opening sessions, we have held open days to invite the wider public to see and partake in our activities, help raise funds and attract members. DMMS has also supported other charitable groups in providing equipment. One instance being wooden structures to be used as "hedgehog hotels", by the hedgehog trust.

Additional information

	SORP reference	
Contribution made by volunteers	Para 1.38	DMMS members are all volunteers giving freely of their time and expertise. As well as supporting each other as a friendship group and sharing expertise members have also made items for the local community and helped new members settle into the group.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The period in question (2020 -21) has proved a major challenge to DMMS primarily due to the Covid-19 pandemic and associated restrictions on activities. However, DMMS continued in its primary purpose in this period by ensuring the workshop was fully functional and in a sound and safe condition for our members use, including for those members who have mobility issues.
Other		Members of DMMS have carried out street litter clean-ups of the local estate (Trafalgar Estate) and wildlife area. Members have also given assistance in making wooden apparatus for junior school's technology tournaments. One member of DMMS donated a defibrillator, which is now installed near DMMS's premises for the public to use. It has been used 3 times in the last 12 months.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds held in DMMS account at the end of the financial year (30 June 2021) totalled £9,077.93 (Statement of Account attached)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held should cover all expected / fixed outgoings in the following 12 months. Primarily insurance and operating costs, which are not expected to exceed £1,000 in any one year
Amount of reserves held	Para 1.22	£9077.83 at 30 June 2021
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	DMMS's principal sources of funding are grants from local businesses, trusts, community support and local government. In addition, we rely on membership subscriptions, fund raising activities and the sale of items made by members of DMMS. We are also in receipt of donations from members of the public and/or supporters of DMMS
Investment policy and objectives including any social investment policy adopted	Para 1.46	All investment (primarily for capital works or purchases of equipment), are made for the purposes of enhancing, adding to or upgrading existing facilities.




<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The principal risk facing DMMS is in not being able to bridge the gap between income and expenditure. In the last financial year there was a deficit between internally generated income (membership subscriptions and sales) and expenditure of £367. However, given a healthy balance carried forward of £12,243 and further donations of £1020, this was not a significant issue. In fact, DMMS was able to fund expenditure of £3636 on building and equipment improvements without materially affecting its financial position and carried forward a positive balance of £9078 into the next financial year.</p> <p>However, DMMS's primary financial objective is to be self-funding and it will continue to provide facilities and opportunities for it's members to achieve this objective.</p> <p>A secondary key risk is termination of the lease on which DMMS premises are situated. However, this risk is considered small as the land is leased at a peppercorn rent to DMMS by Eternity Church (next door) and a signed lease agreement is in place.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	DMMS's primary governing document is its Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post at an AGM. Minimum number of Trustees at any one time is 3 and the maximum 12. 1/3 of trustees retire and / or are re-elected each year. (Full details in the constitution)

Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are selected on the basis of interest and contribution they can make to DMMS objectives and activities
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Day to day management and organisation is carried out by Committee Members elected annually at the AGM
Relationship with any related parties	Para 1.51	DMMS is a member of UK Men's Shed

			Chairman
Mr. John Woodcock	Mr. David Woodcock	Mr. David Woodcock	Secretary

1000 1000 1000

Reference and Administrative details

Charity name	Downham Market Men's Shed
Other name the charity uses	DMMS
Registered charity number	1188385
Charity's principal address	Sovereign Centre, Sovereign Way, Trafalgar Industrial Estate, Downham Market, PE38 9SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr B Bradley	Chairman		
2	Mr T Woodroof	Secretary		
3	Mr J Downing			

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
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Exemptions from disclosure


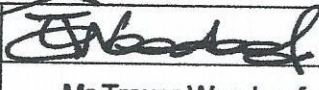

Reason for non-disclosure of key personnel details

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Mr Bryan Bradley	Mr Trevor Woodroof	Mr John Downing
Position (eg Secretary, Chair, etc)	Chairman	Secretary	

Date

8 Dec 2021

**Downham Market Mens' Shed
Statement of Account**

12 Months from 1 July 2020 to 30 June 2021

<u>Income</u>	
Balance carried forward from 30 June 2020	£ 12,243.00
Members Subscriptions	£ 78.21
Donations & grants	£ 1,020.00
Sales	£ 60.00
Total	£ 13,401.21

<u>Expenditure</u>	
Insurance	£ 505.45
Advertising	£ -
Tools & Equipment	£ 71.04
Building & Maintenance Materials	£ 412.61
Building & Maintenance Services	£ 3,224.18
Donation	£ 110.00
	£ 4,323.28

Balance at 30 June 2021

£ 9,077.93

Deficit of Income vs Expenditure (Change in Bank Balance 2020 to 2021)

-£ 3,165.07

Downham Market Mens' Shed Statement of Account

12 Months from 1 Feb 2019 to 31 Jan 2020

<u>Income</u>	
Balance carried forward from 31 Jan 2019	£ 4,946.42
Members Subscriptions	£ 558.00
Donations & grants	£ 4,606.00
Total	£ 10,110.42
<u>Expenditure</u>	
Insurance	£ 546.76
Advertising	£ 124.20
Tools & Equipment	£ 2,520.72
Building & Maintenance Materials	£ 2,973.70
Building & Maintenance Services	£ 2,594.30
	£ 8,759.68
Balance carried forward from 31 Jan 2020	£ 1,350.74

5 Months from 1 Feb 2020 to 30 June 2020

Balance carried forward from 31 Jan 2020	£ 1,350.74
Members Subscriptions	£ 225.00
Donations & grants	£ 11,000.00
Total	£ 12,575.74
<u>Expenditure</u>	
Insurance	
Advertising	
Tools & Equipment	
Building & Maintenance Materials	£ 332.74
Building & Maintenance Services	£ 332.74
	£ 332.74
Balance carried forward from 30 June 2020	£ 12,243.00

Consolidated 17 months from 1 Feb 2019 to 30 June 2020

Balance carried forward from 31 Jan 2019	£ 4,946.42
Members Subscriptions	£ 783.00
Donations & grants	£ 15,606.00
Total	£ 21,335.42
<u>Expenditure</u>	
Insurance	£ 546.76
Advertising	£ 124.20
Tools & Equipment	£ 2,520.72
Building & Maintenance Materials	£ 3,306.44
Building & Maintenance Services	£ 2,594.30
	£ 9,092.42
Balance carried forward from 30 June 2020	£ 12,243.00