

Trustees' Annual Report for the period

Period start date
 From 19 May 2019 To 28 February 2021

Section A Reference and administration details

Charity name Groombridge Men's Shed

Other names charity is known by

Registered charity number (if any)

1188369

Charity's principal address

Silvermere, Withyham Road, Groombridge,
Tunbridge Wells

Postcode TN3 9QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Litchfield	Chair	Whole year	Initial Trustee, re elected at AGM
2	Christopher Scrine	Trustee	Whole year	Initial Trustee, re-elected at AGM
3	Richard Thirkell	Trustee	Resigned 29 th January 2021	Initial trustee resigned
4	Richard Hunt	Trustee	Whole year	Appointed by Trustees and election confirmed at the AGM
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees may be appointed by the Trustees for election at the following AGM. The members attending the AGM may elect or re elect Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are policies and procedures covering

- a) risk analysis
- b) safeguarding
- c) conflicting interests
- d) financial controls

The charity has 8 volunteers of whom 3 are Trustees and 5 are volunteers

The charity is a member of the UK Men's Shed umbrella organisation

The Charity has a Risk Management procedure

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE, PARTICULARLY BUT NOT EXCLUSIVELY MEN AGED 18 OR OVER, WITHIN GROOMBRIDGE AND THE SURROUNDING AREAS, FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is the charity's first year and the emphasis has been on securing permissions and fund raising to pay for the construction of the shed. The public benefit of the charity will be achieved once the shed is completed and open to the public.

Nevertheless, during the year, the charity has undertaken activities within their objects for the public benefit.

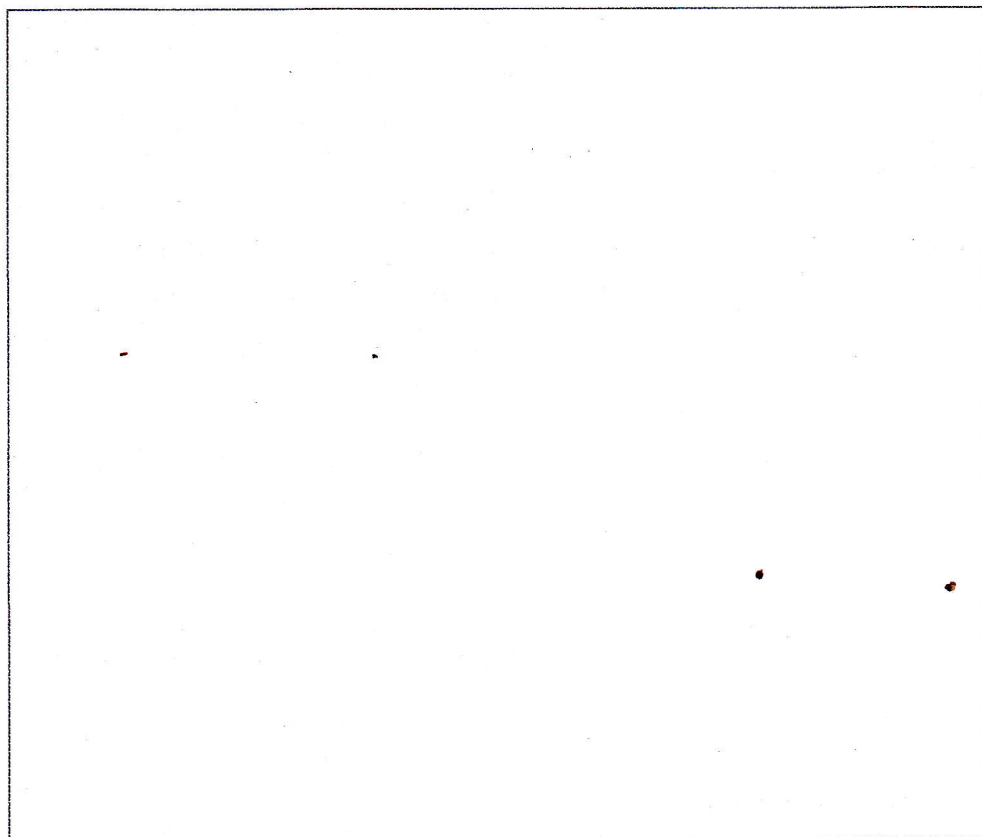
This has included making a water play frame for the Groombridge Pre-School.

The charity has also offered a service to repair garden tools and there has been a steady request for these from the residents in Groombridge.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The priority for the year was to put the steps in place to enable the shed to be built.

Progress was slower than hoped due to the Covid restrictions, but the achievements were:

- a) permission from Wealden Parish Council to build the shed on their land, which was formalised into a lease.
- b) Agreement with the adjacent village hall to be able to link into their services for utilities
- c) Planning permission obtained from Wealden District Council
- d) Obtained free architectural advice on the design of the shed
- e) Raised funds totalling £24,783 by grants and donations.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity was set up on 3rd March and has spent it's first year acquiring permissions and land to build the shed on, and fundraising. Once the shed is complete and open to the public, a reserve policy will be developed.

Details of any funds materially in deficit

The charity is solvent, and the policy is not to enter into commitments unless there are funds available in the bank to do this.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities funding during the year was £24,783, of which £7,000 was from restricted grants and the balance from donations and pop up shop sales. These funds are to support the building of the Groombridge Men's Shed.

Funds have been spent mainly on applying for planning permission for the shed to be built. Construction of the shed is a prerequisite for the charity to meet its key objectives

The charity did not investment any funds.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

<i>Jones Litchfield</i>	
JAMES LITCHFIELD	
Chairman	
24-11-21	

GROOMBRIDGE MEN'S SHED		PERIOD TO:	28-Feb-21
Year End Accounts Summary			28-Feb-21
Income			
Grants and Donations		£23,183.96	
	Grants (Restricted Funds)		£7,000.00
	Donations		£16,183.96
	Gift-Aid		£0.00
	Other		£0.00
Fundraising		£1,599.13	
	Pop-Up Shop		£1,495.74
	Miscellaneous Sales		£103.39
Total for CURRENT YEAR			£24,783.09
Expenditure			
Build & Construction		£0.00	
Running Costs		£142.76	
	Council Tax & Rent		£0.00
	Tools and Equipment		£92.76
	Other inc. costs for 'Events'		£50.00
Permissions & Admin		£1,156.71	
	Planning, Building Control		£562.00
	Legal & Insurance		£415.80
	Misc Admin		£178.91
Total			£1,299.47
Surplus or -Deficit for CURRENT YEAR			£23,483.62
Net Worth	24-May-19		£0.00
Net Worth	28-Feb-21		£23,483.62
Represented By:			
Cash in Hand			£78.56
Bank - Current Account			£23,405.06
Total Funds = Net Worth CURRENT YEAR			£23,483.62
Of Which Restricted Funds are:		£7,000.00	

Independent Examination of the Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/02/2021**. As the **charity's trustees**, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. **Independent examiner's statement:** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: (i) accounting records were not kept in accordance with section 130 of the Act or (ii) the accounts do not accord with the accounting records. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Warren Rainforth FCMA, CGMA

Hendal View, Withyham Road, Groombridge, Tunbridge Wells, Kent, TN3 9QT. 01892-8624741

as at:
Signed & dated:

28-Feb-21
08-May-21