

**The Parochial Church Council of the
Ecclesiastical Parish of St Mary Magdalene
Church, Torquay**

Registration Number: 1188333



**Trustees' Annual Report and Accounts of the
Parochial Church Council
for the Year Ended 31st December 2024**



Trustees' Annual Report for the period

from 1st January 2024 to 31st December 2024

Charity name: THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY MAGDALENE CHURCH, TORQUAY

Charity registration number: 1188333

Objectives and Activities

The Parochial Church Council (PCC) of St. Mary Magdalene, and the team clergy, work to promote the worship, mission and ministry Christ in the parish of Upton, Torquay, within the diocese of Exeter.

The PCC is also specifically responsible for the maintenance of the Church Hall, within the grounds of St Mary Magdalene.

St. Mags exists to proclaim in words and deeds Life to the Full through Jesus Christ.

As well as Sunday services and occasional offices, St Mags runs

- The Living Room - Community Café
- The Play Room – Stay and play for parents with pre-school children
- The Store Room - Food bank
- The Recovery Room – as an umbrella for work with those in recovery.
- The Prayer Room – as an umbrella for the prayer chapel and rhythm of corporate prayer.
- The Youth Room – youth work for years 6-12)
- Voyagers - children's ministry on Sunday mornings.
- Schools' ministry in two church schools.
- Active engagement with the local authority and social issues in the town centre.
- Opportunities to grow in faith and friendship through a variety of events.
- Creative and cultural events.
- We work ecumenically with other local churches and the clergy take an active role in the life of the Anglican chapter.
- We also hire out the church hall throughout the week to a wide variety of community groups, parties, including the Prince's Trust.

To enable all this to happen the Incumbant works closely with the other clergy, Licensed Lay ministers, one full time paid Living Room Pastor and a part time paid Operations Administrator, and a large voluntary leadership team.

The doors of St Mags are open to all, including / especially the most marginalised and fractured. We believe there should be rooms within the House of the Church where all can find welcome and a home.

The PCC trustees understand their important role in the governance of the church and charity.

Achievements and Performance

Through the activities listed above we see lives changed as people come to faith in Christ and are supported in the community of faith. The church cares for people in body, mind and spirit.

We continued to broaden the reach of St Mags and welcomed new people into the church both online and in person.

Through the work of the Rooms and the wider church we support many people in recovery from addiction, mental health crisis and trauma. We support the lonely, visit the sick, clothe people who are without, feed the hungry and aim to equip all Church members to be a blessing and source of life to all those they spend their days with.

We are working hard to diversify the funding streams of St Mags and have received funding from the local authority for Store Room and Living Room. This last year we have received many small-

medium injections of grant funding from local authority and local churches. We also received a procurement grant and support from a local Charitable Trust, totalling £47,000 to install a new Kitchen and shower facility to enable us to offer hot showers and laundry facility to the street homeless and most deprived. The Wash Room was opened at the start of 2025.

We have further cemented the church as an appreciated and professional hub within the wider life of Torbay, and broadened the demographic appeal of the church.

We made some significant reductions in running costs, whilst boosting the quality of the food in Living Room, e.g. more for less! This coupled with increased generosity meant for a more settled year that ended with a smaller deficit compared to 2023.

The PCC are deeply grateful to well over 100 volunteers who participate in the life of the church and who demonstrate the love of God to all who come through the doors. It is with that in mind that we supported over 100 volunteers through up-to-date safeguarding training, appropriate to their role.

Looking ahead to 2025 we will be may well be planning for and seeking funding for

- Funding to pay Conservators to complete specialist reports on marble, bells, organ, clock tower and stained glass so that, along with the outcome of the quinquennial we can put together a much larger bid/s for significant works in future years.
- Funding to install disabled access and resurface the dangerous carpark.
- Funding to employ a fixed term Family, Children and Youth Enabler

Financial Review

1. **Statement of Financial Activity.** The headline is that the deficit for the year has reduced considerably from £15.8K in 2023 to £9.6K in 2024. When the fraud write off is excluded, the deficit is only £3.3K. Most of that deficit relates to the early months of 2024 before we started to encourage more donations for the Living Room (LR) and lowered the LR costs. The smaller deficit shows how well this concentration on the LR has gone. A huge 'thank you' is due to Chris Winsley for preparing meals for the LR instead of buying ready-made which has greatly reduced costs.

Total Income has increased which is good news - £240.4K compared with £167.6K in 2023 – with almost every income heading showing an increase. The largest increase is due to grants and other gifts we have received for the new kitchen and shower project as well as the continuing grants for both the Living and Store Rooms.

Unsurprisingly, **total expenses** have also increased markedly - £250K compared with £183.4K in 2023 – but most of this is found under the 'Repairs and Renewals' heading. This includes the new kitchen and shower project plus work on the lighting in church, repairs to some of the church roof leadwork and the replacement of the hall's guttering. Other expenses are pretty much in line with previous years with the increase in bank fees reflecting increased giving via the Sum Up machines in church. The 'Donations Paid' increase to £3.1K compared with £1.7K in 2023 primarily relates to the £100 monthly donation the church now makes to the Kawangare Project.

The 'Write off of unrecoverable portion of fraud' of £6361 is included following the conclusion of the associated court case in October '24. This resulted in an order of compensation for the church of £2400 – the first instalment of which was received in January. This difference of £6361 between the previous Balance Sheet figure of £8761 and the £2400 compensation will not be recovered and,

following the advice of our Independent Examiner, has been included in 2024's Statement of Financial Activity.

Looking Ahead. If we continue to control our expenses and if the level of giving remains steady then, hopefully, we may move back into surplus during 2025. However, there are some indicators that this may not be straightforward: a £1k a month donation has stopped due to the donor moving away and the new gas contract means we are now paying more for our gas.

2. **Balance Sheet.** This is much healthier compared with last year. The CAF account and new Gold Deposit Account total £41.8K compared with £25K in December 2023. Also, the shortfall between these bank accounts and the totals of donated Restricted Funds and Deferred Income has reduced as follows:

	<u>2024</u>	<u>2023</u>
Restricted Funds	25.9	29.2
Less CBF Fund	<u>(3.4)</u>	<u>(3.3)</u>
	22.5	25.9
Deferred Income	<u>26.9</u>	<u>25.5</u>
	49.4	51.4
Less Bank Accts.	<u>(41.8)</u>	<u>(25.1)</u>
Shortfall	£ 7.6K	26.3K

Once the new kitchen and shower project is completed then the previous Restricted Hall Kitchen fund shown at £7K will no longer be needed and the remaining balance, with the agreement of the donors, can be released back into general funds. This would further reduce the shortfall.

Charities reserves policy:

It is PCC policy to try to maintain a balance on free reserves which equates to at least three months unrestricted payments. This is equivalent to £30,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves (Unrestricted and Designated Funds) at the year-end was £18,772. The PCC is taking active steps to reduce costs and increase income to restore the free reserves back up to £30,000.

A description of the principal risks facing the charity:

- A major unexpected demand on building maintenance could put the viability of the Charity at risk.
- Running deficit
- Energy Prices have gone up. We avoided the really high Tariffs and negotiated a good three year deal, however Utility prices are up about 50-75%
- One significant regular donor has ceased to give

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England (PCC Powers Measure 1956, and the Church Representation Rules 2006) and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules [CRR] (2020).

The method of appointment of the PCC members is set out in the CRR. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training as required from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 6 times a year. Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life.

- The Leadership team which meets monthly.
- The Buildings advisory Group. (BAG) – termly.
- The Living Room Action Group (LRAG) - monthly
- The Playroom Development Group (PRDG) – half termly.
- Store Room steering group –(StRDG) every two months

Each reports back to the PCC with the minutes of their meetings.

Reference and Administrative details

Charity name	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY MAGDALENE CHURCH, TORQUAY
Other name the charity uses	St Mags
Registered charity number	1188333
Charity's principal address	ST. MARY MAGDALENE PARISH CHURCH CHURCH HALL UNION STREET TORQUAY TQ1 4BX
Phone	01803211868
Email	office@stmarymagdalene.org.uk
Website	https://stmags.org.uk

PCC members who have served from 21st April 2024 until the date this report was approved were:

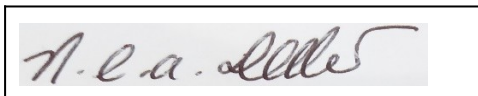
	Trustee name	Office (if any)	Dates acted if not for whole year
1	Sam Leach	Rector	
2	Tony Hughes	Warden	Elected Apr 24
3	Jim Corderoy	Warden	Elected Apr 24
4	Sue Cooper	Deanery Synod	Elected April 23
5	Edwina Corderoy	Deanery Synod And PCC Secretary	Elected April 23
6	Virginia Hamilton	Ex-Officio Deanery Synod	Elected April 23
7	Nigel Deller	Treasurer	Co-Opt
8	Petrina Jones	Living room and CR pastor	Co-Opt
9	Rev John Garner	PTO clergy	Ex-Officio
10	1. Elaine Wilson	PCC	Elected 2022
11	2. Megan Clemence	PCC	Elected 2022
12	3. Judith Fortune	PCC	Elected 2022
13	4. Beki Newcomb	PCC	Elected 2022
14	5. Mike Pugh	PCC	Elected April 23
15	6. Jane Badcott	PCC	Elected April 23
16	7. Joy Payne	PCC	Elected April 23
17	8. Judy Fraser	PCC	Elected April 23
18	9. Nick Pannell	PCC	Elected April 23
19	10. Rachel Miller	PCC	Elected April 23
20	11. Robin Hart	PCC	Elected April 23
21	12. Emma Hammond	PCC	Elected April 24
22			

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nigel Deller

**Position (eg Secretary,
Chair, etc)**

Treasurer

Date

18 March 2025

The Parochial Church Council of the Ecclesiastical Parish of St Mary Magdalene Church, Torquay

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St Mary Magdalene Church Torquay.

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Mary Magdalene Church Torquay (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C.W. Lillington

Clare Lillington
FMAAT
Raddon
Station Hill
Chudleigh
Devon
TQ13 0EE

Date: 19th March 2025

Statement of Financial Activity

St Mary Magdalene Church

For the year ended 31 December 2024

	2024 UNRESTRICTED	2024 DESIGNATED	2024 RESTRICTED	2024	2023
Income					
Standing Orders & PGS	77,631	-	1,320	78,951	74,196
Offertory	14,885	30	5,354	20,270	15,174
Other Donations	7,770	-	26,181	33,951	12,132
Gift Aid	22,012	-	1,848	23,859	19,322
Stewardship	6,710	-	49	6,759	5,137
Property Income	10,340	-	-	10,340	8,911
Weddings and Funerals	2,387	-	-	2,387	3,217
Investment Income	396	496	173	1,065	613
Other Income, Grants and Legacies	9,404	2,010	51,427	62,841	28,952
Total Income	151,536	2,536	86,352	240,424	167,655
Expenses					
Admin Wages & Clergy Expenses					
Admin Wages	16,992	-	28,762	45,754	42,672
Clergy Expenses	1,661	-	144	1,805	1,584
Total Admin Wages & Clergy Expenses	18,652	-	28,906	47,558	44,256
Cleaning, Repairs and Renewals					
Cleaning	5,705	-	-	5,705	4,267
Equipment Hire	890	-	-	890	1,286
Repairs and Renewals	14,041	-	49,091	63,132	12,447
Total Cleaning, Repairs and Renewals	20,636	-	49,091	69,727	18,000
Utilities and Insurance					
Electricity	2,950	-	-	2,950	1,617
Gas	7,351	-	-	7,351	7,499
Water	1,434	-	-	1,434	1,314
Phone/Internet	569	-	73	642	924
Insurance	6,348	1,895	-	8,243	7,291
Total Utilities and Insurance	18,652	1,895	73	20,621	18,645
Other Church Running Costs					
Bank fees	1,209	25	78	1,311	758
Church service supplies - bread, wine etc.	1,537	-	-	1,537	1,896
Common fund	53,790	-	-	53,790	53,790
Cost of trading - coffee etc. + living room supplies	2,728	949	25,674	29,351	27,995
Depreciation expense	1,767	551	587	2,905	2,937
Donations paid	2,590	-	545	3,135	1,748
Miscellaneous expenses	1,313	-	668	1,981	1,562
Printing, postage and stationery	3,010	-	31	3,041	3,819
Professional fees	2,727	-	-	2,727	1,489
Subscriptions	3,776	360	-	4,136	4,404

	2024 UNRESTRICTED	2024 DESIGNATED	2024 RESTRICTED	2024	2023
Weddings and funerals	1,884	-	-	1,884	2,156
Total Other Church Running Costs	76,329	1,884	27,583	105,797	102,553
Transfer of fund type	16,817	(761)	(16,056)	-	-
Write off of unrecoverable portion of fraud	6,361	-	-	6,361	-
Total Expenses	157,448	3,019	89,598	250,065	183,454
Surplus / (Deficit)	(5,912)	(482)	(3,246)	(9,641)	(15,799)

Manual adjustment to ensure Unrestricted Funds
agree with Balance Sheet

546

Adjusted Surplus/(Deficit)	(5,366)	(482)	(3,246)	(9,095)	(15,799)
-----------------------------------	----------------	--------------	----------------	----------------	-----------------

Unrestricted Funds as per Balance Sheet:

At 31 December 2023 £ 3,632

Deficit for 2024 (as above) (5,366)

As at 31 December 2024 (1,734)

Balance Sheet

St Mary Magdalene Church

As at 31 December 2024

31 DEC 2024

31 DEC 2023

Fixed Assets

Tangible Assets

AV and Computer Equipment	8,526	8,526
Less accumulated depreciation on AV and computer equipment	(7,240)	(6,597)
Motor Vehicles	3,500	3,500
Less accumulated depreciation on motor vehicles	(3,052)	(2,828)
Fixtures and Fittings	8,949	8,949
Less accumulated depreciation on fixtures and fittings	(5,969)	(3,930)
Total Tangible Assets	4,714	7,619
Total Fixed Assets	4,714	7,619

Current Assets

Services we've yet to receive

Insurance & Annual Subscriptions (Prepayments)	917	861
Total Services we've yet to receive	917	861

Cash we've yet to receive

Gift Aid (Accrued Income)	4,154	13,936
Unbanked offertory / Outstanding hall hire / Inspire income (Accounts Receivable)	216	(228)
Suspected Fraud	2,400	8,761
Total Cash we've yet to receive	6,770	22,470

Investments

CBF Deposit Fund	3,434	3,261
174 CBF Investment Fund Shares	2,803	2,803
Total Investments	6,237	6,064

Cash at bank and in hand

CAF Cash Account	11,744	25,096
CAF Gold Account (Inspire)	20,453	19,957
Petty Cash	15	15
Stripe GBP	351	127
Soldo	1,429	1,571
Gold Deposit Account	30,014	-
Total Cash at bank and in hand	64,007	46,765

Total Current Assets

77,932 76,160

Current Liabilities

Services we've still got to deliver

Car Parking / Grants Received In Advance (Deferred Income)	26,911	25,483
Total services we've still got to deliver	26,911	25,483

Cash we've still got to pay

Unpaid Bills (Accounts Payable)	9,992	2,408
---------------------------------	-------	-------

Wage Liabilities (Wages, PAYE, Pensions)	811	350
Other Amounts Owed (Accruals)	240	1,752
Total Cash we've still got to pay	11,043	4,511
Total Current Liabilities	37,954	29,994
Net Assets	44,691	53,785
Capital and Reserves		
Unrestricted Funds	(1,734)	3,632
Restricted Funds		
Restricted Fund - The Play Room	530	836
Restricted Fund - CBF Deposit Fund	3,434	3,261
Restricted Fund - FaCE (Family and Children Enabler)	2,428	2,428
Restricted Fund - Living Room	788	157
Restricted Fund - Corona Virus Fund	359	359
Restricted Fund - Play Room Leader	1,329	1,329
Restricted Fund - Essential plasterwork for kitchen	5,013	5,013
Restricted Fund - Culture Recovery	35	245
Restricted Fund - Store Room	293	277
Restricted Fund - Festivals	610	917
Restricted Fund - Surf To Recovery	793	1,193
Restricted Fund - October Giving - Priority 1 - Poverty Support Over The Winter - £2000	2,000	2,000
Restricted Fund - October Giving - Priority 3 - Halogen Heater In The Lady Chapel - £540	-	470
Restricted Fund - October Giving - Priority 5 - Church Nave And Side Aisle Lighting - £2,500	-	2,500
Restricted Fund - October Giving - Priority 6 - Hall Kitchen - £10,000	7,003	6,893
Restricted Fund - To Help Individuals in Need	865	1,211
Restricted Fund - Emma's leaving gift	-	75
Restricted Fund - Hall Kitchen & Shower	439	-
Total Restricted Funds	25,919	29,165
Designated Funds		
Designated Fund - Inspire	20,506	20,921
Designated Fund - Van	-	68
Total Designated Funds	20,506	20,989

Total Capital and Reserves

Notes to the Financial Statements

1. ACCOUNTING POLICIES

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable standards and the Charities SORP (FRS 102).

The Financial Statements have been prepared under the historical cost convention, except for investment assets which are shown at market value. The Accounts include all the transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund Accounting

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the Statement of Financial Activity. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as a restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Income

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocese parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Anything acquired prior to 2019 has been fully depreciated on purchase under cash basis accounting, and therefore such assets are not included in the financial statements.

Assets purchased from 2019 onwards will be depreciated at the following rates from the month of purchase:

Computer Equipment – 33% reducing balance

Fixtures and Fittings – 25% straight line

Motor Vehicles – 33% reducing balance

Investments are valued at market value on 31 December annually.

2. Tangible Assets

Type	Cost B/Fwd	Purch.	Disp.	Cost C/Fwd	Acc. Dep B/Fwd	Dep.	Acc. Dep C/Fwd	Net Book Value B/Fwd	Net Book Value C/Fwd
AV and computer equipment	£8526	£-	£-	£8526	£6597	£643	£7240	£1929	£1286
Fixtures and fittings	£8949	£-	£-	£8949	£3930	£2039	£5969	£5019	£2980
Motor vehicles	£3500	£-	£-	£3500	£2828	£224	£3052	£672	£448
Total	£20975	£-	£-	£20975	£13355	£2906	£16261	£7620	£4714

3. Fund Analysis

Some funds have amounts committed for future depreciation of assets purchased within these restricted and designated funds. These amounts are as follows:-

a. Restricted

Fund Name	Closing balance	Committed	Adjusted Closing balance
The Play Room	£530	£503	£27
Living Room	£788	£53	£735
Culture Recovery Fund	£35	£35	£-
Store Room	£293	£185	£108
Total	£1646	£776	£870

b. Designated

Fund Name	Closing balance	Committed	Adjusted Closing balance
Inspire	£20506	£279	£20227

4. Transfers between funds

The Living Room, Celebrate Recovery and Community Mission Enabler restricted funds were topped up as necessary from the unrestricted funds at the end of each month.

The Van designated fund was topped up from the unrestricted funds as necessary at the end of each month.

5. Suspected Fraud

The court case relating to this was decided in October 2024. This resulted in an order for compensation for St Mags of £2400 and the first instalment of this was received in January 2025. The remaining cost of the fraud of £6361 has been written off in the Statement of Financial Activity.

6. Staff costs

Average number of employees was 2 for 2024 (2023: 2).

No employee received emoluments in excess of £60000 during the year (2023 nil)

7. Transactions with Trustees

During 2024, the PCC received £32159 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

One employee who is a trustee of the charity, received remuneration of £28943 and had expense claims of £144 for mobile costs.

Various expenses have been reimbursed to trustees where the trustees have purchased items personally on behalf of the church. These expenses have always been reimbursed at cost so no further disclosure is required.