



# **Pop Arts**

**Charitable Incorporated Organisation**

**Charity Number 1188328**

## **Annual Report and Financial Statements**

**Period from 1st April 2021 to 31st March 2022**

# POP ARTS

## REFERENCE AND ADMINISTRATIVE DETAILS

<b>Registered Charity Number</b>	1188328
<b>Trustees</b>	Mrs R Corby-Marler (appointed 4.3.20) Miss G Corby (appointed 4.3.20) Miss E Withnall (appointed 4.3.20 / appointed for second term 5.3.22) Miss R Cummings (appointed 11.5.20)
<b>Secretary</b>	Miss G Corby
<b>Contact address</b>	Flat 27 Elder Court Saw Mill Way LONDON N16 6AE
<b>Bankers</b>	The Co-operative Bank 1-3 Parker St Liverpool L1 1DJ
<b>Independent Examiner</b>	M R Heaton FCCA FCIE DChA KM Chartered Accountants 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley Lancashire BB11 1JG

## **POP ARTS**

### **TRUSTEES ANNUAL REPORT**

The trustees present their report with the financial statements of the charity for the period ended 31<sup>st</sup> March 2022.

This is the second report of the Charitable Incorporated Organisation.

### **OBJECTIVES AND ACTIVITIES**

The objects of the charity as set out in its constitution are:

To advance the education of young people with special educational needs and disabilities (SEND) and/or disadvantaged young people (i.e., looked after children and/or young people in receipt of pupil premium funding) within the United Kingdom, through the encouragement of the arts including, without any limitation, film, animation, drama, dance, singing and music.

To advance in life and help young people through: (a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve conditions of life for young people. (b) providing support and activities, which develop skills, capacities and capabilities to enable young people to participate in society as mature and responsible individuals.

### **Achievements and Performance**

Pop Arts has supported fifty-six young people living in the Merseyside area, via our bespoke one to one music mentoring programme. All the young people we've supported have special educational needs and disabilities (SEND) and/or are disadvantaged (i.e., looked after children and/or young people in receipt of pupil premium funding). On average, each participant met weekly with their music mentor for a course of 8 to 10 weeks, where they created original pieces of music. Feedback from our participants, shows that 100% believe the sessions helped to improve their confidence, made them feel more positive, made them feel happier and improved their music skills. We expanded our network of referring organisations, and now receive referrals from TACT Fostering, Adoption in Merseyside, Liverpool City College, Hope School and Childwall Abbey School.

### **Financial Review**

Pop Arts has been funded by grant donations from the following organisations:

Skelton Charity  
The Clothworkers Foundation  
National Lottery Awards for All  
BBC Children In Need

Funding from the National Lottery and BBC Children In Need has been spent on the sessional costs of delivering our mentoring programmes, with the exception of a small sum for necessary insurances, the running of our charity's website/mailbox and the auditing of our accounts. Our music mentor is paid an hourly rate which is in line with the Musicians' Union's recommended teaching rates of pay for 2021-2022. Funding from the Skelton Charity and The Clothworkers Foundation were capital grants that allowed us to invest in new computers and music technology to support our project delivery.

### **Reserves Policy**

We do not currently hold any unrestricted reserve. As the charity grows, we will assess our reserve position, but since we currently only operate on a project-to-project basis, and with no full-time employees, there is very minimal need for us to hold a reserve as an organisation.

In the future we may decide to hold a reserve for contingency costs. For example, when a participant fails to attend a session (without giving notice) it is our charity policy that we would still pay the mentor for their time. Having a reserve for contingency would allow the charity, at our discretion, to provide another session to that participant, to replace the one they had lost from their funding.

### **Plans for Future Periods**

We would still like to find a permanent Pop Arts studio space, which will help to reduce our expenditure on professional recording studio hire, but this will require a bigger investment from funders overall, since we would need to deliver bigger projects and work with more young people to make it financially viable. Pop Arts will be moving to London in September 2022, and we plan to use our experience, knowledge and successes to deliver new projects that support disadvantaged young people living in the Haringey and Hackney boroughs. Since we have successfully delivered many online mentoring programmes, we hope we can still secure funding to continue our support to disadvantaged young people in Merseyside. We would consider seeking out a suitable freelancer to deliver face to face sessions in Merseyside, but without anyone there to manage the project and our expectations, it could be too challenging at this stage in our organisation.

### **Public Benefit**

In accordance with their objectives for this year, and with due regard to the published Charity Commission guidance on the operation of the Public Benefit requirements of the Charities Act 2006, the trustees have undertaken appropriate activities in furtherance of these aims for the public benefit.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity is a Foundation CIO which is governed by its constitution dated 4<sup>th</sup> March 2020.

Pop Arts is run by the charity trustees, who meet annually four times a year. The day-to-day management is carried out by the Secretary/Treasurer, who also takes responsibility for the charity's funding bids.

Our trustees have all worked with young and vulnerable people, in varying capacities. Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### **Risk Assessment**

The Trustees have carried out a detailed review of the charity's activities and produced a comprehensive plan setting out the risks to which it was exposed. A strategy has been implemented to establish systems and procedures to mitigate those risks identified. These will be reviewed annually.

Approved by the trustees in January 2022 and signed on its behalf by:



Miss G Corby

## **POP ARTS**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF POP ARTS**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31<sup>st</sup> March 2022.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M R Heaton FCCA FCIE DChA  
KM  
Chartered Accountants  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

8th November 2022

## POP ARTS

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2022

RECEIPTS	Unrestricted funds (£)	Restricted funds (£)
Skelton Charity		1000
The Clothworkers Foundation		9200
BBC Children In Need		9950
BBC Children in Need - DCMS		5940
Arts Council England		550
National Lottery Awards for All		9920
TACT		613
<b>Total receipts</b>	-	<b><u>37173</u></b>
PAYMENTS		
Session leaders		22463
Activities		2156
Insurance		224
Capital purchases		9559
Independent examination		420
Total payments	-	<b><u>34622</u></b>
Balances brought forward	-	<b><u>11,733</u></b>
<b>Balances carried forward</b>	-	<b><u>£14,284</u></b>
<b>STATEMENT OF ASSETS AND LIABILITIES</b>		
<b>As at 31<sup>st</sup> March 2022</b>		
Bank balances	-	<u>£14,284</u>
Liability: Independent examination	-	<u>£450</u>

These accounts were approved by the trustees on 20<sup>th</sup> September 2022 and signed on their behalf by:



## NOTES TO THE FINANCIAL STATEMENTS

- 1      Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2      Fund Accounting  
(a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity  
(b) Restricted fund balances are as follows:

Foyle Foundation	£741
National Lottery Awards for All	£9920
BBC Children In Need - DCMS Youth Investment Fund	£3623
- 3      Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4      Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the period.