



# Trustees' Annual Report for the period

| From | Period start date |    |      | To | Period end date |    |      |
|------|-------------------|----|------|----|-----------------|----|------|
|      | 06                | 04 | 2022 |    | 31              | 03 | 2023 |

## Section A Reference and administration details

Charity name

Cylch Meithrin Llangennech

Other names charity is known by

Registered charity number (if any)

1188305

Charity's principal address

Park Pavillion, Llangennech, Llanelli, Carmarthenshire.

Postcode

SA14 8UD

### Names of the charity trustees who manage the charity

|    | Trustee name        | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-----------------|-----------------------------------|---|
| 1  | Llinos Haf          |                 |                                   |   |
| 2  | Alessandra Williams |                 |                                   |   |
| 3  | Hazel Cooke         |                 |                                   |   |
| 4  | Gareth Bateman      |                 |                                   |   |
| 5  | Katie John          |                 |                                   |   |
| 6  |                     |                 |                                   |   |
| 7  |                     |                 |                                   |   |
| 8  |                     |                 |                                   |   |
| 9  |                     |                 |                                   |   |
| 10 |                     |                 |                                   |   |
| 11 |                     |                 |                                   |   |
| 12 |                     |                 |                                   |   |
| 13 |                     |                 |                                   |   |
| 14 |                     |                 |                                   |   |
| 15 |                     |                 |                                   |   |
| 16 |                     |                 |                                   |   |
| 17 |                     |                 |                                   |   |
| 18 |                     |                 |                                   |   |
| 19 |                     |                 |                                   |   |
| 20 |                     |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

Leanna Dennis

## Section B Structure, governance and management

### Description of the charity's trusts

|   |                               |
|---|-------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                  |
| How the charity is constituted<br>(eg. trust, association, company) | Company                       |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by current trustees |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF PRE SCHOOL CHILDREN THROUGH THE MEDIUM OF THE WELSH LANGUAGE.

Cylch Meithrin Llangennech offers Welsh day care services to children between 2 and 4 years old. We offer care that provides a stimulating environment for the children to be able to develop in all areas.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We were at full capacity throughout the period with four full time staff members and one part time staff member. We offer Childcare Offer for Wales for 3 year olds in our setting.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Any reserves are kept in the main account, until required for resources for the setting.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** E Evans

**Full name(s)** Emma Evans

**Position (eg Secretary, Chair, etc)** Treasurer

**Date** 30/04/2024

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**Income and Expenditure Account for Cylch Meithrin Llangennech**  
**06.04.2022 - 31.03.2023**

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|                        |             |
|------------------------|-------------|
| <b>Opening Balance</b> | £ 14,580.90 |
|------------------------|-------------|

|                |                    |
|----------------|--------------------|
| <b>Income</b>  |                    |
| Meithrin Fees  | £ 67,277.52        |
| Donation       |                    |
| Grants         | £ 100.00           |
| Fundraising    | £ 1,211.67         |
| Cylch Clothing |                    |
| Misc.          | £ 48.74            |
| <b>Total</b>   | <b>£ 68,637.93</b> |

|                    |                    |
|--------------------|--------------------|
| <b>Expenditure</b> |                    |
| Resources          | £ 2,605.64         |
| PPE/Cleaning       | £ 428.65           |
| Food               | £ 861.02           |
| Stationary         | £ 309.24           |
| Wages              | £ 55,273.23        |
| Pensions           | £ 1,766.22         |
| HMRC Tax           | £ 4,123.30         |
| Rent               | £ 1,000.00         |
| Cylch Clothing     | £ 933.33           |
| Fundraising Events | £ 913.71           |
| Staff Fees/Courses | £ 673.20           |
| Phone              | £ 501.81           |
| Misc.              | £ 938.36           |
| <b>Total</b>       | <b>£ 70,327.71</b> |

|               |                    |
|---------------|--------------------|
| <b>Profit</b> | <b>-£ 1,689.78</b> |
|---------------|--------------------|

|                        |                    |
|------------------------|--------------------|
| <b>Closing Balance</b> | <b>£ 12,891.12</b> |
|------------------------|--------------------|



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