



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2023

To 31st August 2024

Charity name: The Friends of Hempstead Infant School

Charity registration number: 1188302

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the education of pupils in the school in particular by:</p> <p>Developing effective relationships between the staff, parents and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity hold several events during the year to enrich the children's education and to raise vital funds for much need school equipment.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has an ongoing pledge that no child misses out. This includes entry to disco's, a commitment that all children can attend the 'Loved Ones' shop events so that children from every background can benefit from the events the charity runs.</p> <p>The Charity were able to raise vital funds that paid for brand new Ipads for use by every year group and were able to give the school our largest donation to date towards playground gym equipment that will benefit and support the wellbeing of all children.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This year the charity raised its highest funds to date. This was through a combination of additional events being held in the year plus grants from local charities towards the gym equipment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities decline.
Amount of reserves held	Para 1.22	The Committee as a general rule aim to hold between £1.5-£2k to cover future year's events. However, at the year end circa £4.3k was held which was for the second instalment of the playground gym equipment.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the Charity continuing as a going concern.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All Trustee's are voted in at the AGM

Reference and Administrative details

Charity name	The Friends of Hempstead Infant School
Other name the charity uses	n/a
Registered charity number	1188302
Charity's principal address	HEMPSTEAD INFANT SCHOOL HEMPSTEAD ROAD HEMPSTEAD GILLINGHAM ME7 3QG

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Friday	Co-Chair		
2	Kelly Clayton	Co-Chair		
3	Alex Edwards	Treasurer		
4	Kate Spink	Secretary		
5	Sian Vandeppeer			
6	Laura Bridge			
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>A Edwards</i>	
Full name(s)	ALEXANDRA EDWARDS	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	28/06/25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Hempstead Infant School

1188302

Receipts and payments accounts

CC16a

For the period
from

01.09.23

To


31.08.24

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Event Income	21,220	-	-	21,220	16,832
Donations/Grants	3,746	-	-	3,746	971
Other ad hoc income (lottery, Amazon Smile)	771	-	-	771	1,055
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,737	-	-	25,737	18,858
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,737	-	-	25,737	18,858
A3 Payments					
Event Expenditure	8,908	-	-	8,908	8,326
Enrichment Expenditure	18,464	-	-	18,464	9,153
Parentkind subscription & Ad hoc expenses	409	-	-	409	140
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,780	-	-	27,780	17,619
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,780	-	-	27,780	17,619
Net of receipts/(payments)	- 2,043	-	-	- 2,043	1,239
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,366	-	-	6,366	5,127
Cash funds this year end	4,323	-	-	4,323	6,366

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	4,295	-	-
	Cash float	28	-	-
		-	-	-
	Total cash funds	4,323	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ALEX EDWARDS	06/09/24

Independent examiner's report to the trustees of The Friends of Hempstead Infant School

I report to the trustees on my examination of the accounts of The Friends of Hempstead Infant School for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: RUZHITSA STOYCHEVA ACCA

Relevant professional qualification or membership of professional bodies: ACCA
(ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS)

Address: FLAT 1 CARLISLE HOUSE
NOTTINGHAM AVENUE
MAIDSTONE
ME15 7PU

Date: 28/06/2025