

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	05	04	2022		04	04

## Section A Reference and administration details

<b>Charity name</b>	Derbyshire DofE Award Group		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1188275		
<b>Charity's principal address</b>	64 Main Street		
	Weston on Trent		
	Derby		
	<b>Postcode</b>	DE72 2BL	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Thomas Marriott	Chair of Trustees		
2	Ralph Smallwood	Operational Manager		
3	Penelope McCloy	Trustee		
4	Dr.Mark Richard Shearing	Trustee		
5	Anne Haslam	Trustee	01/03/2020 - 04/04/2021	
6	Jane Ward Stanton	Safeguarding Manager	16/09/2020 - 04/04/2020	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and procedures in place for:-

Equal Opportunities; Risk Management; Safeguarding Vulnerable Beneficiaries; Complaints Handling; Volunteer Management; GDPR; Covid-19

The charity has three centres run by volunteers at different locations throughout Derbyshire (with a fourth one still under development) and works under an annual licence granted by the Duke of Edinburgh Award organisation. The charity is managed by a nominated trustee who carries out day to day administration for the whole county on a voluntary basis.

None

Adherence to and regular reviews by trustees of risk management policies and procedures

**Summary of the objects of the charity set out in its governing document**

To advance in life and help young people between the ages of 14 and 25 through (a) the provision of learning programmes leading to nationally recognised awards, in particular the Duke of Edinburgh Award intended to develop essential life skills, self-confidence, new interests, broaden horizons and develop proficiency in areas that will stand them in good stead in future life and work; (b) the provision of recreational and leisure time activities, designed to develop skills, capacity and capabilities to enable them to participate in society as mature and responsible citizens.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Each trustee has read the guidance on public benefit issued by the Charity Commission and have regard to this when exercising any duties to which the guidance would be relevant. This is reviewed throughout the year as a matter of course and discussed at trustees' meeting should the need arise. Examples of how we carry out work for the public benefit are:-

We provide an alternative route for young people to achieve awards such as the Duke of Edinburgh Award as many of them for a variety of reasons, do not wish to or cannot access the scheme through the traditional routes of school, Scouts or Guides.

Not all young people have a background that can steer them towards embarking on a nationally recognised award, particularly if not offered automatically through school (where in many places it is not) and our charity is run by dedicated adult volunteers who give their experience and support in helping them achieve their awards.

Additionally, our charity provides an understanding, encouraging and supportive environment for young people who may be experiencing difficulties at an important stage in their lives and can help boost self-confidence and a positive outlook.

For older adults, we provide volunteering opportunities to work with young people together with support and encouragement to attain the necessary qualifications to becoming a fully-fledged leader for the DofE.

We also actively encourage young people working towards their DofE Award to seek volunteering opportunities in their local community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### **Contribution made by volunteers**

Our charity is run entirely by adult volunteers. This includes day-to day administration which is performed by an Operational Manager and supported by an Assistant Manager, both who are trustees of the charity. The three local groups spread around the county are run by volunteer leaders and a third group is currently in the development pipeline and will be similarly volunteer run.

## **Section D**

## **Achievements and performance**

### **Summary of the main achievements of the charity during the year**

Our organisation continues to attract young people who wish to undertake their DofE award but have found it difficult to do so elsewhere such as their school. We are also experiencing a small number of home schooled and home educated young people taking an interest in enrolling to do their award with us. Our participants numbers during this period gradually began to increase in line with our expectations following the end of Covid-19 restrictions and we were able to run a number of DofE expeditions. The year culminated with a successful Awards Celebration event, which was supported by a number of our district and county councillors who represent the various areas where our participants live.

## **Section E**

## **Financial review**

### **Brief statement of the charity's policy on reserves**

Currently, the charity has sufficient in funds to meets its needs and will do so for the next three years. However, the trustees are intending to develop a reserves policy based upon its longer-term needs.

### **Details of any funds materially in deficit**

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

During this period we were successful in obtaining a one-off grant from the national DofE Award for supporting young people.

The grant allowed us to purchase essential equipment such as rucksacks, stoves and tents to support an important element for young people to achieve the award and in turn our key objectives.

- investment policy and objectives including any ethical investment policy adopted.

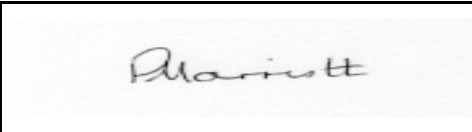


## Section F Other optional information

N/A

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Philip Marriott	Ralph Smallwood
<b>Position (eg Secretary, Chair, etc)</b>	Chair of Trustees	Trustee
<b>Date</b>	23/02/2024	



## Receipts and pay

For the period  
from

05/04/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
<b>A1 Receipts</b>		
Grants	2,108	-
Donations	3,260	-
Welcome Pakcs	1,655	-
Expeditions	1,960	
Gift Aid		-
Other		-
		-
		-
<b>Sub total (Gross income for AR)</b>	<b>8,983</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>		
	-	-
	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,983</b>	<b>-</b>
<b>A3 Payments</b>		
Welcome Packs	771	-
Licence	1,368	
Expeditions	2,597	
Insurance	415	-
Website		-
DBS		-
Training (Tutor)	265	
Licence		-
Equipment	304	
Trustee Expenses	764	-
Presentation Evening Expenses	190	-
Other	111	-
	-	-
<b>Sub total</b>	<b>6,785</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>		
		-

	-	-
<b>Sub total</b>	-	-
<b>Total payments</b>	6,785	-
<b>Net of receipts/(payments)</b>	2,198	-
A5 Transfers between funds	-	-
A6 Cash funds last year end	-	-
<b>Cash funds this year end</b>	6,606	-

## Section B Statement of assets and liabilities at the end of the year

Categories	Details
<b>B1 Cash funds</b>	Bank
	<b>Total cash funds</b>

(agree balances with receipts and payments account(s))

<b>B2 Other monetary assets</b>	<b>Details</b>

<b>B3 Investment assets</b>	<b>Details</b>

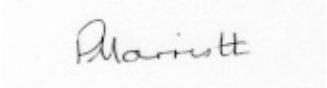
**Details**

**B4 Assets retained for the charity's own use**


**B5 Liabilities**

**Details**


Signed by one or two trustees on behalf of all the trustees




	1188275	CC16a
ments accounts		
To	04/04/2023	



Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
-	2,108	6,487
-	3,260	1,604
-	1,655	845
	1,960	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	8,983	8,936

-	-	
-	-	-
-	-	-

-	8,983	8,936
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-	771	510
	1,368	
	2,597	
-	415	401
-	-	500
-	-	48
	265	
-	-	
	304	
-	764	
-	190	-
-	111	-
-	-	-
-	6,785	1,459

-	-	
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-	-	
-	-	-

-	6,785	1,459
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-	2,198	7,477
-	-	-
-	-	-
-	6,606	7,477

## nd of the period

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
8,804	-	-
-	-	-
-	-	-
8,804	-	-

Agreement Error	OK	OK
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Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

Fund to which asset belongs	Cost (optional)	Current value (optional)
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	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-

Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	
	-	

Print Name	Date of approval
P Marriott	29/01/2024
R Smallwood	29/01/2024