

Chichester Marks Holocaust Memorial Day CIO

Trustees' Report and Financial Statements

For The Year Ended 31 December 2022

Chichester Marks Holocaust Memorial Day CIO

Trustees' Annual Report

Year Ended 31 December 2022

The trustees present their report and the charity's financial statements for the year ended 31 December 2022.

Reference and administrative details

Charity registration number 01188265

Website <https://chichesterhmd.com>

Registered office
Dormer Cottage
Old Broyle Road
West Broyle
Chichester
West Sussex
PO19 3PR

Trustees
Clare Apel
Ralph Apel
Martyn Bell
Jackie Blackman (Appointed 1 April 2022)
Cynara Davies
Hugo Frey (Appointed 22 December 2022)
Jill Hoskins
Trevor James
Michael Keegan
Mark Schwarz
Andrew Smith (Retired 22 December 2022)

Bankers
NatWest Bank
52 West Street
Fareham
Hants
PO16 0JX

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Structure, governance and management

Charity Status and Structure

Chichester Marks Holocaust Memorial Day (CMHMD) is a charitable incorporated organisation governed by its constitution. It was registered by the Charity Commission in England and Wales on 2 March 2020. The trustees are the members of the Charity. In the event of a winding up the members have no liability to contribute to the payment of CMHMD's liabilities.

Recruitment, Appointment and Training of Trustees

Trustees are recruited from those who share CMHMD's aims and aspirations and must be able to bring a breadth and depth of experience and skills to the trustee body. Prior to appointment trustees are briefed on CMHMD's activities and on appointment complete Fit and Proper Person forms and Declarations of Interests. All the trustees take seriously the obligation to maintain their knowledge.

Risk Management

The trustees have identified the major risks to which they believe CMHMD is exposed and systems have been established to minimise those risks. The risks are reviewed at each trustees' meeting. The principal risks relate to contracts for performances produced to inform and educate the public on matters concerning the Holocaust and genocides.

Governance

The overall responsibility for CMHMD rests with the trustees who meet regularly to both oversee governance and to make operating decisions.

The trustees endeavour to apply the Charity Governance Code, including the updated Code published on 8 December 2020, and the Nolan principles (selflessness, integrity, objectivity, accountability, openness, honesty and leadership). Furthermore believing that corruption, bribery and unfair actions hamper development and impede progress they insist on integrity in all CMHMD's activities.

Objectives and activities

CMHMD seeks to both advance the education of the public in the history and experience of the Holocaust and other genocides and, to promote tolerance by local engagement in education and the community.

CMHMD is the successor to an ad hoc committee which had worked to mark Holocaust Memorial Day with activities, including screenings, talks and concerts.

In January 2015 the committee marked Holocaust Memorial Day with a tribute to former Chichester Member of Parliament John Abel Smith, who campaigned for Religious and Political Rights in the mid-1800's.

For January 2016, the same team, now working with the University of Chichester's Music Department and Chichester Cathedral, organised the production of the opera 'Last Train to Tomorrow' conducted by its composer Carl Davis.

Working with the Department of History & Politics at the University of Chichester, the team organised a film screening of 'Conspiracies – the Evil and the Good' at Chichester's New Park Cinema on 27 January 2017.

Performances of the Opera PUSH, composed by Howard Moody, took place at Chichester Cathedral on 27 January 2018 and at St Paul's Church, Chichester on 11 April 2018.

To mark Holocaust Memorial Day PUSH was performed at The Speaker's Apartments, Westminster on 28 January 2019. The invitation only audience was a cross-party selection of MP's, Rabbis, and senior members of Jewish and refugee groups.

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Holocaust Memorial Day 2020 was marked with performances of PUSH at Chichester Festival Theatre's Minerva Theatre and, at Westbourne House School, in aid of Sussex Snowdrop Trust.

Covid lockdown regulations prevented planned in person events and so these were replaced by an on line Memorial Service on 27 January 2021, which included a tribute by Gillian Keegan, Chichester's sitting Member of Parliament, to John Abel Smith, Member of Parliament for Chichester from 1831-1859.

On 14 January 2022 CMHMD brought to Chichester Festival Theatre's Minerva Theatre, Sir Michael Morpurgo's the Mozart Question, a holocaust based story narrated by Sir Michael and Alison Reid interwoven with music played by Daniel Piro and The Storyteller's Ensemble. Later in the month the film Waiting For Anya, based on Sir Michael Morpurgo's story of the same name, was shown for schools at Chichester's New Park Cinema.

A conversation on 17 June 2022 with the author and historian Dr Helen Fry was held before a sell out audience as part of The Festival of Chichester

Plans for future periods

On 26 and 27 January 2023 the acclaimed film Where is Anne Frank was shown for schools at Chichester's New Park Cinema alongside related workshops for the schools

On 27 January 2023 the surgeon David Nott was interviewed by author Kate Mosse at Chichester Festival Theatre's Minerva Theatre

On 22 June 2023 holocaust survivor Steven Frank told his story, as part of The Festival of Chichester.

Events to be held in 2024 will include Women Who Resisted, a one woman show from novelist and historian Kate Mosse, which will celebrate extraordinary brave women of World War II.

Public benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit and strongly believe in the public benefit of CMHMD's activities.

Volunteers

Almost all of the activities of CMHMD are undertaken by volunteers. No record is kept of the time given on a voluntary basis but without this contribution to CMHMD it would not function.

Financial review

During the year the Charity made further payments of £6,000 to composer Howard Moody, for the work undertaken by him on the planned opera. The cost of other charitable activities totalled £6,542.

During the previous year an individual known to CMHMD lent to the Charity £2,500 unsecured and interest free. This loan will be repaid in due course. The individual has confirmed that they will not seek repayment without due notice and on the basis of that assurance the trustees believe that notwithstanding the £68 deficit on unrestricted funds the Charity can continue its activities.

Reserves policy

The trustees believe there is no need to hold substantial unrestricted reserves but that reserves will be needed to fund and underwrite major events and in particular the planned new opera. A full reserves policy will be developed during 2023.

Pay policy and procedures

Trustees do not receive any payment or benefits for their work either as trustees or as volunteers and there are no employees.

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Investment policy

Funds not required for current needs may be invested in investments of any kind at the absolute discretion of the trustees.

Fundraising

Raising funds for CMHMD's activities is vital. The fundraising for the commissioning of a new opera will be a major task in 2023. Although, as a small charity, CMHMD is not required to follow fundraising regulations it will at all times abide by the spirit of those regulations.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In preparing these financial statements, the trustees are required to:

- i. select suitable accounting policies and then apply them consistently;
- ii. observe the methods and principles in the applicable Charities SORP;
- iii. make judgments and accounting estimates that are reasonable and prudent;
- iv. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included in the charity's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report was approved on 5 September 2023 and signed on behalf of the trustees by:

Clare Apel

Clare Apel 5/9/2023

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Statement of Financial Activities

Year to 31 December 2022

	Unrestricted funds £	Restricted funds £	Total Funds 2022	Total Funds 2021 £
Income				
Donations and grants	9,350	0	9,350	2,250
Charitable activities	6,222	0	6,222	0
Other income	0	0	0	0
Total income	<u>15,572</u>	<u>0</u>	<u>15,572</u>	<u>2,250</u>
Expenditure				
Raising funds	2,300	0	2,300	0
Expenditure on charitable activities	12,542	0	12,542	5,000
Zoom subscription & web site	844	0	844	144
Total expenditure	<u>15,686</u>	<u>0</u>	<u>15,686</u>	<u>5,144</u>
Net income/(expenditure) and net movement in funds	<u>(114)</u>	<u>0</u>	<u>(114)</u>	<u>(2,894)</u>
Reconciliation of funds				
Total funds brought forward	46	0	46	2,940
Total funds carried forward	<u>(68)</u>	<u>0</u>	<u>(68)</u>	<u>46</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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Balance Sheet

31 December 2022

	2022 £	2021 £
Fixed assets		
Tangible assets	0	0
Current assets		
Stocks	0	0
Debtors	0	0
Cash at bank and in hand	2,432	2,546
	<u>0</u>	<u>2,546</u>
Creditors: amounts falling due within one year	2,500	2,500
Net current assets/(liabilities)	<u>(68)</u>	<u>46</u>
Total assets less current liabilities	<u>(68)</u>	<u>46</u>
Creditors: amounts falling due after more than one year	0	0
Net assets/(liabilities)	<u>(68)</u>	<u>46</u>
Funds of the charity		
Restricted funds	0	0
Designated funds	0	0
Unrestricted funds	(68)	46
Total charity funds	<u>(68)</u>	<u>46</u>

The trustees consider that the charity is entitled to exemption both from the requirements to have an audit and an independent examination and members have not required the charity to obtain an audit or independent examination of its financial statements for the period in question. The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the trustees and authorised for issue on 5 September 2023 and are signed on behalf of the trustees by:

Clare Apel

Clare Apel 5/9/2023