

Chichester Marks Holocaust Memorial Day CIO

Trustees' Report and Financial Statements

For The Period Ended 31 December 2020

Chichester Marks Holocaust Memorial Day CIO

Trustees' Annual Report

Period Ended 31 December 2020

The trustees present their report and the financial statements of the charity for the period 2 March to 31 December 2020.

Reference and administrative details

Charity registration number 01188265

Website <https://chichesterhmd.com>

Registered office
Dormer Cottage
Old Broyle Road
West Broyle
Chichester
West Sussex
PO19 3PR

Trustees
(All appointed 2 March 2020)
Clare Apel
Ralph Apel
Martyn Bell
Cynara Davies
Jonathan Golden
(Retired 3 May 2021)
Jill Hoskins
Trevor James
Michael Keegan
Mark Schwarz
Andrew Smith

Bankers
NatWest Bank
52 West Street
Fareham
Hants
PO16 0JX

Chichester Marks Holocaust Memorial Day CIO

Trustees' Annual Report

Period Ended 31 December 2020

Structure, governance and management

Charity Status and Structure

Chichester Marks Holocaust Memorial Day (CMHMD) is a charitable incorporated organisation governed by its constitution. It was registered by the Charity Commission in England and Wales on 2 March 2020. The trustees are the members of the Charity. In the event of a winding up the members have no liability to contribute to the payment of CMHMD's liabilities.

Recruitment, Appointment and Training of Trustees

Trustees are recruited from those who share CMHMD's aims and aspirations and must be able to bring a breadth and depth of experience and skills to the trustee body. Prior to appointment future trustees will be briefed on CMHMD's activities and will complete Fit and Proper Person forms and Declarations of Interests. All the trustees take seriously the obligation to maintain their knowledge.

Risk Management

The trustees have identified the major risks to which they believe CMHMD is exposed and systems have been established to minimise those risks. The risks are reviewed at each trustees' meeting. The principal risks relate to contracts for performances produced to inform and educate the public on matters concerning the Holocaust and genocides.

Governance

The overall responsibility for CMHMD rests with the trustees who meet regularly to both oversee governance and to make operating decisions.

The trustees endeavour to apply the Charity Governance Code, including the updated Code published on 8 December 2020, and the Nolan principles (selflessness, integrity, objectivity, accountability, openness, honesty and leadership). Furthermore believing that corruption, bribery and unfair actions hamper development and impede progress they insist on integrity in all CMHMD's activities.

Objectives and activities

CMHMD seeks to both advance the education of the public in the history and experience of the Holocaust and other genocides and, to promote tolerance by local engagement in education and the community.

CMHMD is the successor to an ad hoc committee which had worked to mark Holocaust Memorial Day with activities, including screenings, talks and concerts. Notably, PUSH, an opera by composer Howard Moody.

In January 2015 the committee marked Holocaust Memorial Day in Chichester with a tribute to former Chichester Member of Parliament John Abel Smith, who campaigned for Religious and Political Rights in the mid-1800's.

For January 2016, the same team, now working with the University of Chichester Music Department and Chichester Cathedral, organised the production of the opera 'Last Train to Tomorrow' conducted in person by its composer Carl Davis.

Working closely with the Department of History & Politics at the University of Chichester, the team organised a film screening of 'Conspiracies – the Evil and the Good' at Chichester's New Park Cinema on 27 January 2017.

Chichester Marks Holocaust Memorial Day CIO

Trustees' Annual Report

Period Ended 31 December 2020

On 27 January 2018, a performance of the Opera PUSH, composed by Howard Moody, took place at Chichester Cathedral. A second performance took place at St Paul's church, Chichester, on Wednesday 11 April 2018.

PUSH was performed at The Speaker's Apartments, Westminster on Monday 28 January 2019 to mark Holocaust Memorial Day. The invitation only audience was a cross-party selection of MP's, Rabbis, and senior members of Jewish and refugee groups.

To mark Holocaust Memorial Day 2020, PUSH was performed at Chichester Festival Theatre's Minerva Theatre and, in aid of Sussex Snowdrop Trust, at Westbourne House School.

Plans for future periods

During the period to 31 December 2020 CMHMD developed plans for 2021 and 2022 but the Covid -19 pandemic made it difficult to firm up on the proposals. Plans for a production at Chichester Festival Theatre and for schools' activities had to be deferred to 2022 and a planned in person commemoration was replaced by an online commemoration.

Public benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit and strongly believe in the public benefit of CMHMD's activities.

Volunteers

Almost all of the activities of CMHMD are undertaken by volunteers. No record is kept of the time given on a voluntary basis but without this contribution to CMHMD it would not function.

Financial review

The funds held by the ad hoc committee at the time CMHMD was established were donated by that group to CMHMD and a grant of £500 was received from a charitable trust. CMHMD had no other income during the year and its only expenditure was a Zoom subscription.

Reserves policy

The trustees believe there is no need to hold substantial reserves but that reserves are needed to fund and underwrite major events. This policy will be developed during 2021 and 2022.

Pay policy and procedures

Trustees do not receive any payment or benefits for their work either as trustees or as volunteers and there are no employees.

Investment policy

Funds not required for current needs may be invested in investments of any kind at the absolute discretion of the trustees.

Fundraising

Raising funds for CMHMD's activities will be vital and will be undertaken both by the trustees and if necessary by fundraising experts. Although, as a small charity, CMHMD is not required to follow fundraising regulations it will at all times abide by the spirit of those regulations.

Trustees' responsibilities statement

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Chichester Marks Holocaust Memorial Day CIO

Trustees' Annual Report

Period Ended 31 December 2020

In preparing these financial statements, the trustees are required to:

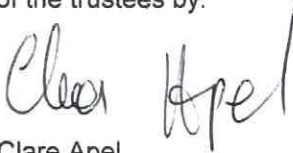
- i. select suitable accounting policies and then apply them consistently;
- ii. observe the methods and principles in the applicable Charities SORP;
- iii. make judgments and accounting estimates that are reasonable and prudent;
- iv. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included in the charity's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report was approved on 24 October 2021 and signed on behalf of the trustees by:



Clare Apel

Chichester Marks Holocaust Memorial Day CIO

Statement of Financial Activities

Period 2 March 20 to 31 December 2020

	Unrestricted funds £	Restricted funds £	Designated funds	Total Funds 2020 £
Income				
Donations and grants	3,084	0	0	3,084
Charitable activities	0	0	0	0
Other income	0	0	0	0
Total income	<u>3,084</u>	<u>0</u>	<u>0</u>	<u>3,084</u>
Expenditure				
Raising funds	0	0	0	0
Expenditure on charitable activities	0	0	0	0
Zoom subscription	144	0	0	144
Total expenditure	<u>144</u>	<u>0</u>	<u>0</u>	<u>144</u>
Net income/(expenditure) and net movement in funds	<u>2,940</u>	<u>0</u>	<u>0</u>	<u>2,940</u>
Reconciliation of funds				
Total funds brought forward	0	0	0	0
Total funds carried forward	<u>2,940</u>	<u>0</u>	<u>0</u>	<u>2,940</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Chichester Marks Holocaust Memorial Day CIO

Balance Sheet

31 December 2020

	2020 £	2019 £
Fixed assets		
Tangible assets	0	0
Current assets		
Stocks	0	0
Debtors	0	0
Cash at bank and in hand	2,940	0
	<u>2,940</u>	<u>0</u>
Creditors: amounts falling due within one year	<u>0</u>	<u>0</u>
Net current assets	<u>2,940</u>	<u>0</u>
Total assets less current liabilities	<u>2,940</u>	<u>0</u>
Creditors: amounts falling due after more than one year	<u>0</u>	<u>0</u>
Net assets	<u>2,940</u>	<u>0</u>
Funds of the charity		
Restricted funds	0	0
Designated funds	0	0
Unrestricted funds	2,940	0
Total charity funds	<u>2,940</u>	<u>0</u>

The trustees consider that the charity is entitled to exemption both from the requirements to have an audit and an independent examination and members have not required the charity to obtain an audit or independent examination of its financial statements for the period in question. The trustees acknowledge their responsibilities for complying with the requirements of the Charities Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the trustees and authorised for issue on 28

October 2021 and are signed on behalf of the trustees by:


Clare Apel