



Ponteland Memorial Hall

Trustees' Annual Report

1 April 2024 – 31 March 2025

*Ponteland Memorial Hall at the heart of the community
serving residents in Ponteland and the surrounding area*

Legal and Administrative Information

Ponteland Memorial Hall is a Charitable Incorporated Organisation Number 1188263

Address

Ponteland Memorial Hall
Darras Road
Ponteland
Newcastle upon Tyne
NE20 9NX

Trustees during the period

Karen Buckham
Steve Colman
Balaji Dorani (Vice-Chair)
Richard Harris (Elected 26 September 2024 – Resigned 3 October 2024)
John Harrison (Chair)
Charles Laidlaw
John Lowdon
Dominic McVey
Colin Ord
Emma Patterson
Vinita Raheja (Resigned 26 September 2024)
Adam Storey (Elected 29 February 2024)
Gavin Townsend (Resigned 30 May 2024)

Financial Period

1 April 2024– 31 March 2025

Serious Incidents

None.

Fundraising

During the period:

- Funds were raised from the public.
- The charity did not work with any professional fundraisers.
- The charity did not work with any commercial participators.

Grant Making

During the period the charity did not issue any grants.

Income from government contracts

During the period the charity received the following income from contracts (other than grant agreements) with central government or local authorities:

- £990.00 from NHS Blood and Transplant
- £400.00 from Northumbria Police
- £280.00 from Northumberland County Council

Income from government grants

During the period the charity received the following grants:

- £6,600.00 from Ponteland Town Council to support relining of the car park, upgrading LED external lighting & building security systems.
- £240.00 from Ponteland Town Council to support the creation of a poppy sail.

Income from outside the UK

During the period the charity received no income from outside the UK.

Operating and spending outside England and Wales

During the period the charity did not send money or operate outside England and Wales.

Subsidiaries

The charity does not have any subsidiaries.

Trustee payments

None of the trustees received any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses.

Employees

None of the employees received total employee benefits in excess of £60,000.

Volunteers

The charity has a group of 20 UK volunteers.

Financial controls

The financial controls were reviewed on 6 October 2022.

Objects

The objects of the charity are:

To further or benefit the residents of Ponteland and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The Trustees continue to maintain and operate The Ponteland Memorial Hall, a valuable community and historic asset. The Trustees' ambition is to make the building and its facilities centre stage in Ponteland as it enters its second century. Local people of all ages, backgrounds and abilities will benefit from a welcoming and well-run facility.

Activity

The focus of the Trustees during the period 1 April 2024 – 31 March 2025 has been to continue to build on previous changes to the Hall's governance and operations.

The Trustee group is stabilised and the Hall benefits from a committed group of individuals with diverse experience and backgrounds who work together as an effective team.

The Hall organised a number of events during the period:

Ponteland Art Festival

Hayley McKay Concert

Charity Retro Disco

Ponteland Winter Ale Festival

Remembrance Day Refreshments

The Ponteland Repertory Society and Preppies Youth Theatre present numerous productions throughout the year in the Hall.

A poppy sail created for the front of the Hall for display during Remembrance Day services was well received.

The Flying Gang Brewery now support the Bar Operations.

The Hall's target market is based around existing users of the Hall. Marketing and promotion via social media along with other routes continue to attract new users to the Hall. It is central to the Trustee's approach to be user friendly and with the emphasis on community involvement.

Overall income has dropped during the current period compared to the previous year. This was mainly due to lower income from grants. Income from room booking has significantly increased. This is due to changes and improvements made over previous years. Forward bookings remain healthy.

Unfortunately, the level of investment required in the near term is more than can be realized using retained surplus. A programme of identifying and applying for grants continues. This continues to be challenging for a number of reasons: Previous interactions with funding bodies, socio-economic status of Ponteland and the economic downturn. The quicker we can obtain the investment the quicker the Hall can be repaired and then improved.

Nevertheless, the outcome over the next two to three years will be a Hall which is:

- in a good state of repair
- well-managed and financially sound
- secured its place as central to community life and activities in Ponteland.
- seen by the local populace as their hall and their community facility.

Use of the Studio which was opened following refurbishment last year continues with various dance and exercise classes. An air conditioning system has been installed in the Studio. The system also provides heating which is more efficient than using the gas boiler system.

In October 2024 Ponteland Memorial Hall were awarded Investors in the Environment Bronze accreditation.

Aims

To bring professional management to the Hall's operations and finances. It is a registered charity, but it has to generate income to meet its operating costs and to produce surpluses for investment in the Hall's facilities.

For the Hall to gain recognition as a user-friendly place. The Trustees want to see community involvement and engagement. Events linked with friends and family will be encouraged. The Trustees intend to seek out ways to work with and collaborate with other charities and voluntary groups.

To modernise and improve the Hall's facilities and to make the customer experience a favourable one from booking to conclusion. A schedule of improvement projects is being developed for prioritisation as and when funding permits.

Target Market and Offering

The Hall, one of the largest community buildings in Northumberland, is a flexible space for events, parties, and functions. The Hall is quite unique in Ponteland in the scale and range of facilities available. We have carefully assessed what we can offer against other locally available facilities. This extends from sit down dinners for 150 people to theatre-style shows and celebrations for up to 260.

Our website (www.pontelandmemorialhall.com) sets out details of rooms, seating and table arrangements together with user friendly rental packages and options.

Enquiries and bookings are healthy and the hall continues to be busy with weddings, engagements, birthday parties, concerts, dance, arts and craft, markets and theatrical productions.

The level of interest shown leads us to believe that our fresh, user-friendly approach, our versatility and our hire rates are together demonstrating real interest in the markets which we are seeking to serve.

2025/26 onwards

Going forward we continue to work towards developing an income stream from letting out the Bungalow although this will require a significant amount of investment to refurbish it. Subject to funding we aim to start a programme of improvement projects.

This annual report was approved by the Board of Trustees and authorised for issue on 27 November 2025 and was signed on its behalf by:



.....
J Harrison – Trustee

Independent examiner's report to the trustees of Ponteland Memorial Hall

I report to the charity trustees on my examination of the accounts of Ponteland Memorial Hall (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

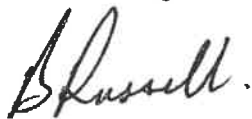
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Brian Russell FCA

Fellow of The Institute of Chartered Accountants in England and Wales

Russell & Co.

1st Floor, The Smithyside

7 Bell Villas

Ponteland

Newcastle upon Tyne

NE20 9BD

Date: 09 December 2025

Ponteland Memorial Hall

Statement of Financial Activities for the Year Ended 31 March 2025

	Notes	2025 Unrestricted & total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5	6840	22185
Other trading activities	2, 5	87848	88559
Investment income	3, 5	210	32
Total		94898	110776
EXPENDITURE ON			
Raising funds		6358	8928
Other		70222	71351
Total		76580	80279
NET INCOME/(EXPENDITURE)		18318	30497
RECONCILIATION OF FUNDS			
Total funds brought forward		55162	24665
TOTAL FUNDS CARRIED FORWARD		73480	55162

The notes on pages 12 to 17 form part of these financial statements

Ponteland Memorial Hall

Balance Sheet 31 March 2025

	Notes	2025 Unrestricted & total funds £	2024 Total funds £
FIXED ASSETS			
Tangible assets	6	23759	20634
CURRENT ASSETS			
Debtors	7	1314	2225
Cash at bank		51766	35737
NET CURRENT ASSETS		53080	37962
Creditors: amounts falling due within one year	8	-1452	-1674
TOTAL ASSETS LESS CURRENT LIABILITIES		75387	56922
ACCRUALS AND DEFERRED INCOME	9	-1907	-1760
NET ASSETS		73480	55162
FUNDS			
Unrestricted funds		73480	55162
TOTAL FUNDS		73480	55162

The financial statements were approved by the Board of Trustees and authorised for issue on 27 November 2025 and were signed on its behalf by:



.....
J Harrison – Trustee

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant & Machinery	25% straight line
Fixtures & fittings	25% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

2. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising events	3680	4675
Room bookings	74106	64693
Bar income (Gross)	8817	10970
Tennis and Bowls Clubs	0	2840
Car parking	0	3451
Other income	695	1354
Garage rental	550	576
	<hr/> 87848	<hr/> 88559

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	210	32

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	22185
Other trading activities	88559
Investment income	32
Total	110776
EXPENDITURE ON	
Raising funds	8928
Other	71351
Total	80279
NET INCOME	30497
RECONCILIATION OF FUNDS	
Total funds brought forward	24665
TOTAL FUNDS CARRIED FORWARD	55162

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

6. TANGIBLE FIXED ASSETS

	Plant & Machinery £	Fixtures & fittings £	Totals £
COST			
As at 1 April 2024	5631	24160	29791
Additions	10318	3779	14097
As at 31 March 2025	15949	27939	43888
DEPRECIATION			
As at 1 April 2024	2226	6931	9157
Charge for the year	3987	6985	10972
As at 31 March 2025	6213	13916	20129
NET BOOK VALUE			
At 31 March 2025	9736	14023	23759
At 31 March 2024	3405	17229	20634

7. DEBTORS

	2025	2024
	£	£
Trade debtors	303	1110
Other debtors	106	106
Prepayments and accrued income	905	1009
	1314	2225

8. CREDITORS: amounts falling due within one year

	2025	2024
	£	£
Taxation and social security	70	37
Other creditors	1382	1637
	1452	1674

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

9. ACCRUALS AND DEFERRED INCOME

	2025	2024
	£	£
Accruals and deferred income	1907	1760

10. MOVEMENT IN FUNDS

	At 1/4/2024 £	Net movement in funds £	At 31/03/2025 £
Unrestricted funds			
General fund	55162	18318	73480
TOTAL FUNDS	55162	18318	73480

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	94898	-76580	18318
TOTAL FUNDS	94898	-76580	18318

Comparatives for movement in funds

	At 1/4/2023 £	Net movement in funds £	At 31/03/2024 £
Unrestricted funds			
General fund	24665	30497	55162
TOTAL FUNDS	24665	30497	55162

Comparative net movement in funds, included in the are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	110776	-80279	30497
TOTAL FUNDS	110776	-80279	30497

Ponteland Memorial Hall

Notes to the Financial Statement – continued for the Year Ended 31 March 2025

10. MOVEMENT IN FUNDS – continued

The current 12 months and prior 12 months combined position is as follows:

	At 1/4/2023 £	Net movement in funds £	At 31/03/2025 £
Unrestricted funds			
General fund	24665	48815	73480
TOTAL FUNDS	24665	48815	73480

The current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	205674	-156859	48815
TOTAL FUNDS	205674	-156859	48815

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

PONTELAND MEMORIAL HALL

Notes to the Financial Statement for the Year Ended 31 March 2025

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	0	485
Grants	6840	21700
	<u>6840</u>	<u>22185</u>
Other trading activities		
Fundraising events	3680	4675
Room bookings	74106	64693
Bar income (Gross)	8817	10970
Tennis and Bowls Clubs	0	2840
Car parking	0	3451
Other income	695	1354
Garage rental	550	576
	<u>87848</u>	<u>88559</u>
Investment income		
Deposit account interest	210	32
	<u>210</u>	<u>32</u>
Total incoming resources	94898	110776
EXPENDITURE		
Other trading activities		
Bar purchases	2446	6298
Event purchases	3912	2630
	<u>6358</u>	<u>8928</u>
Support costs		
Management		
Wages	4480	3371
Rates and water	3951	4206
Insurance	4807	4912
Light and heat	12718	8646
Telephone	502	783
Repairs and renewals	13908	22168
Advertising	1605	1682
Sundries	641	512
Training	18	0
Cleaning & waste	6973	9814
	<u>49603</u>	<u>56094</u>
Finance		
Plant and machinery	3987	1408
Fixtures and fittings	6985	6040
	<u>10972</u>	<u>7448</u>

PONTELAND MEMORIAL HALL

Notes to the Financial Statement for the Year Ended 31 March 2025

This page does not form part of the statutory financial statements

	2025 £	2024 £
Finance Other		
Subscriptions	1670	1121
Computer costs	1240	1661
Donations	983	475
Bank Charges	107	339
	<hr/> 4000	<hr/> 3596
Governance costs		
Accountancy and legal	1760	2945
Legal fees	906	0
Other professional fees	2980	1268
	<hr/> 5646	<hr/> 4213
Total resources expended	<hr/> 76580	<hr/> 80279
Net income/(expenditure)	<hr/> 18318	<hr/> 30497

This page does not form part of the statutory financial statements

