



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 31/03/2022  
Period end date

Period start date To 31/03/2023

Charity name: Gosforth and Jesmond Community Minibus

Charity registration number: 1188198

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are the relief of the inhabitants of Gosforth, Jesmond and other identified Wards of Newcastle upon Tyne (the area of benefit) who are in need because of age, sickness or disability (mental or physical) or poverty or because of the lack of availability of adequate safe public passenger services, by the provision of a community transport service to community groups at an affordable cost.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Gosforth and Jesmond Community Minibus (G&JCM) is managed and operated entirely by volunteers. The charity owns one eight year old minibus equipped with a tail lift, which is maintained and used for the sole purpose of providing services to groups and organisations that might otherwise be unable to go on trips. Drivers are assessed before being authorised to drive the minibus and regular licence checks are undertaken. Where necessary volunteer passenger escorts are provided to assist users. Records are kept of all journeys. With the support of Local Ward Councillors and other charities, a series of trips have been arranged for refugees housed locally. Regular shopping trips have been provided for isolated individuals, several with accessibility requirements, and also to isolated individuals and small groups who wish to attend Jesmond Community Library for monthly Wellbeing sessions. Additionally we have undertaken trips for several Churches, local sheltered housing groups and local interest groups. We continue to seek users who can benefit from our facilities. Cost of purchasing and maintaining the minibus is covered through rental charges paid by users of the minibus and grant support.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of Charity Commission best practice guidelines in regard to 'Public Benefit'. All G&JCM activities are tailored to achieve the objects as set out in the constitution within public benefit guidelines
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	G&JCM does not make grants
Policy on social investment including program related investment	Para 1.38	G&JCM has benefitted from Newcastle City Council Ward grants to successfully assist isolated groups with regular shopping trips and also to enable locally accommodated refugees to attend family sessions for cooking, eating and relaxing together.
Contribution made by volunteers	Para 1.38	All G&JCM activities are carried out through volunteers. There are no paid staff members. It remains a priority for to grow our user and volunteer profile. Trustees are reviewing our promotional and marketing activities. As a result a revised charging structure for users of the minibus has been implemented
Other		Arrangements for replacement of the minibus have been brought forward in light of implementation of Newcastle City Council's emissions control zone, for which G&JCM has received a 12 month exemption. For this project G&JCM will be seeking grant support.

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Trips carried out during the year one hundred and thirty trips have been completed involving some 650 passengers. A new volunteer has agreed to take on management and maintenance of the minibus</p> <p>Our role in assisting isolated elderly individuals to Jesmond Community Library Wellbeing sessions and on regular shopping trips has received much positive feedback from participants. We have had enthusiastic feedback from elderly passengers who we have been able to take out on trips following their extended confinement during the pandemic... also from a specialist learning needs group who regularly use G&amp;JCM to provide trips out to youngsters.</p> <p>Two trustees have joined the Board, Minibus 10 weekly services, major services</p>

		and tail lift services have been undertaken in accordance with requirements Risk actions have been reviewed
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Mark Beverley has been appointed Chair following the death of David Gillam. And Felicity Mendelson has taken over as Trustee responsible for Safeguarding User and volunteer driver numbers have increased during the year in line with objectives
Performance of fundraising activities against objectives set	Para 1.41	Main objective to balance charging against operational costs and restore reserves has been achieved Two ward grant applications have been successful
Investment performance against objectives	Para 1.41	Not applicable
Other		

#### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a surplus of £1459 during the period compared to a loss of £237 for the previous period. This reflects the increase in charitable activities following the cessation of pandemic restrictions.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the charity to build up reserves in order to help fund the eventual replacement of the minibus.
Amount of reserves held	Para 1.22	Reserves at the end of the period amounted to £9436.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

#### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from minibus users forms the main source of income
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Investment policy and objectives including any social investment policy adopted	Para 1.46	Secure bank deposits to generate a modest yield within secure investment
A description of the principal risks facing the charity	Para 1.46	Risk of failure to: Secure funding to replace minibus Source volunteer trustees and drivers Reputational
Other		

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document	Para 1.25	Constitution
How is the charity constituted? <i>e.g. incorporated, unincorporated association, CIO</i>	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at AGM Board of Trustees have power to co-opt Trustees pending AGM approval for confirmation of appointment

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive a welcome communication from the Secretary confirming appointment and are referred to Charity Commission guidance and Community Transport Association resources
The charity's organisational structure and any wider network with which the charity works	Para 1.51	G&JCM has a Board of Trustees which are responsible to Members for strategic and day to day governance.
Relationship with any related parties	Para 1.51	None relevant
Other		

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## Reference and Administrative details

Charity name	Gosforth and Jesmond Community Minibus
Other name the charity uses	Previously: Gosforth Community Minibus
Registered charity number	1188198
Charity's principal address	1 Otterburn Terrace Jesmond Newcastle upon Tyne NE2 3AP

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Beverley	Chair	12/05/22 -	Board of Trustees/Members
2	David Melton	Chair	05/11/21 - 12/05/22	Board of Trustees/Members
3	Peter Hall	Treasurer		Board of Trustees/Members
4	Francis Mogg	Secretary		Board of Trustees/Members
5	David Melton	Trustee		Board of Trustees/Members
6	Felicity Mendelson	Trustee	12/05/22 -	Board of Trustees/Members
7				
8				
9				
10				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A
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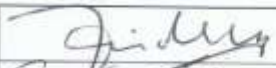

**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	FRANCIS MOGG	PETER ANGUS HALL
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
Date	21/01/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Gosforth and Jesmond Community Minibus

File ref (2023)

## Receipts and payments accounts

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For the period from	Report start date	To	Report end date
	01-Apr-22		31-Mar-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of minibus	4,498	-	-	4,498	1,716
Grants	553	-	-	553	548
Refunds and cashback	11	-	-	11	163
Donations	10	-	-	10	8
Bank interest	21	-	-	21	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,093</b>	<b>-</b>	<b>-</b>	<b>5,093</b>	<b>2,436</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,093</b>	<b>-</b>	<b>-</b>	<b>5,093</b>	<b>2,436</b>
<b>A3 Payments</b>					
Fuel	1,310	-	-	1,310	484
Vehicle tax and insurance	1,093	-	-	1,093	1,057
General insurance	96	-	-	96	128
Administration	164	-	-	164	79
DBS fees	-	-	-	-	326
Subscriptions and permits	-	-	-	-	21
Bank charges and interest	111	-	-	111	10
Repairs and maintenance	860	-	-	860	687
	-	-	-	-	-
<b>Sub total</b>	<b>3,634</b>	<b>-</b>	<b>-</b>	<b>3,634</b>	<b>2,672</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>3,634</b>	<b>-</b>	<b>-</b>	<b>3,634</b>	<b>2,672</b>
<b>Net of receipts/(payments)</b>	<b>1,459</b>	<b>-</b>	<b>-</b>	<b>1,459</b>	<b>236</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>1,459</b>	<b>-</b>	<b>-</b>	<b>1,459</b>	<b>236</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	1,064	-	-
	Deposit account	9,436	-	-
	Cash	3	-	-
	<b>Total cash funds</b>	<b>10,503</b>	<b>-</b>	<b>-</b>



(agree balances with receipts and payments  
account(s))

[illegible]

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

[illegible]

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Barclaycard	Unrestricted	6	
		+	
		+	
		+	
		+	

Signature	Print Name	Date of approval
	Peter Hall	6/12/23
	Francis Mogg	6/12/23