



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	26	02	2020		31	03	2021

## Section A Reference and administration details

**Charity name** Gosforth and Jesmond Community Minibus

**Other names charity is known by**

**Registered charity number (if any)** 1188198

**Charity's principal address** 1 Otterburn Terrace

Jesmond

Newcastle Upon Tyne

**Postcode** NE2 3AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Gillam	Chair		
2	Chris Matthews	Treasurer		
3	Francis Mogg	Secretary		
4	David Melton			
5	Keith Kennils		Resigned 4/9/20	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Members or co-option

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

<p>Trustees have prepared a full risk audit, Safeguarding Policy, Data Protection Policy and Minibus maintenance and operating procedures</p> <p>The charity operates with the support of Local Government Ward representatives, Community Libraries, Sheltered Housing and Care establishments and other local community organisations</p> <p>Recruitment of Trustees and Volunteers is proving challenging in the current environment</p>
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are the relief of the inhabitants of Gosforth, Jesmond and other identified wards of Newcastle upon Tyne (the area of benefit) who are in need because of age, sickness or disability (mental or physical) or poverty or because of the lack of availability of adequate safe public passenger services by the provision of a community transport service to community groups at an affordable cost.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Gosforth and Jesmond Community Minibus did not conduct any activities during this period because of the Covid 19 pandemic. Those who the Charity is designed to serve were constrained for health reasons.

**Additional details of objectives and activities (Optional information)**

Work on policies and procedures was undertaken by Members and Trustees during this period

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

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### Summary of the main achievements of the charity during the year

Gosforth and Jesmond Community Minibus received Charity Commission confirmation of entry into the Register of Charities on 26<sup>th</sup> February 2020. The intention was to migrate the existing unincorporated charity 'Gosforth Community Minibus' No 702348 into the new CIO. However, the onset of Covid 19 led to a cessation of activities and a delay to the planned transfer. Therefore, other than preparation work relating to Safeguarding, Data protection and Risk Management, Gosforth and Jesmond Community Minibus remained dormant throughout this period. Commencement of activities and transfer from Gosforth Community Minibus to the new CIO is now scheduled for year commencing April 2021.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The CIO intends to retain a healthy level of reserves to cover operating requirements and contribute to the cost of a replacement vehicle in due course

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The management and operation of the CIO and the minibus is intended to be through unpaid volunteers. The cost of running the minibus is scheduled to be covered by charges made to users,


**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Francis John Mogg	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	
<b>Date</b>	06/01/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Gosforth and Jesmond Community Minibus

No (if any)  
1188198

## Receipts and payments accounts

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For the period from	Period start date 26-Feb-20	To	Period end date 31-Mar-21
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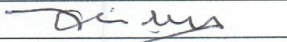
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	None	-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	-	-	-
<b>B2 Other monetary assets</b>	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	None		Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	None	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	None	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Angus Hall	22-Dec-21
	Francis John Mogg	22/12/21