



Annual Report

Year ending 30 September 2024

1. Introduction

- 1.1. Stutton Community Association (Charity Number 1188188) was first registered as a charity on 26 February 2020. This represented the culmination of a decision by both Stutton Community Hall and Stutton Community Council charities to disband and transfer their assets into the new charity.
- 1.2. The key objects of Stutton Community Association (SCA) are "to promote for the benefit of the inhabitants of the Parish of Stutton the provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of the said inhabitants".

2. Stutton Community Hall

- 2.1. In meeting our overall charity's aims our principal focus is the provision of and maintenance of an accessible Stutton Community Hall. This provides a vital community hub where a groups and individuals can engage in a wide range of activities and where the SCA can run events.
- 2.2. It falls to the Trustees and Committee members to ensure that the hall, the associated car park, roadway, and grassed areas are maintained and repairs attended to. Our hirers and hall users have commented that the hall is light and airy and is well equipped.
- 2.3. In 2022 detailed plans to build an extension were draw up with planning permission being granted on 23 September 2022. We were successful in securing grants from Babergh District Council, Valencia Communities Fund and the Parish Council. The work was finished in 2024 with an opening event held in Jun, which was well attended and afforded the opportunity for villagers to view the new provision. The new Garden Room provides a smaller room for hire and gives greater flexibility when running larger events. A new block paved patio to the rear provides and attractive and useable outside area, which can be accessed via bifold doors from both the main hall and Garden Room.
- 2.4. The hall continues to be well used and our income from hiring exceeds the expenses incurred. In setting the hire charges our aim is for them to be affordable to the various groups and individuals that hire the hall and to cover our costs of maintaining the building. A review of the charging policy was undertaken in 2024. Rather than on a session basis, hiring on an hourly basis was introduced. There has been a small increase in charges; these had not increased since 2006. Our hall's

charges remain comparable with those other halls in the local area. In this financial year, fees for hiring the hall raised £13,320 and increase of £1000 over the previous year's total £12,320.

2.5. Forty solar panels on the hall roof feed all the in electricity generated in to the community shop, which lies alongside the hall. Income from the electricity generated goes to the community hall. This contributed £1,094.

2.6. The expenses incurred in running the community hall totalled £10,531, up from £9,625 in the previous year. This includes electricity costs, cleaning, water and business rates, waste disposal, fire safety, repairs, music licence and insurance.

3. Delivering Social and Recreational Opportunities

3.1. Trustees have had regard to the guidance issued by the Charity Commission on public benefit in providing and promoting a valuable community facility for the village and wider community - to reduce isolation; encourage social inclusion and provide opportunities for improving health and well-being for all ages.

3.2. Activities to promote health and well-being at the hall have included: Pilates classes; Weekly Strength and Balance classes for older people and those with disabilities, regular dance classes for children, weekly Carpet Bowls.

3.3. Social events to reduce isolation and promote friendships and informal networks have included: Monthly "Meet Up Mondays" meetings; Suffolk Sight meetings (formerly East Suffolk Blind) that bring people across the local area to Stutton. Two Art Groups meet weekly and a playgroup brings parents, grandparents and young children together. Other than these regular activities, the hall is regularly booked for parties and especially children's parties.

3.4. The community hall is also the location where Monthly Parish Council meetings are held along with the Annual Parish Meeting, where groups and societies from the village along with interested members of the public attending.

3.5. As a charity we also aim to put on events and activities to add to the social and leisure landscape of the village in line with our constitution. In addition, these events can provide valuable additional sources of income. All these events rely upon the goodwill and energy of our committee members and their partners.

3.6. The events this year included a spring Bank Holiday Car Boot Sale, Quiz Nights, a disco and a dance with Swing Machine, a 16 piece band. We also run monthly film nights, showing a wide range of newly released films.

3.7. In July we held our third Village Fete. We worked alongside Stutton Primary School PTFA. Despite the poor weather the event was well supported a real success and deliver a surplus that benefitted both organisations. In July the annual open-air concert featuring the Puffins Ensemble again was well attended with up to 200 people picnicking in the garden of David and Janet Lock. Our charity also organises Father Christmas and his helpers deliver presents on Christmas morning. This along with carols in the Kings Head PH raised £232, which was given to a local food bank charity.

3.8. We also run an annual Community Draw. Some 380 residents have joined the draw and can win monthly prizes. This generated a net income of £1375 for the charity.

3.9. All these activities, including the community draw raised a net surplus of £5511

4. Communicating what we do

4.1. As part of the Community Draw collectors have the opportunity to talk to residents about our charity. For many people supporting the Community Draw is seen as a way of supporting our charity and connection with the wider village community. Roundabout, our village newsletter, is an important way of telling people in the village about the charity our plans and events. This is produced bi-monthly and always includes articles about our charity.

4.2. The village web site stuttonvillage.net includes information about our events and details about the hall. Posters and Facebook are other methods used to promote what we do.

5. Our Accounts

5.1. Overall, the total income for the year including capital grant funding totalled £182,120. Expenditure was £193,995. Our reserves stand at £18,218.

5.2. Our treasurer provides regular detailed management accounts for our committee meetings. Based on excel spreadsheets, the accounts are both clear and accurate. Year ending accounts for the year are attached.

5.3. The accounts have been prepared in accordance with Charity Commission requirements and have been independently verified.

6. Grant Giving

6.1. Under the charity's constitution we are able to give grant aid to projects that are in line with our objectives. This year we agreed financial support for the Play Group to cover any losses and ensure that it continues to operate.

7. Management

7.1. The charity is managed by 5 Trustees who are elected at the Annual General Meeting and who work with other volunteers through a managing committee. At September 2024 the charity committee comprised the following members:

Trustees	Committee Members	
William Hewlett (Chair)	Lisa Taylor (Treasurer)	Derek Chartres
Rosie Stuart-Thompson (Vice-Chair)	Ian Flower	Sarah Gray
Nick Pavitt	David Stuart -Thompson	Jenni Pallant
Adrian Gray	Colin Reilly	
Roberta Garrad		

Stutton Community Assoc
Income & Expenditure Account
Year ended 30 September 2024

		2024		Restricted Funds	Y.e Sept
		Total	General	Hall	2023
	Note	Funds	Fund	Construction	Total
				Car Park	Funds
Income					
Hire of hall		13,320	13,320	-	12,320
Elec from solar panels		1,094	1,094	-	3,162
Donations		126	126	-	5
Sale of equipment		-	-	-	48
Book sales		67	67	-	78
Grant Funding		155,987	-	155,987	72,013
Fundraising & Events -					
Summer Fete		2,906	2,906	-	4,350
Jubilee Swing Band		1,300	1,300	-	-
Puffins concert		1,865	1,865	-	1,264
Prize draw		1,900	1,900	-	1,880
Quiz nights		565	565	-	476
Disco		100	100	-	611
Race night		-	-	-	1,159
Cinema nights		1,105	1,105	-	1,073
Eastern Angles		-	-	-	456
Car boot sales		230	230	-	155
Christmas carols and Santa		232	232	-	174
Car Park -					
Comm shop rent		100	100	-	100
Stalls etc in car park		150	150	-	160
Parking donations		85	85	-	79
Electric car charging		640	640	-	275
Car park repairs contribution		350	-	-	350
		<u>182,120</u>	<u>25,783</u>	<u>155,987</u>	<u>100,188</u>
Expenditure					
Electricity		3,737	3,737	-	3,608
Insurance		1,727	1,727	-	1,374
Water rates		515	515	-	373
Business rates		57	57	-	46
Cleaning & consumables		2,639	2,639	-	2,143
Waste collection		285	285	-	133
General repairs		1,243	1,243	-	1,758
Printing and stationery		44	44	-	203
Sundry expenses		135	135	-	14
Music licence		148	148	-	190
Car park expenses -					
Electric car bay costs		898	898	-	108
Payments for events -					
Share of fete to Stutton PTA		1,144	1,144	-	1,488
Swing Band		1,053	1,053	-	121
Summer Fete		614	614	-	1,374
Prize draw winnings and costs		525	525	-	605
Donation to food banks		232	232	-	174
Puffins exps		95	95	-	137
Cinema nights		989	989	-	931
Eastern Angles		-	-	-	394
Race night		-	-	-	692
Quiz night		40	40	-	-
Disco		-	-	-	314
Grants made -					
Toddler Group		180	180	-	-
Neighbourhood plan		-	-	-	35
New Cinema Eq and Wifi		-	-	-	5,799
Hall Construction Project		177,696	-	177,696	80,429
		<u>193,995</u>	<u>16,300</u>	<u>177,696</u>	<u>102,443</u>
Surplus/(Deficit) for period		(11,875)	9,483	(21,708)	(2,255)
Transfer from general funds		-	(30,624)	30,624	-
Reserves bf		30,093	38,309	(8,916)	32,348
Reserves cf		<u>18,218</u>	<u>17,168</u>	<u>-</u>	<u>30,093</u>
Represented by					
Cash float		593			822
Co-op current account		14,610			31,535
Co-op deposit account		5,000			-
Money Held for Stutton Presents		(1,985)			(2,264)
		<u>18,218</u>			<u>30,093</u>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Stutton Community Association

On accounts for the year
ended

30 September 2024

Charity no
(if any)

1188188

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11 Dec 25

Name:

Philip J G Sadd

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Kendal Cottage, Woodfield Lane

Stutton

Ipswich IP9 2ST

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

