



Stutton Community Association (Charity Number 1188188) was first registered as a charity on 26 February 2020. This represented the culmination of a decision by both Stutton Community Hall and Stutton Community Council charities to disband and transfer their assets into the new charity.

It was recognised that there were benefits in pooling our resources and combining our efforts and in doing so create a larger more proactive charity. Importantly the constitutions of the charities stretched back into the 60's and were no longer fit for purpose. The new charity would also offer a new structure, an incorporated charitable organisation. In the past the trustees of the old charity could become financially liable for the activities of the charity. Good governance and insurance minimises that risk, but under the CIO that financial risk is reduced. We saw that this was an impediment to attracting new trustees and was necessary if we were to achieve our aim to undertake major works to upgrade our hall.

### **Annual Report Ending 30 September 2022**

The objects of Stutton Community Association are broadly to promote for the benefit of the inhabitants of the Parish of Stutton the provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of the said inhabitants.

#### **Delivering Social and Recreational Opportunities**

In meeting our overall charity's aims our principal focus is the provision of and maintenance of an accessible Stutton Community Hall. This provides a vital community hub where a range of groups and individuals can engage in a wide range of activities.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit in providing and promoting a valuable community facility for the village and wider community - to reduce isolation; encourage social inclusion and provide opportunities for improving health and well being for all ages.

Activities to promote health and well being at the hall have included: Pilates classes; Weekly Strength and Balance classes for older people and those with disabilities, regular dance classes for children, weekly Carpet Bowls, and a Saturday morning Boot Camp.

Social events to reduce isolation and promote friendships and informal networks have included: Monthly Coffee Mornings; Suffolk Sight meetings (formerly East Suffolk Blind) that bring people across the local area to Stutton. Two Art Groups meet weekly and a playgroup brings parents, grandparents and young children together. Other than these regular activities, the hall is regularly booked for parties and especially children's parties.

The community hall is also the location where Monthly Parish Council meetings are held along with the Annual Parish Meeting where groups and societies from the village along with interest members of the public attend.

Our aim has to been to set hire fees that are affordable to the various groups and individuals that hire the hall and to cover our costs of maintaining the building. Our charges

were set in 2006 and have not been increased. In this financial year fees for hiring the hall raised £9,370.

Forty solar panels on the hall roof feed all the in electricity generated in to the community shop, which lies alongside the hall. Income from the electricity generated goes to the community hall. This contributed £1651 covering the period November 2020 to March 2022.

The expenses incurred in running the community hall totalled £7,028. This includes electricity costs, cleaning, water and business rates, waste disposal, fire safety, repairs and insurance. Hall income net of expenses showed an operating surplus of £4,268.

As a charity we also aim to put on events and activities to add to the social and leisure landscape of the village. In addition the events can provide additional sources of income.

The events this year included a spring Bank Holiday Car Boot Sale, 2 Quiz Nights, a Jubilee Dance to Swing Machine, a 16 piece band. This went down really well and they have been rebooked for an event in 2023.

In July we held our first Village Fete. We worked alongside Stutton Primary School PTFA. Opened by Griff Rhys Jones, the event was a real success – especially the BBQ, Bar and Teas and Cakes who were under siege until supplies ran out.

In July the annual open air concert featuring the Puffins Ensemble again was well attended with up to 200 people picnicking in the garden of David and Janet Lock.

Our charity also organises Father Christmas and his helpers deliver presents on Christmas morning. This raised £144 which was given to a local food bank charity.

We run monthly film nights, showing a wide range of newly released films.

A Community Draw has been reintroduced. Over 360 residents have joined the draw and can win monthly prizes. This generated £1246 income for the charity.

These activities, including the community draw raised £5835

### **Communicating what we do**

As part of the Community Draw residents receive a letter setting out broadly what we do and our plans. It is an important way of telling people in the village about the charity and our plans. Roundabout, our village newsletter, is another vital way of spreading the news about our activities. This is produced bi-monthly and always includes articles about our charity.

We spent £138 on printing costs relating to the Village Welcome Pack that is given to new residents which provides detailed information about the village including our charity.

The village web site [stuttonvillage.net](http://stuttonvillage.net) includes information about our events and details about the hall. Posters and Facebook are other methods used to promote our events.

## **Our Accounts**

Overall the total income for the year totalled £27,693 and Expenditure £14,230. Detailed accounts for the year are attached. The accounts have been prepared in accordance with Charity Commission requirements and have been independently verified.

## **Improving the Community Hall**

We had made steps to bring about changes to the Community Hall.

We installed two electric car charging points. Suffolk County Council promoted this at a cost of around £6,000.

A container was put in the hall's grounds to provide a much needed store to enable a room and shed to be emptied in preparation for future building work.

Over the past two years we have drawn up plans to upgrade the hall and consulted on them. The village's Neighbourhood Plan, which was in the course of preparation recognised the Community Hall was of vital importance in maintaining a sustainable and active village life. Drawn out of Public Consultation the plan included a specific Community Action no. 15: Improving provision and access to community facilities

*"Village organisations will seek opportunities to improve provision and access to community facilities, in particular to update the Community Hall"*

On 27 September we secured planning approval for a major upgrade to the community hall. And work was started on preparing grant applications to build an extension to create a second and independent smaller activity space. Architect fees in this period amounted to £1610

## **Grant Giving**

Under the Community Council grants were given to a number of groups to promote social / leisure activities. This activity is included in the aims of Stutton Community Association and a policy was introduced to guide the process of awarding grants. Grants would be given only for projects that would promote the charities objectives. A grant, previously made by the Community Council was given to meet the costs of hall hire for village crafting group. This amounted to £480 in the year

## **Management**

The charity is managed by 5 Trustees who are elected at the Annual General Meeting and who work with other volunteers through a managing committee.

<b>Trustees</b>	<b>Committee Members</b>	
Chair William Hewlett	Lisa Taylor (Treasurer)	Alistair Parker
Vice-Chair Rosie Stuart Thompson	Adrian and Sarah Gray	Andy Woollard
Nick Pavitt	Amanda Mapes	Colin Reilly
Ian Flower	Derek Chartres	Fran Flower
Roberta Garrad	David Stuart Thompson	

**Stutton Community Assoc**  
**Income & Expenditure Account**  
**Year ended 30 September 2022**

				Restricted Funds			May to Sept 2021 Total Funds
	Note	Total Funds	General Fund	Pledged Donations	Cinema Eq	Car Park	
<b>Income</b>							
Hire of hall		9,370	9,370	-	-	-	2,208
Elec from solar panels	D	1,651	1,651	-	-	-	-
Donations		288	288	-	-	-	-
Power cut compensation		190	190	-	-	-	-
Book sales		86	86	-	-	-	19
Funding re Cinema Eq		5,000	-	-	5,000	-	-
<b>Fundraising &amp; Events -</b>							
Summer Fete		3,643	3,643	-	-	-	-
Jubilee Swing Band		1,763	1,763	-	-	-	-
PC Jubilee contribution		500	500	-	-	-	-
Puffins concert		1,741	1,741	-	-	-	1,077
Prize draw		1,730	1,730	-	-	-	-
Quiz nights		369	369	-	-	-	-
Car boot sales		272	272	-	-	-	-
Christmas carols and Santa		144	144	-	-	-	-
<b>Car Park -</b>							
Comm shop rent		100	100	-	-	-	25
Stalls etc in car park		450	450	-	-	-	370
Parking donations		29	29	-	-	-	-
Electric car charging		17	17	-	-	-	-
Car park repairs contribution		350	-	-	-	350	350
		<u>27,693</u>	<u>22,343</u>	<u>-</u>	<u>5,000</u>	<u>350</u>	<u>4,049</u>
<b>Expenditure</b>							
Electricity		2,190	2,190	-	-	-	528
Insurance		1,444	1,444	-	-	-	9
Water rates		368	368	-	-	-	59
Business rates		84	84	-	-	-	43
Cleaning & consumables		1,776	1,776	-	-	-	470
Waste collection	A	12	12	-	-	-	116
General repairs		794	794	-	-	-	302
Fire safety		222	222	-	-	-	0
Printing and stationery		43	43	-	-	-	69
Sundry expenses	B	329	329	-	-	-	66
Music licence		139	139	-	-	-	141
Architect fees		1,610	1,610	-	-	-	900
<b>Car park expenses -</b>							
Electric car bay costs	C	260	260	-	-	-	-
Car park repairs		-	-	-	-	-	1,380
<b>Payments for events -</b>							208
Share of fete to Stutton PTA		1,477	1,477	-	-	-	-
Jubilee Swing Band		1,241	1,241	-	-	-	-
Summer Fete		688	688	-	-	-	-
Prize draw winnings and costs		484	484	-	-	-	-
Jubilee Fete		228	228	-	-	-	-
Donation to FIND		144	144	-	-	-	-
Puffins exps		65	65	-	-	-	-
<b>Grants made by Comm Council -</b>							
Craft Group	F	480	-	480	-	-	-
Neighbourhood plan		152	-	152	-	-	-
		<u>14,230</u>	<u>13,599</u>	<u>632</u>	<u>-</u>	<u>-</u>	<u>4,291</u>
Surplus/Deficit for period		13,463	8,744	(632)	5,000	350	(243)
Reserves bf		15,060	15,060	-	-	-	-
From Stutton Comm Hall		-	-	-	-	-	15,302
From Stutton Comm Council		3,826	2,846	980	-	-	-
<b>Reserves cf</b>		<u><u>32,348</u></u>	<u><u>26,650</u></u>	<u><u>348</u></u>	<u><u>5,000</u></u>	<u><u>350</u></u>	<u><u>15,060</u></u>
				Note E			
<b>Represented by</b>							
Cash float		232					928
Co-op bank account		34,841					14,132
Money Held for Stutton Presents		(2,726)					-
		<u><u>32,348</u></u>					<u><u>15,060</u></u>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

STUTTON COMMUNITY ASSOCIATION

On accounts for the year  
ended

30 SEPTEMBER 2022

Charity no  
(if any)

1188188

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Philip J G Scott*

Date:

4 Nov 22

Name:

Philip J G Scott

Relevant professional  
qualification(s) or body  
(if any):

FCA

Address:

KENDAL Cottage, Woodfields Lane,  
Stutton  
Ipswich IP9 2ST