



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	October	2020		31	September	2021

Section A Reference and administration details

Charity name STUTTON COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any) 1188188

Charity's principal address STUTTON COMMUNITY HALL

MANNINGTREE ROAD, STUTTON

IPSWICH

Postcode IP92TA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	W. HEWLETT	CHAIR		
2	R. STUART THOMPSON	VICE CHAIR		
3	N. PAVITT			
4	I. FLOWER			
5	R. GARRAD			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Incorporated Charitable Organisation
Trustee selection methods (eg. appointed by, elected by)	Elections held at the AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>Operate for the benefit for the inhabitants of the Parish of Stutton by</p> <ul style="list-style-type: none"> • Providing an accessible village hall • Providing opportunities for recreation or other leisure time occupation • Giving grants to people and organisations to further the aims of the charity
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It is important to understand why the charity was established and to record the difficulties we faced in moving things forward during the Covid pandemic.

Two Stutton Charities: Stutton Community Hall and Stutton Community Association resolved to combine their activities under a new charity Stutton Community Association. This new charity was created on 26 February 2020.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In the first instance the decision was taken to close the Community Hall Charity and then transfer its assets to Stutton Community Association, which included the hall and the land on which it sits. During this time the country was experiencing the first wave of Covid and the lockdowns prevented the opening of a new bank account and considerably slowed the legal processes. On 7th July 2020 Charity Commission made a formal order for the transfer of assets to proceed. Thus through this pandemic period, little more could have been achieved by the end of the first accounting period ending September 2021

Pretty’s solicitors were engaged to go through the legal processes. On 21 January 2021, a signed vesting declaration and the transfer document, which was needed to transfer the title to the new CIO, were in place. That enabled an application to be made to the Land Registry (with a copy of the Charity Commission order) to update the title register for the community hall. On 21 April 2021 register of title was confirmed by the Land Registry.

Obtaining a charity bank account was much delayed through this period. On 13 January COOP bank approved our application to open a business account. It took until May when the assets of the hall were passed over. And this was when the new charity could operate.

We had our first meeting on 9th June. Bill Hewlett elected as Chair, Rosie Stuart Thompson as Vice Chair and Lisa Taylor as Treasurer.

In carrying out the business of Stutton Community Association the Trustees can confirm that we have complied with the duty to have due regard to the commission’s public benefit guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Three committee meetings were held between June and to the end of September. A number of matters were progressed

- A vision for the hall as to how it meets the needs of the community and involves them was determined.
- An open meeting to introduce our new charity to the village was planned for June but due to Covid, it was deferred to October.
- Plans to upgrade the hall were agreed which aim to achieve 3 goals.
 - o Improve the energy efficiency of the building, the key being to replace the sloping felt roof with insulated profile metal one and replace the white thin plastic walls
 - o improve the dated appearance of the hall
 - o build an extension to enable two separate lettings to take place at the same time.

An architect has been appointed to work on detailed plans and specification to enable costs to be estimated and funding sources to be investigated

- Six policies were drawn up for future consideration of the Committee. This includes a grant giving policy which in turn will enable the charity to meet one of its principal objectives.

In terms of meeting our objective to provide opportunities for recreation or other leisure time occupation for the people of Stutton:-

- The Annual Puffins' concert was held on 24 July in Stutton, which was very well attended
- As part of our duty to ensure that the hall and its grounds are maintained, tarmac repairs to the car park were carried out
- The Charity was registered with the Council as the Lottery promoter. This will enable an annual lottery to be run within the village to raise funds for the charity
- A swing band was booked to provide music for dance at the hall on 4 June 2022 as part of the village's Platinum celebrations

Section D

Achievements and performance

- The continued availability and hiring of the Community Hall for a variety of activities which include: Parish Council Meetings, toddlers play, classes for art dance and exercise and more.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity will retain sufficient funds to enable emergency repairs to be undertaken to the Community Hall.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)	WILLIAM SPENCER HEWLETT	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	19/7/2022	



Receipts and payments account

For the period
from

Period start date
10/01/2020

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fundraising events	1,096	-	-
Hire of hall and equipment	2,603	-	-
Contribution to repairs	350	-	-
	-	-	-
Transfer from Stutton Community Hall	15,302	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	19,351	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	19,351	-	-
A3 Payments			
Cost of fundraising	208	-	-
Repairs and maintenance	2,152	-	-
Light and heating	528	-	-
Water,waste and business rates	218	-	-
Insurance	9	-	-
Printing, postage and stationery	69	-	-
Music licence	141	-	-
Professional fees	900	-	-
Other	66	-	-
Sub total	4,291	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	4,291	-	-
Net of receipts/(payments)	15,060	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-

<i>Cash funds this year end</i>	15,060	-	-
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Co-operative Bank Account	14,132
	Cash held	928
		-
	Total cash funds	15,060
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Stutton Community Hall	Unrestricted
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

Signature

Print N

William Hewlett

1188188

Accounts

Period end date

09/30/2021

CC16a

Total funds

Last year

to the nearest £

to the nearest £

1,096	-
2,603	-
350	-
-	-
15,302	-
-	-
-	-
-	-
19,351	-

-	-
-	-
-	-

19,351	-
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208	-
2,152	-
528	-
218	-
9	-
69	-
141	-
900	-
66	-
4,291	-

-	-
-	-
-	-

4,291	-
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15,060	-
-	-
-	-

15,060	-
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the period

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	839,195
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

	-	
	-	
	-	

lame	Date of approval